

Trustees' Annual Report

For the period

From (start date)

0 1 0 4 2 1

to end date

3 1 0 3 2 2

Section A

Reference and administration details

Charity name

South Cave Scout Group

Other names the charity is known by

Registered charity number (if any)

5 2 4 6 7 3

HQ registration number

1 0 0 2 2 8 4 4

Charity's principal address

16 Market Place

South Cave

Brough

Postcode

H

U

1

5

2

B

P

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Graham Annan	Chairman	
2	John Jobling	Treasurer	
3	Emma Taylor	Group Scout Leader	
4	Claire Moverley	Ass Group Scout Leader	
5	Laurie Cartledge		
6	Shaun Wilson		
7			
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders on the responsibility) and parent's representation and meets every 3 months.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Section B**Structure, governance and management (continued)****Risk and Internal Control**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	
Additional details of the objectives and activities (optional information but encouraged as best practice)	
<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	<p>The contribution made to this Group by all its leaders, helpers and members of the Executive Committee assists in seeing scouting continuing to thrive and move forward in South Cave.</p>
Public benefit statement	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year

The Charity continues to provide through scouting a learning and activities venue for the youth of South Cave both male and female between the ages of 6 to 18 years. Significant external and internal repair works have taken place throughout the year to the scout hut but further work is still required.

The cub section now has a total of 5 leaders and have been running at a maximum number of 24 cubs for the majority of the year. During the year 8 cubs have been awarded their Chief Scout Silver award and over 400 other badges have been awarded including the new Money Skills badge.

Various activities have taken place including camps and visits.

Section E**Financial Review**

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £4,000 plus the cost of meeting capitation payments.

The Group held reserves of approximately £39,000 against this at year end. This is above the level required for operating expenses but this is to enable an ongoing programme of substantial repairs to the scout den.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

Investment policy and objectives

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F**Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

To continue to carry out essential repairs and improvements to the scout den using funds raised through the Golden Fleece Walk.

Section G**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

Graham Annan	John Robert Jobling
--------------	---------------------

Position (eg Secretary, Chair)

Group Chairman	Group Treasurer
----------------	-----------------

Date

D	D	M	M	Y	Y
---	---	---	---	---	---

SOUTH CAVE SCOUT GROUP

BALANCE SHEET AS AT 31ST MARCH 2022

	2022 £	2021 £
CURRENT ASSETS		
Cash at bank and in hand	<u>44,047.88</u>	<u>48,564.32</u>
GENERAL PURPOSE ACCOUNT		
Funds transferred	43,184.10	25,804.19
Surplus (deficit) for year	<u>-4,558.93</u>	<u>17,379.91</u>
	<u>38,625.17</u>	<u>43,184.10</u>
SECTIONS ACCOUNTS		
Explorers		
Funds transferred	1,352.04	1,352.04
Surplus (deficit) for year	<u>-1,352.04</u>	<u>0.00</u>
	<u>0.00</u>	<u>1,352.04</u>
Scouts		
Funds transferred	1,431.04	1,538.04
Surplus (deficit) for year	<u>1,047.21</u>	<u>-107.00</u>
	<u>2,478.25</u>	<u>1,431.04</u>
Cubs		
Funds transferred	1,403.59	1,261.84
Surplus (deficit) for year	<u>-130.99</u>	<u>141.75</u>
	<u>1,272.60</u>	<u>1,403.59</u>
Beavers		
Funds transferred	1,193.55	1,411.05
Surplus (deficit) for year	<u>478.31</u>	<u>-217.50</u>
	<u>1,671.86</u>	<u>1,193.55</u>
	<u>44,047.88</u>	<u>48,564.32</u>



Honorary Treasurer



Honorary Auditor

Report of the auditor to the members of the South Cave Scout Group.

The above balance sheet and the attached income and expenditure accounts have been prepared from the records and information supplied by the South Cave Scout Group and are in accordance therewith.

