

# Scouts

## **1st HALESOWEN SCOUT GROUP**

**Annual Accounts & Report**

**2024 - 2025**

# Trustees' Annual Report

For the period

From (start date)

0 1 0 4 2 4

to end date

3 1 0 3 2 5

## Section A

## Reference and administration details

Charity name

1st Halesowen Scout Group

Other names the charity is known by

Registered charity number (if any)

5 2 4 6 2 5

HQ registration number

0 7 8 9 5

Charity's principal address

1st Halesowen Scout Centre

Elizabeth Road

Halesowen

Postcode

B

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Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Mark Timmins	Chair	
2	John Carter	Treasurer	
3	Sarah Reynolds	Group Lead Volunteer	
4	Paul Taylor		
5	Cheryl Guy	Subscriptions Secretary	
6	Ian Dale		
7			
8			
9			
10			
11			
12			
13			
14			
15			

Custodian Trustees	Name	Address
	Melanie Case	
	John Sankey	
	Lesley Sinclair	
	Roger White	

**Section B****Structure, governance and management**

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Policies and procedures adopted for:

The Group is managed by the Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 2 independent representatives, Chair, Treasurer, Group Lead Volunteer and Subscriptions Secretary and meets every month.

Members of the Trustee Board complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Trustee Board exists to support the Group Lead Volunteer in meeting the responsibilities of the appointment and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.



**Risk and Internal Control**

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as local community groups and other Scout Groups. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions, rental income for use of the Scout Centre, and fundraising. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the Group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The Group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 14. If there was a reduction in membership in a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include two authorisations for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.



Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b> As Scouts we are guided by these values:  <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.  <b>Respect</b> - We have self-respect and respect for others.  <b>Care</b> - We support others and take care of the world in which we live.  <b>Belief</b> - We explore our faiths, beliefs and attitudes.  <b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p> <p><b>The Scout Method</b> Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:  - enjoy what they are doing and have fun  - take part in activities indoors and outdoors  - learn by doing  - share in spiritual reflection  - take responsibility and make choices  - undertake new and challenging activities  - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>The Group provides a wide range of indoor and outdoor training and activities appropriate to the age range of the youth members many of which are directly linked to the programme of badges and awards as directed by The Scout Association. Key to the programme of activities is providing skills for life (#SkillsForLife).</p>
Contribution made by volunteers	<p>The Scout Group is indebted to a significant number of adult volunteers who give their time freely and at no cost to the Group. These include Leaders in the Sections, members of the Group Executive and a number of Supporters who assist the Group on an as required basis.</p>

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Scout Group continues to be successful although the opening of the Squirrel Drey has not bought about the overall increase in membership numbers that were anticipated due to a reduction in the (overall) number of Cub Scouts (8-11 year olds). A great deal of repairs and maintenance work was caried out on the Scout Centre during the year and another signifcant budget has been agreed for more works in the coming financial year. Costs were generally well managed during the year but cost pressures are increasing and so membership subscriptions have had to be increased for 2025 - 26. The Scout Group continued it's pro-active approach to community engagement during the year with litter picks, continuing it's gardening project at a local social housing complex and our free Christmas lunches activity.

Section E

Financial Review

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 3 months running costs, circa £8,000.



### Investment Policy

The Group's Income and Expenditure is required for day to day operations and as a consequence the Group does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

### Section F

### Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Planning permission for an extension to the Scout Centre has been obtained along with initial cost estimates. However, alternative options are now being considered to ensure that any investment meets the long term needs of the group and provides value for money.



### Section G

### Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Ian Mark Timmins Sarah Lindsey Reynolds

Position

Chair Group Lead Volunteer

Date

1 3 0 5 2 5



# 1st Halesowen Scout Group (Charity no. 524625)

## Receipts and Payments Account

For the year from	01/04/2024	To	31/03/2025
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### Receipts and payments

	2024/25			2023/24
	Unrestricted funds	Restricted funds	Endowment funds	Total funds
	£	£	£	£
<b>Receipts</b>				
<b>General Income</b>				
Membership subscriptions	23125.52	-	-	23125.52
Grants	0.00	-	-	0.00
Donations	1390.72	-	-	1390.72
Gift Aid	0.00	-	-	0.00
Bank interest	649.60	-	-	649.60
<b>Sub total</b>	<b>25165.84</b>	<b>-</b>	<b>-</b>	<b>25165.84</b>
<b>Other income</b>				
Rental income	9885.00	-	-	9885.00
Fundraising events (gross)	13511.33	-	-	13511.33
<b>Sub total</b>	<b>23396.33</b>	<b>-</b>	<b>-</b>	<b>23396.33</b>
<b>Sections operating income</b>				
	0.00	0.00	-	0.00
Weekly programmes & activities	3980.31	0.00	-	3980.31
Camps	14908.91	0.00	-	14908.91
Duke of Edinburgh Award	0.00	1017.00	-	1017.00
<b>Sub total</b>	<b>18889.22</b>	<b>1017.00</b>	<b>-</b>	<b>19906.22</b>
<b>Other income</b>				
Uniforms	2977.76	-	-	2977.76
Minibuses & trailers	1040.00	-	-	1040.00
Misc	1240.46	-	-	1240.46
<b>Sub total</b>	<b>5258.22</b>	<b>-</b>	<b>-</b>	<b>5258.22</b>
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Gross Income</b>	<b>72709.61</b>	<b>1017.00</b>	<b>-</b>	<b>73726.61</b>
Asset and investment sales, etc.	-	-	-	-
<b>Total receipts</b>	<b>72709.61</b>	<b>1017.00</b>	<b>-</b>	<b>73726.61</b>



