



ANNUAL REPORT

2020 -2021



Chair – Chris Sherlock

As with the whole Scout County, it has been a very difficult year for all in scouting.

The Executive Committee has kept a keen eye on all that is happening throughout the county, asking for reports and updates on how the leaders are continuing scouting through all the difficulties thrown at them. I am certain that far more than we heard about was going on. I'm sure too, that some leaders found it extremely difficult, we appreciate that. But thank you all for what you were able to do in keeping the young people scouting in our groups and units. Thank you also for all those executive members and hard-working GSLs who were responsible for making sure that headquarters and equipment was maintained.

The Executive Committee, through Dave Hart and the Finance committee have tried to ensure that information regarding government grants went to the relevant groups, to help them over this difficult period. Thank you for all your hard work Dave.

I would like to thank all members of the Executive who have served Coventry Scouting during the 2020-2021 Scouting year. We have continued to meet on line during the year. We have discussed a variety of subjects which have come up during the year, especially Safety; Safeguarding and Training. Thank you to Darren Male, newly appointed CTM who has attended Executive Committee meetings, for your contribution to our training discussions. Thanks also must go to Mike Pitham, who after many years as CTM, has stepped aside from this role, but has continued on the committee and also on the Awards Advisory Committee.

I hope now we can look forward to a new beginning in Coventry, we have the potential in our leaders to grow the Movement. However do we need to think differently? Is it time for fresh thinking and new ideas? Do you have them? If so speak up. Are you keen to work alongside members of the County Team or County officers to see how things are done? If so please ask.

County Commissioner – Andy Morris

A year like no other!

I appreciate and know that we do not need reminding of the obstacles and challenges that COVID 19 Global pandemic gave us all, within our personal, professional, and volunteering lives and how things changed for us all in just a short amount of time and for some instantly. But we do need to recognise and reflect on the ability and flexibility that many people faced and stepped forward, was to look and deliver a Scouting programme to our young people in ways that they never thought they would.

We are an organisation that likes to do things outdoors, away from our usual places of living and working. We like to meet people face to face, talking, inspiring and supporting one another. To have to do what was needed to keep our young people engaged, active and doing something a bit different was no easy feat.

But you did it, you stepped up, pushed forward and overcome the challenges and leaped over those obstacles.

Activity packs; online Scouting; WhatsApp; Blended delivery; Family walks; Online challenges are just some of the things that were delivered. Whether you met weekly, fortnightly, monthly or just occasionally throughout, you did something that was amazing and possibly out of your comfort zone.

A BIG "BRAVO!" to you all

Unfortunately, but understandably the remote way of Scouting was not for everyone, so our membership numbers dropped by around 22%.

County census figures for 2021 showed

1,539 Young people aged 5-18

10 Network members

737 Adult members

Things have improved over recent months, now that we are back together face to face, enquiries of people wanting to join on a weekly basis are on the increase with around 10 enquiries for young people and 2 for adults each week.

Our goal for 2024 remains as:

2,300 Young people aged 5-18

40 Network members

510 Section leaders (currently around 400)

130 Young leaders

We now have three District Commissioners in post; Stuart Wheeler (Charterhouse) took up the role in June 2019, Andy Morgan (Caludon) in April 2020 and Steven Male (Bablake) very recently in August 2021. The support that they have given me, and others are second to none and it is great to see them flourishing and driving their individual Districts forward. I am sure over the next 12 months there will be many more great things happening within their individual Districts as well as joining together across the County.

Gary College, stepped down from the role as Caludon DC and into the role as Deputy County Commissioner for Development a role that was to be challenging enough prior to the pandemic but even more so now. Gary has already supported a number of groups and individuals, which I am very grateful for.

After many years (c17) Mike Pitham stepped down as County training manager, Mike did a sterling job and saw many of us through our training, learning and validation in order that we can achieve what we needed to do within our roles. I thank Mike for the support and dedication that he has given and continues to do.

I was very fortunate to appoint Darren Male as County Training Manager and thank Darren for taking on the role. Along with the local training managers in each District and the training advisor's across the County the team is well placed to support everyone with their training needs and requirements.

Thank you to the management team and service crew at Rough Close who have continued to make sure the site is well maintained, safe and ready for use when it was permitted to do so. They have carried out some great work improving the facilities for all to enjoy and make use of.

The County shop continued to trade albeit in a very different way, thank you to David and Mary for continuing to do a fabulous job as always. We now stock and distribute Scouting items all over the country and occasionally abroad to.

In 2019 annual report, I laid out a plan and vision for the County, the plan consisted of the following and I would like to reflect on this here.

To develop and share a County Development / Action plan for the next 5 years

Unfortunately this did not happen, primarily down to the change in situation with the pandemic.

Continue to promote Scouting positively across Coventry.

This has been happening and continues to happen at pace.

We are part of YouWM (Youth Organisations in Uniform, West Midlands), led by the Lord Lieutenant of the West Midlands office, we have joined with other uniformed organisations to work collaboratively to promote, encourage youth participation.

Work with the Regional Support team to open missing sections.

This did not happen as much as we had hoped unfortunately but does remain a County objective.

Reduce / remove waiting lists

The pandemic did cause issues with this as we were unable to see what the status of our membership was; it is something which we do need to look at going forward.

We do have some groups who do have joining lists, who are close to groups whose numbers are dwindling and we need to look at how we resolve this.

Supporting new and existing leaders with their training and personal development in order for them to achieve their wood badges, permits and assessments

As mentioned above, through Mike, Darren's and the training teams guidance, perseverance and drive this is something which has considerably moved forward, over the last year we have had the largest number of wood badges awarded within the last 5 years.

Appoint a new DC or Team DC in to Bablake District

This has been achieved with the appointment of Steve Male.

