

1ST SEDGLEY SCOUT GROUP

England & Wales · Charity number 524621

Details

Other names 1ST SEDGLEY BOY SCOUT GROUP

Status Registered

Legal form Trust

Registered 1965-11-04

Register [View on the Charity Commission register](#)

Contact

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Website www.1stsedgleyscouts.org.uk

Activities

Objects: 1ST SEDGLEY BOY SCOUT GROUP

Activities: Provision of staff, buildings and equipment to facilitate wide range of scouting activities to be undertaken

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, Amateur Sport
- **Who:** Children/young People, People With Disabilities

Geography

- Area of benefit: SEDGLEY
- Dudley

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£55,692	£49,655	-	-
2024-03-31	£42,455	£32,440	-	-
2023-03-31	£34,955	£34,667	-	-
2022-03-31	£24,113	£22,277	-	-
2021-03-31	£20,640	£6,365	-	-

Trustees

Name	Role	Appointed
Saul Burton	Chair	2017-06-22
Alison Dorothy Checketts		2024-06-22
Beverley Jacqueline Wakelam		2026-02-05
Helen Whitehouse		2020-09-30
John Paul Todd		2018-07-04
Kaleigh Lowe		2023-03-06
Philip Lee Hardisty		2024-06-22
ROBERT BARLOW		2024-06-22
Rachel Clarke		2023-03-06

1ST SEDGLEY SCOUT GROUP

England & Wales - Charity number 524621

Accounts



Scouts

1st Sedgley

AGM 2025

**SCAN
TO
DONATE**



**1st Sedgley Scout Group
AGM Pack
including
Trustees Annual Report & Accounts
for the year ended 31 March 2025**

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Minutes of Annual General Meeting

1ST SEDGLEY SCOUT COUNCIL

5pm Saturday 22 June 2024 at Jubilee Hall Sedgley

Attendees:

Mandy Todd (GSL), David Baugh (Group Chair) Saul Burton Dep. Group Chair (DGC), Leaders, Trustees, Group Council Members (approx. 60 adults), Invited Guests.

The Chair made Health & Safety and domestic announcements.

1. Introduction and welcome

The Chair welcomed members of the Group Scout Council and guests and asked every one to refer to the 'AGM Report Pack' which was printed for today's attendees and electronically circulated to all Group Council Members well in advance.

2. Apologies for absence

Apologies from persons for their absence today, and their names will be included in the minutes of this meeting. Nigel Stone, Ian Foster, Debra Baugh, Annette Mitchel, Clare Ford, Jayne Bickford, Alison Checketts, Ted Batham (District Lead Volunteer)

3. Presentations

Mandy Todd (Group Lead Volunteer) handed out the following awards:

Beavers: Bronze Chief Scout Awards: Xavier Lowe, Freya Hayes, Jacob Leddy, Samuel Johnson (not in attendance), Tilda Banks, George Cooper

Cubs: Silver Chief Scout Awards: Phoebe Leddy, Chloe Mitchell

4. Governance topics

4a. Approve the minutes of the Annual General Meeting held on 7/7/2023.

On behalf of the Trustee Board the Chair confirmed that the minutes of the previous AGM at their meeting held on 7 July 2023 have been reviewed and put forward these minutes in the AGM report Pack circulated to all Group Council Members, are taken as read and asked the Group Scout Council to agree they are a true record of that meeting.

Secunder: Richard Powell

4b. Adopt the model constitution from Policy, Organisation and Rules (POR)

In line with the recommendation from Scout Headquarters, on behalf of the Trustee Board the Chair proposed we adopt the model constitution from Chapter 5 of Policy, Organisation and Rules. Available for review and inspection online on the Scout Association website.

Secunder: Rob Barlow

4c. Note the quorum for a meeting of a Group Trustee Board,

In accordance with Policy, Organisation and Rules is one third of the Trustees (ex officio plus appointed plus co-opted) plus one.

4d. Note the Group's financial year

The Chair invited the Group Scout Council to note our charity's financial year is 1 April to 31 March.

4e. Approve appointed and community members of the Group Scout Council

The Chair advised the Group Scout Council can admit other people to its membership. The Chair advised that: Alison Checketts, Jayne Bickford, Satwat Khan are nominated as Group Scout Council members. These are to be admitted as members of the Group Scout Council as well as the ex officio list in Secunder: Richard Powell.

4f. Agree the number of members that may be appointed to the Trustee Board

The Chair advised that following the good practice recommendations from the Charity Governance Code, POR states Trustee Boards should have a minimum of 5, and no more than 12, Trustees in total and that the outgoing Trustee Board recommends that 12 people are appointed.

The Chair propose the Group Scout Council approves that recommendation.
Secunder: Paul Todd.

4g. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)

The Chair advised that the Group Scout Council must agree its quorum – the minimum number of Group Scout Council members that must be present at Group Scout Council meetings. The outgoing Trustee Board recommends the quorum should be set at 19 people.
The Chair propose the Group Scout Council approves that recommendation
Secunder: Kaliegh Lowe

5. Review of the previous year

5a Chairs review

The Chair used this part of the meeting to reflect on the activities of the past year. His full report is contained on page 3 of the Trustee Report in the AGM Report Pack 2024. Summary remarks:

Stark Reality - The Chair reported that 1st Sedgley continues to thrive amid a growing Scout movement but highlighted the urgent need for more regular volunteers due to increasing demand and shortages. Volunteering, even in small ways, has a lasting impact and is now easier than ever with accessible online training. Help secure the future of the group by stepping forward today.

Members' and Section Accomplishments - The Board is proud of our members' achievements, reflecting our volunteers' dedication. Thanks especially to Rebecca and Kayley, our new Squirrel section for 4–6-year-olds is thriving.

Strong Governance & Finances - The trustees ensured compliance, inclusivity, and risk management, improved facilities, and maintained financial stability. Although no grants were secured, efforts are underway to strengthen the Funding Team.

Fundraising Highlights - Hall hire, the Charity Beer Festival, and the Bedding Plant Sale collectively raised a fantastic £19,000! Huge thanks to the Porter family for managing hall hire, generating £6,000 this year alone, and to the Beer Festival Team for repeating their record-breaking £10,000 profit.

Group Structure Transition- The Group is shifting to separate governance from operations. The Trustee Board will handle governance, ensuring compliance, finances, and property management, while the

Leadership Team manages operations. Volunteer roles are available in sub-teams: Maintenance, Funding, Finance, Hall Hire, Projects, and Beer Festival. Details are in the AGM Report Pack.

Looking Ahead - Progress on the hall extension has been slower than expected, but we remain dedicated to meeting future needs, increasing rental income, and integrating solar energy to reduce costs and emissions. With Nigel Stone's expertise, we aim to strengthen the Project Team soon. We also plan an international camp for Cubs, Scouts, and Young Leaders in 2025.

5b. The Group Lead Volunteer's review of Uniformed Sections

Chair asks the Group Lead Volunteer to present their Annual Review.

Group Lead Volunteer referred to her report which is published within the AGM Report Pac.

Chair thanks Group Lead Volunteer for their review.

5c. Receive and consider the Annual Report of the Group Trustee Board including the annual Statement of Accounts

The Chair said the Group Trustee Board has approved the Annual Report and Statement of Accounts and has received the report on the accounts from the Independent Examiner.

The Chair asks the Paul Todd to give their explanation of the Statement of Accounts. The accounts were summarised as per the report within the AGM Report Pack.

The Chair invited questions from the floor regarding the Trustee Annual Report, and the Annual Accounts. No questions asked.

The Chair thanks Bev Wakeman and Paul Todd for their work on the finances of the Scout Group

6. Making appointments

The Chair used this part of the meeting to organise the setup of the charity until the next AGM. We'll appoint a Trustee Board to oversee good governance for the charity over the 3 years.

The chair explained the open selection process had been undertaken by the Trustee Board into the Scout Group as a whole and local community.

6a. Appoint the Group Chair, following recommendations from the open selection process initiated by the Group Trustee Board

The Chair handed the chairmanship of this meeting over to the Group Lead Volunteer.

The Group Lead Volunteer recommended to the Group Scout Council is that David Baugh should be appointed as Group Chair. Please show your hands as approval.

A show of hands approved the recommendation.

Group Lead Volunteer hands the chairmanship of this meeting back to Group Chair.

6b. Appoint the Group Treasurer, following recommendations from the open selection process initiated by the Group Trustee Board

The Chair recommended to the Group Scout Council is that Paul Todd should be acting Treasurer Group Treasurer until a suitable replacement can be found. Please show your hands as approval.

A show of hands approved the recommendation.

