

**Report and Accounts  
for the year ended 31 December 2021**

**TRUSTEES**

|                    |                |   |
|--------------------|----------------|---|
| <b>Ex-officio:</b> | Margo Ness     | Group Scout Leader                          |
|                    | Lisa Storer    | Assistant Group Scout Leader and Cub Leader |
|                    | Kevin Storer   | Beaver Scout Leader                         |
|                    | John Trotter   | Scout Leader                                |
|                    | Bethan Trotter | Assistant Beaver Scout Leader               |

|                 |              |                 |
|-----------------|--------------|-----------------|
| <b>Elected:</b> | Kate Huddart |                 |
|                 | Ian Broome   | Group Treasurer |
|                 | Graham King  |                 |

|                   |               |                |
|-------------------|---------------|----------------|
| <b>Nominated:</b> | Linda Pearson | Group Chairman |
|-------------------|---------------|----------------|

|                  |                |                 |
|------------------|----------------|-----------------|
| <b>Co-opted:</b> | Claire Trotter | Group Secretary |
|------------------|----------------|-----------------|

|                |                   |                               |
|----------------|-------------------|-------------------------------|
| <b>BANKERS</b> | Barclays Bank plc | High Street, Stockton-on-Tees |
|----------------|-------------------|-------------------------------|

|                                       |       |
|---------------------------------------|-------|
| <b>SCOUT ASSOCIATION REGISTRATION</b> | 15607 |
|---------------------------------------|-------|

|                             |                             |
|-----------------------------|-----------------------------|
| <b>CHARITY REGISTRATION</b> | Registration Number: 524699 |
|                             | Contact: Ian Broome         |
|                             | 7 Redwing Lane, Norton      |

# **Trustees Annual Report for the year ended 31 December 2021**

## **Structure, Governance and Management**

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association. The Group is a trust established under its rules which are common to all Scouts. The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders and parent's representation and meets 4 - 6 times a year. This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- ☐ The maintenance of Group property;
- ☐ The raising of funds and the administration of Group finance;
- ☐ The insurance of persons, property and equipment;
- ☐ Group public occasions;
- ☐ Assisting in the recruitment of leaders and other adult support;
- ☐ Appointing any sub committees that may be required;
- ☐ Appointing Group Administrators and Advisors other than those who are elected.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

## **Objectives and Activities**

The objectives of the group are as a unit of the Scout Association. The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

A summary of the main activities in relation to these objects will be presented by the Leaders in their individual reports.

## **Financial Review**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to 12 months running costs, circa £5000. Due to the Covid grants from the Government, the Group's reserves rose this year to just over £12000 at year end.

The Group's Income and Expenditure is relatively small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only accounts in mainstream banks. The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

Approved by the Trustees on 10/03/2022 and signed on their behalf by:

K E Huddart

Ian Broome

**Kate Huddart**  
**Executive Member**

**Ian Broome**  
**Group Treasurer**

# 1ST NORTON SCOUT GROUP

## Receipts & Payments Accounts Summary for the year ended 31.12.2021

|                                  | Unrestricted Funds                  |                                     | Restricted                          |
|----------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
|                                  | 01.01.2021 -<br>31.12.2021<br>Total | 01.01.2020 -<br>31.12.2020<br>Total | 01.01.2021 -<br>31.12.2021<br>Total |
| Total Receipts for year          | 26,439.52                           | 12700.07                            | 1.36                                |
| Total Payments for year          | 20,337.47                           | 20272.68                            |                                     |
| Net Receipts/(Payments)          | 6,102.05                            | (7,572.61)                          | 1.36                                |
| Cash, Bank and similar funds b/f | 5911.57                             | 13,484.18                           | 13,577.80                           |
| Cash, Bank and similar funds c/f | 12,013.62                           | 5,911.57                            | 13,579.16                           |

### Note:

The Group acts as an agent for The Scout Association, Cleveland Scout Council and Stockton, Thornaby & District Scout Council for the County and District Levies that are collected from each Group and then forwarded to Stockton, Thornaby & District Scout Council. These would, unless deducted from both Total Receipts and Total Payments, distort the value of both gross income and total expenditure of the Group as defined by the Charity Commission and by which The Scout Association determines the level of 'audit'.

