

# **HEAVY WOOLLEN DISTRICT SCOUT COUNCIL**

Scout Association Registration No. 16618 ~ Charity Registration No. 524710

**PRESIDENT:** Marilyn Horton

## **TRUSTEES: Ex Officio**

Chairman	Ken Oldfield
Secretary	Janet Slack
Treasurer	Susan Gray
District Commissioner	Thomas Slack
Deputy District Commissioner	Fatima Harif
District Explorer Scout Commissioner	Tom Lynch
Deputy Youth Commissioner	Jessica Wormald

## **TRUSTEES: Elected**

Paul Ford	Ebrahim Vacchiat	David Thornton	Peter Dawson
Gillian Peers	Robert Glassup	Elizabeth Brennand	

## **TRUSTEES: Nominated by District Commissioner**

Matthew Tunncliffe	Jonathan Gregson
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## **BANKERS**

**Leeds Building Society**

**Barclays Bank**

**plc**  
23 Windsor Court  
Morley LS27 9BG  
2BB

Leicester  
LE87

**HONORARY SCRUTINEER/INDEPENDENT  
EXAMINER**

Mrs Gillian Denvers

**CONTACTS**

The Scout Association  
Gilwell Park,  
Contact  
Chingford,  
London, E4 7QW

The Charity Commissioners  
Charity Commission First

PO Box 1227  
Liverpool L69 3UG

[info.centre@scouts.org.uk](mailto:info.centre@scouts.org.uk)

**COUNCIL**

**HEAVY WOOLLEN DISTRICT SCOUT**

**STATEMENT OF TRUSTEES**

**RESPONSIBILITIES**

Charity law require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its financial activities for that period, and adequately distinguish any material special trust or other restricted fund of the charity. In preparing those financial statements the trustees are required to:

- (a) select suitable accounting policies and then apply them consistently;
- (b) make judgements and estimates that are reasonable and prudent;
- (c) state whether the policies adopted are in accordance with the appropriate SORP on the Accounting by Charities and the Accounting Regulations and with acceptable accounting standards, subject to any material departures disclosed and examined in the financial statement; and
- (d) prepare the financial statements on an ongoing basis unless it is inappropriate to assume the charity will continue in business.

The trustees are responsible for keeping proper records which disclose with reasonable accuracy at any time the financial state of the charity, and enable them to ensure that the financial statements comply with the applicable Accounting Standards and Statement of Recommended Practice and the regulations made in the Charities Act 2011. They are also responsible for safeguarding the assets of

the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The reserve policy for those funds which are Unrestricted is to maintain a balance on the funds sufficient to meet a normal year's expenditure.

The Investments sourcing these funds are held in Bank and Building Society Charity Accounts.

The objects of the District are set out in the Constitution, a copy of which is held by the District Secretary and may be examined at any time provided due notice is given.

The Heavy Woollen District Scout Council is a trust established under its rules which are common to all Districts.

Trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.

The Report and Accounts on the following pages were approved by e-mail received 15 June 2021 and confirmed at the Annual General meeting held 30 June 2021 by a show of hands. .

Ken Oldfield - Chairman

Susan Gray - Treasurer

Thomas Slack - District Commissioner

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE HEAVY WOOLLEN DISTRICT SCOUT COUNCIL**

I report on the accounts of the District for the year ended 31 March 2021, which are set out on the following pages.

### **Respective responsibilities of the trustee and examiner**

As the Charity's Trustees, you are responsible for the preparation of the accounts; you consider that the audit requirements stated in the Charities Act 2011 (the Act) does not apply. It is my responsibility to state, on the procedures specified in the General Directions given by the Charity Commissioners, whether particular matters have come to my attention.

### **Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning such matters. The procedure undertaken does not provide all the evidence that would be required for an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent Examiner's statement**

1. In connection with my examination no matter has come to my attention which gives me reasonable cause to believe that in any way the requirements:
  - to keep accounting records in accordance with section 41 of the Act and
  - to prepare accounts which accord with the accounting records and
  - to comply with the accounting requirements of the Act have not been met or
2. to which, in my opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached.
3. which gives me reasonable cause to believe that in any material respect the accounting rules of the District's constitution have not been met.

