

# Trustees' Annual Report

For the period

From (start date)

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to end date

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## Section A

## Reference and administration details

Charity name

South Cave Scout Group

Other names the charity is known by

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Registered charity number (if any)

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HQ registration number

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Charity's principal address

16 Market Place

South Cave

Brough

Postcode

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Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Graham Annan	Chairman	
2	John Jobling	Treasurer	
3	Emma Taylor	Group Scout Leader	
4	Claire Moverley	Ass Group Scout Leader	
5	Laurie Cartledge		
6	Shaun Wilson		
7			
8			
9			
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12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address


## Section B

## Structure, governance and management

### Description of the charity's trusts

#### Type of governing document

The Group's governing documents are those of the T They consist of a Royal Charter, which in turn gives a Laws of the Association and The Policy, Organisation Scout Association.

(e.g. trust deed, constitution)

#### How the charity is constituted

The Group is a trust established under its rules which Scouts.

(e.g. trust, association, company)

#### Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the F Rules of The Scout Association.

### Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Com which are the 'Charity Trustees' of the Scout Group v charity. As charity trustees they are responsible for c applicable to charities. This includes the registration, accounts and making returns to the Charity Commiss

#### Policies and procedures adopted for:

- the induction and training of trustees;
- trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representa and Secretary together with the Group Scout Leader. leaders and parent's representation and meets every

Members of the Executive Committee complete 'Ess Executive Committee' training within the first 5 month committee.

This Group Executive Committee exists to support th in meeting the responsibilities of the appointments ar The maintenance of Group property;  
The raising of funds and the administration of Group The insurance of persons, property and equipment;  
Group public occasions;  
Assisting in the recruitment of leaders and other adul Appointing any sub committees that may be required Appointing Group Administrators and Advisors other elected.



Section B	Structure, governance and management (continued)
	<p><b>Risk and Internal Control</b></p> <p>The Group Executive Committee has identified the risks that it believes the Group is exposed to, these have been reviewed and controls have been established to mitigate against them. The main risks that have been identified are:</p> <p>Damage to the building, property and equipment. The Group has insured the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Groups. Similar reciprocal arrangements exist with other Groups. The Group has sufficient buildings and contents insurance to cover against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The Group's capitation fees contributes to the Scout Association's insurance policy. Risk Assessments are undertaken for all activities.</p> <p>Reduced income from fund raising. The Group is primarily reliant on income from subscriptions and fundraising. The Group will ensure the continuity of activities should there be a reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The group is totally reliant on leaders to run and administer the activities of the group. If there was a reduction in number of leaders to an unacceptable level in a particular section or group as a whole then there would have to be a contingency plan for the closure of a section. In the worst case scenario the closure of a section could lead to the closure of the Group.</p> <p>Reduction or loss of members. The Group provides a service for people aged 6 to 18. If there was a reduction in membership in a section or the group as a whole then there would have to be a contingency plan for consolidation or closure of a section. In the worst case scenario this could lead to complete closure of the Group.</p> <p><b>Risk and Internal Control</b></p> <p>The group has in place systems of internal controls that are designed to provide reasonable assurance against material misstatement of financial information. These include 2 signatories for all payments and a copy of all bank statements to ensure that insurable risks are covered.</p>



Section C	Objectives and activities
<p>Summary of the objects of the charity set out in its governing document</p>	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b> As Scouts we are guided by these values: <b>Integrity</b> - We act with integrity; we are honest, trustworthy and fair. <b>Respect</b> - We have self-respect and respect for others. <b>Care</b> - We support others and take care of the world. <b>Belief</b> - We explore our faiths, beliefs and attitudes. <b>Co-operation</b> - We make a positive difference; we co-operate and make friends.</p> <p><b>The Scout Method</b> Scouting takes place when young people, in partnership with their leaders, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
<p>Summary of the main activities in relation to these objects</p>	<p>During the year a new Explorer section opened which caters for 14 -18 year olds within the area. The Scout section has 7 leaders with currently 27 scouts. The section meets on 2 separate nights to accommodate this number. The section has been awarded during the year including 5 Chief Scout Awards. Activities have included many various camps and challenges. The Cub section continues to run at its capacity of 24 scouts with a waiting list, supported by 5 leaders and 3 new Young Scouts. Two have achieved Chief Scout Silver this year. Activities included Campcraft Competition, Welton Water Activity Day, visits to the Church, Buddhist Centre, Police Station and Far Ings. The Beaver section has successfully launched a section with 28 beavers and 8 leaders. Although running a</p>

enable all beavers to progress into our cub pack, this attrition. The colony has started to work towards Ch alongside Activity and Staged Badges. Activities have local canal, pumpkin picking, attending camp and St

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

The contribution made to this Group by all it's leaders of the Executive Committee assists in seeing scouting and move forward in South Cave. As with any volunt people willing to give some time would enable the Gr and help to develop the yougsters within the area.