SOUTH CAVE SCOUT GROUP

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2022

GENERAL PURPOSE ACCOUNT

	2022 £	2021 £
INCOME		
Subscriptions		
Gross Collected	3573.00	1342.50
Less Collected on Behalf of Others	<u>2819.25</u>	<u>2004.00</u>
Net Subscriptions	753.75	-661.50
HMRC Gift Aid	750.25	1,627.92
Golden Fleece	9,074.97	1,505.55
Grant CAF America	1,274.80	842.61
Donations	225.49	0.00
Explorer A/C Closure	1,126.55	0.00
Bank Interest	2.06	14.61
Group Camp	588.23	0.00
Sundries	57.75	8.11
Government Covid Support	11,036.43	19,431.00
	<u>24,890.28</u>	<u>22,768.30</u>
EXPENDITURE		
Electricity	236.83	219.27
Water	313.30	123.62
Gas	346.21	511.20
Rent	0.00	100.00
Rates	6.80	0.00
Repair & Maintenance	19,659.54	2,637.40
Stationery	59.82	0.00
Scout Manager License	78.50	78.50
Insurance	921.82	897.71
Equipment	1,675.06	0.00
Equipment (Covid)	0.00	757.19
Group Camp	588.23	0.00
Badges	85.00	0.00
Golden Fleece	3,885.61	0.00
Lottery License	20.00	20.00
Covid 19 Support	1,500.00	0.00
Bank Charges	20.00	0.00
Sundry Expenses	52.49	43.50
	<u>29,449.21</u>	<u>5,388.39</u>
SURPLUS (-DEFICIT) FOR YEAR	<u><u>-4,558.93</u></u>	<u><u>17,379.91</u></u>

SOUTH CAVE SCOUT GROUP

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2022

EXPLORERS ACCOUNT

	2022 £	2021 £
INCOME		
Subscriptions		
Gross Collected	0.00	0.00
Less Collected on Behalf of Others	<u>0.00</u>	<u>0.00</u>
	0.00	0.00
	<u>0.00</u>	<u>0.00</u>
	<u>0.00</u>	<u>0.00</u>
EXPENDITURE		
Equipment	225.49	0.00
Closure of Account	1,126.55	0.00
	<u>1,352.04</u>	<u>0.00</u>
	<u>1,352.04</u>	<u>0.00</u>
SURPLUS (-DEFICIT) FOR YEAR	<u><u>-1,352.04</u></u>	<u><u>0.00</u></u>

SOUTH CAVE SCOUT GROUP

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2022

SCOUTS ACCOUNT

	2022 £	2021 £
INCOME		
Subscriptions		
Gross Collected	1172.50	315.50
Less Collected on Behalf of Others	<u>1135.50</u>	<u>407.50</u>
	37.00	-92.00
Donation Covid Supprt	500.00	0.00
Camp Fees	595.00	0.00
Wolds	40.00	0.00
Other	5.00	0.00
Poacher Jamboree	2,648.50	0.00
Austria Jamboree	950.00	0.00
	<u>4,775.50</u>	<u>-92.00</u>
EXPENDITURE		
Activities	134.55	15.00
Camps	480.81	0.00
Wolds	30.00	0.00
Badges	165.37	0.00
Poacher Jamboree	2,490.00	0.00
Bank Charges	20.00	0.00
Equipment	407.56	0.00
	<u>3,728.29</u>	<u>15.00</u>
SURPLUS (-DEFICIT) FOR YEAR	<u>1,047.21</u>	<u>-107.00</u>

SOUTH CAVE SCOUT GROUP

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2022

CUBS ACCOUNT

	2022 £	2021 £
INCOME		
Subscriptions		
Gross Collected	1595.30	772.50
Less Collected on Behalf of Others	<u>1720.00</u>	<u>332.50</u>
	-124.70	440.00
 Camp Fees	1087.75	0.00
The Deep	709.95	0.00
Covid Support	500.00	0.00
	<u>2173.00</u>	<u>440.00</u>
 EXPENDITURE		
Activities	134.44	180.42
Badges	297.78	117.83
Rock Up	184.00	0.00
Bank Charges	21.20	0.00
Camp Fees	940.12	0.00
The Deep	726.45	0.00
	<u>2303.99</u>	<u>298.25</u>
 SURPLUS (-DEFICIT) FOR YEAR	<u><u>-130.99</u></u>	<u><u>141.75</u></u>

SOUTH CAVE SCOUT GROUP

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2022

BEAVERS ACCOUNT

	2022 £	2021 £
INCOME		
Subscriptions		
Gross Collected	1,190.00	350.00
Less Collected on Behalf of Others	<u>717.50</u>	<u>602.50</u>
	472.50	-252.50
 Donations	 0.00	 35.00
Donation - Covid Support	500.00	
Camp	<u>150.00</u>	
	<u>1,122.50</u>	<u>-217.50</u>
 EXPENDITURE		
Activities	276.30	0.00
Camp	165.65	0.00
Badges/Neckers	182.24	0.00
Bank Charges	20.00	0.00
	<u>644.19</u>	<u>0.00</u>
 SURPLUS (-DEFICIT) FOR YEAR	 <u><u>478.31</u></u>	 <u><u>-217.50</u></u>