Gillian Denvers

Dated 20 July 2021

# HEAVY WOOLLEN DISTRICT SCOUT COUNCIL FOR THE YEAR ENDED 31 MARCH 2021

## STATEMENTS OF ASSETS AND LIABILITIES AT 31 March 2021

	2021	2020
<b>Monetary Assets</b>		£
General Account	24,562	32,739
Jamboree and International fund	9,327	9,327
Training Fund	(19)	(113)
District Activity Centre	4,364	11,697
Explorer Scouts	826	826
Young Leaders	605	505
	<u>39,665</u>	<u>55,094</u>
Cash at bank and in hand:		
District Campsite	29,168	12,454
District Scout Shop	26,956	16,588
	<u>95,789</u>	<u>84,136</u>
<b>Non-monetary assets</b>		
<b>District Scout Shop</b>		
Stock at cost 31 March 2021	7,776	8,088
	<u>103,565</u>	<u>92,224</u>
<b>Additional non-monetary assets based on insurance</b>	£	£
District Campsite and Lodge	240,000	240,000
District Headquarters	160,000	160,000
Equipment: Campsite	500	16,700
District Activity Centre	5,000	7,000
District equipment	4,000	5,000
	<u>409,500</u>	<u>428,700</u>

**HEAVY WOOLLEN DISTRICT SCOUT COUNCIL  
FOR THE YEAR ENDED 31 MARCH 2021**

**DISTRICT CAMPSITE ACCOUNT**

Note	2021		2020
	£	£	£
<b>RECEIPTS</b>			
Camping fees	760		13,803
Badge sales	-		-
Grants	22,351		-
Interest	9		7
	<u>          </u>	23,120	<u>13,810</u>
<b>PAYMENTS</b>			
Rates	1,011		1,425
Light and heat	981		2,978
Insurance	1,015		1,008
Badges	-		-
Activities	527		1,414
Repairs and maintenance	2,553		6,107
Sundry expenses	-		280
Cleaning	271		857
Website	47		272
Travelling expenses	-	6,405	243
	<u>          </u>		<u>14,584</u>
(Deficit)/surplus for the year		16,714	(774)
Funds brought forward		<u>12,454</u>	<u>13,228</u>
Funds carried forward		29,168	12,454
Financed by:		<u>          </u>	<u>          </u>
Cash at bank and in hand		<u>29,168</u>	<u>12,454</u>

**HEAVY WOOLLEN DISTRICT SCOUT COUNCIL**  
**FOR THE YEAR ENDED 31 MARCH 2021**

<b>CONSOLIDATED RECEIPTS AND PAYMENTS</b>		<b>2021</b>		<b>2020</b>
<b>RECEIPTS</b>	<b>Notes</b>	<b>£</b>	<b>£</b>	<b>£</b>
Scout Shop sales		1,971		14,282
Subscriptions		10,280		
		<u>21,336</u>	(11,056)	(3,446)
Activities		7,590		5,078
Grants	2	32,351		2,500
Donations		100		1,186
Fundraising		-		2,035
Rents received		100		500
District Activity Centre		1,000		5,235
Interest received		24		26
Course receipts		-		360
Inter District transfers		400		1,015
Campsite receipts		760		13,803
Badge sales		-		531
Sundry receipts		-		1473
			33,240	44,578
<b>PAYMENTS</b>				
Stock purchases		1,105		12,744
Rent and rates		1,128		2,119
Activities		5,052		8,392
Equipment		-		373
International camp payments		-		3,509
Fundraising expenses		-		400
Badges and presentations		-		306
District development		1,808		40
Insurance		1,615		1,680
Donations		94		75
Repairs and maintenance		10,599		8,535
Payments to groups		7,357		-
Courses and licences		501		527
Administrative expenses		99		7,362
Light and heat		1,424		3,009
Travelling expenses		-		264
Discounts paid		-		387
ADC floats		400		-
Sundry expenses		298		73
Internal transfers		400	31,881	1,015
				<u>50,810</u>
Surplus(deficit) for the year		1,360		-6,232
Cash at bank and in hand brought forward		84,136		83,330
Stock brought forward		<u>8,088</u>		<u>8,461</u>
Cash at bank and in hand carried forward		<u>93,583</u>		<u>85,559</u>
		95,789		84,136
Stock carried forward		<u>7,776</u>		<u>8,088</u>
		<u>103,565</u>		<u>92,224</u>

