

Trustees' Annual Report

For the period

From (start date)

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to end date

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Section A

Reference and administration details

Charity name

South Cave Scout Group

Other names the charity is known by

Registered charity number (if any)

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HQ registration number

1	0	0	2	2	8	4	4
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Charity's principal address

16 Market Place

South Cave

Brough

Postcode

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Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Graham Annan	Chairman	
2	John Jobling	Treasurer	
3	Kerry Taylor	Secretary	
4	Shaun Wilson	Group Scout Leader	
5	Emma Taylor	Ass Group Scout Leader	
6	Claire Moverley	Ass Group Scout Leader	
7	Laurie Cartledge		
8	Hannah Leahy		
9	James Miller		
10	Richard Hoe		
11	Charlie Moverley		
12	Nicholas Howbridge		
13	Samuel Nicholls		
14	Richard Harper		
15	Colin Fitch		
16	Conor Smith		
17	Simon Robinson		

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

(e.g. trust, association, company)

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

(e.g. appointed by, elected by)

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Board of Trustees, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Board consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders and parent's representation and meets every 3 months.

Members of the Board complete '*Essential Information for Trustees*' training within the first 5 months of joining the committee.

This Board exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Section B	Structure, governance and management (continued)
	<p>Risk and Internal Control</p> <p>The Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Risk and Internal Control</p> <p>The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.</p>



Section C	Objectives and activities
<p>Summary of the objects of the charity set out in its governing document</p>	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>

Summary of the main activities in relation to these objects

Explorers

No report

Scouts

No report

Cubs

Cubs are currently running at their capacity of 24 children. This is being achieved by sending children to Scouts slightly early and delaying Beaver moves. There are 6 Leaders and 3 Young Leaders

5 Chief Scout Silver awards have been achieved and 230 badges in total have been awarded.

The section has participated in the Group camp at Cherry Garth and a section camp at Melton.

Activities over the past year include a Fire Station Visit, Martial Arts taster session, Group Campfire, Ambulance visit/First Aid, Rock Up, visit to Brough Observatory, Emergency Aid, Disability Awareness, Scientist Badge and a Night Hike.

Beavers

Beavers meeting on two evenings a week, 21 beavers total currently.

2 leaders and 1 parent helper per group though have not been at maximal capacity for the last term due to challenges with leader availability.

Over the past year we have also gained 2 Young Leaders.

Badges – 299 awarded this year

Beavers all working on challenge awards and some close to obtaining Bronze Scout Award this term.

Delivered a varied programme with games, craft and cooking activities in the Den and outdoors including farm visits, litter picking, egg rolling, a world foods picnic, tracking and exploring the woods, wetlands visit and carol singing.

Joint session enjoying fairground games created by the Scout section in the Den.

Participating in Group campfire & Remembrance parade and District St George's day event have been other highlights.

We have offered one night away - taking part in Group camp 2004 and are planning County Camp this summer term. Our Section leader role has changed hands – many thanks to Laura Jones for all her contributions over the past few years. Since September we have been fortunate to recruit an additional parent helper with specific admin remit - beneficial to the team for various tasks including RA, managing subs. Further leader recruitment this coming term so we are looking forward to building back to capacity during summer term 2025.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

The contribution made to this Group by all it's leaders, helpers and Trustees assists in seeing scouting continuing to thrive and move forward in South Cave.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Charity continues to provide through scouting a learning and activities venue for the youth of South Cave both male and female between the ages of 6 to 18 years.

Section E		Financial Review	
Brief statement of the charity's policy on reserves	<p>Reserves Policy</p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Board considers that the group should hold a sum equivalent to 18 months running costs plus the cost of meeting capitation payments circa £18,000 .</p> <p>The Group held reserves of approximately £50,000 against this at year end. This is above the level required for operating expenses but this is to enable an ongoing programme of substantial internal and external repairs to the scout den. A review of all equipment is to take place with a view to having to replace/renew large parts of it.</p>		
Quantify and explain any designations			
Details of any funds materially in deficit (circumstances plus steps to eliminate)			
Further financial review details (optional information)			
Investment policy and objectives	<p>Investment Policy</p> <p>The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.</p>		
Section F		Other Optional Information	
Plans for future periods (details of any significant activities planned to achieve them)	<p>To continue to carry out essential repairs and improvements to the scout den along with a review of all equipment required to be replaced using funds raised through the Golden Fleece Walk.</p> <p>To try to recruit additional leaders/helpers to ensure that scouting continues to thrive in South Cave.</p>		
Section G		Declaration	

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Graham Annan	John Jobling
Position (eg Secretary, Chair)	Chairman	Treasurer
Date	D D M M Y Y	

