



# Scouts

## **1st HALESOWEN SCOUT GROUP**

**Annual Accounts & Report**

**2023 - 2024**

# Trustees' Annual Report

For the period

From (start date)

0 1 0 4 2 3

to end date

3 1 0 3 2 4

## Section A

## Reference and administration details

Charity name

1st Halesowen Scout Group

Other names the charity is known by

Registered charity number (if any)

5 2 4 6 2 5

HQ registration number

0 7 8 9 5

Charity's principal address

1st Halesowen Scout Centre

Elizabeth Road

Halesowen

Postcode

B 6 3 4 B G

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Mark Timmins	Joint Chair	..
2	Claire Timmins	Joint Chair	
3	John Carter	Treasurer	
4	Stephen Gill	Secretary	
5	Margaret McCann	Subscriptions Team	
6	Sarah Reynolds	Group Lead Volunteer	
7	Paul Taylor		
8	Caroline Betteridge		
9	Cheryl Guy	Subscriptions Team	
10	Gail White		
11	Katie Price	Subscriptions Team	
12	Ian Dale		
13			
14			
15			

Custodian Trustees	Name	Address
	Melanie Case	
	John Sankey	
	Lesley Sinclair	
	Roger White	

**Section B****Structure, governance and management**

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Policies and procedures adopted for:

The Group is managed by the Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 4 independent representatives, Joint Chairs, Treasurer, Secretary and Subscription Team together with the Group Lead Volunteer, and meets every month.

Members of the Trustee Board complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Trustee Board exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;

The raising of funds and the administration of Group finance;

The insurance of persons, property and equipment;

Group public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub committees that may be required;

Appointing Group Administrators and Advisors other than those who are elected.



**Risk and Internal Control**

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as local community groups and other Scout Groups. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions, rental income for use of the Scout Centre, and fundraising. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the Group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The Group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 14. If there was a reduction in membership in a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include two signatures for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b> As Scouts we are guided by these values:  <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.  <b>Respect</b> - We have self-respect and respect for others.  <b>Care</b> - We support others and take care of the world in which we live.  <b>Belief</b> - We explore our faiths, beliefs and attitudes.  <b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p> <p><b>The Scout Method</b> Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:  - enjoy what they are doing and have fun  - take part in activities indoors and outdoors  - learn by doing  - share in spiritual reflection  - take responsibility and make choices  - undertake new and challenging activities  - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>The Group provides a wide range of indoor and outdoor training and activities appropriate to the age range of the youth members many of which are directly linked to the programme of badges and awards as directed by The Scout Association. Key to the programme of activities is providing skills for life (#SkillsForLife).</p>
Contribution made by volunteers	<p>The Scout Group is indebted to a significant number of adult volunteers who give their time freely and at no cost to the Group. These include Leaders in the Sections, members of the Group Executive and a number of Supporters who assist the Group on an as required basis.</p>



Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The group continues to grow with the opening of a Squirrel Dray for 4-6 year olds. Income levels remain strong through subscriptions, third party rentals and fund raising events both at the scout centre and outside events such as providing catering services at dog agility events. A schedule of building repairs and maintenance was prepared and contractors appointed to carry out the work later in 2024. Options to the proposed building extension are being considered to ensure they meet long term needs and give value for money. During the year several new adult leaders and supporters (volunteers) were recruited but the Group continues to try and find more. With the Rainbow and Brownie Group significantly increasing their numbers, more than 175 young people now use the Scout Centre each week.

Section E

Financial Review

**Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 3 months running costs, circa £6,000

# 1st Halesowen Scout Group (Charity no. 524625)

## Receipts and Payments Account

For the year from	01/04/2023	To	31/03/2024
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### Receipts and payments