Public benefit statement

The Group meets the Charity Commission' criteria under both the advancement of ed advancement of citizenship or community headings.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

The Charity continues to provide through scouting a venue for the youth of South Cave both male and fer of 6 to 18 years.

The Group continues to move forward and during the Explorer unit an additional Beaver Section and an ad

Section E	Financial Review
Brief statement of the charity's policy on reserves	<div><b>Reserves Policy</b></div> <div>The Group's policy on reserves is to hold sufficient reserves to ensure that the charitable activities of the group should income and short. The Group Executive Committee considers that a sum equivalent to 12 months running costs, circa meeting capitation payments.</div> <div>The Group held reserves of approximately £45,000. This is above the level required for operating expenses and an ongoing programme of substantial repairs to the site.</div>
Quantify and explain any designations	
Details of any funds materially in deficit (circumstances plus steps to eliminate)	
Further financial review details (optional information)	
Investment policy and objectives	<div><b>Investment Policy</b></div> <div>The Group does not have sufficient funds to invest in property or other investments. The Group has therefore adopted a risk averse investment policy for its funds. All funds are held in cash in banks or building societies.</div>
Section F	Other Optional Information
Plans for future periods (details of any significant activities planned to achieve them)	<div>To continue to carry out essential repairs and improve the site using funds raised through the Golden Fleece Walk.</div>
Section G	Declaration

The trustees declare that they have approved the trustees’ report above


Signed on behalf of the charity’s trustees

Signature(s)	G Annan	J R Jobling
Full name(s)	Graham Annan	John Robert Jo
Position (eg Secretary, Chair)	Chair	Treasurer
Date	170723	

	2023 £	2022 £
<b>CURRENT ASSETS</b>		
Cash at bank and in hand	<u>48,493.46</u>	<u>44,04</u>
<b>GENERAL PURPOSE ACCOUNT</b>		
Funds transferred	38,625.17	43,18
Surplus (deficit) for year	<u>6,380.48</u>	<u>-4,55</u>
	<u>45,005.65</u>	<u>38,62</u>
<b>SECTIONS ACCOUNTS</b>		
Explorers		
Funds transferred	0.00	1,35
Surplus (deficit) for year	<u>0.00</u>	<u>-1,35</u>
	<u>0.00</u>	
Scouts		
Funds transferred	2,478.25	1,43
Surplus (deficit) for year	<u>-1,496.45</u>	<u>1,04</u>
	<u>981.80</u>	<u>2,47</u>
Cubs		
Funds transferred	1,272.60	1,40
Surplus (deficit) for year	<u>-63.41</u>	<u>-13</u>
	<u>1,209.19</u>	<u>1,27</u>
Beavers		
Funds transferred	1,671.86	1,19
Surplus (deficit) for year	<u>-375.04</u>	<u>47</u>
	<u>1,296.82</u>	<u>1,67</u>
	<u>48,493.46</u>	<u>44,04</u>



Honorary Treasurer



Honorary Auditor

Report of the auditor to the members of the South Cave Scout Group.



The above balance sheet and the attached income and expenditure accounts have been prepared from the records and information supplied by the South Cave Scout Group and are in accordance therewith.

## SOUTH CAVE SCOUT GROUP

### INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2023

#### GENERAL PURPOSE ACCOUNT

	2023 £	2022 £
<b>INCOME</b>		
Subscriptions		
Gross Collected	5211.00	357
Less Collected on Behalf of Others	<u>3082.00</u>	<u>281</u>
Net Subscriptions	2129.00	75
HMRC Gift Aid	1,489.03	75
Golden Fleece	9,886.47	9,07
Grant CAF America	952.48	1,27
Donations	560.00	22
Explorers	405.00	
Explorer A/C Closure	0.00	1,12
Bank Interest	0.00	
Group Camp	0.00	58
Sundries	50.10	5
Government Covid Support	0.00	11,03
	<u>15,472.08</u>	<u>24,89</u>
<b>EXPENDITURE</b>		
Electricity	248.57	23
Water	176.62	31
Gas	311.35	34
Rent	200.00	
Rates	13.31	
Repair & Maintenance	1,166.08	19,65
Stationery	50.51	5
Explorers	168.21	
Scout Manager License	78.50	7

Insurance	1,046.02	92
Equipment	1,051.30	1,67
Equipment (CAF)	1,159.05	
Group Camp	0.00	58
Badges	227.71	8
Golden Fleece	3,052.53	3,88
Lottery License	20.00	2
Covid 19 Support	0.00	1,50
Bank Charges	25.00	2
Sundry Expenses	96.84	5
	<u>9,091.60</u>	<u>29,44</u>
<b>SURPLUS (-DEFICIT) FOR YEAR</b>	<b>6,380.48</b>	<b>-4,55</b>

#### Notes to the General Purpose Account

The accounts for the Explorer Section are incorporated within these accounts and the detail is shown below.

