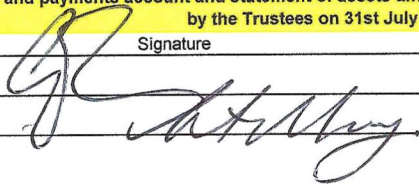


**3rd Worcester Scout Group (Charity no. 524647)**  
**Receipts and payments account**  
**1st April 2024 - 31st March 2025**

Receipts and payments	2024-2025	2023-2024
<b>Income</b>		
Bank Interest	0.00	43.74
Donation	300.00	0.00
Events	4,614.08	942.74
Events - Beavers	1,294.17	1,079.00
Events - Cubs	3,580.75	3,776.60
Events - Explorers	1,008.60	1,733.74
Events - Scouts	2,814.68	3,424.93
Fundraising	126.49	55.42
Gift Aid	6,717.96	0.00
Membership Fees	13,796.31	13,921.94
Rent	0.00	-250.00
<b>Expense</b>		
Activity Equipment	412.39	906.79
Admin	45.00	564.88
Badges	1,070.91	1,419.46
Camping Equipment	18.00	199.11
Events	5,375.22	7,270.05
Events - Beavers	913.93	321.28
Events - Cubs	4,518.79	2,578.40
Events - Explorers	1,505.13	1,295.48
Events - Scouts	2,312.46	2,026.56
Insurance	1,150.07	1,105.74
Meetings - Beavers	42.62	167.97
Meetings - Cubs	743.46	359.81
Meetings - Explorers	650.70	665.06
Meetings - Scouts	170.48	934.02
Meetings - Squirrels	352.59	947.84
Membership Costs	6,847.40	6,839.72
Sponsorship	650.00	0.00
Training	205.00	355.40
Utilities	2,781.33	1,002.15
Venue Maintenance	681.97	258.17
<b>Summary</b>		
Account balance brought forward	47,512.05	52,001.83
Total income	34,253.04	24,728.11
Total expenditure	30,447.45	29,217.89
Net income	3,805.59	-4,489.78
Account balance carried forward	51,317.64	47,512.05

Statement of assets and liabilities at the end of the year		
<b>Account balances</b>		
The 3rd Worcester Scout Group	48,705.04	44,234.15
NatWest Bus. Reserve 11578793	2,606.14	2,606.14
Cash - Treasurer's Tin	4.60	669.90
Cash - Cubs' Tin	1.86	1.86
<b>Total Cash Funds</b>	<b>51,317.64</b>	<b>47,512.05</b>
<b>Non monetary assets for charity's own use (insured values at year end)</b>		
Land and scout hut	382,585.00	357,147.00
Scouting Equipment	15,382.00	15,382.00
Electrical Equipment	493.00	493.00
Trailer	4,922.00	4,922.00
<b>Total non-monetary assets</b>	<b>403,382.00</b>	<b>377,944.00</b>
<b>Liabilities</b>		
N/A	0.00	0.00
<b>Total net monetary assets</b>	<b>51,317.64</b>	<b>47,512.05</b>

The above receipts and payments account and statement of assets and liabilities were approved  
by the Trustees on 31st July 2025 and signed on their behalf by

Signature	Print Name	
	GARETH EVANS	Chair
	CARON MORONEY	Treasurer

Hi Belinda,

Thank you so much for taking the time to review our accounts.  
Please see below my responses to the queries/observations that you raised.

> There is an overall net income this year of £3805.59.

***Agreed***

> Income itself this year was considerably higher than last year (an increase of £9524.93) mostly due to a Gift Aid payment of £6717.96 yet there was no Gift Aid payment last year, why was this? Aside from the Gift Aid payment, income was still higher (£2806.97), mainly due to events generating more income.

***No gift Aid had been claimed in the previous year, so this year two years gift aid was claimed hence the greater amount this was made up of £3569.43 for 2023-2024 and £3045 for 2022-2023.***

> Expenditure this year was slightly higher than last year by £1133.76 - am assuming this was down to naturally increasing costs and unexpected expenses?

***Yes, we have seen an increase in the cost of food, supplies and activity costs over the last year in line with the cost of living increases.***

> Meeting costs have decreased by a third this year? Although I note that these had doubled last year from the previous year.

***Meeting costs fluctuate year on year depending on the program being offered to our young people the 2024 -2025 financial year has seen us returning to a program more in line with those being run pre Covid***

> Membership fees/costs have stayed roughly the same.

***Agreed we have maintained our numbers of young people within the group and we have a healthy waiting list of individuals who can fill any gaps we have as our members move on.***

> A selection of payments (including expenses) and receipts have been checked:

***Agreed***

> There is a query on 2 separate Beaver sleepover 2024 events that have been documented for no apparent reason?