	2023/24			2022/23
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
<b>Receipts</b>				
<b>General Income</b>				
Membership subscriptions	20121.96	-	-	20121.96
Grants	500.00	-	-	500.00
Donations	1636.66	-	-	1636.66
Gift Aid	832.34	-	-	832.34
Bank interest	448.60	-	-	448.60
<b>Sub total</b>	<b>23539.56</b>	<b>-</b>	<b>-</b>	<b>23539.56</b>
<b>Other income</b>				
Rental income	9446.00	-	-	9446.00
Fundraising events (gross)	9104.06	-	-	9104.06
<b>Sub total</b>	<b>18550.06</b>	<b>-</b>	<b>-</b>	<b>18550.06</b>
<b>Sections operating income</b>				
Weekly programmes	0.00	0.00	-	0.00
Activities	5021.42	0.00	-	5021.42
Camps	7206.00	0.00	-	7206.00
Duke of Edinburgh Award	0.00	2875.50	-	2875.50
<b>Sub total</b>	<b>12227.42</b>	<b>2875.50</b>	<b>-</b>	<b>15102.92</b>
<b>Other income</b>				
Uniforms	2424.97	-	-	2424.97
Minibuses & trailers	1050.00	-	-	1050.00
Misc	1226.00	-	-	1226.00
<b>Sub total</b>	<b>4700.97</b>	<b>-</b>	<b>-</b>	<b>4700.97</b>
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Gross Income</b>	<b>59018.01</b>	<b>2875.50</b>	<b>-</b>	<b>61893.51</b>
<b>Asset and investment sales, etc.</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>59018.01</b>	<b>2875.50</b>	<b>-</b>	<b>61893.51</b>



# 1st Halesowen Scout Group (Charity no. 524625)

## Receipts and Payments Account

For the year from	01/04/2023	To	31/03/2024
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### Receipts and payments

	2023/24			2022/23
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
<b>Payments</b>				
<b>Charitable Payments</b>				
Membership subscriptions	5791.50	-	-	5791.50
Donations	140.00	-	-	140.00
Fundraising expenses	3215.17	-	-	3215.17
Insurances	2529.25	-	-	2529.25
Water and Sewerage	415.82	-	-	415.82
Electricity and Gas	2358.44	-	-	2358.44
Administration & finance	1083.26	-	-	1083.26
Internet	327.65	-	-	327.65
Fire & security	1593.74	-	-	1593.74
Cleaning & sanitary	5354.30	-	-	5354.30
Repairs & maintenance	1713.88	-	-	1713.88
Uniforms	4237.97	-	-	4237.97
Minibuses & trailers	4040.64	-	-	4040.64
Equipment	2726.94	-	-	2726.94
Training	700.00	-	-	700.00
Misc	1537.20	-	-	1537.20
<b>Sub total</b>	<b>37765.76</b>	<b>-</b>	<b>-</b>	<b>37765.76</b>
<b>Section operating expenditure</b>				
Weekly programmes	1878.66	-	-	1878.66
Activities	5380.48	-	-	5380.48
Camps	4703.18	-	-	4703.18
Duke of Edinburgh Award	0.00	2644.79	-	2644.79
<b>Sub total</b>	<b>11962.32</b>	<b>2644.79</b>	<b>-</b>	<b>14607.11</b>
<b>Total Gross Expenditure</b>	<b>49728.08</b>	<b>2644.79</b>	<b>-</b>	<b>52372.87</b>
<b>Asset and investment</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>49728.08</b>	<b>2644.79</b>	<b>-</b>	<b>52372.87</b>
<b>Net of receipts/(payments)</b>	<b>9289.93</b>	<b>230.71</b>	<b>-</b>	<b>9520.64</b>
Transfers between funds	-	-	-	-
Cash funds last year end	-	-	-	-
<b>Cash funds this year end</b>	<b>9289.93</b>	<b>230.71</b>	<b>-</b>	<b>9520.64</b>



# 1st Halesowen Scout Group (Charity no. 524625)

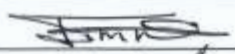

## Receipts and Payments Account

For the year from	01/04/2023	To	31/03/2024
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### Statement of assets and liabilities at the end of the year