The above Summary, the Receipts and Payments accounts and the Statement of Assets and Liabilities that follow were approved by the Group on 10th March 2022 and signed on their behalf by:

K.E.Huddart  
Executive Member

Ian Broome  
Group Treasurer

**Funds**

**01.01.2020 -  
31.12.2020**

**Total**

10.62

10.62

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13,577.80

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# 1st NORTON SCOUT GROUP

## Receipts for the year ended 31.12.2021

|  | Unrestricted Funds |                     | Restricted |
|--|--------------------|---------------------|------------|
|  | 31.12.2021         | 31.12.2020<br>Total | 31.12.2021 |
| <b>DONATIONS/GRANTS</b>                    |                    |                     |            |
| Membership subscriptions                   | 5,638.90           | 2,051.25            |            |
| Less: Subscriptions paid on (National / Co | 2,375.00           | 2,391.20            |            |
| Net subscriptions retained                 | 3,263.90           | -339.95             |            |
| Grants                                     | 20,603.21          | 10,000.00           |            |
| Rent                                       | 380.00             |                     |            |
| Miscellaneous Donations                    | 1,224.41           | 133.26              |            |
| Gift Aid (HMRC)**                          | 419.08             | 2,181.76            |            |
|  | 25,890.60          | 11975.07            |            |
| <b>INVESTMENT INCOME</b>                   |                    |                     |            |
| Bank interest                              |                    |                     | 1.36       |
| Building Society interest                  |                    |                     | 1.36       |
| <b>YOUTH PROGRAMME/ACTIVITIES</b>          |                    |                     |            |
| Beaver Scouts                              |                    |                     |            |
| Cub Scouts                                 |                    |                     |            |
| Scouts                                     |                    |                     |            |
| Group activities (Big Weekend)             |                    | 700.00              |            |
|  |                    | 700.00              |            |
| <b>FUNDRAISING</b>                         |                    |                     |            |
| Fun day                                    | 218.42             |                     |            |
| Musical Bingo                              | 105.00             |                     |            |
|  | 323.42             |                     |            |
| <b>OTHER INCOMING RESOURCES</b>            |                    |                     |            |
| Badge/Uniform Sales                        | 225.50             | 25.00               |            |
| Adult Support and Training                 |                    |                     |            |
| Sundry receipts                            | 225.50             | 25.00               |            |
| <b>TOTAL RECEIPTS</b>                      | 26,439.52          | 12,700.07           | 1.36       |