Provide sectional activities and events for all ages

Unfortunately, this did not fully happen.

Engage with the City of Culture event organisers to see how we can work together for the benefit of all.

The City of Culture team are making use of some of our facilities, they have been to Rough Close several times and we sit on their volunteering steering group.

Further work is possibly needed to see how we can engage further.

Recognise and reward adult supporters and leaders through the Associations recognition programme.

I have been very fortunate to receive and present a number of Good Service Awards; many of these have been on people's doorsteps or in their back gardens which is very unfortunate as they need to be recognised more widely for their achievements. A list of recipients over the last few years is contained within this report. Please continue to put through nominations; there are dedicated people at District and County level who can support with these.

Review programme requirements and skill gaps and address those identified.

This has not been fulfilled and is an ongoing objective.

Drive forward The Scout Associations and Counties vision, mission and values

This is a fundamental part of our belonging and I am pleased to say, we do continue to do this.

Although I am stepping down from the role as County Commissioner, I do fully believe that the new County Commissioner, along with the District and County teams will continue to deliver some of the objectives not yet met above, along with the aims below.

Our vision

By 2023 we will have prepared more young people with skills for life, supported by amazing leaders who deliver an inspiring programme.

We will be growing, more inclusive, shaped by young people and making a bigger impact in our communities.

Our mission

Scouting actively engages and supports young people in their personal development, empowering them to make a positive contribution to society.

Our values

We act with care, respect, integrity, cooperation, exploring our own and others' beliefs

As always, your commitment, dedication and passion never ceases to amaze me, the last eighteen months has shown us all, that we are adaptable, flexible and determined.

Please continue to deliver GREAT SCOUTING to as many young people that you are able to, giving them amazing opportunities like no other.

The last five and a half years have been truly inspiring, and I thank you once more for all that you do and continue to do.

County Secretary – Nigel Stapleton

The County Executive Committee has held meetings online on a regular basis, and has held detailed discussions on a range of issues, and received reports from the different sub-committees.

It is with regret that a number of former Scouters have died during the year some of whom we have been notified of and are recorded.

The Rough Close Service Crew is a very active team in ensuring our customers receive a high level of service at our County Campsite. Thanks as always to The Crew for their dedication and enthusiasm. The 'Friends of Rough Close' have again supported various projects at the campsite.

The Rough Close Service Crew's could do with some help in the running of and maintaining your County Campsite. Especially for our Weekend Crew on a regular committed basis. Whether you are young or not so young you may have skills, which will be of a useful asset, or we could help you gain a new skill to add to your CV. Scout's and Explorer Scout's could gain the 'Activity Centre Service Activity Badge' the Rough Close Service Crew's are willing to help.

Contact: Craig Pears, Nigel Stapleton or Dave Hart for more information as to how we may help Scouts and Explorers gain these Badge's or to volunteer.

Rough Close – Dave Hart

2019-2020 was probably the most successful year Rough Close has enjoyed, with record number of visitors and income 2020-2021 COVID came as a shock from the week before the year end, we were locked down.

During the year despite lock-down, self-isolation and shielding we were able to continue to carry out some improvements and maintenance work.

In February 2020 we were successful in being given a Geodesic Dome building from the Compton Verney estate if we dismantled it and transported from the estate. This was completed just before lock-down began. The structure was very complicated so to understand where everything went re-build had to begin immediately. Deciding that it would be more practical to put it on the old Cwmwyddus concrete slab as we already had a limited electricity and water supply.

This rebuild and associated work has kept a few of the Crew busy for most of the year. With the installation of a Wood burning stove, seats, etc. it will make a perfect addition to Rough Close accommodation.

Having few people on site gave us the opportunity to do some road work, the area in front of the Maclean centre was always liable to puddle with rainwater, the road was re-laid, and a drainage channel installed.

With the ever-present threat of intruders on site an additional gate at the end of Memorial Avenue was erected. Early in the year when weather and lock-down permitted, we were able to have a further hundred metres of steel fence erected.

Work on the Training Field toilet block was completed with new partitions, toilets etc. and a different layout.

The Guild Cabin was repainted and kitchen improved with a new cooker.

For some time it was noticeable that the Main Flagpole was rusting at the bottom and needed maintenance on the top pulleys, recognising the difficulties of repair and repaint it was decided that it should be replaced. This has now been replaced with four new flag poles.

Unfortunately, boilers in the main Toilet block and the George Sheppard failed during the year and had to be replaced; also the cooker in the Guild needed replacing.

A lot of maintenance has been completed on the grounds and woodland. Again our electricity suppliers cleared trees from under the pylons; this timber together with other was milled into suitable sizes for reuse at Rough Close.

During the year the fields were continually maintained, and work put into clearing scrub and weeds.

Financially it has been a very difficult year between the Trading Post and Rough Close a considerable amount of money is available to the County. We have lost many large camps, our own Network Festival and Gateway Camp together with District Camps which is not only a loss to our young people but also the finance of the County. Rough Close was able to claim funding from the Solihull Council via the Government Scheme for lack of use. We also had a grant from the 29th of May 1961 Charity which reduced our losses. We still had utility bills to pay as for safety we had to keep buildings warm and dry.

The Friends of Rough Close 200 Club has also been a great help instigated eighteen year ago it has continued to help fund the purchase of equipment in support of Rough Close. We are extremely grateful for the continual support of its members.

The County is deeply indebted to all those members of the Crew for the work they have put in; despite the difficult restrictions turning up Tuesday's and Friday's and weekends their dedication has helped keep Rough Close running during the pandemic.

We are extremely grateful to the members who run our activities, although not very busy last year are now faced with having to undergo refresher courses to keep their permits up to date.