# HEAVY WOOLLEN DISTRICT SCOUT COUNCIL

## FOR THE YEAR ENDED 31 MARCH 2021

### NOTES TO THE ACCOUNTS

- The accounts as stated in the Statements of Assets and Liabilities are ring fenced with the exception of the General account and as such cannot be used for any other purpose than that stated.

£

- Grants include:

Kirklees Council	10,000
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- Donations

In memoriam, Eric Medlock	1,000
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- Group transfers:

Saville Town - District Development	1,808
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7th Batley repaid 2021-22	7,357
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### GENERAL ACCOUNT

2021

2020

#### RECEIPTS

£

£

£

District activities	Big Camp	7,590		4,525
Internal transfers		400		1,854
Subscriptions (net)		(11,056)		(3,446)
Badge sales/Canoe sale		-		530
Grant		10,000		1,500
Donations		-	6,935	188
				<u>5,152</u>

#### PAYMENTS

ADC floats		400		-
Activities	Big Camp	4,525		6,460
Grants and donations		7,357		75
Badges		-		45
Repairs and maintenance		693		860
Telephone, postage and stationery		52		78
Insurance		-		1,015
Internal transfers		1,808		60
Licences		183		35
Sundry expenses		94		1,208
			15,112	<u>9,836</u>
Surplus/(deficit) for the year			(8,177)	<u>(4,684)</u>
Cash at bank and in hand brought forward			32,432	<u>37,116</u>
Cash at bank and in hand carried forward			24,255	<u>32,432</u>



# HEAVY WOOLLEN DISTRICT SCOUT COUNCIL FOR THE YEAR ENDED 31 MARCH 2021

## DISTRICT ACTIVITY CENTRE

### RECEIPTS

	2021		2020
	£	£	£
Rents received	100		500
Hall Hire	c		5,235
Grant	-		1,000
Donations	1,000		150
Fundraising	-		110
Internal transfers	-	1,100	450
			<u>7,445</u>

### PAYMENTS

Rates	117		194
Light and heat	443		(427)
Repairs and maintenance	7,353		1,568
Insurance	520		604
Postage and stationery	-		36
Sundries	-	8,433	73
			<u>2,049</u>
(Deficit) surplus for the year		(7,333)	5,396
Cash at bank and in hand brought forward		11,697	6,301
Cash at bank and in hand carried forward		<u>4,364</u>	<u>11,697</u>

## TRAINING ACCOUNT

2021

2020

£

£

### RECEIPTS

Participant receipts	-	300
Interest from Leeds B.S.	12	14
Donation	-	-
Transfer from General fund	400	-
	<u>412</u>	<u>314</u>

### PAYMENTS

Course expenses	150	300
Rent	-	-
Trainer expenses	168	167
Postage, telephone	-	-
Sundry expenses	-	-
	<u>318</u>	<u>467</u>

Surplus(deficit) for the year	94	(153)
Cash at bank and in hand brought forward	(113)	40
Cash at bank and in hand carried forward	<u>(19)</u>	<u>(113)</u>