6c. Appoint members of the Group Trustee Board, following recommendations from the open selection process initiated by the Group Trustee Board

The recommendation to the Group Scout Council is that:

1. David Baugh (Chair)
2. Jayne Bickford
3. Saul Burton
4. Alison Checketts
5. Rachel Clarke
6. Phil Hardisty
7. Satwat Khan
8. Kaliegh Lowe
9. Paul Todd (Treasurer)
10. Mandy Todd (Ex-officio)
11. Helen Whitehouse
12. Vacant: Young Trustee

should be appointed as members of the Group Trustee Board. The Chair invited a show of hands for approval. A show of hands approved the recommendation.

The Chair thanked the Trustees for their work during the year, and particularly those members who are standing down – Clare Ford, Bev Wakelam, Phil Bate, Neil Porter, Louise Porter
Bev Wakelam, Neil Porter, Louise Porter will join our Leadership Sub teams.

6d. Appoint the Independent Examiner

The Treasurer proposed Neal & Co Business Services Limited, Cradley Heath

The Chair confirmed that Neal & Co Business Services Limited, Cradley Heath has been proposed, seconded, and is qualified for the role, and asked for a show of hands to approve the nomination.

A show of hand approved the nomination.

7. Any Other Business

- John Moss has photographs available of the Group Scout Camp from 2023.
- The Chair advised that plans for the proposed extension are on the tables, for everyone to review and ask questions.

8. Closing Remarks

The Chair closed the AGM, thanking everyone for attending and outlines any arrangements for the rest of the event.

- The BBQ (thanks to Scout Section)
- Music

Trustees' Annual Report

For the period

From: 01/04/2024

To: 31/03/2025

Section A - Reference and Administration details

Charity name	1st Sedgley Scout Group
Registered charity number	524621
HQ registration number	14268
Charity's principal address	Jubilee Hall, Ladies Walk, Sedgley, DUDLEY, West Midlands DY3 3UA

Names of the charity trustees who manage the charity.

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for full year	
1	David Baugh	Chair		
2	Paul Todd	Treasurer		
3	Alison Checketts	Trustee	22/06/2024	
4	Saul Burton	Trustee		
5	Jayne Bickford	Trustee	22/06/2024	31/03/2025
6	Kalieggh Lowe	Trustee		
7	Rachel Clarke	Trustee		
8	Phil Hardisty	Trustee	22/06/2024	
9	Satwat Khan	Trustee	22/06/2024	31/03/2025
10	Mandy Todd	Ex Officio / Group Scout Leader		
11	Helen Whitehouse	Ex Officio / Cub Scout Leader		
12				

Section B - Structure, governance, and management

Trusts:

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

Constitution:

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods:

The trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues:

The Group is managed by the Group Trustee Board, the members of which are the 'charity trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Trustee Board members complete trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, the charity's resources are responsibly, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

The Group Custodian Trustees for the leasehold of the building and grounds are the Scout Association Trust Corporation (SATC)

Section B - Structure, governance, and management (continued)

Risk and Internal Control

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed, and systems have been established to mitigate against them. The main risks are:

Damage to the building, property, and equipment. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters, and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities and for the buildings and grounds.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and hall hire and fundraising. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions and/or hall hire rates to increase the income to the Group on an ongoing basis, either temporarily or permanently.

Reduction or loss of adult volunteers or members. The Group is totally reliant upon adult volunteers to run and administer the activities of the Group. If there was a reduction in the number of adult volunteers or members to an unacceptable level in a particular Section or the Group then there would be a recruitment campaign, if unsuccessful there would have to be a contraction, consolidation, or closure of a Section. In the worst-case scenario the closure of the Group.

Section C - Objectives and activities

Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy, and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs, and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

Scout Method

Young people, in partnership with adults, working together based on the values of Scouting.

Summary of the main activities in relation to these objectives:

Indoor and outdoor activities: Skill learning, first aid, cooking, pioneering, orienteering, survival, health, personal welfare, community, and educational tasks etc.. Integrated into meeting nights, adventure activities, games sleepovers, camps, and expeditions.

Grant making:

The Trustee Board make donations on behalf of the Group to other charitable causes where funds allow, from time to time, where it is in the interests of the Group to do so.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D - Achievements and performance

Summary of the main achievements of the charity during the year

We developed further the Squirrel Dray Section for 4–6-year-olds and subsidised successful camps and activities for all sections. Fundraising events and hall hire hit new record highs. Gift Aid claims are now almost fully automated for quick processing. We redesigned our building extension plans to ease our planning application., We started to give our grounds a wonderful makeover for everyone to enjoy and kept our premises safe and well presented for use by the Group, Explorers, and the community.

Section E - Financial Review

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Trustee Board considers that the Group should hold a sum equivalent to 18 months running costs, circa £22,000.

The Group held reserves of approximately £25,000 against this at year end. This is above the level required for operating expenses. However this can be explained by our intention to extend the building, to meet current and future needs and to subsidise activities to increase the affordability of scouting.

The charity's principal sources of funds:

The Trustee Board does not consider the Group have sufficient funds to invest in longer-term investments. The Group has therefore adopted a low-risk strategy. All funds are held in cash using mainstream banks.

Section F - Chair of Trustees Report

The Importance of Volunteers in Scouting

The 1st Sedgley Scouts has proudly thrived since its founding in 1910, offering young people opportunities to grow, lead, and shine. However, like many other groups, we now face a critical challenge: a shortage of regular volunteers. Despite high demand to join, this shortage threatens our ability to sustain the life-changing experiences Scouting offers.

We urgently need your help. By committing even a small amount of your time, you can make a profound difference in the lives of our young Scouts and help preserve this invaluable movement. But volunteering is about gaining too - joy, satisfaction, and the knowledge that you are shaping futures.

We understand life is busy, which is why we've made it easier than ever to get involved. You don't need to be an expert outdoorsperson to contribute—it's your time and enthusiasm that matter most.

Members' and Section Accomplishments

We are extremely proud of the accomplishments of our members, achieving chief scout awards in all sections.. Their progress highlights the dedication and excellence of our remarkable volunteer and young leader teams. We kindly ask you to extend your personal thanks to them for their time and commitment.

We're thrilled to be running an international scout camp for the Scout section members to Switzerland in February 2026.

Strong Governance & Finances

We have focused on compliance and risk management; facilities and resources have been maintained and improved. Financial stability is strong. Although no grants have been secured yet, efforts are underway to strengthen the Funding Team and tools for the job. Your 'parental' help is needed in this team.

Fundraising Highlights

Hall hire and the Charity Beer Festival collectively raised a fantastic £22,400! Huge thanks to the Porter family for managing hall hire, generating nearly £10,800 this year alone, and to the Beer Festival Team for generating a record-breaking £11,600 profit.

Signed on behalf of the charity's trustees.

A handwritten signature in black ink, appearing to read 'David Baugh'. The signature is written in a cursive style with a large initial 'D' and a long horizontal stroke at the end.

Full name(s)

David Baugh

Position (Trustee)

Chair

Date

25/06/2025

1st SEDGLEY SCOUT GROUP

**RECEIPTS & PAYMENTS SUMMARY
for the year ended 31 March 2025**

	General Funds				Previous Year £
	Executive Committee £	Building Fund	International Camp	Total £	
Total Receipts	49,956		5,736	55,692	42,455
Total Payments	48,436		1,219	49,655	32,440
	1,520		4,517	6,037	10,015
Cash/Bank balances b/fwd	37,444	5,000	1,521	43,965	33,950
Transfers between Funds					
Cash/Bank balances c/fwd	38,964	5,000	6,038	50,002	43,965

The above account and accompanying statements of assets and liabilities were approved by the Trustees on 30th June 2025 and signed on their behalf by :

David Baugh (Chairman)

1st SEDGLEY SCOUT GROUP

**DETAILED RECEIPTS
for the year ended 31 March 2025**

	General Funds			Total £	Previous Year £
	Executive Committee £	Building Fund £	International Camp £		
Membership Subscriptions	11,670		3,866	15,536	10,935
Less Paid	(5,544)			(5,544)	(5,520)
	<u>6,126</u>		<u>3,866</u>	<u>9,992</u>	<u>5,415</u>
DONATIONS/GRANTS					
Donations	1,020			1,020	550
ACTIVITIES					
Camps	10,242			10,242	9,936
International Camp			1,870	1,870	1,521
FUND RAISING					
Beer Festival Profit	14,859			14,859	9,767
Bedding Plant Profit	-			-	3,125
District Raffle share	179			179	163
Gift Aid	6,407			6,407	
Other	344			344	336
SUNDRY RECEIPTS					
Hire of Hall	10,779			10,779	5,949
Insurance Claim	-			-	5,413
Website clothing	-			-	280
TOTAL RECEIPTS	<u>49,956</u>		<u>5,736</u>	<u>55,692</u>	<u>42,455</u>