**d Funds**

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**31.12.2020**

**Total**

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10.62

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10.62

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£ 10.62

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# FIRST NORTON SCOUT GROUP

## Payments for the year ended 31.12.2021

|                                   | Unrestricted Funds |                    | Restricted |
|-----------------------------------|--------------------|--------------------|------------|
|                                   | -                  | 01.01.2020-        | -          |
|                                   | 31.12.2021         | 31.12.2020         | 31.12.2021 |
|                                   | Total              | Total              | Total      |
| <b>SUPPORT &amp; SERVICES</b>     |                    |                    |            |
| Utilities                         | 513.55             | 764.65             |            |
| Repairs & Maintenance             | 13802.45           | 16,364.80          |            |
| Insurance                         | 1046.22            | 1014.11            |            |
| Postage/stationery/admin          | 94.88              | 236.05             | -          |
| Trustee's travel and telephone    |                    |                    | -          |
|                                   | <u>15,457.10</u>   | <u>18379.61</u>    | <u>-</u>   |
| <b>YOUTH PROGRAMME/ACTIVITIES</b> |                    |                    |            |
| Beaver Scouts                     | 22.26              | 75.88              |            |
| Cub Scouts                        | 84.28              | 30.69              |            |
| Scouts                            | 82.92              | 100.23             |            |
| Group funded activities           | 195.78             | 427.09             |            |
|                                   | <u>385.24</u>      | <u>633.89</u>      | <u>-</u>   |
| <b>FUNDRAISING EXPENSES</b>       |                    |                    |            |
| Fun Day                           | 516.45             |                    |            |
| Musical Bingo                     | 19.00              |                    |            |
| Other fundraising activities      |                    | 12.48              |            |
|                                   | <u>535.45</u>      | <u>12.48</u>       | <u>-</u>   |
| <b>OTHER EXPENDITURE</b>          |                    |                    |            |
| Equipment Purchases/Repairs       | 2903.99            | 853.51             |            |
| Badge/Uniform Purchases           | 1055.69            | 393.19             |            |
| Adult support & training          |                    |                    | -          |
|                                   | <u>3959.68</u>     | <u>1246.7</u>      | <u>-</u>   |
| <b>TOTAL PAYMENTS</b>             | <u>£ 20,337.47</u> | <u>£ 20,272.68</u> | <u>£ -</u> |

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**31.12.2020**  
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# FIRST NORTON SCOUT GROUP

## Statement of Assets and Liabilities for the year ended 31.12.2021

### Unrestricted Funds

|  | 01.01.2021 -<br>31.12.2021<br>Total | 01.01.2020 -<br>31.12.2020<br><i>Total</i> |
|--|-------------------------------------|--|
| <b>MONETARY ASSETS</b>                           |                                     |  |
| <b>Cash Funds</b>                                |                                     |  |
| Bank Current a/c's    Group                      | 12,013.62                           | 5911.57                                    |
| Bank Savings a/c        Group                    | 13,579.16                           | 13,577.80                                  |
| <b>Total cash funds</b>                          | 25,592.78                           | 19,489.37                                  |
| <b>NON-MONETARY ASSETS - for Group's own use</b> |                                     |  |
| Badge stock                                      | 625.00                              | na   |
| Other stock                                      | 204.00                              | na   |
| Land and buildings                               | 340,650.00                          | 329,130.00                                 |
| Scouting equipment, furniture etc                | 41,617.00                           | 40,210.00                                  |
|  | <u>383,096.00</u>                   | <u>369,340.00</u>                          |

# 1st NORTON SCOUT GROUP

## Receipts for the year ended 31.12.2019

|  | Unrestricted Funds         |                            | Restricted                 |
|--|----------------------------|----------------------------|----------------------------|
|  | 01.01.2019 -<br>31.12.2019 | 01.01.2018 -<br>31.12.2018 | 01.01.2019 -<br>31.12.2019 |
|  | Total                      | Total                      | Total                      |
| <b>DONATIONS/GRANTS</b>                    |                            |                            |                            |
| Membership subscriptions                   | #NAME?                     | #NAME?                     |                            |
| Less: Subscriptions paid on (National / Cc | #NAME?                     | #NAME?                     |                            |
| Net subscriptions retained                 | #NAME?                     | #NAME?                     | -                          |
| Grants                                     | 11,000.00                  | -                          | -                          |
| Miscellaneous Donations                    | #NAME?                     | #NAME?                     |                            |
| Gift Aid (HMRC)**                          | #NAME?                     | #NAME?                     |                            |
|  | #NAME?                     | #NAME?                     | -                          |
| <b>INVESTMENT INCOME</b>                   |                            |                            |                            |
| Bank interest                              | -                          | -                          |                            |
| Building Society interest                  | -                          | -                          | -                          |
|  | -                          | -                          | -                          |
| <b>YOUTH PROGRAMME/ACTIVITIES</b>          |                            |                            |                            |
| Beaver Scouts                              |                            | 90.00                      | -                          |
| Cub Scouts                                 |                            |                            | -                          |
| Scouts                                     | 803.00                     | 2,052.72                   | -                          |
| Group activities                           |                            | -                          |                            |
|  | 803.00                     | 2,142.72                   | -                          |
| <b>FUNDRAISING</b>                         |                            |                            |                            |
| Frog Race                                  | 280.00                     | 498.13                     |                            |
| Smartie Challenge                          |                            | 155.30                     |                            |
| Sausage Sizzle                             |                            | 35.00                      |                            |
| Other fundraising activities               | 110.00                     | 39.00                      |                            |
|  | 390.00                     | 727.43                     | -                          |
| <b>OTHER INCOMING RESOURCES</b>            |                            |                            |                            |
| Badge/Uniform Sales                        | 98.00                      | 55.00                      |                            |
| Adult Support and Training                 | -                          | -                          | -                          |
| Sundry receipts                            | -                          | -                          | -                          |
|  | 98.00                      | 55.00                      | -                          |
| <b>TOTAL RECEIPTS</b>                      | #NAME?                     | #NAME?                     | £ 27.02                    |