SOUTH CAVE SCOUT GROUP

BALANCE SHEET AS AT 31ST MARCH 2025

	2025 £	2024 £
CURRENT ASSETS		
Cash at bank and in hand	<u>55,852.58</u>	<u>55,522.93</u>
GENERAL PURPOSE ACCOUNT		
Funds transferred	51,204.32	45,005.65
Surplus (deficit) for year	<u>-558.97</u>	<u>6,198.67</u>
	<u>50,645.35</u>	<u>51,204.32</u>
SECTIONS ACCOUNTS		
Scouts		
Funds transferred	1,385.72	981.80
Surplus (deficit) for year	<u>159.13</u>	<u>403.92</u>
	<u>1,544.85</u>	<u>1,385.72</u>
Cubs		
Funds transferred	1,452.35	1,209.19
Surplus (deficit) for year	<u>295.04</u>	<u>243.16</u>
	<u>1,747.39</u>	<u>1,452.35</u>
Beavers		
Funds transferred	1,480.54	1,296.82
Surplus (deficit) for year	<u>434.45</u>	<u>183.72</u>
	<u>1,914.99</u>	<u>1,480.54</u>

55,852.58

55,522.93



Honorary Treasurer

Honorary Auditor

Report of the auditor to the members of the South Cave Scout Group.

The above balance sheet and the attached income and expenditure accounts have been prepared from the records and information supplied by the South Cave Scout Group and are in accordance therewith.

SOUTH CAVE SCOUT GROUP

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2025

GENERAL PURPOSE ACCOUNT

	2025 £	2024 £
INCOME		
Subscriptions		
Gross Collected	6,507.50	6,233.50
Less Collected on Behalf of Others	<u>4,850.50</u>	<u>4,264.50</u>
Net Subscriptions	1,657.00	1,969.00
HMRC Gift Aid	1,952.65	1,654.33
Golden Fleece	12,467.41	11,203.67
Grant CAF America	1,413.04	1,736.85
Donations	45.00	66.41
Explorers	1,289.00	841.00
Sundries	0.00	0.00
	<u>18,824.10</u>	<u>17,471.26</u>
EXPENDITURE		
Electricity	405.63	298.48
Water	266.01	187.37
Gas	858.08	298.44
Rent	100.00	100.00

Rates	7.49	7.19
Repair & Maintenance	7,267.68	2,857.99
Stationery	0.00	49.81
Explorers	1,116.91	614.05
Scout Manager License	185.51	104.57
Insurance	1,084.85	1,113.79
Equipment	86.79	205.64
Equipment (CAF)	867.86	1,234.31
Hardship Fund	170.00	160.00
Badges	943.49	671.78
Golden Fleece	5,127.35	3,111.40
Lottery License	20.00	20.00
Group Camp	359.56	0.00
Training	455.93	40.00
Sundry Expenses	59.93	197.77
	<u>19,383.07</u>	<u>11,272.59</u>
 SURPLUS (-DEFICIT) FOR YEAR	 -558.97	 6,198.67

Notes to the General Purpose Account

The accounts for the Explorer section are incorporated within the General Purpose Account and the detail is shown below: -

Opening Bank Balance		445.24
Income during the year		
Subscriptions	490.00	
Activities	604.00	
Donation from Group	150.00	
	<u> </u>	1,244.00
Expenditure during the year		
Subscriptions to Group	350.00	
Activities	766.91	
	<u> </u>	1,116.91
 Net Income for year		 127.09
 Closing Bank Balance		 <u><u>572.33</u></u>

SOUTH CAVE SCOUT GROUP

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2025

SCOUTS ACCOUNT

	2025 £	2024 £
INCOME		
Subscriptions		
Gross Collected	3804.00	3395.00
Less Collected on Behalf of Others	<u>2682.50</u>	<u>2350.00</u>
	1,121.50	1,045.00
Activities	602.00	535.00
Camp Fees	8,375.00	2,920.00
Wolds/Fells	371.00	270.00
Other	0.00	14.00
Austria Jamboree	0.00	1,600.00
	<u>10,469.50</u>	<u>6,384.00</u>
EXPENDITURE		
Activities	2,799.90	1,534.22
Stationery	9.78	0.00
Camps	6,809.76	2,669.94
Wolds/Fells	690.93	120.00
Austria	0.00	1,500.00

Equipment	0.00	155.92
	<u>10,310.37</u>	<u>5,980.08</u>
SURPLUS (-DEFICIT) FOR YEAR	159.13	403.92

SOUTH CAVE SCOUT GROUP

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2025

CUBS ACCOUNT

	2025 £	2024 £
INCOME		
Subscriptions		
Gross Collected	2480.00	2380.00
Less Collected on Behalf of Others	<u>1750.00</u>	<u>1725.00</u>
	730.00	655.00
Activities	136.00	264.00
Camp Fees	2556.26	1423.23
The Deep	0.00	840.00
	<u>3422.26</u>	<u>3182.23</u>
EXPENDITURE		
Activities	588.27	814.36
The Deep	0.00	910.00
Clothing	112.00	0.00
Other	2426.95	0.00
Camp Fees	0.00	1214.71

