



Scouts

1st HALESOWEN SCOUT GROUP

**Annual Accounts & Report
2022 -2023**

Trustees' Annual Report

For the period

From (start date)

0 1 0 4 2 2

to end date

3 1 0 3 2 3

Section A

Reference and administration details

Charity name

1st Halesowen Scout Group

Other names the charity is known by

Registered charity number (if any)

5 2 4 6 2 5

HQ registration number

0 7 8 9 5

Charity's principal address

1st Halesowen Scout Centre

Elizabeth Road

Halesowen

Postcode

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Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Mark Timmins	Joint Chair	
2	Claire Timmins	Joint Chair	
3	John Carter	Treasurer	
4	Alison Wood	Secretary	
5	Margaret McCann	Subscriptions Team	
6	Sarah Reynolds	Group Scout Leader	
7	Paul Taylor	Assistant GSL	
8	Caroline Betteridge		
9	Cheryl Guy	Subscriptions Team	Appointed 21/5/22
10	Peter Case		
11	Katie Price	Subscriptions Team	Appointed 21/5/22
12	Gail White		
13	Ian Dale		
14	Stephen Gill		Appointed 21/5/22
15			

Custodian Trustees	Name	Address
	Melanie Case	
	John Sankey	
	Lesley Sinclair	
	Roger White	

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Policies and procedures adopted for:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 5 independent representatives, Joint Chairs, Treasurer, Secretary and Subscription Team together with the Group Scout Leader and Assistant Group Scout Leader, and meets every month.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as local community groups and other Scout Groups. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions, rental income for use of the Scout Centre, and fundraising. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the Group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The Group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include two signatures for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:</p> <ul style="list-style-type: none"> - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.
Summary of the main activities in relation to these objects	<p>The Group provides a wide range of indoor and outdoor training and activities appropriate to the age range of the youth members many of which are directly linked to the programme of badges and awards as directed by The Scout Association. Key to the programme of activities is providing skills for life (#SkillsForLife).</p>
Contribution made by volunteers	<p>The Scout Group is indebted to a significant number of adult volunteers who give their time freely and at no cost to the Group. These include Leaders in the Sections, members of the Group Executive and a number of Supporters who assist the Group on an as required basis.</p>



Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

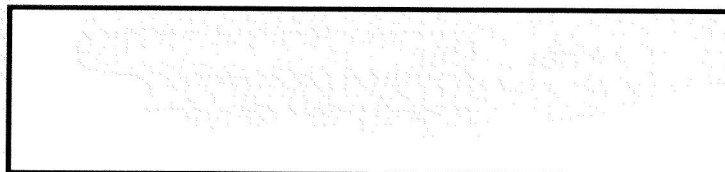
2022-23 was the first full year post COVID and the Group has done from strength to strength. Financial income from subscriptions, fundraising and rental income generated from the hire of the building to third parties has been strong and has allowed the establishment of a building fund to provide for a much needed extension to the equipment store. It is hoped this project can be completed within the next two years at a likely cost of circa £40,000. Membership numbers are strong and all the Sections have waiting lists meaning the recruitment of more adult volunteers is essential to extend our provision for young people. We also now have Rainbows and Brownie groups meeting at the Scout Centre taking our total youth numbers to over 150.

Section E

Financial Review

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 3 months running costs, circa £6,000



Investment Policy

The Group's Income and Expenditure is required for day to day operations and as a consequence the Group does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

The Group is planning an extension to the Scout Centre to provide more storage for camping / activity equipment which is desperately needed. The likely build costs will be in excess of £40K. Planning permission is currently being sought and a project funding plan will be launched once approval is received. It is possible that the Group will launch a (new) youth section for 4 - 6 year olds called Squirrels sometime in 2023/24.



Section G

Declaration

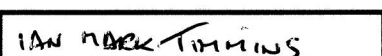

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees


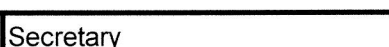
Signature(s)

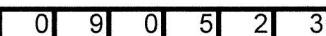
Full name(s)

Position

Date



1st Halesowen Scout Group

Receipts and Payments Account

For the year from	01.04.2022	To	31.03.2023
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Receipts and payments