# HEAVY WOOLLEN DISTRICT SCOUT COUNCIL FOR THE YEAR ENDED 31 MARCH 2021

## SCOUT SHOP ACCOUNT

	<b>2021</b>		<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>RECEIPTS</b>			
Shop sales	1,971		14,282
Interest received	<u>3</u>		<u>5</u>
		1,974	<u>14,287</u>
<b>Cost of sales</b>			
Opening stock at 1 April 2020	8,088		8,461
Purchases	1,105		12,744
Discount given	<u>-</u>		<u>387</u>
	9,193		21,592
Less: Closing stock at 31 March 2021	<u>7,776</u>	<u>1,417</u>	<u>8,088</u>
			<u>13,504</u>
Gross profit		557	<u>783</u>
<b>PAYMENTS</b>			
Rent	100		500
Insurance	80		67
Postage and stationery	-		314
General expenses	<u>27</u>	<u>207</u>	<u>11</u>
			<u>892</u>
Trading profit(loss) for the year		<u>350</u>	<u>(108)</u>

## Statement as at 31 March 2021

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Stock at cost	7,776	8,088
Debtors	486	776
Cash at bank and in hand	<u>18,694</u>	<u>17,742</u>
	<u>26,956</u>	<u>26,606</u>
(Deficit)Surplus for the year	350	(108)
Creditors	-	1,930
Funds brought forward	<u>26,606</u>	<u>24,784</u>
Funds carried forward	<u>26,956</u>	<u>26,606</u>

# HEAVY WOOLLEN DISTRICT SCOUT COUNCIL FOR THE YEAR ENDED 31 MARCH 2021

	2021	2020
	£	£
<b>SCOUT ACTIVITIES</b>		
Cash at bank brought forward	303	303
Cash at bank carried forward	303	303
<b>CUB ACTIVITIES</b>		2020
		£
<b>RECEIPTS</b>		
General account float	-	500
Activities	-	553
	-	1053
<b>PAYMENTS</b>		
Activities	-	518
Badges	-	-
Presentations	-	74
	-	592
Surplus(Deficit) for the year	-	461
Cash at bank and in hand brought forward	1	(460)
Cash at bank and in hand carried forward	1	1
<b>BEAVER ACTIVITIES</b>	2021	2020
	£	£
<b>RECEIPTS</b>		
Transfer from General	-	65
<b>PAYMENTS</b>		
Activities	-	-
		65
(Deficit)surplus for the year	-	65
Cash at bank and in hand brought forward	3	(62)
Cash at bank and in hand carried forward	3	3

# HEAVY WOOLLEN DISTRICT SCOUT COUNCIL FOR THE YEAR ENDED 31 MARCH 2021

## JAMBOREE AND INTERNATIONAL CAMP FUND

	2021	2020
	£	£
<b>RECEIPTS</b>		
Fundraising	-	1,925
		<u>1,925</u>
<b>PAYMENTS</b>		
Fundraising expenses	-	400
Jamboree payment	-	3,509
Presentations	-	92
		<u>4,001</u>
Surplus/(deficit) for the year	-	(2,076)
Balance at bank brought forward	9,327	11,403
	<u>9,327</u>	<u>9,327</u>

## EXPLORER SCOUT ACTIVITIES

	2021	2020
	£	£
<b>PAYMENTS</b>		
Payment to groups	-	42
	<u>-</u>	<u>42</u>
(Deficit) for the year	-	(42)
Cash at bank and in hand brought forward	826	868
Cash at bank and in hand carried forward	<u>826</u>	<u>826</u>

## YOUNG LEADERS ACTIVITIES

	2021	2020
		£
<b>RECEIPTS</b>		
Donations	100	600
<b>PAYMENTS</b>		
Presentations	-	95
Surplus for the year	100	505
Cash at bank and in hand brought forward	505	-
Cash at bank and in hand carried forward	<u>605</u>	<u>505</u>



# **HEAVY WOOLLEN DISTRICT SCOUT COUNCIL**

Scout Association Registration No. 16618 ~ Charity Registration No. 524710

**PRESIDENT:** Marilyn Horton

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Thomas Slack - District Commissioner

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