We should also thank Nigel Stapleton our Duty Warden and Bob Tabb who helps with the bookings for their work in contacting all our customers and keeping them up to date with the latest position in the use of Rough Close.

Rough Close is overseen by a Management Committee who over the year have not been able to meet face to face due to the restrictions. We have been in constant touch, and this has enabled the work to continue.

What of the future, Rough Close will always need maintenance work; currently on inspection our premier building the Norton Cabin having been up fifteen years needs repainting inside and out. Pocket camp sites need clearing, internal roads need maintaining

Rough Close Management Committee

Dave Hart (Manager and Chairman), Nigel Stapleton (Duty Warden), Bob Tansey, Bob Tabb; Brian Beever; Alex Nicholson; Pete Marsden, Colin James, Craig Pears; Stuart Grundy; Joe Ryan; Danny Phipps. Chris Sherlock (County Chairman) and County Commissioner Andrew Morris are ex-officio members



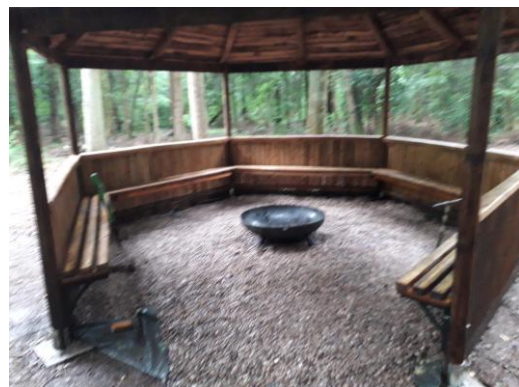
Cwmwyddus Dome



Seating and wood burning stove



**Cwmwyddus Dome and
Campfire Shelter**



Adult Training – Darren Male

New County Training Manager

I was appointed to the role of CTM at 01/01/21 when Mike Pitham retired from the role.

First Aid Course

We have run seven online Module 10A Theory courses in 2021, these either being on three week nights or one weekend days. We will be launching the new blending e-learning 2.5 hour course plus 2.5 hour taught course in the near future. Once in Green Covid Level we will return to face-to-face first aid but will continue to run online sessions as they are the preferred method of learning for many, particularly if doing refresher training. Module 10B Practical validations will be provided once in Green Zone.

Leader Modules

Getting Started comprises five or six modules dependent on role, and these are all done online using e-learning. Where people do not have / cannot access IT but want training during the lock-down we can provide a postal service to send them the documentation and telephone support training service.

Leader's training modules are then 16 modules, 2 online, 14 taught, though prior learning considered. We have ran two online sessions with more planned in the autumn term.

We are planning to run face-to-face adult modules as per of the AGM weekend 11/09/21, and will run a residential course in November.

Mandatory Ongoing Learning

It is a requirement that all roles complete the ongoing learning modules Safeguarding and Safety which is repeated every three year, and Data Protection (GDPR) Awareness as a one off. This is being monitored and reported on by Scout HQ. We have identified that the Compass Reporting System is not recognising where adults have completed the modules but have multiple roles and that this is causing over-reporting. We are thus doing a manual check of all adults training records which does take some time.

Wood badge Awards

I have recommended 11 Wood Badge Awards in 2021. Well done to those adults who have completed the modules, and thank you to the training advisors for supporting them.

GSL and Manager Modules

This comprises 14 short online learning modules and then a 3 part taught session which is to be done online. West & East Midlands Region are looking at how to do this in partnership.

Mental Health Awareness Training

Looking at a second round of Mental Health Awareness Training with provider Mental Health Building Blocks who ran the course in 2019. Andy Morris reviewing a forum for those who attended in 2019 for a catch up.

Charterhouse LTM

Charterhouse Local Training Manager (LTM) is vacant. The role is predominately administrative and is to produce Training Reports from Compass and send them to GSLs / other line managers, and when we return to Yellow / Green Covid Risk, to identify any required face-to-face training at a local level, possibly with a Group or neighbouring Groups.

Training Advisor's

I am proposing to more actively link Training Advisor's (TA) to Adult Learners so to better encourage completion of training. I have contacted all TAs and Training Presenters by email but got a limited response, so will start calling.

Explorers & DoE – Bob Tansey

What a time period we have all experienced from March last year to present day, via various changes in both the Scout & D of E award schemes our young people, Leaders, Parents, advisor's, we have been able to carry out / gain, some awards, plus adapt / taking part in alternate ways of completing sections, to allow us to continue on keeping scouting moving forward.

Thank you all, who have helped, by giving up your time to oversee what our young people, have been able to do, under pressing circumstances / life's changes, which we will need to consider for a while yet. As is mentioned below, for the Young Leader Scheme, during lock-down, along came Zoom, meaning Units could be in touch with the Explorer Scout Members, be able to run programmes, and to keep things in Explorer Scouting / DoE moving forward, (503 active on D of E awards, with 17 Bronze, 18 Silver & 4 Gold achieved to date)

Thanks to all who have been able to use this method, of contact, I know not every Leader nor Young Persons, are at ease with this method, but as we are getting back to face to face scouting it is great to see you are just as keen to take part, & thank you to everyone who in the County. In Relation to the County's Young Leader training programme, back in March last year, I was looking at what changes could be made to the County training for our YL, due to the numbers that we had, (179 in training that I knew about)

However before these changes could be put into practice, along came lock-down, a number of Leaders came forward, and put together YL, modules, which could be given on line via Zoom meetings, and we have been able to keep things running, now coming back to being able to meet face to face, I will be arranging a meeting so that we can catch up, on things, thus keeping our YL scheme running in a much better way, by spreading the load.

A quick word on Gang show, as I know a number of Explorer Scouts do take part in this, discussions are taking place on this event, so watch out for updating news.