1st SEDGLEY SCOUT GROUP

DETAILED PAYMENTS for the year ended 31 March 2025

	General Funds				Previous Year
	Executive Committee £	Building Fund £	International Camp £	Total £	£
PREMISES					
Rent	20			20	21
Water Rates	-			-	170
Light and Heat	4,647			4,647	2,970
Insurance	1,963			1,963	1,888
Broadband	522			522	
Repairs and Renewals	3,201			3,201	3,923
Grass Cutting	365			365	350
Cleaning	2,335			2,335	2,630
Fire Extinguishers				-	-
	<u>13,053</u>			<u>13,053</u>	<u>11,952</u>
DONATIONS/GIFTS				-	-
ACTIVITIES					
Camps & activities	17,683		1,219	18,902	10,532
Section Nights	6,189			6,189	4,082
Training Courses	96			96	236
FUND RAISING					
Other	437			437	-
ADMIN/ESTABLISHMENT EXPENSES					
Insurance Claim	6,304			6,304	
Books, Stationery etc.	1,358			1,358	1,687
AGM Expenses	-			-	460
Bank Charges	827			827	531
Other	-	23		-	68
OTHER EXPENSES					
Uniform Grants		-		-	126
CAPITAL EXPENDITURE					
Equipment	1,349			1,349	1,980
Headquarters				-	-
PURCHASE OF BADGES	1,163			1,163	786
TOTAL PAYMENTS	<u>48,436</u>	-	1,219	<u>49,655</u>	<u>32,440</u>

1st SEDGLEY SCOUT GROUP

**STATEMENTS OF ASSETS & LIABILITIES
at 31 March 2025**

	General Funds				Previous Year
	Executive Committee £	Building Fund £	International Camp £	Total £	£
MONETARY ASSETS					
Bank Current Accounts	35,662	5,000	6,038	46,700	40,794
Expense Cards	3,302			3,302	3,170
Cash in Hand	-			0	1
	<u>38,964</u>	<u>5,000</u>	<u>6,038</u>	<u>50,002</u>	<u>43,965</u>

NON-MONETARY ASSETS

Land and Buildings
Group Headquarters Insured Value £364470

Scouting Equipment ,Furniture Insured Value £26514

CONTINGENT LIABILITIES

There are no contingent liabilities.

**Independent Examiner's Report to the Trustees of the
1st Sedgley Scout Group**

I report on the accounts of the Group for the year ended 31 March 2025 which are set out on pages 10 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the 2011 Act;
2. to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
3. to state whether particular matters have come to my attention.

Basis of examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention;

1. which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and
- to comply with the accounting requirements of the 2011 Act

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached,

3. which gives me reasonable cause to believe that in any material respect the accounting rules of the Group's constitution have not been met.



Name: Kerry Fellows Qualification: FCCA

Address: Neal and Co Business Services Limited
Shakespeare Buildings, Cradley Road
Cradley Heath
B64 6AG

Date: 30th June 2025

Group Lead Volunteer Annual Report 2025



It has been a busy and exciting year. I would like to give Rob Barlow a special mention. While I am now living between UK and Fuerteventura, Rob has been a massive support as Assistant GLV to myself and the Group as a whole. We still have a waiting list and try our best to offer as many places to children as possible. It is all electronic, so this has made it much easier.

I do believe we work well as a team – well not sure if Rob would agree - LOL

My thanks also to the Section Leaders, Assistants & Helpers and Trustee Board for providing the children with a safe and exciting program that keeps them coming back every week. We are currently at full capacity in all sections.

Squirrels:

Here are some of the activities squirrels have done this year - they have been remarkably busy! Well done, Squirrels.

Chef Badge and Chinese New Year - Tasting food from different countries, Chinese Lanterns and Dragon Dance.

Feel-good badge including free session with yoga teacher. Celebrated bird week and made bird feeders.

Invested 5 new squirrels.

Spring crafts, sunflower seed planting, egg and spoon racing, Easter crafts and activities.

Pirate night made our own boats and tested them on some water. Pirate games, fancy dress and lots of fun!

Outdoor Water play with the sunny and warm weather! Mini Olympics with gold medals

Local Superhero badge - visit from Police Man Joe - the squirrels tried some helmets and hats on.

Biggest surprise - Joe brought a real Police van to HQ, the squirrels LOVED this They sat in all parts of the van, including the mini cell in the back!

Mini sports day races and ice cream

A big thank you to Rebecca, Kayley and the Occasional Helpers for creating a fantastic programme.

Beavers:

Deb and the leaders continue to provide a fun, educational and varied program. Christmas sleepover and working towards their challenge and activity badges.

I would also like to thank Deb for her continued support she gives to the Squirrel leaders.

In the last 12 months Deb has awarded 8 Bronze Chief Scout Awards.

Easter sleepover April 24 at the HQ with a visit from The Animal Man. Everyone really enjoyed it.

Dec. 24 Christmas Sleepover with a trip to see a Panto, again a massive success.

April 25, sleepover at HQ, with a trip to Ingenuity at Telford.

5 Bronze Chief Scout Awards will be presented at the AGM this year, there will also be a few investitures for the new Beavers.

Group Lead Volunteer Annual Report 2025 continued...

Cubs:

At present we have no dedicated Akela, however the section has been running successfully as usual. All leaders, occasional helpers & YL's have all been contributing to the program. Great team work.

I am very pleased to say Helen's health has improved, and she is getting more involved with the Cubs. We missed you, welcome back.

Since last AGM Cubs have done a camp at Patshull, another highly successful Christmas camp and a camp at Rhydd with a trip to the Safari Park.

They have covered lots of badges such as Disability Awareness, Communication, Astronomy, Money Skills, Pioneering and Science as well as parts of the Challenge badges.

Other activities include Bowling, Halloween party, Remembrance Day with trip to Memorial Arboretum, a District event St George's Day at the Zoo and a Wizard evening.

Just some of our activities, so we've had a very full and varied year which the Cubs have enjoyed.

5 Silver Chief Scout awards will be presented at the AGM this year.

Scouts:

The Scout section is thriving. Alex and Phil have taken on the dual role of Scout leader, due to Alex's work commitments. As always, they offer an exciting program, with input from all Scout Leaders and YL's.

During the past year, there have been 4 scouts presented with their Gold Chief Scout Awards, George, Olly, Harry and Eliza.

In February 2026 there are 28 going to the Internal Scout Camp in Kandersteg in Switzerland 6 leaders, 3 YL and 19 scouts.

This is the first International Camp that we have attended outside the UK. Throughout the year, they will be organising fund raising events to help with the cost.

I would also like to thank, The Trustees who ensure we have the infrastructure that enable the sections to function and provide the means for them to do what they do best.

Awards:

I would also like to congratulate Rob Barlow for achieving his 30 years' service award, and Dave Baugh for achieving his 50 years award. Fantastic well deserved.

Once again, thank you for your support in whatever form it comes. It has shown that we have an excellent Scout Group which can get us through anything.

Yours in Scouting,

Mandy Todd,

Group Lead Volunteer.

1ST SEDGLEY SCOUT GROUP

England & Wales - Charity number 524621

Accounts

Join us at our Summer BBQ, Party & AGM

**Sat, 22nd June
5pm (prompt)**

**1stsedgleyscouts.org.uk
#SkillsForLife**

All parents, leaders, helpers, members, and friends of the Group are invited to join us.

Enjoy delicious food, sunshine, and live entertainment as we seamlessly integrate our AGM into this fun-filled event. Bring your favorite drink, and we'll provide the food and the tunes!



**1st Sedgley Scout Group
AGM Pack
including
Trustees Annual Report & Accounts
for the year ended 31 March 2024**

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1ST SEDGLEY SCOUT COUNCIL

Annual General Meeting

5pm Saturday 22 June 2024 at Jubilee Hall Sedgley

AGENDA

1. **Introduction and welcome**
2. **Apologies for absence**
3. **Presentations**
4. **Governance topics**
 - a. Approve the minutes of the Annual General Meeting held on Friday 7th July 2023
 - b. Adopt the model constitution from Policy, Organisation and Rules (POR)
 - c. Adopt the quorum for a meeting of a Group Trustee Board, is one third of the Trustees (ex officio plus appointed plus co-opted) plus one.
 - d. Agree Group's financial year shall be 1 April to 31 March
 - e. Approve appointed and community members of the Group Scout Council
 - f. Agree the Trustee Board, will be 12 Trustees, comprising of:
 - i. Chair
 - ii. Treasurer
 - iii. Lead Volunteer - ex-officio
 - iv. Additional appointed Trustees
 - v. Co-opted Trustees (where appropriate)
 - g. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM) as 19.
5. **Review of the previous year**
 - a. The Group Chair Report and Comments (See AGM Pack)
 - b. The Group Lead Volunteer's review of Scouting in the Group (See AGM Pack)
 - c. Receive and consider the Annual Report of the Group Trustee Board, including the annual Statement of the Accounts (See AGM Pack)
6. **Making appointments**
 - a. Appoint the Group Chair, following recommendation from the open selection process initiated by the Group Trustee Board
 - b. Appoint the Group Treasurer, following recommendation from the open selection process initiated by the Group Trustee Board
 - c. Appoint members of the Group Trustee Board, following recommendations from the open selection process initiated by the Group Trustee Board
 - d. Appoint the Auditor/ Examiner
7. **Any Other Business**
8. **Closing remarks**



Minutes of Annual General Meeting

Saturday 7 July 2023 – 7pm Jubilee Hall Sedgley

Attendees:

Ted Batham District Commissioner (DC), Mandy Todd (GSL), David Baugh (Group Chair) Saul Burton Dep. Group Chair (DGC), Leaders, Trustees, Group Council Members, Invited Guests.