Opening Bank Balance		0.00
Income During the Year		
Subscriptions	120.00	
Activities	35.00	
Start up Grant Humberside Scouts	200.00	
Donation from Group	<u>50.00</u>	
	405.00	
Expenditure During the Year		
Capitation to Group	111.00	
Activities	<u>57.21</u>	
	168.21	
Net Income for the year		236.79
Closing Bank Balance		<u><u>236.79</u></u>

#### SOUTH CAVE SCOUT GROUP

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2023

#### EXPLORERS ACCOUNT

	2023 £	2022 £
<b>INCOME</b>		
Subscriptions		
Gross Collected	0.00	
Less Collected on Behalf of Others	<u>0.00</u>	<u>          </u>
	<u>0.00</u>	<u>          </u>
	<u>0.00</u>	<u>          </u>
 <b>EXPENDITURE</b>		
Equipment	0.00	22
Closure of Account	0.00	1,12
	<u>0.00</u>	<u>1,35</u>
 <b>SURPLUS (-DEFICIT) FOR YEAR</b>	 0.00	 -1,35

## SOUTH CAVE SCOUT GROUP

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2023

### SCOUTS ACCOUNT

	2023 £	2022 £
<b>INCOME</b>		
Subscriptions		
Gross Collected	2257.50	117
Less Collected on Behalf of Others	<u>1612.50</u>	<u>113</u>
	645.00	3
Activities	105.00	
Donation Covid Supprt	0.00	50
Camp Fees	2,175.00	59

Wolds/Fells	309.00	4
Other	5.00	
Poacher Jamboree	824.00	2,64
Austria Jamboree	5,990.00	95
	<u>10,053.00</u>	<u>4,77</u>

#### EXPENDITURE

Activities	379.44	13
Stationery	32.33	
Camps	2,080.99	48
Wolds/Fells	400.00	3
Badges	180.47	16
Poacher Jamboree	1,026.50	2,49
Austria	7,240.00	
Bank Charges	50.00	2
Equipment	159.72	40
	<u>11,549.45</u>	<u>3,72</u>

SURPLUS (-DEFICIT) FOR YEAR	-1,496.45	1,04
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SOUTH CAVE SCOUT GROUP

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2023

CUBS ACCOUNT

	2023 £	2022 £
<b>INCOME</b>		
Subscriptions		
Gross Collected	2345.00	159
Less Collected on Behalf of Others	<u>1675.00</u>	<u>172</u>
	670.00	-12
Activities	363.00	
Camp Fees	1794.82	108
The Deep	0.00	70
Covid Support	0.00	50
	<u>2827.82</u>	<u>217</u>
 <b>EXPENDITURE</b>		
Activities	738.99	13
Badges	156.49	29
Rock Up	0.00	18
Bank Charges	45.00	2
Camp Fees	1914.77	94
The Deep	0.00	72
Other	<u>35.98</u>	
	<u>2891.23</u>	<u>230</u>
 <b>SURPLUS (-DEFICIT) FOR YEAR</b>	 -63.41	 -13

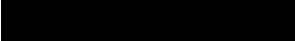
## SOUTH CAVE SCOUT GROUP

### INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2023

#### BEAVERS ACCOUNT

	2023 £	2022 £
<strong>INCOME</strong>		
Subscriptions		
Gross Collected	2,047.50	1,19
Less Collected on Behalf of Others	<u>1,847.50</u>	<u>71</u>
	200.00	47
Activities	93.00	
Uniform	10.00	
Donation - Covid Support	0.00	50
Camp	325.00	15
	<u>628.00</u>	<u>1,12</u>
<strong>EXPENDITURE</strong>		
Activities	612.34	27
Camp	288.45	16
Badges/Neckers	52.25	18
Bank Charges	50.00	2
	<u>1,003.04</u>	<u>64</u>
<strong>SURPLUS (-DEFICIT) FOR YEAR</strong>	-375.04	47

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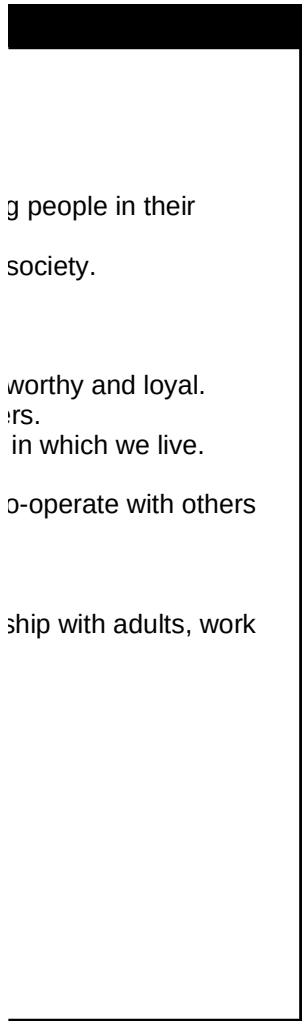
The Group through the  
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3 year have opened an  
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resources to continue the fundraising activities fall at the group should hold . £6,000 plus the cost of

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invest in longer term risk averse strategy to the using only mainstream

ements to the scout den

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