My thanks once again to all Explorer Scout parents, for the part that you have play in supporting our young persons, in scouting, especially at this current time in dropping off, collecting, our Young people to unit meetings / activities that are allowed, as we would not be able to do this without your valued support.

Finally thank you everyone in the County for all of your help through this period, Explorer Scout Unit's Leaders, Assistants, Parents, Helpers, Scout Groups, and sections that have helped in keeping Explorer Scouting going in Coventry.

Safeguarding – Clive Bennett

In the past twelve months we have been unable to run any face to face safeguarding courses due to Covid-19 restrictions. However, during this difficult time several adults across the County have completed the online safeguarding training.

It appears that online training is becoming more and more popular and the route that Headquarters is pursuing. There is no indication at present when and indeed if there will be a return to face to face safeguarding training so I would encourage all adult volunteers to take advantage of the online course. I have stated previously, for an online course, this is pretty good. However, I hope one day, in the not too distant future, that we will again be able to offer face to face training as I feel some adult volunteers get far more out of this type of training.



**Flags Flying on the new
Main Field Flagpoles**

**Roll of Honour
2019 – 2021**

Queens Scout Award

Christopher Adams

Thomas Hill

Silver Wolf

Clive Bennett

Dave Hart

Pat Read

Silver Acorn

Gary Colledge
Huw Daley
Colin James

Andrew Morris
Jane Pittock
Simon Pittock

Carol Slingsby
Bob Tansey

Bar to the Award for Merit

Mike Heeley

Jackie McIntyre

Liz Payne

Award for Merit

Dave Brookes
Hamish Brown
Andrew Bullock
Matthew Cobble
Carrie Daniel-Brown
Ashley Hyde
David Kelly

Mark Lee
Donna Leighton
David McConville
Lloyd McIntyre
Andy Morgan
Chris Parsons
Stuart Porter

Lynne Porter
Gaynor Preston
Garth Shaller
Calie Smith
Malcolm Vanston-Rumney

Chief Scout's Commendation for Good Service

Heather Betts
Lindsey Clements
Miranda Cross
Reece Dowdeswell
Dave Handley

Sarah Hodgkins
Jake Huddleston
Shauna Hudspith
Sam Liggins
Liz Main

Carol Pridmore
Elliot Slingsby
Aaron Whitehead
Amanda Yeadon

Commissioner Commendation

Jenna Bottomley
Dan De Feo

Kiera Grantham
Thomas Liggins

Laura Summers

In Remembrance

John Desmond (38th Coventry)
Ralph Rayners (85th Coventry)

Geoff Warmington (86th Coventry)
Roy Nowell (13th Coventry)

County Office:

City of Coventry Scout County

Rough Close Scout Campsite, Tanners Lane, Berkswell CV7 7DD

Tel.: 024-7646-4310

County Website: www.coventryscouts.org.uk County Email: scoutcov3@outlook.com

Rough Close Campsite:

Rough Close Reception: Open weekends only Tel.: 024-7646-4310

Bookings: 07946-516-891 after 6pm weekday evenings

Campsite Website: www.roughclose.org.uk Campsite Email: roughclose@btconnect.com

Scout Shop: Opening hours Thursday 5:00 – 7:00pm; Saturday 10-1pm, 2-4pm;
Sunday 10-12

Badges & Things: <https://www.badgesandthings.co.uk/>

Adult & Youth Recruitment: Tel. 0845-643-1048

**CITY OF COVENTRY SCOUT COUNTY
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021**

Charity number: 524586

CONTENTS

	PAGE
Legal and administrative information	1.
Report of the County Executive Committee	2.
Independent Examiner's Report	3.
Statement of Financial Activities	4.
Balance Sheet	5.
Notes to the Financial Statements	6 - 14.

CITY OF COVENTRY SCOUT COUNTY
LEGAL AND ADMINISTRATIVE INFORMATION

Charity registration number	524586
Scout Association Registration number	10000079
Registered Office	Rough Close Scout Campsite, Tanners Lane, Berkswell, CV7 7DD
County President	Clive Benfield
County Commissioner	Andrew Morris
Executive Committee	(Note: ex = Ex officio, el = elected, nom = nominated, co = co-opted)

County Commissioner	County Chairman	County Secretary	County Treasurer	Youth Commissioner
Andrew Morris (ex)	Chris Sherlock (ex)	Nigel Stapleton (ex)	Dave Hart (acting)	Vacant (ex)

Other members who served in the year

Dave Hart 2019-2022 (el)	Bob Tansey (nom)	Simon Gibson (co)
Mike Pitham 2019-2022 (el)	Mark Lee (nom)	Stuart Wheeler (co)
Mary Miller 2020-2023 (el)	David Miller (nom)	Andy Morgan (co)
Luke Packham 2020-2023 (el)	Matt Cobble (nom)	Gary Colledge (co)
Colin James 2019 - 2021 (el)	Claire Preston (nom)	Clive Bennett (co)
John Franks 2018-2021 (el)		Darren Male (co)

Independent Examiner

Azets Audit Services
3Mc Middlemarch Business Park
Siskin Drive
Coventry
CV3 4FJ

Bankers

Barclays Bank plc
25 High Street
Coventry
CV1 5RE

Investment Managers

Barclays Bank Trust Co Limited

Legal Advisers

Richardson & Davies, 1 Park House, Park Road, Coventry

Objectives

The principal objective of the City of Coventry Scout County is to provide leadership, advice and support for Scout Districts and, through them, for Scout Groups in Coventry. The principal objective of Scouting is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities.

