

## Trustees Report for the year ended 31 March 2021

### Trustees ( The Executive Committee ) as at March 31st 2021

***Ex officio members:***

Group Scout Leader  
Group Chairman  
Group Treasurer  
Group Secretary

Mr Martin Castle  
Mr Alistair McQuade  
Mr John Elliott  
Mrs Ann Simpson

***Elected member :***

Group Quartermaster

Mr K Windebank

**Bankers**

Lloyds Bank , Stratford -upon - Avon

**Group Registration Number**

25441

**Charity Registration Number**

524599

**Contacts name and address**

Mr J S Elliott , Apt 9 The Sycamores , 35 Shipston Road  
Stratford upon Avon, Warwickshire CV37 7QE

## Structure, Governance and Management

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Policy, Organisation and Rules of the Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy Organisation and Rules of the Scout Association.

## Objectives, Activities and Achievements

The objectives of Shipston on Stour Scout Group are contained within the Policy, Organisation and Rules of the Scout Association. The activities carried out in pursuance of these objectives and what has been achieved during the year are detailed in the Annual Reports of the Chair and GSL

## Financial Review

### Overview

The accounts have been prepared as previously, on the receipts and payments basis, and therefore do not show "income" and "expenditure" for the year.

The total receipts for the twelve months ending 31st March 2021 were £32,036 , expenditure of £5,038 which resulted in a surplus of £26,998 for the year.

The total cost of owning , running and maintaining our scout hut was a surplus of £18,625 .The main item of income was £20,637 from Government covid funding.

Gift aid received was £3,859 .

Cash at bank at the year end was £67,788 an increase of £26,998 in the year.

Detailed financial performance for the year is contained in the Accounts Report.

### Reserves Policy

The Group's policy on reserves is to hold sufficient funds to continue its charitable activities should income and fundraising activities fall short. The Group Executive Committee considers that the Group holds sufficient reserves to satisfy this policy .

### Investment Policy

The Group does not have sufficient funds to invest in long-term investments and as therefore adopted a risk-averse strategy to the investment of its funds. £10,000 in Shawbrook 60 day account. The balnace is in the Lloyds current account.

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Alistair McQuade	Katrina Collie
Position	Chair	Acting GSL
Date	June 22nd 2021	June 22nd 2021

# 1st SHIPSTON ON STOUR SCOUT GROUP

Accounts April 1st 2020 to March 31st 2021



## Receipts & Payments Account

	Funds :	General	Premises	Total	Total
		<b>31.3.21</b>	<b>31.3.21</b>	<b>31.3.21</b>	<b>31.3.20</b>
<b>Receipts</b>		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Subscriptions		8,636	-	8,636	15,711
less National , County & District fees		3,354	-	3,354	4,100
Group subscriptions		5,282	-	5,282	11,611
Grants and Donations		198	20,637	20,834	300
Gift Aid		3,859	-	3,859	3,834
Hall lettings		-	1,620	1,620	8,858
Interest		370	-	370	-
Fundraising		15	-	15	7,526
Camps trips and activities		56	-	56	5,684
<b>Total Receipts</b>		<b>9,779</b>	<b>22,257</b>	<b>32,036</b>	<b>37,812</b>
<b>Payments</b>					
Premises		-	3,632	3,632	5,838
Camps trips and activities		-	-	-	6,841
Sections spend		643	-	643	1,789
Badges		32	-	32	1,407
Uniforms / T Shirts		-	-	-	416
Awards / Grants / Donations		25	-	25	497
Administration		575	-	575	587
Sundries		132	-	132	363
<b>Total Payments</b>		<b>1,407</b>	<b>3,632</b>	<b>5,038</b>	<b>17,738</b>
<b>Operating Excess</b>		<b>8,373</b>	<b>18,625</b>	<b>26,998</b>	<b>20,074</b>
Camping & general equipment		-	-	-	1,088
Hut Repainting		-	-	-	5,938
<b>Excess of Receipts over Payments</b>		<b>8,373</b>	<b>18,625</b>	<b>26,998</b>	<b>13,047</b>
Bank and cash at beginning of year		23,983	16,808	40,791	27,743
<b>Bank and cash</b>		<b>32,356</b>	<b>35,433</b>	<b>67,788</b>	<b>40,791</b>

## Statement of Assets and Liabilities

	Funds :	General	Premises	Total	Total
		<b>31.3.21</b>	<b>31.3.21</b>	<b>31.3.21</b>	<b>31.3.20</b>
<b>Monetary Assets</b>		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Lloyds Bank		32,349	25,433	57,782	10,670
Shawbrook 1 Year Bond		-	-	-	20,000
Shawbrook 60 Day A/C		-	10,000	10,000	10,000
Cash		6	-	6	121
		<b>32,356</b>	<b>35,433</b>	<b>67,788</b>	<b>40,791</b>

Gift Aid claims £2,114

### Non Monetary Assets :

Freehold Property insured for £275,000 and scout equipment etc £10,500

Approved by the Group Executive Committee on 22nd June 2021 and signed on its behalf by :

Alistair McQuade - Chairman

John Elliott - Treasurer

## **1st SHIPSTON ON STOUR SCOUT GROUP**

Notes to the Accounts for the year ended 31 March 2021



### **Note 1 : Accounting basis**

These accounts have been produced on the Receipts & Payments basis, and summarise the movement of cash into and out of the charity during the financial year. They do not show the Income & Expenditure for the year.

### **Note 2 : Funds**

The General Fund receives the money that is given on the general understanding that it will be used at the discretion of the trustees for furthering the purposes of the charity. It is an unrestricted fund.

The Reserve Fund holds money that has been transferred from the General Fund and set aside for use in the future. It is a designated (and unrestricted) fund that can be re-designated or un-designated if the trustees so decide. It currently holds an amount that was approximately equal to 6 months of expenses excluding the hall.

Both the Camps & Activities Fund and the Premises Fund are designated and unrestricted .

# Independent Examiner's Report to the Trustees of the

## 1<sup>st</sup> Shipston on Stour Scout Group

I report on the accounts of the District for the year ended March 31<sup>st</sup> 2021.

which comprise the Statement of Financial Activities, Balance Sheet and related notes set out on pages 1 -2

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

### **Respective responsibilities of Trustees and Examiner**

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act).
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

### **Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent Examiner's statement**

In connection with my examination, no matter has come to my attention (~~other than that disclosed below \*~~):

1. which gives me reasonable cause to believe that in, any material respect, the requirements

- to keep accounting records in accordance with Section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply

Name: CHARLES RICHARD BROOKS

Qualification: FINANCIAL ADVISER (RETIRED)

Address: 48 HALLAM WAY

WEST HALLAM, ILKESTON, DERBYS DE7 6LD

Date: 28<sup>th</sup> APRIL 2021