Apologies:

Neil Porter, Debra Baugh, Chris Burton, Pat Foster

Chairman's Welcome:

The Chair welcomed everyone and commented on such a good turnout. Stating that the AGM Pack was sent out in advance electronically with hard copies available on seats and that the meeting would be followed by presentations and social evening with live music and BBQ run by the Scout Section.

Presentations:

The DC made presentations to Leaders, Adult volunteers and to members achieving Chief Scout Awards. The DC stated that he wanted to thank those who have awards and everyone that plays a role in the Scout Group. That the awards were highly deserved and emphasised the importance of recognising service. The DC also apologised, that he could not stay behind after the AGM due to other scouting commitments.

The Chair said that formal part of the AGM is open and would with now follow the agenda with the AGM Pack

The Trustee Board Quorum

The Chair stated that the Group constitution quorum is set at 4 Members including the Chair or Deputy Chair.

Minutes Of Last AGM:

There were no comments or questions to last year's minutes. The Minutes were agreed as true record.

Annual Report and Accounts:

The Annual Report & accounts for the year ended 31 March 2023 are included in the AGM Pack.

Group Scout Leader's Appointment of Group Chair

David Baugh was re-appointed as Group Chair

Election of Group Secretary

- Clare Ford was re-appointed as Group Secretary

Election of Group Treasurer

- Beverley Wakelam was appointed as Group Treasurer having been co-opted earlier in the year.

Trustee Board Members Nominated by Group Chair & Approved

- Louise Porter – Hall Hire Manager,
- Saul Burton – Deputy Chair
- Paul Todd - Trustee
- Kaliegh Lowe - Trustee
- Rachel Clarke - Trustee
- Neil Porter - Trustee

Group Trustee Board Members by virtue of their other Adult Roles

- Mandy Todd - Ex-Officio (Group Scout Leader)
- Rob Barlow – Ex-Officio (Assistant Group Scout Leader)
- Helen Whitehouse - Ex-Officio (Cub Scout Leader)
- Phil Bate Ex-Officio (Assistant Scout Leader)

Trustee Board Members Election from the Group Scout Council: Approved

None – The Chair asked that if anyone wished to join the Trustee Board could approach any adult Volunteer after the meeting.

Appointment of Auditors: Approved

- Neal & Co, Cradley, West Midlands.

Group Scout Leaders (GSL) Report:

- The GSL report is included in the AGM Pack: Mandy Todd welcomed the DC and introduced herself as the new GSL saying she was now getting to grips with the role again, feeling we were on the right track. She thanked Richard Powell for all his hard work over the last three and half years. Mandy also reported that the Group had gained new leaders in the Cub and Scout sections. That we are also in the process of setting up a Squirrels Drey for 4–6-year-olds with new leaders supported by Debra Baugh and herself. Mandy also thanked the leaders and the Trustee Board for their patience and support.

AOB:

There were no matters raised

Close Of Meeting:

The Chair and the GSL thanked the DC for attending the AGM and closed the meeting.

Notes:

*The terms used above:

- **'Appointed,' or 'Approval'** means the meeting was in favour, no objections upheld at the AGM.
- **Trustee Board:** Trustees approved by the Group Scout Council i.e. parents, guardians and adult volunteers).
- **Elected Members** Persons elected from the Group Scout Council at the Group AGM to the Trustee Board.
- **Ex-Officio' Members:** Those who have an automatic right to sit on the Trustee Board, if they wish, due to their other role in Scouting:

Trustees' Annual Report

For the period

From: 01/04/2023

To: 31/03/2024

Section A - Reference and Administration details

Charity name	1st Sedgley Scout Group
Registered charity number	524621
HQ registration number	14268
Charity's principal address	Jubilee Hall, Ladies Walk, Sedgley, DUDLEY, West Midlands DY3 3UA

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for full year
1	David Baugh	Chair	
2	Beverley Wakelam	Treasurer	
3	Clare Ford	Secretary	
4	Saul Burton	Deputy Chair	
5	Paul Todd	Trustee	
6	Kalieggh Lowe	Trustee	
7	Rachel Clarke	Trustee	
8	Louise Porter	Trustee	
9	Neil Porter	Trustee	
10	Mandy Todd	Ex Officio / Group Scout Leader	
11	Phil Bate	Ex Officio / Scout Leader	
12	Helen Whitehouse	Ex Officio / Cub Scout Leader	

Section B - Structure, governance, and management

Trusts:

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

Constitution:

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods:

The trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues:

The Group is managed by the Group Trustee Board, the members of which are the 'charity trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Trustee Board members complete trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

The Group Custodian Trustees for the leasehold of the building and grounds are the Scout Association Trust Corporation (SATC)

Section B - Structure, governance, and management (continued)

Risk and Internal Control

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main risks are:

Damage to the building, property, and equipment. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters, and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities and for the buildings and grounds.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and hall hire and fundraising. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions and/or hall hire rates to increase the income to the Group on an ongoing basis, either temporarily or permanently.

Reduction or loss of adult volunteers or members. The Group is totally reliant upon adult volunteers to run and administer the activities of the Group. If there was a reduction in the number of adult volunteers or members to an unacceptable level in a particular Section or the Group then there would be a recruitment campaign, if unsuccessful there would have to be a contraction, consolidation, or closure of a Section. In the worst-case scenario the closure of the Group.

Section C - Objectives and activities

Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy, and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs, and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

Scout Method

Young people, in partnership with adults, working together based on the values of Scouting.

Summary of the main activities in relation to these objectives:

Indoor and outdoor activities: Skill learning, first aid, cooking, pioneering, orienteering, survival, health, personal welfare, community, and educational tasks etc.. Integrated into meeting nights, adventure activities, games sleepovers, camps, and expeditions.

Grant making:

The Trustee Board make donations on behalf of the Group to other charitable causes where funds allow, from time to time, where it is in the interests of the Group to do so.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D - Achievements and performance

Summary of the main achievements of the charity during the year

Opening of Squirrel Dray Section for 4-6yr olds: Group and Section camps and activities, achievements of members can be considered high, successful camp and activities undertaken: Fundraising from events and hall hire has reached record levels: Integration of online banking and adult volunteer charge cards. Gift Aid claims mostly automated ready for processing, building extension design prepared and ground conditions analysed with planning application in progress.

Section E - Financial Review

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Trustee Board considers that the Group should hold a sum equivalent to 12 months running costs, circa £15,000.

The Group held reserves of approximately £20,000 against this at year end. This is above the level required for operating expenses. However this can be explained by our intention to extend the building, to meet current and future needs and to subsidise activities to increase the affordability of scouting to less well-off members families.

The charity's principal sources of funds:

The Trustee Board does not consider the Group have sufficient funds to invest in longer-term investments. The Group has therefore adopted a low-risk strategy. All funds are held in cash using mainstream banks.

Section F - Chair of Trustees Report

Stark Reality

I'm happy to report that we have continued to thrive within a growing Scout movement. This is a record we've mostly maintained since 1st Sedgley Scouts was founded in 1910. However, some local groups are struggling with a lack of regular volunteers. The stark reality is, that it has led to closures and mergers even whilst demand to join soars!

We too are facing regular volunteer shortages and high demand to join. To secure our future, even at current membership levels, we need more regular parent volunteers. Volunteering with Scouts is fun, rewarding, and satisfying, it's good for you too, making a lasting impact. I understand life is busy, but even a small commitment makes enormous difference. I can't emphasise enough the importance of you coming forward now.

We're making it easier than ever to get involved. Learning (Training) is now more accessible, offered online and in smaller chunks. You don't need to be Bear Grylls to be a fantastic Scout volunteer!

Members' and Section Accomplishments

We're immensely proud of our members' accomplishments. Their growth is a testament to our incredible volunteer and young leader teams. The dedication and enthusiasm of our volunteers is truly inspiring. Please take a moment to personally thank them for their time and commitment.