## Payments for the year ended 31.12.2019

|                                   | Unrestricted Funds        |                            | Restricted                 |
|-----------------------------------|---------------------------|----------------------------|----------------------------|
|                                   | 01.01.2019-<br>31.12.2019 | 01.01.2018 -<br>31.12.2018 | 01.01.2019 -<br>31.12.2019 |
|                                   | Total                     | Total                      | Total                      |
| <b>SUPPORT &amp; SERVICES</b>     |                           |                            |                            |
| Rent / Rates                      | -                         | -                          | -                          |
| Utilities                         | #NAME?                    | 956.50                     |                            |
| Repairs & Maintenance             | #NAME?                    | £5,113.69                  |                            |
| Insurance                         | #NAME?                    | 870.42                     |                            |
| Postage/stationery/admin          | #NAME?                    | 31.75                      | -                          |
| Trustee's travel and telephone    | -                         | -                          | -                          |
|                                   | #NAME?                    | 6,972.36                   | -                          |
| <b>YOUTH PROGRAMME/ACTIVITIES</b> |                           |                            |                            |
| Beaver Scouts                     | #NAME?                    | 241.80                     |                            |
| Cub Scouts                        | #NAME?                    | 149.82                     |                            |
| Scouts                            | #NAME?                    | 2,213.44                   |                            |
| Group funded activities           | #NAME?                    | 60.98                      |                            |
|                                   | #NAME?                    | 2,666.04                   | -                          |
| <b>FUNDRAISING EXPENSES</b>       |                           |                            |                            |
| Frog Race                         | #NAME?                    | 246.13                     |                            |
| Smartie Challenge                 |                           | 14.94                      |                            |
| Sausage Sizzle                    |                           | 11.87                      |                            |
| Other fundraising activities      | #NAME?                    |                            |                            |
|                                   | #NAME?                    | 272.94                     | -                          |
| <b>OTHER EXPENDITURE</b>          |                           |                            |                            |
| Equipment Purchases/Repairs       |                           |                            |                            |
| Badge/Uniform Purchases           | #NAME?                    | 273.27                     | -                          |
| Adult support & training          | -                         |                            | -                          |
| Citi Games                        | #NAME?                    |                            | -                          |

|                       |        |             |     |
|-----------------------|--------|-------------|-----|
|                       | #NAME? | 273.27      | -   |
| <b>TOTAL PAYMENTS</b> | #NAME? | £ 10,184.61 | £ - |



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## **Independent Examiner's Report to the Trustees of the 1st Norton Group Scout Council**

I report on the accounts of the Group for the year ended 31 December 2021.

### **Respective responsibilities of Trustees and Scrutineer**

As the Group's Trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 1993 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

### **Basis of Scrutineer's Statement**

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the accounts which are set out in the Summary, the Receipts and Payments accounts and the Statement of Assets and Liabilities.

### **Scrutineer's Statement**

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Signed



Name            Pauline Hyam

Address        1 Monrieth Ave.,  
Stockton on Tees  
TS16 9HN