

# **58<sup>th</sup> DONCASTER (BESSACARR) SCOUT GROUP**

REG CHARITY NO 524731

Correspondence to: Lee Mulholland  
18 Forest Grange, Cantley, Doncaster. DN4 6FG

## **ANNUAL ACCOUNTS FOR THE YEAR**

**ENDING 31ST MARCH 2021**

### **OFFICIALS**

**Chairman – Gregory Herring**

**G S L – Lee Mulholland**

**Secretary – Jo Thompson**

**Group Treasurer – Trevor Charlton**

Group registered number with The Scout Association 22715

Charity Registered number 524731

# Trustees' Annual Report

For the period

From (start date) 

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 to end date 

3	1	0	3	2	1
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## Section A

## Reference and administration details

Charity name

58TH DONCASTER SCOUT GROUP

Other names the charity is known by

Registered charity number (if any)

5 2 4 7 3 1

HQ registration number

Charity's principal address

18 FOREST GRANGE

CANTLEY

DONCASTER

Postcode

D N 4 6 F G

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Ann Crocker		
2	Janice Tyas		
3	Robert Simmonds		
4	Gregory Herring		
5	Laura Fitzpatrick		
6	Lee Mulholland		
7	Trevor Charlton		
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

## Description of the charity's trusts

## Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

## How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

## Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

## Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

## Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every month.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.



**Risk and Internal Control**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.



Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b> As Scouts we are guided by these values:  <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.  <b>Respect</b> - We have self-respect and respect for others.  <b>Care</b> - We support others and take care of the world in which we live.  <b>Belief</b> - We explore our faiths, beliefs and attitudes.  <b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p> <p><b>The Scout Method</b> Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:  - enjoy what they are doing and have fun  - take part in activities indoors and outdoors  - learn by doing  - share in spiritual reflection  - take responsibility and make choices  - undertake new and challenging activities  - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>Weekly meetings help build relationships with other youngsters &amp; leaders, visits to other organisations help education &amp; broaden interests, camps to encourage learning outdoor skills, physical ability &amp; social skills ceremonies &amp; parades to raise awareness &amp; support in the community overseas trips for education &amp; social skills.</p> <p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>
Additional details of the objectives and activities (optional information but encouraged as best practice)	
Public benefit statement	<p>You <b>may choose</b> to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policy on grantmaking;</li> <li>• contribution made by volunteers;</li> <li>• policy on investments.</li> </ul> <p><b>Volunteers form the executive &amp; the leadership team (approx. 15 in number)</b></p> <p><b>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</b></p>

**Section D****Achievements and performance**

Summary of the main achievements of the charity during the year

Weekly meetings carried out a variety of camps & activities badge work carried out by youngsters visits to other organisations. Our HQ continued to be developed with more purchases to support our groups, fundraising was also carried out for equipment purchase, section funds, camps & activities. Our HQ building is extremely popular in the Community and is used by several local groups as well as numerous private Birthday parties etc. Other Scout groups also made use of the HQ building and mobile Climbing Wall for weekend activities. Overall we have managed to get our HQ building self funding through hires whilst not impacting Scouting groups use which always has priority. Fundraising can then be given back to the children attending group meetings and activities.

**Section E****Financial Review**

Brief statement of the charity's policy on reserves

**Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £6000.

The Group held reserves of approximately £6000 against this at year end.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

**Investment Policy**

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.



- how expenditure has supported the key objectives of the charity;

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

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- investment policy and objectives;

## Section F

## Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

We have made our activities Covid safe and intend to follow all government and Scout association guidance to ensure the safety of our children and leaders. We plan to improve our services over the coming year to allow us to give the widest range of safe activities. We currently have waiting lists for all of our sections which is testament to the good work our Section teams undertake.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Greg Herring Lee Mulholland

Position (eg Secretary, Chair)

Chair Group Leader

Date

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## 58th Doncaster Scout Group Receipts and Payments Account

For the year from	01-Apr-20	To	31-Mar-21
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### Receipts and payments

	2020/21 Unrestricted funds £	2019/20 Unrestricted funds £
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	282	7,420
Less: Membership subscriptions paid on (National/County/Area/District)	- 2,124	- 3,010
Net membership subscriptions retained	- 1,842	4,411
Donations	23,265	13,921
Contribution to Camp Costs	30	1,626
Contribution to Switzerland 2021	-	2,457
Contribution to Activities	-	183
Clothing	-	134
Hire	8,844	7,953
Activities	-	607
<b>Sub total</b>	<b>30,297</b>	<b>31,289</b>
<b>Sundry</b>		
Badges/T Shirts/Neckers/Woggles/Uniform/Books/Caps	-	-
Clothing	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Fundraising (gross)</b>		
General		-
New HQ	-	-
	-	-
Grants	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment income</b>		
Nat West Current Account Interest	-	-
Lloyds Current Account Interest		
Monmouthshire Building Society Interest	-	-
Virgin Money Interest	-	-
Cambridge & Counties Interest	-	-
Skipton Building Society Interest	3	-
<b>Sub total</b>	<b>3</b>	<b>-</b>
<b>Total Gross Income</b>	<b>30,300</b>	<b>31,289</b>
<b>Asset and investment sales, etc.</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>30,300</b>	<b>31,289</b>