We're thrilled to announce the successful launch of our new Squirrel section for 4-6-year-olds. New Lead volunteers Rebecca and Kayley have embraced the challenge and are having a fun time. Thank you.

Strong Governance & Finances

The trustees have ensured inclusivity, compliance, and risk management. We've maintained and improved our facilities and resources. Our financial stability remains strong, and we've successfully transitioned to online banking and charge cards. Whilst we haven't secured any grants, we have already started to reinforce the Funding Team to rectify that.

Section F - Chair of Trustees Report (Continued)

Fundraising Highlights

Hall hire, the Charity Beer Festival, and the Bedding Plant Sale collectively raised a fantastic £19,000! Huge thanks to the Porter family for managing hall hire, generating £6,000 this year alone, and to the Beer Festival Team for repeating their record-breaking £10,000 profit. **Group Structure Transition**

Transition

Our Group is undergoing a "transition" to separate governance from operational tasks.

- **The Scout Group Trustee Board** will focus solely on governance, ensuring safe and legal operations, compliance with Scout policies, and managing finances, budgets, buildings, and equipment.
- **The New Group Leadership Team** will provide overall operational support.

Join our sub-teams of doers and go getters:

- Maintenance
- Funding
- Finance
- Hall hire
- Projects
- Beer festival

This structure makes it easier to find volunteer roles that match your skills, interests, and availability – whether it's accounting, maintenance, fundraising, or hall management. See the Appendix to this report.

Looking Ahead

We haven't progressed as far as we'd hoped with the hall extension, it's been a bit stop start. We're committed to the project to meet current and future needs, increase rental income, and integrate solar energy. This will reduce our carbon footprint, lower energy costs, and potentially generate additional income through energy sales and rental. We are grateful for the help of Nigel Stone bringing his Quantity Surveyor and building industry expertise. We will strengthen our Project Team further in the coming weeks..

We still hope to run an international camp for Cubs, Scouts, and Young Leaders in 2025.

Thank You

Your continued support is essential for 1st Sedgley's success. We encourage you to get involved – together, we can ensure a bright future for Scouting in Sedgley.



David Baugh
Group Chair

June 2024

Section G - Declaration

Trustees declare that they have approved the trustees' report above:

Signed on behalf of the
charity's trustees.

		
Full name(s)	David Baugh	Saul Burton
Position (Trustee)	Chair	Trustee / Deputy Chair
Date	17/06/2024	17/06/2024

1st SEDGLEY SCOUT GROUP

**RECEIPTS & PAYMENTS SUMMARY
for the year ended 31 March 2024**

General Funds

	Executive Committee	Building Fund	Beaver Scouts	Cub Scouts	Scouts	Total	Previous Year
	£		£	£	£	£	£
Total Receipts	42,455					42,455	34,955
Total Payments	32,440					32,440	34,667
	10,015					10,015	288
Cash/Bank balances b/fwd	21,052	5,000	504	2,871	4,523	33,950	33,662
Transfers between Funds	7,898		(504)	(2,871)	(4,523)		
Cash/Bank balances c/fwd	38,965	5,000				43,965	33,950

The above account and accompanying statements of assets and liabilities were approved by the Trustees on 17th June 2024 and signed on their behalf by :



David Baugh (Group Chair)

1st SEDGLEY SCOUT GROUP

**DETAILED RECEIPTS
for the year ended 31 March 2024**

	General Funds						Previous Year
	Executive Committee	Building Fund	Beaver Scouts	Cub Scouts	Scouts	Total	£
	£	£	£	£	£	£	£
Membership Subscriptions	10,935					10,935	14,647
Less Paid	(5,520)					(5,520)	(8,448)
	<u>5,415</u>					<u>5,415</u>	<u>6,199</u>
DONATIONS/GRANTS							
Donations	550					550	1,456
ACTIVITIES							
Camps	9,936					9,936	9,714
International Camp	1,521					1,521	36
FUND RAISING							
Beer Festival Profit	9,767					9,767	10,491
Bedding Plant Profit	3,125					3,125	-
District Raffle share	163					163	-
Other	336					336	221
SUNDRY RECEIPTS							
Hire of Hall	5,949					5,949	6,838
Insurance Claim	5,413					5,413	
Website clothing	280					280	
TOTAL RECEIPTS	<u>42,455</u>	-	-	-	-	<u>42,455</u>	<u>34,955</u>

1st SEDGLEY SCOUT GROUP

**DETAILED PAYMENTS
for the year ended 31 March 2024**

General Funds

	Executive Committee	Building Fund	Beaver Scouts	Cub Scouts	Scouts	Total	Previous Year
	£	£	£	£	£	£	£
PREMISES							
Rent	21		-	-	-	21	21
Water Rates	170		-	-	-	170	406
Light and Heat	2,970		-	-	-	2,970	4,746
Insurance	1,888		-	-	-	1,888	1,906
Repairs and Renewals	3,923		-	-	-	3,923	3,204
Grass Cutting	350		-	-	-	350	330
Cleaning	2,630		-	-	-	2,630	2,161
Fire Extinguishers						-	171
	11,952		-	-	-	11,952	12,945
DONATIONS/GIFTS							
						-	-
ACTIVITIES							
Camps & activities	10,532					10,532	12,645
Section Nights	4,082					4,082	3,505
Training Courses	236					236	306
ADMIN/ESTABLISHMENT EXPENSES							
Books, Stationery etc.	1,687					1,687	1,361
AGM Expenses	460					460	815
Bank Charges	531					531	
Other	68					68	362
OTHER EXPENSES							
Uniform Grants	126					126	99
CAPITAL EXPENDITURE							
Equipment	1,980					1,980	425
Headquarters						-	1,119
PURCHASE OF BADGES							
	786					786	1,085
TOTAL PAYMENTS	32,440		-	-	-	32,440	34,667

**Independent Examiner's Report to the Trustees of the
1st Sedgley Scout Group**

I report on the accounts of the Group for the year ended 31 March 2024 which are set out on pages 5 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the 2011 Act;
2. to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
3. to state whether particular matters have come to my attention.

Basis of examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention;

1. which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and
- to comply with the accounting requirements of the 2011 Act

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached,

3. which gives me reasonable cause to believe that in any material respect the accounting rules of the Group's constitution have not been met.



Name: Kerry Fellows Qualification: FCCA

Address: Neal and Co Business Services Limited
Shakespeare Buildings, Cradley Road
Cradley Heath
B64 6AG

Date: 17th June 2024

Lead Volunteer Annual Report 2023-24

It has been a busy and exciting first full year as Lead Volunteer. I would like to give Rob Barlow a special mention. Whilst I have been working for Jet 2 in Fuerteventura, Rob has been a massive support as Assistant Group Lead to myself and the Group as a whole.

Thanks also to the Section Volunteers & helpers for providing a safe & exciting program that keeps members coming back every week. We are currently at full capacity in most sections. With more volunteers, we will increase our numbers especially in Squirrels.

Squirrels

I am pleased to report that our Squirrel section started last September. Special thanks to Kayleigh, Rebecca, and Deb for making this possible, with (dare I say it) a little help from myself. They enjoyed a wide range of activities including badge work, Christmas Party, Camp fire evening and fantastic games evenings. I invested the first intake, including my granddaughter, which I found quite emotional seeing them making their promise. I would also like to thank those parents who have come forward as occasional helpers.

Beavers

Deb and her volunteers have continued to provide a fun, educational and varied program which included the Group Camp, Christmas sleepover and working towards their challenge and activity badges. I would also like to thank Deb for the continued support she gives to the Squirrel leaders.

Cubs

This year we saw Helen step down as Akela for health reasons. I am pleased to say that Helen continues with the admin side although we have noticed she still attends some activities. Rob and Richard, without realising it, have taken over the role of Akela with the support of the other volunteers and young leaders.

The program is full of fun, new skills, exciting Group Camp, sleepovers & plenty of badge work.

Scouts

Alexander has just started his new job and we all wish him the best in this new role.

Phil has taken over as Scout Leader, with the support of Alex and the other volunteers. They attended the Group camp where it was lovely to see them interacting with the other sections and have had a couple of log cabin weekends and a golf night. They have organised a week's summer camp during the upcoming school holidays which I am sure will be fantastic.

I would also like to thank our Chair David, and the rest of the trustees who ensure we have a well-managed, safe, and financially sound group infrastructure.

Once again, thank you for your support in whatever form it comes, it has helped us through these challenging times, and shown that we have an excellent Scout Group, which can get us through anything, and keep on Scouting.