	2023/24			2022/23
	Unrestricted funds	Restricted funds	Endowment funds	Total funds
	£	£	£	£
<b>Cash funds</b>				
Bank current account	7129.44	2709.16	-	9838.60
Bank deposit account	6397.96	35000.00	-	41397.96
Cash / Floats	£851.32	-	-	851.32
	-	-	-	-
	-	-	-	-
<b>Total cash funds</b>	<b>14378.72</b>	<b>37709.16</b>	<b>-</b>	<b>52087.88</b>
<b>Other monetary assets</b>				
Gift Aid Claims (2021 - 2024)	12000.00	-	-	12000.00
Debts due from the County/Area/District/Group	-	-	-	-
Insurance claim	-	-	-	-
<b>Sub total</b>	<b>12000.00</b>	<b>-</b>	<b>-</b>	<b>12000.00</b>
<b>Investment assets</b>				
Investment property - detail	-	-	-	-
Quoted investments	-	-	-	-
Other investments - detail	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for</b>				
Badge stock	1880.40	-	-	1880.40
Uniform stock	2579.80	-	-	2579.80
Other stock	-	-	-	-
Land and buildings	371414.00	-	-	371414.00
Motor vehicles	14006.00	-	-	14006.00
Scouting equipment, furniture etc	39116.00	-	-	39116.00
Other	-	-	-	-
<b>Sub total</b>	<b>428996.20</b>	<b>-</b>	<b>-</b>	<b>428996.20</b>
<b>Liabilities</b>				
Accounts not yet paid	-	-	-	-
Expenses incurred but not invoiced	-	-	-	-
Subscriptions not yet paid	-	-	-	-
Loan - detail	-	-	-	-
Other liabilities	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total net assets</b>	<b>455374.92</b>	<b>37709.16</b>	<b>-</b>	<b>493084.08</b>

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 9th July 2024 and signed on their behalf by:

Signature	Print Name
	IAN MARK TIMMINS Chair
	JOHN CHARLES CARTER Treasurer

# Simplified Financial Statement 2023-24

	INCOME	EXPENDITURE
Membership fees	20,121.96	5,791.50
Tax Refund (Gift Aid)	832.34	
Grants/Donations	2,136.66	140.00
Rental Income	9,946.00	
Interest	448.60	
	<b>32,985.56</b>	<b>5,913.50</b>
<b>Fundraising:</b>		
Dog Agility Catering	4,112.73	2,057.81
Craft Fayre	2,053.22	630.02
Amazon Smile	138.10	
Race Night	1,048.12	393.76
Match Funding	1,500.00	
Other/misc.	251.89	133.58
	<b>9,104.06</b>	<b>3,215.17</b>
<b>Overheads:</b>		
Insurances		2,529.25
Water Rates		415.82
Electricity	150.00	1,165.25
Gas		1,193.19
Admin/Finance/OSM		1,083.26
Internet		327.65
Fire & Security		1,593.74
Cleaning & Sanitary		5,354.30
Repairs & Maintenance		1,713.88
Misc.	848.00	1,334.20
	<b>998.00</b>	<b>16,710.54</b>
<b>Section operating costs:</b>		
Weekly Programmes & Activities	5,093.42	7,105.35
Camps	7,206.00	4,703.18
Duke of Edinburgh's Award	2,875.50	2,644.79
Equipment		2,726.94
Uniforms & Neckerchiefs	2,424.97	4,237.97
Minibuses & Trailers	1,050.00	4,040.64
Community Activities	156.00	356.79
Training		700.00
	<b>18,805.89</b>	<b>26,515.66</b>
<b>Totals</b>	<b>61,893.51</b>	<b>52,357.87</b>

# Simplified Financial Statement 2023-24

Balance as at 31.3.23	42,567.24
Excess income/expenditure 2023-24	9,520.64
<b>Balance as at 31.3.24</b>	<b>52,087.88</b>

Funds as at 31.3.23	Savings account	41,397.96
	Bank	9,838.60
	Cash	851.32
<b>Total</b>		<b>52,087.88</b>

## Restricted funds:

Duke of Edinburgh's Award	2,709.16
Building Fund	35,000.00

<i>Unrestricted funds</i>	<i>14,378.72</i>
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*A copy of the full and audited accounts is available on request.*



## Scrutineer's Report to the Trustees of the 1<sup>st</sup> Halesowen Scout Group

I report on the accounts of the Group for the year ended 31<sup>st</sup> March 2024.

### Respective responsibilities of Trustees and Scrutineer

As the Group's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

### Basis of Scrutineer's Statement

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the accounts set out on pages 1 to 3

### Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Signed.......... Name..... I. M. DALE .....