Constitutional Matters

- i) The County's governing instruments are the Royal Charter of 1912 (as amended), establishing the Scout Association, and Policy Organisation and Rules of the Association.
- ii) The Executive Committee is composed of ex-officio members (the Officers of the County), SIX members who are elected by the County Scout Council, a maximum of SIX members nominated by the County Commissioner, and a maximum of SIX members who may be co-opted by the Executive Committee. The Scout County is composed of members of all Districts within the County.
- iii) The Executive Committee's investment powers are governed by Royal Charter.

**CITY OF COVENTRY SCOUT COUNTY
ANNUAL REPORT OF THE COUNTY EXECUTIVE COMMITTEE
FOR THE YEAR ENDED 31ST MARCH 2021**

The Executive Committee presents its report and the accounts of the County for the year ended 31 March 2021, which has been prepared in accordance with the historical cost convention, modified by the inclusion of investments at market value with applicable accounting standards, and with the Statement of Recommended Practice.

Achieving the County's objectives

The principal aims and objectives of the County are to provide leadership, advice and support to the Scout Districts. In addition it aims to ensure that the aims of the National Association are communicated effectively to the membership, and are upheld.

The Districts are, in turn, responsible for the development of young people through scouting activities. The main aims during the past year of the County have been:

- Ensure excellent personnel are in position to assist the Districts.
- Provide and ensure effective training to leaders of all sections.
- Support the Managers and Office holders at both County Campsite and Trading Post.
- Ensure good governance and management of both volunteers and the Charity.
- Ensure that Scouting is carried out safely and that Child Protection Training and policies are implemented at all levels.
- Promote growth through Districts and in areas where there is currently no scouting provision.

This year we have been able to:

- Significantly improve the facilities of Rough Close (the county campsite), including the addition of a security fence around the perimeter.
- Encourage District Commissioners in their work with Groups and sections.
- Provide excellent Training and Programme provision.
- Provide excellent safeguarding and safety training which is reflected in the underlying safety of our members.
- Work towards providing new personnel to ensure programme is effectively delivered.
- Provide excellent governance and communication through a vibrant and well attended executive committee.

Financial Review

Unrestricted net outgoing resources for the year were £43,619 (the comparable figure for 2020 was net incoming resources of £24,358).

The analysis of total net assets between funds is given in Note 14 to the financial statements.

The Executive Committee remains satisfied that the funds are adequate to support the ongoing operations of the County.

Public benefit

The trustees believe that the charity meets the regulatory guidelines in terms of qualifying as a public benefit entity.

Investment policy

The trustees have considered the most appropriate policy for investing funds and, at the present time, consider that a specialised unit trust designed for the charity sector meets the requirements to generate both income and capital growth.

Reserves policy

The trustees have forecast the level of free reserves that the charity would require to sustain its operations for a period should its income fall substantially. The trustees consider that the most appropriate level of free reserves would equate to one year's minimum expenditure to run the County and Rough Close. The actual free reserves at 31 March 2021 were broadly in line with target.

Risk management

The trustees have examined the major strategic, business and operational risks that the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen those risks.

Conclusion

The members of the Executive Committee would like to take this opportunity to thank all involved in Coventry Scouting for their support, and to offer our best wishes for successful Scouting.

C.D. Sherlock

On behalf of the Executive Committee - C. Sherlock - County Chairman

Date: 1/9/21

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CITY OF COVENTRY SCOUT COUNTY**

I report on the accounts of the charity for the year ended 31st March 2021 comprising the Statement of Financial Activities, Balance Sheet and Notes to the accounts.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report


My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.


**ROBERT ANDERSON FCA
AZETS AUDIT SERVICES
3Mc MIDDLEMARCH BUSINESS PARK
SISKIN DRIVE
COVENTRY
CV3 4FJ**

DATE 1/9/2021

CITY OF COVENTRY SCOUT COUNTY
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2021

	Note	Unrestricted funds £	Restricted funds (note 12) £	Total 2021 £	Unrestricted funds £	Restricted funds £	Total 2020 £
Income and endowments							
Levy receivable		79,460	-	79,460	71,171	-	71,171
Less: Levy payable		61,394	-	61,394	57,372	-	57,372
		18,066	-	18,066	13,799	-	13,799
Donations and grants		955	-	955	7,816	-	7,816
Sales income	2.	10,653	-	10,653	83,780	-	83,780
Investment income	3.	836	-	836	1,235	-	1,235
<i>Income from charitable activities</i>							
Rough Close income		31,391	-	31,391	97,280	-	97,280
Gang show income		-	-	-	-	31,488	31,488
Other income		1,218	-	1,218	82,219	-	82,219
Total income		63,119	nil	63,119	286,129	31,488	317,617
Expenditure							
Purchases and cost of sales		15,265	-	15,265	78,586	-	78,586
Charitable activities	4.	82,975	5,897	88,872	186,575	40,241	226,816
Total expenditure	5.	98,240	5,897	104,137	265,161	40,241	305,402
Net income/(expenditure)							
Net gain/(loss) on investments		(35,121)	(5,897)	(41,018)	20,968	(8,753)	12,215
Transfer between funds		(2,601)	-	(2,601)	3,390	-	3,390
		(5,897)	5,897	-	(928)	928	-
Net movement in funds		(43,619)	-	(43,619)	23,430	(7,825)	15,605
Fund balances brought forward		654,450	8,939	663,389	631,020	16,764	647,784
Fund balances carried forward		£610,831	£8,939	£619,770	£654,450	£8,939	£663,389