## 58th Doncaster Scout Group Receipts and Payments Account

For the year from	01-Apr-20	To	31-Mar-21
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### Receipts and payments

	2020/21 Unrestricted funds £	2019/20 Unrestricted funds £
<b>Payments</b>		
<b>Charitable Payments</b>		
Youth programme and activities	163	5,919
Containers Rent	-	-
Hire of School Hall	-	-
Water and Sewerage	1,000	-
Electricity and Gas (Utilities)	4,649	10,008
Insurance	3,908	1,268
Repairs and Renewals	3,865	17,306
Materials and equipment	-	-
Printing, postage & Stationery	-	-
Contribution to camp costs	-	-
Badges/T Shirts/Neckers/Woggles/Uniform/Books/Caps	31	751
AGM and trustee expenses	899	748
Mini Bus Expenses	-	-
Land Lease		
Lotteries License		
Gifts	-	-
Entertainment		
Marketing		
HQ Build		
Banking Costs		
Cleaning	955	1,408
Council Tax, Rates, Lease	1,792	1,017
<b>Sub total</b>	<b>17,261</b>	<b>38,425</b>
<b>Fundraising expenses</b>		
Wristbands	-	-
General (PV Books)	-	-
New HQ	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total Gross Expenditure</b>	<b>17,261</b>	<b>38,425</b>
<b>Asset and investment purchases, etc.</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>17,261</b>	<b>38,425</b>
<b>Net of receipts/(payments)</b>	<b>13,039</b>	<b>7,136</b>
<b>Cash funds last year end</b>	<b>24,380</b>	<b>31,556</b>
<b>Cash funds this year end</b>	<b>37,419</b>	<b>24,421</b>

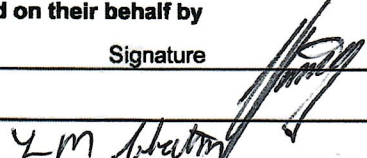


# Statement of assets and liabilities at the end of the year

	2020/21	2019/20
	Unrestricted funds £	Unrestricted funds £
<b>Cash funds</b>		
Nat West Bank Account	218	121
Lloyds Current Account	36,175	23,196
Skipton Building Society	1,065	1,053
The Scout Association Short Term Investment Service	10	10
Cash/Floats	-	-
<b>Total cash funds</b>	<b>37,468</b>	<b>24,380</b>
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
<b>Sub total</b>		
<b>Investment assets</b>		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
<b>Sub total</b>		
<b>Non monetary assets for charity's own use</b>		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
<b>Sub total</b>		
<b>Liabilities</b>		
Electricity	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
<b>Sub total</b>		

## Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 20 Dec 2021 (the date of the Executive Committee Email (Due to COVID) meeting that approved the accounts) and signed on their behalf by

Signature  
  
 Y M Blatm

Print Name  
 Greg Herring Chair  
 Trevor Charlton Treasurer





# Wigglesworth and Company Ltd.

CHARTERED ACCOUNTANTS

OUR REF

YOUR REF

Mr M Bennett/LG/D202

20 December 2021

Personal Att'n: T Chorlton Esq  
c/o 58 Doncaster Scouts  
18 Forest Grange  
Cantley Park  
Doncaster  
DN4 6FG

Dear Trevor,

I'm just writing to let you know that we have examined the accounts to 31 March 2021 and have found them to be in good order.

I enclose a copy of the Examiner's Report, duly signed and dated.

Should you have any questions, please don't hesitate to ask.

The group's books and records are ready for collection when convenient to you.

Yours sincerely,

M Bennett

# Independent Examiner's Report to the Trustees of the

## 58<sup>th</sup> Doncaster Scout Group

I report on the accounts of the Group/District/County/Area for the year ended **31 March 2021**

which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages 2-3.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

### Respective responsibilities of Trustees and Examiner

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

### Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent Examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*):

1. which gives me reasonable cause to believe that in, any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the Charities Act ;and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply

Name: A Wyke & Company Limited

Qualification: Chartered Accountants.....

Address: UN9 Armstrong House, First Avenue, Finningley.....

Doncaster, DN9 3GA.....

Date: 20 December 2021