***These two "Beaver Sleepover 2024" events are in fact the same event but OSM has not allowed me to merge these two events I have asked OSM how to rectify this but it appears to be a glitch in the system.***

> Group Camp 2024 - related income and expenses payments were checked including payment to Rhydd Covert Campsite of £916 made on 05/11/24, a payment of £1443 to S. Moroney for £1443 on 23/07/24 and a payment of £522.75 to S Miles for camp food made on 26/07/24. All payments checked and correct.

***Agreed***

> Redpoint climbing event 2024 - query on the event on 26th June 2024 with an income of £240 but expenses of only £9.60?

***This is due to the previous treasurer missing an invoice from Redpoint for £234 this came to light after the cut-off date of 31st March 2025 so the invoice was paid at the start of April and will be recorded and accounted for in the 2025- 2026 financial summary***

> Ice Quest Malvern event - income of £0 but expenses of £360?

***This was a cubs event and was a free event to the cubs paid for by the group.***

> Decrease in admin costs from previous year, from £564.88 to £45?

*In the previous year the group purchased an A3 printer at a cost of £301.46 which accounts for most of the higher admin costs last year. Admin costs historically fluctuate from one year to the next.*

> Utilities and venue maintenance costs have both more than doubled from the previous year?  
*The increase in utility costs is in line with the increased cost of power that has been seen nationally we have renegotiated our electricity contract to secure a more cost-effective tariff.*

*Maintenance costs vary year on year but we currently are making improvements to our hut so we are seeing increased costs to cover these improvements.*

> Bank Statements checked via OSM, and a sample checked via Bankline. All correct.

*Agreed*

> No vehicle log books to inspect.

*The group only owns a trailer*

> Liabilities of £234, what is this for?

*This Liability is the unpaid invoice for Redpoint climbing as detailed above which was paid after the 31st of March financial year cut off. Discussed with Exec this will be removed as a liability and added as an expense for 2025-2026*

> No deeds present to inspect?

*We currently do not have the deeds to the building*

> Reviewed assets for reasonableness, all ok.

*Agreed*

> Stock count - has this been completed recently?

*Our new quartermaster is reviewing and cataloguing all our camping / group stock currently.*

> No relevant minutes to read.

*Agreed*

> No income or receipts present subject to special restrictions.

*Agreed*

> All bank accounts checked including expense account and cash tins. NatWest Business reserve account - what is this for? And no interest declared this year - why is this?

*The NatWest Business reserve account is an historical account this money was set aside for ongoing projects such as Hut improvements.*

*We did not receive any interest on our accounts as they are not interest generating we intend to open an account where we will deposit £20000 which will earn us some interest in the future .*

> Account balance brought forward - £51,317.64

*Agreed*

Again thank you so much for giving us your time and skills please let me know if you have any other questions

Kind regards,

Carol

# 3<sup>rd</sup> Worcester Group Scout Council

116th Annual General Meeting

6th September 2025

**Chair** makes Health & Safety and domestic announcements.

## 1. Introduction and welcome

**Chair**

Opening remarks.

Welcome members of the Group Scout Council (List attached) and guests.

## 2. Apologies for absence

**Chair:**

We've received apologies from **2** persons for their absence today, and their names will be included in the minutes of this meeting.

## 3. Governance topics

**Chair:**

We'll use this part of the meeting to make sure the charity's foundations are in good order

### **3a. Approve the minutes of the Annual General Meeting held on **22/09/2024****

**Chair:**

The Group Trustee Board have reviewed the minutes of the previous AGM at their meeting held on **16/07/2025**. I put forward these minutes are taken as read and ask the Group Scout Council to agree they're a true record of that meeting.

**Seconded by Carol Moroney with a show of hands to approve.**

### **3b. Adopt the model constitution from Policy, Organisation and Rules (POR)**

**Chair:**



In line with the recommendation from Scout Headquarters, the Group Trustee Board proposes we adopt the model constitution from Chapter 5 of Policy, Organisation and Rules. A copy of this was available for review and inspection prior to this meeting on the Scout website

Seconded by Sandy Davies with a show of hands to approve.

### **3c. Note the Group's financial year**

**Chair:**

Can the Group Scout Council members please note our charity's financial year is 1 April to 31 March.

### **3d. Approve appointed and community members of the Group Scout Council**

**Chair** notes the Group Scout Council can admit other people to membership. Chair advises that all current group members including parents are nominated as Group Scout Council members.

These are to be admitted as members of the Group Scout Council as well as the ex officio list in POR Rule 5.4.2.5.

Show of hands made to approve.