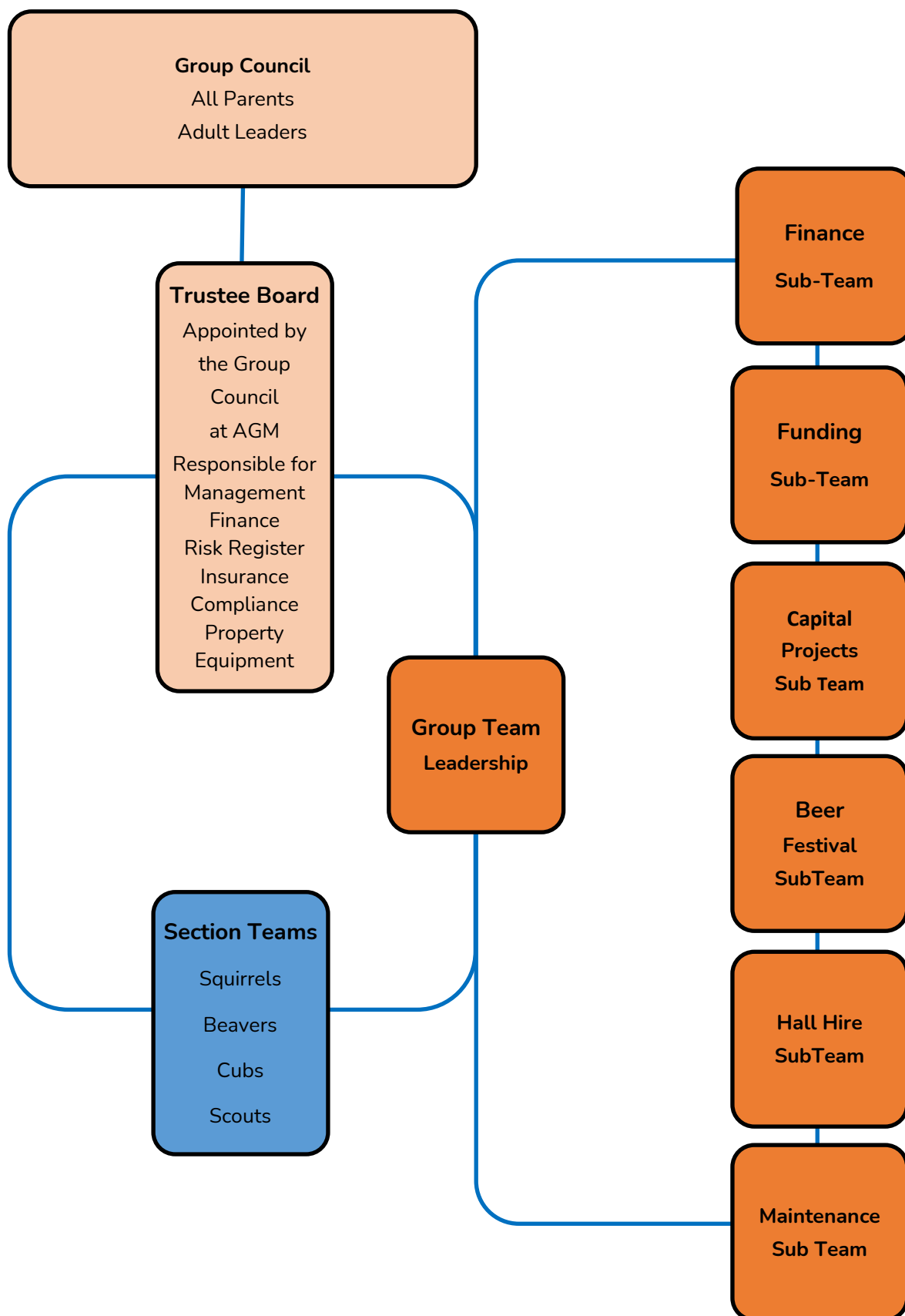
Yours in Scouting,

Mandy Todd

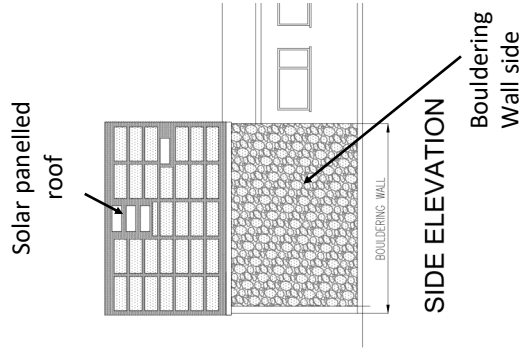
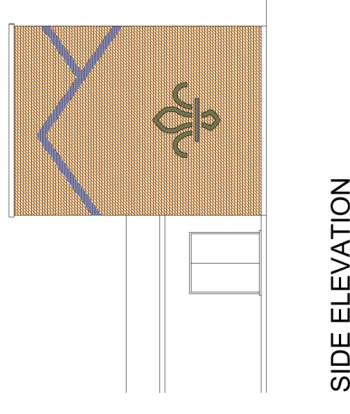
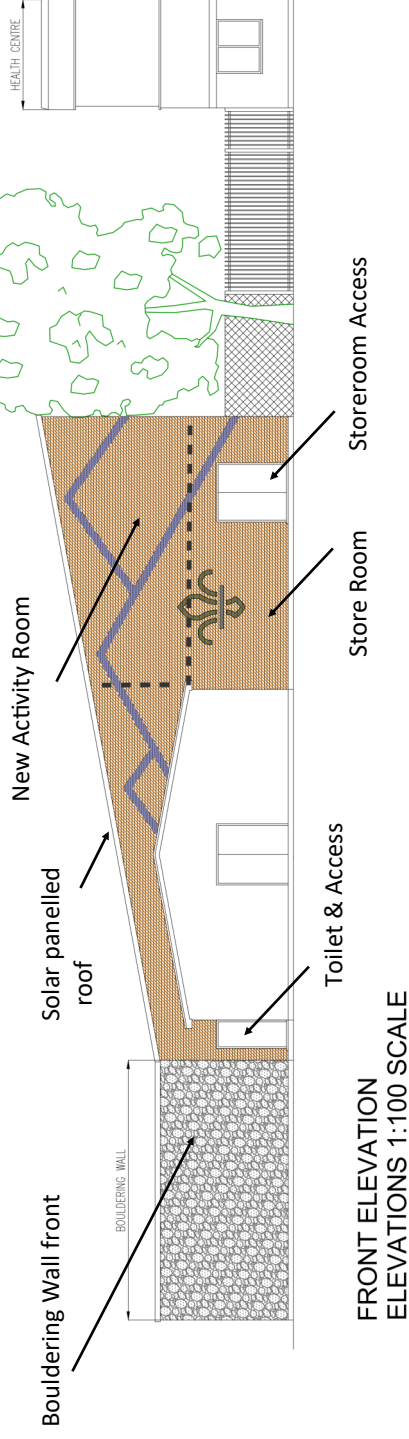
Lead Volunteer (Group Scout Leader)

June 2024

1st Sedgley Scout Group Team Organisation



Building a Brighter Future: 1st Sedgley Scout Group Hall Extension Project



Our ambitious development project will not only address our growing needs but also position us as an example of sustainable Scouting practices.

Project Highlights

- **Enhanced Activities:** We'll create dedicated spaces for a bouldering wall, climbing wall, and an additional activity room, fostering new opportunities for adventure and skill development.
 - **Environmental Stewardship:** Solar panels will be integrated into the extension's roof, significantly reducing our carbon footprint and aligning with our commitment to sustainability.
 - **Improved Accommodation:** Additional overnight facilities will allow for proper separation of genders and age groups, enhancing safety and comfort during meetings and camps and events. Additional toilets will further improve convenience and accessibility. Provides for a 15% increase in floor area in existing main hall.
 - **Sustainable Income Generation:** The solar power system and activity room will be utilized to generate income streams, helping us offset operational costs and support future programs.
- Independent Access:** All facilities will be accessible independently of the main hall, offering greater flexibility and maximizing space utilisation.