Address: 34 Birley Grove, Halesowen, West Midlands B63 1EP

Date: 1<sup>st</sup> July 2024

# Trustee Board Chair's Report

The 2023 – 2024 year has seen the Group flourish. The leaders across Beavers, Cubs and Scouts have worked incredibly hard to provide a varied and interesting programme of events. This includes the planning to open a Squirrel dray for 4 -6 years olds due to open in April 2024. A big welcome to the new leaders who have joined and will make this happen. We also support the Halesowen District Explorer Scout Group and run the Duke of Edinburgh award scheme for young people, and they can progress from Bronze to Gold.

The Scouting journey for young people for 4 to 18 lets them learn many life skills , have many adventures and grow in confidence , which will help to succeed in life and have lifelong fantastic memories.

The success and popularity of 1<sup>st</sup> Halesowen Scout Group is due to all the volunteers, leaders and helpers, who plan, organise and run meetings. In addition, behind the scenes, we have the Trustee Board, made up of leaders and parents of members (past and present) who ensure that the group remains solvent, adheres to child welfare and safety rules and follows Scouting principles. This includes fund raising activities to ensure that we can continue to invest in the group for future young people and keep membership fees as low as possible.

1st Halesowen, through the hard work and diligent work of the leaders and the Trustees, remains financially strong. However we have plans for the future, including extending the stores area due to the large and growing amount of equipment we have and also the on-going maintenance, repair and renewal of the Scout Centre premises.

The membership subscription income just covers the day to day running cost of the centre. We have to undertake fundraising to cover all the extra costs so the young people can have a full experience.

We have raised money over the past year by organising Craft Fayres, a Race Night and also providing outside catering at a number of Dog Agility Shows around the Midlands. This is all done by a small and very tierd group of volunteers who gladly give up their time, and hard work so subscriptions costs are kept as low as possible for the benefit of the young members and their families.

Please support these events. A little help goes a long way. Ultimately, for the volunteers, all the events and group nights provide a lot of personal satisfaction and are very rewarding.

Without this group of volunteers there would be no 1st Halesowen Scout Group.

Please volunteer and help, in whatever way, large or small, so that we can keep our subscriptions fees as low as possible. If our fund raising activities become too much for our tired volunteers, then subs will ultimately increase to cover the cost of proving the full and varied Scouting experience.

Happy Scouting,

*Mark Timmins*

# Group Lead Volunteer' Report

Who is this Group Lead Volunteer? Oh yes, it's me; that's my new title – I'm no longer a Group Scout Leader.

What a year we have had, so many activities (sleepovers, camps, magic, experiments, climbing, fire lighting, archery, walks (hikes) to name but a few, completed in all sections. Talking of sections, earlier this year we opened our Squirrel Drey (4 and 5 year olds). I would like to welcome our new Squirrels, volunteer leaders, Cheryl, Claire, Amy, Stella and moving sections Sarah Mills (from Tromans Cubs) and Caroline Betteridge (from Shackleton Cubs). Without their commitment we wouldn't have been able to open the new section.

Our other sections Scouts, two Cub Packs and Beaver Colony continue to go from strength to strength, however new blood (new volunteers) are always needed, particularly as many of the existing sections have leaders who have passed retirement age or are coming up to it. At some stage they may wish to retire from Scouting or at least take a step backwards.

I would like to welcome Sam to Tromans Cub pack and wish Joe from Scouts all the very best as he has decided to step away from Scouting. Jess has stepped down from a Beaver leader to an occasional leader due work commitment, we won't be losing her though, she will still be around.

This year will see many changes to our leadership roles, to the roles of the executive committee (now Trustees) and to our training scheme. I know that all the volunteers who work tirelessly for the group will rise to the challenge.

As a group we rely heavily on our fundraising to keep our head above water and run the group so that the youngsters involved can experience the best of Scouting. To this end we have taken charge of the catering at some dog agility events. These involve volunteers giving up a lot of their personal time/holidays to raise money towards the group funds. We continue to run other fundraising events and appreciate your support at these.

Thank you to all the Leaders for everything that you have done and continue to do and to the Executive Committee who work tirelessly to keep the centre in good working order. Thank you to you all.

Finally thank you to Paul who looks after all our GDPR policies and DBS applications, and keeps me sane.

Yours in Scouting,  
*Sarah Reynolds*