	<u>3127.22</u>	<u>2939.07</u>
SURPLUS (-DEFICIT) FOR YEAR	295.04	243.16

SOUTH CAVE SCOUT GROUP

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2025

BEAVERS ACCOUNT

	2025	2024
	£	£
INCOME		
Subscriptions		
Gross Collected	2,450.00	2,467.50
Less Collected on Behalf of Others	<u>1,725.00</u>	<u>1,862.50</u>
	725.00	605.00
Uniform	7.50	10.00
Activities	144.50	77.00
Camp	625.00	450.00
The Deep	20.00	840.00
	<u>1,522.00</u>	<u>1,982.00</u>
EXPENDITURE		
Activities	294.19	625.27
The Deep	0.00	785.00
Badges/Neckers	77.40	14.25
Other	136.00	36.17

Camp	579.96	337.59
	<u>1,087.55</u>	<u>1,798.28</u>
SURPLUS (-DEFICIT) FOR YEAR	434.45	183.72

SOUTH CAVE SCOUT GROUP

BALANCE SHEET AS AT 31ST MARCH 2025

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	<u>1,914.99</u>	<u>1,480.54</u>
	<u>55,852.58</u>	<u>55,522.93</u>



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SOUTH CAVE SCOUT GROUP

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Golden Fleece	12,467.41	11,203.67
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Donations	45.00	66.41
Explorers	1,289.00	841.00
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	<u>18,824.10</u>	<u>17,471.26</u>
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Stationery	0.00	49.81
Explorers	1,116.91	614.05
Scout Manager License	185.51	104.57
Insurance	1,084.85	1,113.79
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Group Camp	359.56	0.00
Training	455.93	40.00
Sundry Expenses	59.93	197.77
	<u>19,383.07</u>	<u>11,272.59</u>
SURPLUS (-DEFICIT) FOR YEAR	<u>-558.97</u>	<u>6,198.67</u>

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Donation from Group	<u>150.00</u>	1244.00	
Expenditure During the Year			
Capitation to Group	350.00		
Activities	<u>766.91</u>	1116.91	
Net Income for the year			127.09
Closing Bank Balance			<u><u>572.33</u></u>

SOUTH CAVE SCOUT GROUP

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2025

SCOUTS ACCOUNT

	2025 £	2024 £
INCOME		
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Less Collected on Behalf of Others	2682.50	2350.00
	<u>1,121.50</u>	<u>1,045.00</u>
Activities	602.00	535.00
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Wolds/Fells	371.00	270.00
Other	0.00	14.00
Austria Jamboree	0.00	1,600.00
	<u>10,469.50</u>	<u>6,384.00</u>
EXPENDITURE		
Activities	2,799.90	1,534.22
Stationery	9.78	0.00
Camps	6,809.76	2,669.94
Wolds/Fells	690.93	120.00
Austria	0.00	1,500.00
Equipment	0.00	155.92
	<u>10,310.37</u>	<u>5,980.08</u>
SURPLUS (-DEFICIT) FOR YEAR	<u>159.13</u>	<u>403.92</u>

SOUTH CAVE SCOUT GROUP

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2025

CUBS ACCOUNT

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INCOME		
Subscriptions		
Gross Collected	2480.00	2380.00
Less Collected on Behalf of Others	1750.00	1725.00
	<hr/>	<hr/>
	730.00	655.00
Activities	136.00	264.00
Camp Fees	2,556.26	1,423.23
The Deep	0.00	840.00
	<hr/>	<hr/>
	3,422.26	3,182.23
EXPENDITURE		
Activities	588.27	814.36
The Deep	0.00	910.00
Clothing	112.00	0.00
Other	2,426.95	0.00
Camp Fees	0.00	1,214.71
	<hr/>	<hr/>
	3,127.22	2,939.07
SURPLUS (-DEFICIT) FOR YEAR	<hr/>	<hr/>
	295.04	243.16

SOUTH CAVE SCOUT GROUP

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2025

BEAVERS ACCOUNT

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INCOME		
Subscriptions		
Gross Collected	2,450.00	2,467.50
Less Collected on Behalf of Others	1,725.00	1,862.50
	<u>725.00</u>	<u>605.00</u>
Uniform	7.50	10.00
Activities	144.50	77.00
Camp	625.00	450.00
The Deep	20.00	840.00
	<u>1,522.00</u>	<u>1,982.00</u>
EXPENDITURE		
Activities	294.19	625.27
The Deep	0.00	785.00
Badges/Neckers	77.40	14.25
Other	136.00	36.17
Camp	579.96	337.59
	<u>1,087.55</u>	<u>1,798.28</u>
SURPLUS (-DEFICIT) FOR YEAR	<u>434.45</u>	<u>183.72</u>

Balances as at 31st March 2025

LLOYDS

Group Account	30 90 89	30131063	50,645.35	
Scout Account	30 90 89	45314162	1,544.85	
Cub Account	30 90 89	45320763	1,747.39	
Beaver Account	30 90 89	45317562	1,914.99	
			<hr/>	55,852.58

CASH

Group			0.00	
Scouts			0.00	
Cubs			0.00	
Beavers			0.00	
			<hr/>	0.00

55,852.58