Please note: These nominations are to the Group Scout Council (the people attending this AGM). They aren't members of the Group Trustee Board. Please also note, these nominations can be by name or role.

### **3e. Agree the number of members that may be appointed to the Trustee Board**

**Chair:**

Following good practice recommendations from the Charity Governance Code, POR states Trustee Boards should have a minimum of 5, and no more than 12, Trustees in total. This includes ex officio and co-opted Trustees.

The Group Scout Council must agree the number of people to be appointed to the Trustee Board. The outgoing Trustee Board recommends that 12 people are appointed. I propose the Group Scout Council approves that recommendation.

Seconded by John Moroney with a show of hands to approve.

### **3f. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)**

**Chair:**

The Group Scout Council must agree its quorum – the minimum number of Group Scout Council members that must be present at Group Scout Council meetings. The outgoing Trustee Board recommends the quorum should be set at 4 people. Does the Group Scout Council approve that recommendation?

Seconded by Sian Moroney with a show of hands to approve.

#### **4. Review of the previous year**

**Chair:**

We'll now use this part of the meeting to reflect on the activities of the past year.

##### **4a. The Group Lead Volunteer's review of Scouts in the 3<sup>rd</sup> Worcester Group**

**Chair** asks the Group Lead Volunteer to present their Annual Review.

**Group Lead Volunteer** was at the meeting via a Teams link so their review was read by Gareth Evans.

**Chair** thanks Group Lead Volunteer representative for their review.

##### **4b. Receive and consider the Annual Report of the Group Trustee Board including the annual Statement of Accounts**

**Chair** notes the Group Trustee Board has approved the Annual Report and Statement of Accounts and has received the report on the accounts from the **Belinda Leadbetter**.

**Chair** asks the Group Treasurer to give their explanation of the Statement of Accounts.

**Treasurer** explains the Statement of Accounts.

**Chair** invites questions from the floor regarding the Trustee Annual Report, and the Annual Accounts. No questions.

**Chair** thanks the Treasurer **Carol Moroney**

Please note: No vote is required, the Group Scout Council only 'receives and considers' the report.

#### **5. Making appointments**

**Chair:**

We'll use this part of the meeting to organise the set-up of the charity until the next AGM. We'll appoint a Trustee Board to oversee good governance for the charity over the next year.

##### **5a. Appoint the Group Chair, following recommendations from the open selection process initiated by the Group Trustee Board**

**Chair** hands the chairmanship of this meeting over to the Group Lead Volunteer.

**Group Lead Volunteer** explains the open selection process agreed by the Trustee Board. The recommendation to the Group Scout Council is that **Gareth Evans** should be appointed as Group Chair. Please show your hands as approval.

**Group Lead Volunteer** hands the chairmanship of this meeting back to Group Chair.

##### **5b. [If required] Appoint the Group Treasurer, following recommendations from the open selection process initiated by the Group Trustee Board**

**Chair** explains the open selection process agreed by the Trustee Board. The recommendation to the Group Scout Council is that **Carol Moroney** should be appointed as Group Treasurer.  
**Show of hands made to approve.**

**5c. [If required] Appoint members of the Group Trustee Board, following recommendations from the open selection process initiated by the Group Trustee Board**

**Chair** explains the open selection process agreed by the Trustee Board. The recommendation to the Group Scout Council is that **Sandy Davies, Carol Moroney, John Moroney, Hermione Bone, Lee Duffy, Lynda Graham, Sian Moroney, Dafydd Volk-Evans** should be appointed as members of the Group Trustee Board.

**Show of hands made to approve.**

**Chair** thanks the Trustees for their work during the year and, in particular, those members who are standing down –

Please note: Co-opted members (if any) of the Group Trustee Board are appointed by the Group Trustee Board themselves at one of their meetings, and not at the AGM.

**5d. Appoint the Scrutineer / Independent Examiner / Auditor**

**Treasurer** proposes **Belinda Leadbetter**

**Chair** confirms that **Belinda Leadbetter** has been proposed, seconded and is qualified for the role, and asks for a show of hands to approve **Belinda Leadbetter** nomination.

**6. Closing remarks**

Jason Fowles was thanked for all valuable support and hard work getting the equipment organised over his time with 3<sup>rd</sup> Worcester and Liz was given his gifts in his absence.

**Chair** closes the AGM, thanking everyone for attending.

**Group Scout Council Members**

Gareth Powell

Gareth Evans

Carol Moroney

John Moroney

Sian Moroney

Hermione Bone

Dafydd Volk-Evans

Emma Moroney

Lynda Graham

Sandy Davies

Liz Fowles

Lewis Maritzo

**District Representative**

Brian Jenkins

**Apologies**

Lynda Graham

Emma Webb



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Kind regards,

Carol