1ST SEDGLEY SCOUT GROUP

England & Wales - Charity number 524621

Accounts

1st Sedgley Scout Group
Annual General Meeting 7pm on Friday 7 July 2023

AGENDA

1. Chairman's Welcome
2. Special Presentations
3. Apologies
4. Approval of Minutes of the last AGM
5. Governance:
 - a. **Note:** The Executive Committee and Executive Committee Members has become the Trustee Board and Trustees respectively in accordance with the Scout Association Policy, Organisation and Rules (POR)
 - b. Adoption of Constitution
The role, membership and operation of the Scout Council, and the Executive Committee, now the Trustee Board. Re-confirm the adoption of the constitution of the Group Scout Council which is the Scout Association POR Chapter 5.
 - c. Reconfirmation of Resolutions:
 - i. The Financial Year is 1 April to 31 March each year.
 - ii. The quorum for each of meetings of the Group Scout Council, meetings of the Group Executive Committee shall be 12 including the Chair (or Deputy Chair) and GSL (or Deputy GSL).
 - iii. The quorum for each of meetings of the Group Trustee Board shall be 4 including the Chair (or Deputy Chair) and GSL (or Deputy GSL).
 - iv. The quorum for each sub-Committees shall be 3 including the Chair or Deputy Chair
 - v. The number of members that may be elected to the Group Executive Committee shall normally be 4-6
6. Annual Report and Accounts:
7. Approval of Group Scout Leader's nomination of Group Chair
8. Election of Group Secretary
9. Election of Group Treasurer
10. Approval of GLS/Chair nominations for Group Executive Committee
11. Elections to the Group Executive Committee
12. Appointment of Auditors: Nominated as
13. Group Scout Leader's Report (including Section Leaders' Reports) See AGM Pack
14. Any Other Business
15. Close of meeting:

Minutes of Annual General Meeting

Saturday 7pm Saturday 9 July 2022 – 7.00pm

Attendees:

Ted Batham District Commissioner (DC), Fran Sedgley Deputy District Commissioner (DDC) Richard Powell Group Scout Leader (GSL), Saul Burton Group Chair (GC), David Baugh Deputy Chair (DGC), Leaders, Group Council Members, James McEwan Assistant Explorer Scout Leader (AESL), Invited Guests.

Apologies:

Neil Porter, Aileen Barlow, Rob Barlow, Debra Baugh, Chris Burton, Matt Fellows, Pat Foster, Ian Foster, Linda Foster, Julian Hartland, Emma Hartland, Jade Harris Clark,

Chairman's Welcome:

The Chair: Welcomed the DC, DDC and AESL and thanked everyone for such a good turnout. Stating that:

- the AGM Pack was sent out in advance electronically with hard copies available on seats:
- the meeting would be followed by a social evening with live music and BBQ run by the Scout Section.
- the meeting would be preceded presentations to allow the DC to attend another event.

HQ Presentations:

The DC made the following presentations, (there are many due to a COVID-19 backlog).

Jon Moss - Assistant Scout Leader, presented with Medal for Merit

Helen Whitehouse - Cub Leader – presented with Chief Scout's Commendation for Good Service & Wood Badge

Aileen Barlow (Absent) - Assistant Cub Leader, presented with Wood Badge

David Mitchell - Assistant Scout Leader, presented with Wood Badge

Debra Baugh Absent - Beaver Leader, presented with Wood Badge

Louise Porter – Assistant Beaver Leader, presented with Wood Badge

Mathew Fellows – Ex. Scout Leader, presented with Wood Badge

Alex Baugh - Scout Leader, presented with Queen Scout Award

Kerry Fellows - Assistant Beaver Leader, presented with Chief Scout's 5 years' Service Award

Paige Morris - Assistant Scout Leader, presented with Chief Scout's 5 years' Service Award

Robert Woodall – Ex Group Secretary Chief Scout's 5 years' Service Award

Saul Burton – Executive Committee Chair, presented with Chief Scout's 5 years' Service Award

Christopher Hayes – Assistant Scout Leader, presented with Chief Scout's 10 years' Service Award

Louise Porter - Assistant Beaver Leader, presented with Chief Scout's 20 years' Service Award

Mandy Todd – Ex Group Scout Leader, presented with Scout's 20 years' Service Award

Rich Powell – Group Scout Leader, presented with Chief Scout's 25 years' Service Award

Robert Barlow (Absent) - Assistant Cub Leader, presented with Chief Scout's 25 years' Service Award

Annette Mitchell - Chief Scout's 30 years' Service Award

The DC stated that he wanted to thank those who have awards and everyone that plays a role in the Scout Group. That the awards were highly deserved and emphasised the importance of recognising service. The DC also apologised, that he could not stay behind after the AGM due to other scouting commitments.

Group Presentations:

Retiring presentations of a crystal engraved jug, were made by the GSL for excellent service to the Scout Group. Chris Hayes, Claire Steel, Mandy Todd, Paul Todd, Mat Fellows, Julie Worley, Rob Woodall, Ian Foster, Karen Smalling.

The Chair said that formal part of the AGM is open and would with now follow the agenda with the AGM Pack

The Executive Committee Quorum

The Chair stated that the Group constitution quorum is set at 4 Members including the Chair or Deputy Chair.

Minutes Of Last AGM:

There were no comments or questions to last year's minutes. The Minutes were agreed as true record.

Annual Report and Accounts:

The Annual Report & accounts for the year ended 31 March 2022 are included in the AGM Pack.

Group Scout Leader's Appointment of Group Chair

Saul Burton has stated that he was standing down as Chair of the Group Executive Committee and that David Baugh would now be Appointed as Chair by the GSL. Saul Burton would stand for Deputy Chair - Approved

Election of Group Secretary

- The position had been advertised within the Scout Group. Clare Ford has kindly volunteered for the position. There being no other candidates, Clare Ford was duly elected as Group Secretary.

Election of Group Treasurer

- Position Vacant.
At this point, the Chair commented that we were still urgently seeking a Group Treasurer and urged anyone who could or knew of a potential candidate to contact any of the Leaders or Executive Committee.
- Paul Todd had retired, following many years of excellent Group and District Treasurer. The roll has been divided up within the Executive Committee pending a replacement. Paul has been an advisor, assisting the transition, with keeping accounts and bank account mandate matters.
- **NOTE:** Following the AGM Beverley Wakelam volunteered to be Treasurer and has been since Co-opted to the Executive Committee.

Executive Committee Members Nominated by Group Chair & Approved

- Louise Porter – Hall Hire Manager

Group Executive Committee Members by virtue of their other Adult Roles

- Richard Powell - Ex-Officio
- Rob Barlow – Ex-Officio
- Helen Whitehouse - Ex-Officio

Co-opted Group Executive Committee Members - Approved

- Neil Porter - Co-opted

Executive Committee Members Election from the Group Scout Council: Approved

- Chris Burton – Elected
- Chris Williams - Elected

Appointment of Auditors: Approved

- Neal & Co, Cradley, West Midlands.

Group Scout Leaders (GSL) Report:

- The GSL report is included in the AGM Pack, but the GSL commented that it has again been had been a particularly difficult year coming out of COVID-19. He said he was he was still finding it difficult to get to grips with the role and thanked the leaders and the Executive Committee for their patience and support. He thanked Alex Baugh for his Microsoft Teams rollout across the group, and continual help in keeping all the sections running with regular virtual Beaver, Cub, and Scout meetings. He said was looking forward to hopefully getting back to 'normal.'

AOB: There were no matters raised

CLOSE OF MEETING: The Chair and the GSL thanked the DC for attending the AGM and closed the meeting.

Notes:

*The terms used above:

- **'Appointed,' or 'Approval'** means the meeting was in favour, no objections upheld at the AGM.
- **Executive Committee:** Trustees of the Scout Group.
- **Elected Members** Persons elected from the Group Scout Council at the Group AGM to the Executive Committee.
- **Ex-Officio' Members:** Those who have an automatic right to sit on the Executive Committee, if they wish, due to their other role in Scouting:

1st Sedgley Scout Group
Executive Committee - Trustees Annual Report & Accounts
for the year ended 31 March 2023

Contents

Page 1-3	Trustees Annual Report
Page 4	Receipts and Payments Summary for year
Page 5	Detailed Receipts for year
Page 6	Detailed Payments for year
Page 7	Statement of Assets and Liabilities

Welcome and Introduction and Trustees Annual Report: Group Chair - David Baugh

We are pleased to welcome you all and to say that 1st Sedgley Scout group is continuing to thrive.

Please take time to read the reports that follow. You can see what we have been doing in the last year. Read about our fantastic adult volunteers, and young leaders who have been outstanding – showing extraordinary determination, generosity, and positivity – we are understandably proud.

Transition from Executive Committee to Trustee Board:

The Executive Committee & Executive Committee Members have become the Trustee Board & Trustees respectively in accordance with the Scout Association Policy, Organisation & Rules (POR).

We have supported the group membership and subsidised activities so that all members can participate in the scouting adventure. We have planned, managed, maintained, and improved our assets upon which the sections rely. We have complied with requirements placed upon us.

Sadly, Richard Powell has stood down as Group Scout Leader (GSL), and Chris Williams has retired from his role as Assistant Treasurer. We all thank Richard for being an inspiring GSL and Chris for helping us get back on track with the hall hire invoicing. Chris Burton is also standing down as Trustee but will join our Support Team. Thank you, Chris.

On very positive notes, Mandy Todd has 'come back' as GSL, thank you Mandy. We also had a wonderful volunteer response after last year's AGM and co-opted new trustees, Bev Wakeman, Rachael Clarke, & Kaliegh Lowe, who are standing again this year.

Accounts:

The financial balance sheet and report is included in the AGM Pack.