# 1st Halesowen Scout Group (Charity no. 524625)

## Receipts and Payments Account

For the year from	01/04/2024	To	31/03/2025
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### Receipts and payments

	2024/25			2023/24
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
<b>Payments</b>				
<b>Charitable Payments</b>				
Membership subscriptions	310.00	-	-	5971.50
Donations	50.00	-	-	140.00
Fundraising expenses	4610.18	-	-	3215.17
Insurances	2726.18	-	-	2529.25
Water and Sewerage	423.81	-	-	415.82
Electricity and Gas	2667.73	-	-	2358.44
Administration & finance	895.02	-	-	1083.26
Internet	336.48	-	-	327.65
Fire & security	1859.02	-	-	1593.74
Cleaning & sanitary	5532.59	-	-	5354.30
Repairs & maintenance	14283.66	-	-	1713.88
Uniforms	3387.45	-	-	4237.97
Minibuses & trailers	2364.90	-	-	4040.64
Equipment	1846.81	-	-	2726.94
Training	1255.00	-	-	700.00
Misc	497.67	-	-	1537.20
<b>Sub total</b>	<b>43046.50</b>	<b>-</b>	<b>-</b>	<b>37765.76</b>
<b>Section operating expenditure</b>				
Weekly programmes	1863.83	-	-	1878.66
Activities	3967.20	-	-	5380.48
Camps	12968.28	-	-	4703.18
Duke of Edinburgh Award	0.00	608.38	-	2644.79
<b>Sub total</b>	<b>18799.31</b>	<b>608.38</b>	<b>-</b>	<b>14607.11</b>
<b>Total Gross Expenditure</b>	<b>61845.81</b>	<b>608.38</b>	<b>-</b>	<b>52372.87</b>
<b>Asset and investment</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>61845.81</b>	<b>608.38</b>	<b>-</b>	<b>52372.87</b>
<b>Net of receipts/(payments)</b>	<b>10863.80</b>	<b>408.62</b>	<b>-</b>	<b>9520.64</b>
Transfers between funds	-	-	-	-
Cash funds last year end	-	-	-	-
<b>Cash funds this year end</b>	<b>10863.80</b>	<b>408.62</b>	<b>-</b>	<b>9520.64</b>



# 1st Halesowen Scout Group (Charity no. 524625)

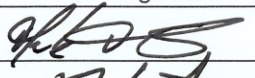
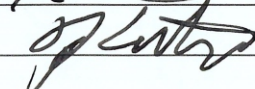
## Receipts and Payments Account

For the year from	01/04/2024	To	31/03/2025
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### Statement of assets and liabilities at the end of the year

	2024/25			2023/24
	Unrestricted funds	Restricted funds	Endowment funds	Total funds
	£	£	£	£
<b>Cash funds</b>				
Bank current account	11082.58	3117.76	-	14200.34
Bank deposit account	3147.56	45000.00	-	48147.56
Cash / Floats	£1,012.40	-	-	1012.40
	-	-	-	-
	-	-	-	-
<b>Total cash funds</b>	<b>15242.54</b>	<b>48117.76</b>	<b>-</b>	<b>63360.30</b>
<b>Other monetary assets</b>				
Gift Aid Claims (2021-2025)	18000.00	-	-	18000.00
Debts due from the County/Area/District/Group	-	-	-	-
Insurance claim	-	-	-	-
<b>Sub total</b>	<b>18000.00</b>	<b>-</b>	<b>-</b>	<b>18000.00</b>
<b>Investment assets</b>				
Investment property - detail	-	-	-	-
Quoted investments	-	-	-	-
Other investments - detail	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for</b>				
Badge stock	1747.05	-	-	1747.05
Uniform stock	2548.82	-	-	2548.82
Other stock	-	-	-	-
Land and buildings	362128.00	-	-	362128.00
Motor vehicles	13305.00	-	-	13305.00
Scouting equipment, furniture etc	38138.00	-	-	38138.00
Other	-	-	-	-
<b>Sub total</b>	<b>417866.87</b>	<b>-</b>	<b>-</b>	<b>417866.87</b>
<b>Liabilities</b>				
Accounts not yet paid	-	-	-	-
Expenses incurred but not invoiced	-	-	-	-
Subscriptions not yet paid	6545.00	-	-	6545.00
Loan - detail	-	-	-	-
Other liabilities	-	-	-	-
<b>Sub total</b>	<b>6545.00</b>	<b>-</b>	<b>-</b>	<b>6545.00</b>
<b>Total net assets</b>	<b>444564.41</b>	<b>48117.76</b>	<b>-</b>	<b>492682.17</b>

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 13th May 2025 and signed on their behalf by:

Signature	Print Name	
	I. M. Timmins	Chair
	J. C. Carter	Treasurer



## Scrutineer's Report to the Trustees of the 1<sup>st</sup> Halesowen Scout Group

I report on the accounts of the Group for the year ended 31<sup>st</sup> March 2025.

### Respective responsibilities of Trustees and Scrutineer

The Group's Trustee Board are responsible for the preparation of the accounts; and consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is the responsibility of the Scrutineer, without carrying out an audit, to scrutinise the accounts and to report to The Trustee Board.

### Basis of Scrutineer's Statement

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the accounts set out on pages 1 to 3

### Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Signed.......... Name..... I.M. DALE .....

Address: 34 Birley Grove, Halesowen, West Midlands B63 1EP

Date: 6<sup>th</sup> May 2025