	2022/23			2021/22
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
Payments				
Charitable Payments				
Youth programme and activities	£ 6,352.51	£ -	-	£ 6,352.51
Uniforms & Training	£ 1,080.75	£ -	-	£ 1,080.75
Duke of Edinburgh Award	£ -	£ 2,988.64	-	£ 2,988.64
Camps	£ 6,335.95	£ -	-	£ 6,335.95
Electricity and Gas	£ 2,365.74	£ -	-	£ 2,365.74
Insurance	£ 2,341.00	£ -	-	£ 2,341.00
Repairs and Maintenance	£ 6,850.70	£ -	-	£ 6,850.70
Water and Sewerage	£ 377.74	£ -	-	£ 377.74
Equipment	£ 4,564.22	£ -	-	£ 4,564.22
Minibuses & Trailers	£ 6,555.03	£ -	-	£ 6,555.03
Cleaning and Sanitary	£ 4,988.05	£ -	-	£ 4,988.05
Fire & Security	£ 1,650.64	£ -	-	£ 1,650.64
Internet	£ 328.11	£ -	-	£ 328.11
Administration	£ 333.14	£ -	-	£ 333.14
Donations		£ -	-	£ 120.00
Sub total	£ 44,123.58	£ 2,988.64	-	£ 47,112.22
Fundraising expenses				
Social Events	£ 398.44	£ -	-	£ 398.44
Other Events	£ 932.97	£ -	-	£ 932.97
Community Support	£ 1,195.73	£ -	-	£ 1,195.73
	£ -	£ -	-	£ -
Sub total	£ 2,527.14	£ -	-	£ 2,527.14
Total Gross Expenditure	£ 46,650.72	£ 2,988.64	-	£ 49,639.36
Asset and investment purchases, etc.				
	-	-	-	-
Total payments	£ 46,650.72	£ 2,988.64	-	£ 49,639.36
Net of receipts/(payments)	£ 7,737.93	£ 693.86	-	£ 8,431.79
Transfers between funds	-	-	-	-
Cash funds last year end	£ 32,143.36	£ 1,992.09	-	£ 34,135.45
Cash funds this year end	£ 39,881.29	£ 2,685.95	-	£ 42,567.24

1st Halesowen Scout Group Receipts and Payments Account

For the year from	01.04.2022	To	31.03.2023
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Receipts and payments

	2022/23				2021/22
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £
Receipts					
Donations, legacies and similar income					
Membership subscriptions	£ 20,923.87	-	-	£ 20,923.87	£ 10,547.50
Less: Membership subscriptions paid	£ 5,485.00	-	-	£ 5,485.00	£ 5,278.00
Net membership subscriptions retained	£ 15,438.87	-	-	£ 15,438.87	£ 5,179.50
Donations	£ 2,680.00	-	-	£ 2,680.00	£ 1,961.00
Legacies	£ -	-	-	£ -	£ -
Gift Aid	£ 3,189.14	-	-	£ 3,189.14	£ 2,471.11
Grants			-		£ 10,667.00
Sub total	£ 21,308.01	£ -	-	£ 21,308.01	£ 20,278.61
Fundraising (gross)					
Social Events	£ 2,280.50	-	-	£ 2,280.50	2,103.23
Other Events	£ 5,875.28	-	-	£ 5,875.28	£ 909.35
Sub total	£ 8,155.78		-	£ 8,155.78	£ 3,012.58
Activities					
Weekly programmes & activities	£ 6,867.40	-	-	£ 6,867.40	£ 2,448.00
Camps	£ 5,370.00	-	-	£ 5,370.00	£ 2,885.00
Duke of Edinburgh Award		£ 3,682.50	-	£ 3,682.50	£ 1,290.00
Minibuses & Trailers	£ 840.00			£ 840.00	
Uniforms & Training	£ 526.82	£ -	-	£ 526.82	£ 628.00
Sub total	£ 13,604.22	£ 3,682.50	-	£ 17,286.72	£ 7,251.00
Investment income					
Bank interest	£ 151.64		-	£ 151.64	£ 47.72
Building Society interest		£ -	-		
Property Rent income	£ 11,169.00	£ -	-	£ 11,169.00	£ 6,957.00
Other income		£ -	-		
Sub total	£ 11,320.64	£ -	-	£ 11,320.64	£ 7,004.72
Total Gross Income	54,388.65	3,682.50	-	£ 58,071.15	£ 37,546.91
Asset and investment sales, etc.	-	-	-		-
Total receipts	54,388.65	3,682.50	-	£ 58,071.15	£ 37,546.91