CITY OF COVENTRY SCOUT COUNTY

BALANCE SHEET

AS AT 31ST MARCH 2021

	Note	2021 £	2020 £
FIXED ASSETS			
Tangible fixed assets	7.	427,747	458,137
Investments	8.	41,759	44,360
		<hr/>	<hr/>
		469,506	502,497
CURRENT ASSETS			
Stocks	9.	24,963	28,671
Debtors	10.	200	12,059
Cash on deposit, at bank and in hand		162,323	183,471
		<hr/>	<hr/>
		187,486	224,201
Creditors: amounts falling due within one year	11.	(15,889)	(32,642)
		<hr/>	<hr/>
NET CURRENT ASSETS		171,597	191,559
		<hr/>	<hr/>
TOTAL ASSETS LESS CURRENT LIABILITIES		641,103	694,056
Creditors: amounts falling due after one year	11.	(21,333)	(30,667)
		<hr/>	<hr/>
NET ASSETS		£619,770	£663,389
		<hr/>	<hr/>
FUNDS			
Restricted	12.	8,939	8,939
Unrestricted	13.	610,831	654,450
		<hr/>	<hr/>
		£619,770	£663,389
		<hr/>	<hr/>

The financial statements were approved by the Executive Committee on 17/8/21

C. Sherlock
C. Sherlock
 County Chairman

The notes to the financial statements numbered 1 to 16 form part of these financial statements.

CITY OF COVENTRY SCOUT COUNTY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

1. ACCOUNTING POLICIES

The following are the principal accounting policies applied in preparing the annual financial statements of the County.

(a) Basis of preparation and assessment of going concern

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The trust constitutes a public benefit entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern.

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed. No restatements were required.

In early March 2020, the COVID-19 virus was declared a global pandemic. Business continuity, including supply chains and consumer demand across a number of industries and countries, could be severely impacted for months or more, as governments and their citizens take significant and unprecedented measures to mitigate the consequences of the pandemic.

The trustees are monitoring the ever changing situation and continue to evaluate the charity's ability to continue to trade on an ongoing and foreseeable basis. However, due to the uncertainty surrounding COVID-19 no adjustments have been made to these financial statements which may arise from the impact of COVID-19 on the charity. Despite the unknown impact COVID-19 may or may not have on the charity under normal circumstances the trustees would have had a reasonable expectation that the charity has adequate resources, thus the trustees would have adopted the going concern basis of accounting.

(b) Coventry Scout Gang Show Limited

The financial statements include the financial statements of the County and its subsidiary, Coventry Scout Gang Show Limited, for which the financial statements made up to 31st August 2020 have not yet been finalised, but are expected to show no financial movements as the company has had no activity during that year. The company was incorporated in March 1998 for the purpose of carrying out one of the charitable activities of the County.

CITY OF COVENTRY SCOUT COUNTY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

(c) Depreciation of tangible fixed assets

Freehold land is not depreciated. Development expenditure and improvements are depreciated over 25 years and 10 years on the straight line basis. Depreciation is charged on other fixed assets at the following rates:

Plant and equipment - 20% reducing balance basis

(d) Inclusion of income and expenditure

(i) Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received. Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other related taxes.

(ii) Investment income

Investment income is included on the basis of the amounts received in the year.

(iii) Expenditure

Expenditure is included on the basis of the amounts payable in respect of the year, and accordingly includes creditors unpaid and expenditure accrued but not billed at the year end.

Recognition of amounts received and paid in relation to activities of a future period is deferred until that period.

(e) Categorisation of expenditure

Charitable expenditure includes the direct costs of the activities and a proportionate allocation of support costs including administration and establishment expenses. Governance costs are those incurred in connection with the governance of the charity itself and compliance with constitutional and statutory requirements.

(f) Fixed asset investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

The Trust does not acquire put options, derivatives or other complex financial instruments.

The main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

(g) Stocks

Stocks are included at the lower of cost and estimated net realisable value.

(h) Unrestricted funds

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

CITY OF COVENTRY SCOUT COUNTY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

(i) Designated funds

Designated funds are unrestricted funds earmarked by the County Executive Committee for particular purposes.

(j) Restricted funds

Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure that meets these criteria is charged to the fund, together with a fair allocation of support costs.

2. SALES INCOME	Unrestricted funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£
Equipment department, campsite bar and providore	£10,653	-	£10,653	£83,780
	<hr/>	<hr/>	<hr/>	<hr/>
3. INVESTMENT INCOME	Unrestricted funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£
Bank and other interest	836	-	836	232
Income from other investments	-	-	-	1,003
	<hr/>	<hr/>	<hr/>	<hr/>
	£836	£ -	£836	£1,235
	<hr/>	<hr/>	<hr/>	<hr/>
4. CHARITABLE ACTIVITIES	Unrestricted funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£
Campsite costs	66,364	-	66,364	76,713
Section and other project costs	-	-	-	70,934
Jamboree Costs	-	-	-	19,591
Gang Show Costs	-	-	-	39,313
Governance Costs (unapportioned)	16,611	-	16,611	19,337
Camping Pods and Project Costs	-	-	-	928
Project Dome	-	5,897	5,897	-
	<hr/>	<hr/>	<hr/>	<hr/>
	£82,975	£5,897	£88,872	£226,816
	<hr/>	<hr/>	<hr/>	<hr/>

CITY OF COVENTRY SCOUT COUNTY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

5. ANALYSIS OF RESOURCES EXPENDED

	Direct costs £	Support costs £	Total 2021 £	Total 2020 £
Purchases and cost of sales	£5,343	3,971	£9,314	£78,586
Charitable activities				
Campsite costs	39,354	27,010	66,364	76,713
Section and other project costs	-	-	-	70,934
Jamboree costs	-	-	-	19,591
County Contribution to County Scouting Activity	-	-	-	-
Gang Show costs	-	-	-	39,313
Governance costs	-	16,611	16,611	19,337
Camping Pods and Project Costs	5,897	-	5,897	928
	£45,251	£43,621	£88,872	£226,816
Total expenditure	£50,594	£47,592	£98,186	£305,402

Analysed support costs consist of the following:

Depreciation	38,958
Administration and running costs	8,634
	£47,592

	Total 2021 £	Total 2020 £
Resources expended includes:		
Depreciation	38,958	35,109
Independent examiner's fees:		
- Independent examination	1,700	1,700
- Accountancy	2,200	2,200
Salaries including national insurance:		
- Nil (2020 - Nil)	-	-

There were no employees during either year.