Costs have escalated in all areas, we have made changes where possible by changing providers, so that we can continue to support leaders and subsidise activities to reduce the financial burden of scouting.

Fundraising income has continued to recover from the Covid-19 pandemic over the year. We are, year after year, grateful to Louise and Neil Porter for their continued dedication and work in managing our Party Hall Hire bookings and payments, one of our biggest fundraisers.

The Charity Beer Festival recovered spectacularly and will run again this year on 22 & 23 September. Encouragingly, we also resurrected and produced our most successful Bedding Plant Sale in May this year. Thank you to Beacon Explorers Scouts for your additional help with this.

We have set up a Funding Sub Committee that will seek grants especially for the funding for the capital expenditure planned and the HQ extension. Grants are becoming more difficult to access, and there is a lot more competition for the funds available. The backlog of Gift Aid applications is being addressed.

Jubilee Hall HQ and Extension:

We formed a Sub Committee for Capital Projects to address, floor, chairs, door replacements and of course the HQ extension. For the later project Nigel Stone has been co-opted to the subcommittee for his Quantity Surveyor experience. Thank you, Nigel, for your help & advice.

The HQ extension will release up to 20% more floor space in the hall and provide us with outdoor cooking facilities and a bouldering wall. We are grateful for the help of Albrighton Scout Group for providing temporary storage of our bigger items over the last year.

We have been working hard to advance the extension, but following the digging of trial holes, the findings show adverse ground conditions which have temporarily stalled the project. A redesign is in hand for a new planning application.

Changes to Scout Headquarters Rules affecting the Scout Group Organisation.

The Executive Committees and Executive Committee Members become Trustee Boards and Trustees respectively.

Trustee Boards will focus on governance activities.

Support activities (such as fundraising, premises management or administration) previously led by the Executive Committees will move to new operational support teams in the Group.

Separating governance and operational tasks will also help us recruit new volunteers - and retain those who are already part of our teams and subcommittees.

Parents and Guardians -Your Role:

1st Sedgley Scout Group depends on new blood joining us on a voluntary basis, to support young people in Scouting.

Fresh volunteers from parents, guardians, (who are our Group Council), relatives and friends ensure that our Scout Group continues to thrive. This year we have vacancies for:

- Assistant Group Treasurer,
- General help and administration
- Operational, Support & Maintenance Team Members
- Assistant Leaders (Contact a leader or Mandy our GSL for this role)

If you can volunteer (or someone you know), for any of the above, or would like to help on a less formal basis, please contact any Trustee or speak with one of our great leaders or contact me on 07795370712 or email david.baugh@1stsedgleyscouts.org.uk or mandy.todd@1stsedgleyscouts.org.uk go to our website: www.1stsedgleyscouts.org.uk

Thanks:

As Chair I would like to thank the Trustees for their support, in facilitating the sections, for helping make an extraordinarily positive impact on the lives of all our young members.

Trustee Board - Current Trustees (Assignment):

Ex-officio members David Baugh (Chair), Mandy Todd (Group Scout Leader), Rob Barlow (Deputy Group Scout Leader) Helen Whitehouse (Cub Scout Leader), Phil Bate (Assistant Scout Leader).

Elected Members: Saul Burton (Deputy Chair), Clare Ford (Group Secretary), Chris Burton (General Duties), Louise Porter (Hall Hire Manager) Neil Porter (Hall Booking Support)

Co-opted Members: Rachael Clarke, (Funding Sub Committee), Bev Wakelam (Treasurer), Kaliegh Lowe (Projects Sub-Committee)

The Group is a trust established under The Scout Association, Policy Organisation and Rules (POR) which is fundamentally common to all Scout Groups. Trustees are appointed in accordance with the POR. The accounts have been drawn up on the receipts and payments basis, which is consistent with the previous year.

Jubilee Hall (Headquarters) Custodian Trustees:	Scout Association Trust Corporation (SATC)
Bankers	Barclays Bank
Custodian Trustees	Scout Association Trust Corporation
Group Registration No. with The Scout Association	14268
Charity Registration Number	524621
Contact Name and Address	Mr Saul Burton 131 Cotwall End Road Sedgley Dudley DY3 3YQ



David Baugh, Chair,

on behalf of the Trustees, 04 July 2023:

1st SEDGLEY SCOUT GROUP

**RECEIPTS & PAYMENTS SUMMARY
for the year ended 31 March 2023**

	General Funds						Previous Year £
	Executive Committee £	Building Fund	Beaver Scouts £	Cub Scouts £	Scouts £	Total £	
Total Receipts	19,290		3,859	5,635	6,171	34,955	24,113
Total Payments	19,654		4,088	4,830	6,095	34,667	22,277
	(364)		(229)	805	76	288	1,836
Cash/Bank balances b/fwd	21,416	5,000	733	2,220	4,293	33,662	31,826
Total	21,052	5,000	504	3,025	4,369	33,950	33,662
Transfers between Funds				(154)	154		
Cash/Bank balances c/fwd	21,052	5,000	504	2,871	4,523	33,950	33,662

The above account and accompanying statements of assets and liabilities were approved by the Trustees on 7th July 2023 and signed on their behalf by :

David Baugh (Chairman)

1st SEDGLEY SCOUT GROUP

**DETAILED RECEIPTS
for the year ended 31 March 2023**

	General Funds					Total £	Previous Year £
	Executive Committee £	Building Fund £	Beaver Scouts £	Cub Scouts £	Scouts £		
Membership Subscriptions	4,366		4,273	3,351	2,657	14,647	10,285
Less Paid	(4,082)		(994)	(1,051)	(2,321)	(8,448)	(6,151)
	<u>284</u>		<u>3,279</u>	<u>2,300</u>	<u>336</u>	<u>6,199</u>	<u>4,134</u>
DONATIONS/GRANTS							
Donations	1,456					1,456	327
Grants						-	10,667
ACTIVITIES							
Camps	-		580	3,299	5,835	9,714	2,121
Other				36		36	680
FUND RAISING							
Bedding Plant Sale						-	-
May Fayre and others	221					221	-
Beer Festival	10,491					10,491	-
SUNDRY RECEIPTS							
Hire of Hall	6,838					6,838	6,184
TOTAL RECEIPTS	<u>19,290</u>	<u>-</u>	<u>3,859</u>	<u>5,635</u>	<u>6,171</u>	<u>34,955</u>	<u>24,113</u>

1st SEDGLEY SCOUT GROUP

**DETAILED PAYMENTS
for the year ended 31 March 2023**

General Funds

	Executive Committee £	Building Fund £	Beaver Scouts £	Cub Scouts £	Scouts £	Total £	Previous Year £	
PREMISES								
Rent	21		-	-	-	21	21	
Water Rates	406		-	-	-	406	86	
Light and Heat	4,746		-	-	-	4,746	3,207	
Insurance	1,906		-	-	-	1,906	2,048	
Repairs and Renewals	3,204		-	-	-	3,204	2,587	
Grass Cutting	330		-	-	-	330	505	
Cleaning	2,161		-	-	-	2,161	1,467	
Fire Extinguishers	171					171	649	
	12,945		-	-	-	12,945	10,570	
DONATIONS/GIFTS							-	300
ACTIVITIES								
Camps & activities	2,135		2,373	2,850	5,287	12,645	6,444	
Training Courses	306					306	-	
Section Nights	-		1,420	1,445	640	3,505	1,490	
FUND RAISING							-	-
Other						-	-	
ADMIN/ESTABLISHMENT EXPENSES								
Books, Stationery etc.	1,361					1,361	322	
AGM Expenses	815					815	-	
Other	362					362		
OTHER EXPENSES								
Uniform Grants	99					99	49	
CAPITAL EXPENDITURE								
Equipment	425					425	(650)	
Headquarters	1,119					1,119	3,473	
PURCHASE OF BADGES								
	87		295	535	168	1,085	279	
TOTAL PAYMENTS	19,654		4,088	4,830	6,095	34,667	22,277	

1st SEDGLEY SCOUT GROUP

**STATEMENTS OF ASSETS & LIABILITIES
at 31 March 2023**

	General Funds						Previous Year
	Executive Committee	Building Fund	Beaver Scouts	Cub Scouts	Scouts	Total	£
	£	£	£	£	£	£	£
MONETARY ASSETS							
Bank Current Accounts	19,147	5,000	488	2,871	4,523	32,029	33,552
Expense Cards	1,716					1,716	-
Cash in Hand	189		16	-	-	205	110
	<u>21,052</u>	<u>5,000</u>	<u>504</u>	<u>2,871</u>	<u>4,523</u>	<u>33,950</u>	<u>33,662</u>

NON-MONETARY ASSETS

Land and Buildings

Group Headquarters

Insured Value £309924

Scouting Equipment ,Furniture

Insured Value £22737

CONTINGENT LIABILITIES

There are no contingent liabilities.