Statement of assets and liabilities at the end of the year

31-Mar-23

31-Mar-22

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £
Cash funds					
Bank current account	10,059.36	£ -	-	£ 10,059.36	£ 10,532.23
Bank deposit account	-	£ 31,949.36	-	£ 31,949.36	£ 21,797.72
Building society account		£ -	-		
The Scout Association Short Term Investment Service	-	£ -	-	£ -	£ -
Cash/Floats	558.52	£ -	-	£ 558.52	£ 1,805.50
Total cash funds	10,617.88	£ 31,949.36	-	£ 42,567.24	£ 34,135.45
Other monetary assets					
Gift Aid outstanding	£ 8,000.00	-	-	£ 8,000.00	£ 5,000.00
Hire charges outstanding from Non - Group users of the Scout Centre		-	-		
Insurance claim		-	-	£ -	£ -
Sub total				£ 8,000.00	£ 5,000.00
Investment assets					
Investment property - detail	-	-	-	-	-
Quoted investments	-	-	-	-	-
Other investments - detail	-	-	-	-	-
Sub total					
Non monetary assets for charity's own use					
Badge stock	£ 2,181.80	-	-	£ 2,181.80	£ 2,621.00
Uniforms & Neckerchiefs	£ 470.00	-	-	£ 470.00	£ 960.00
Other stock	£ -	-	-	£ -	-
Land and buildings	£ 382,902.00	-	-	£ 382,902.00	£ 395,765.00
Motor vehicles	£ 11,504.00	-	-	£ 11,504.00	£ 12,110.00
Scouting equipment, furniture etc	£ 41,475.00	-	-	£ 41,475.00	£ 40,500.00
Other	-	-	-	-	-
Sub total	£ 438,532.80	£ -	£ -	£ 438,532.80	£ 451,956.00
Liabilities					
Accounts not yet paid		-	-		
Expenses incurred but not invoiced	-	-	-	-	-
Subscriptions not yet paid	-	-	-	-	-
Loan - detail	-	-	-	-	-
Other liabilities	-	-	-	-	-
Sub total	-	-	-	-	-

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 4th May 2022 and signed on their behalf by

Signature

[Handwritten Signature]

Print Name

JOHN CARTER Chair Treasurer
IAN MARK TINKINS Treasurer Chair

Scrutineer's Report to the Trustees of the 1st Halesowen Scout Group

I report on the accounts of the Group for the year ended 31st March 2023.

Respective responsibilities of Trustees and Scrutineer


As the Group's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the accounts set out on pages 1 to 3

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Signed.......... Name..... I. M. DALE

Address: 34 Birley Grove, Halesowen, West Midlands B63 1EP

Date: 30th April 2023

SIMPLIFIED FINANCIAL STATEMENT 2022 – 2023

	INCOME	EXPENDITURE
Membership Fees	20923.87	5485.00
Tax Refund (Gift Aid)	3189.14	
Grants / Donations	2680.00	
Rental Income	11169.00	
Interest	151.64	
	38113.65	5485.00
Fundraising:		
Co-op	3407.64	
Afternoon Tea	515.00	59.07
Craft Fayre	1380.25	283.52
Fun Run	477.16	25.00
Amazon Smile	210.23	
Race Night	765.50	339.37
Match Funding	1000.00	
Other / Misc.	400.00	624.45
	8155.78	1331.41
Overheads:		
Insurances		2341.00
Water Rates		377.74
Electricity		910.18
Gas		1455.56
Admin / Finance / OSM		333.14
Internet		328.11
Fire & Security		1650.64
Cleaning & Sanitary		4988.05
Repairs & Maintenance		6850.70
		19235.12
Section Operating Costs:		
Weekly Programmes & Activities	6032.40	6352.51
Camps	5370.00	6335.95
Duke of Edinburgh's Award	3682.50	2988.64
Equipment		4564.22
Uniforms & Training	526.82	1080.75
Minibuses & Trailers	840.00	6555.03
Community Activities	835.00	1195.73
	17286.72	29072.83
TOTALS	63556.15	55124.36

Balance as at 31.3.22		34135.45
Excess income / expenditure 2022 – 2023		8431.79
Balance as at 31.3.23		42567.24
Funds as at 31.3.23	Savings Account	31949.36
	Bank	10059.36
	Cash	558.52
Total		42567.24
Restricted Funds		
Duke of Edinburgh Award		2685.95
Building Fund		25000.00