6. EXECUTIVE COMMITTEE

No member of the Executive Committee (which is treated as the board of trustees for the purposes of the Charities Acts) received any remuneration (2020 - £Nil).

County members received reimbursements of travel and subsistence expenses during the year amounting to £nil (2020 - £1,432).

CITY OF COVENTRY SCOUT COUNTY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

7. TANGIBLE FIXED ASSETS

	Property £	Norton Cabin £	Plant and equipment £	Total £
Cost				
At 1st April 2020	572,918	144,054	102,045	819,017
Additions	8,568	-	-	8,568
	<hr/>	<hr/>	<hr/>	<hr/>
At 31st March 2021	£581,487	£144,054	£102,045	£827,586
	<hr/>	<hr/>	<hr/>	<hr/>
Depreciation				
At 1st April 2020	201,226	77,787	81,867	360,880
Charge for the year	29,391	5,762	3,805	38,958
	<hr/>	<hr/>	<hr/>	<hr/>
At 31st March 2021	£230,617	£83,549	£85,672	£399,838
	<hr/>	<hr/>	<hr/>	<hr/>
Net book amounts				
At 31st March 2021	£350,869	£60,505	£16,373	£427,747
	<hr/>	<hr/>	<hr/>	<hr/>
At 31st March 2020	£371,692	£66,267	£20,178	£458,137
	<hr/>	<hr/>	<hr/>	<hr/>

8. INVESTMENTS

	2021 £	2020 £
The balances at 31st March 2021 comprise the following:		
Listed investments	-	-
Cash awaiting investment	-	-
Other investments	41,759	44,360
	<hr/>	<hr/>
	£44,360	£44,360
	<hr/>	<hr/>
Other investments comprise Common Investment Funds, market values for which are provided by the fund managers		
Movements in investments funds in the year were as follows:		
Balances at 1st April 2020 at market values	44,360	40,969
Unrealised (losses)/gains	2,601	3,391
	<hr/>	<hr/>
Balances at 31st March 2021	£41,759	£44,360
	<hr/>	<hr/>
Historical cost at 31st March 2021	£38,597	£38,597
	<hr/>	<hr/>

CITY OF COVENTRY SCOUT COUNTY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

8. INVESTMENTS (continued)

The main risk to the Trust from financial instruments lies in the combination of uncertain investment markets and volatility in yield.

Liquidity risk is anticipated to be low as all assets are traded and the commitment to intervention by central banks and market regulators has continued to provide for orderly trading in the markets and so their ability to buy and sell quoted entities and stock is anticipated to continue. The Trust's investments are mainly traded in markets with good liquidity and high trading volumes. The Trust has no material investment holdings in markets subject to exchange controls or trading restrictions.

The Trust manages these investment risks by retaining expert advisors and operating an investment policy that provides for a high degree of diversification of holdings within investment asset classes that are quoted on recognised stock exchanges. The Trust does not make use of derivatives and similar complex financial instruments as it takes the view that investments are held for their longer term yield total return and historic studies of quoted financial instruments have shown that volatility in any particular 5 year period will normally be corrected.

9. STOCK	2021	2020
	£	£
Goods for resale	£24,963	£28,761
	<hr/>	<hr/>
10. DEBTORS	2021	2020
	£	£
Trade debtors	200	599
Other debtors	-	11,460
	<hr/>	<hr/>
	£200	£12,059
	<hr/>	<hr/>
11. CREDITORS	2021	2020
	£	£
Amounts falling due within one year		
Accruals and deferred income	6,073	13,900
Other creditors	-	1,518
Trade Creditors	-	7,273
Coventry Quest	-	-
Loans from Districts	9,816	9,951
	<hr/>	<hr/>
	£15,889	£32,642
	<hr/>	<hr/>
Amounts falling due after one year		
Loans from Districts	£21,333	£30,667
	<hr/>	<hr/>

CITY OF COVENTRY SCOUT COUNTY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

12. RESTRICTED FUNDS

	Balance at 1 April 2019	Movement in funds		Balance at 1 April 2020	Movement in funds		Balance at 31 March 2021
	£	Incoming resources £	Resources expended £	£	Incoming resources £	Resources expended £	£
Geoffrey Stack Memorial Fund	9,482	-	-	9,482	-	-	9,482
Coventry Scout Gang Show Limited	7,282	31,488	(39,313)	(543)	-	-	(543)
Overdrawn Fund	-	-	-	-	5,897	(5,897)	-
	<u>16,764</u>	<u>31,488</u>	<u>(39,313)</u>	<u>8,939</u>	<u>5,897</u>	<u>(5,897)</u>	<u>8,939</u>

Notes

- (a) The Geoffrey Stack Memorial Fund was established to provide assistance, out of income, to scouts attending camp.
- (b) Whilst not constituting consolidated accounts, the Coventry Scout Gang Show Limited Fund is represented by the net assets of that company, amounts brought into the accounts as follows:

	2021 £	2020 £
Assets	1,200	1,200
Debtors	-	-
Cash on deposit, at bank and in hand	10,344	10,344
	<u>11,544</u>	<u>11,544</u>
Creditors: amounts falling due within one year	(627)	(627)
Creditors: amounts falling due after one year	(11,460)	(11,460)
	<u>£(543)</u>	<u>£(543)</u>

CITY OF COVENTRY SCOUT COUNTY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

13. UNRESTRICTED FUNDS

	Movement in funds			Movement in funds			
	Balance at 1 April 2019	Movement in the year	Transfer	Balance at 1 April 2020	Movement in the year	Transfer	Balance at 31 March 2021
	£	£	£	£	£	£	£
General							
Main Fund	608,143	23,430	-	631,573	(37,722)	(5,897)	9,482
Designated							
Group Headquarters Development Fund	22,877	-	-	22,877	-	-	22,877
	<u>631,020</u>	<u>23,430</u>	<u>-</u>	<u>654,450</u>	<u>(37,722)</u>	<u>(5,897)</u>	<u>610,831</u>

Notes

- (a) The Group Headquarters Development Fund was set up to provide loans on favourable terms to Groups wishing to acquire, build or refurbish their headquarters building.
- (b) The Group Headquarters Development Fund is represented by cash on deposit.
- (c) Other than mentioned above and in Note 12, the Main Fund is represented by the remaining net assets of the County.

CITY OF COVENTRY SCOUT COUNTY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

14. ANALYSIS OF NET ASSETS BETWEEN FUNDS	Unrestricted funds	Restricted funds	Total
	£	£	£
Fund balances at 31st March 2021 are represented by:			
Tangible fixed assets	427,747	-	427,747
Investments	41,759	-	41,759
Current assets excluding bank	25,163	-	25,163
Bank balances	151,979	10,344	162,323
Current liabilities	(15,889)	-	(15,889)
Non – Current Liabilities	(21,333)	-	(21,333)
	<hr/>	<hr/>	<hr/>
Total net assets	£609,426	£10,344	£619,770
	<hr/>	<hr/>	<hr/>

15. CAPITAL COMMITMENTS

There were no capital commitments at the year end (2020 - £14,000).

16. CONTINGENT LIABILITIES

The charity is currently seeking professional advice concerning its status with regard to VAT registration. This work is currently still ongoing. The trustees do not believe it to be prudent to recognise any potential liability on the grounds that it cannot be qualified with any certainty. It is considered probable that no significant liability will arise based upon information available at present.

**CITY OF COVENTRY SCOUT COUNTY
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021**

Charity number: 524586

CONTENTS

	PAGE
Legal and administrative information	1.
Report of the County Executive Committee	2.
Independent Examiner's Report	3.
Statement of Financial Activities	4.
Balance Sheet	5.
Notes to the Financial Statements	6 - 14.

CITY OF COVENTRY SCOUT COUNTY
LEGAL AND ADMINISTRATIVE INFORMATION

Charity registration number	524586
Scout Association Registration number	10000079
Registered Office	Rough Close Scout Campsite, Tanners Lane, Berkswell, CV7 7DD
County President	Clive Benfield
County Commissioner	Andrew Morris
Executive Committee	(Note: ex = Ex officio, el = elected, nom = nominated, co = co-opted)

County Commissioner	County Chairman	County Secretary	County Treasurer	Youth Commissioner
Andrew Morris (ex)	Chris Sherlock (ex)	Nigel Stapleton (ex)	Dave Hart (acting)	Vacant (ex)

Other members who served in the year

Dave Hart 2019-2022 (el)	Bob Tansey (nom)	Simon Gibson (co)
Mike Pitham 2019-2022 (el)	Mark Lee (nom)	Stuart Wheeler (co)
Mary Miller 2020-2023 (el)	David Miller (nom)	Andy Morgan (co)
Luke Packham 2020-2023 (el)	Matt Cobble (nom)	Gary Colledge (co)
Colin James 2019 - 2021 (el)	Claire Preston (nom)	Clive Bennett (co)
John Franks 2018-2021 (el)		Darren Male (co)

Independent Examiner

Azets Audit Services
3Mc Middlemarch Business Park
Siskin Drive
Coventry
CV3 4FJ

Bankers

Barclays Bank plc
25 High Street
Coventry
CV1 5RE

Investment Managers

Barclays Bank Trust Co Limited

Legal Advisers

Richardson & Davies, 1 Park House, Park Road, Coventry

Objectives

The principal objective of the City of Coventry Scout County is to provide leadership, advice and support for Scout Districts and, through them, for Scout Groups in Coventry. The principal objective of Scouting is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities.

Constitutional Matters

- i) The County's governing instruments are the Royal Charter of 1912 (as amended), establishing the Scout Association, and Policy Organisation and Rules of the Association.
- ii) The Executive Committee is composed of ex-officio members (the Officers of the County), SIX members who are elected by the County Scout Council, a maximum of SIX members nominated by the County Commissioner, and a maximum of SIX members who may be co-opted by the Executive Committee. The Scout County is composed of members of all Districts within the County.
- iii) The Executive Committee's investment powers are governed by Royal Charter.

**CITY OF COVENTRY SCOUT COUNTY
ANNUAL REPORT OF THE COUNTY EXECUTIVE COMMITTEE
FOR THE YEAR ENDED 31ST MARCH 2021**

The Executive Committee presents its report and the accounts of the County for the year ended 31 March 2021, which has been prepared in accordance with the historical cost convention, modified by the inclusion of investments at market value with applicable accounting standards, and with the Statement of Recommended Practice.

Achieving the County's objectives

The principal aims and objectives of the County are to provide leadership, advice and support to the Scout Districts. In addition it aims to ensure that the aims of the National Association are communicated effectively to the membership, and are upheld.

The Districts are, in turn, responsible for the development of young people through scouting activities. The main aims during the past year of the County have been:

- Ensure excellent personnel are in position to assist the Districts.
- Provide and ensure effective training to leaders of all sections.
- Support the Managers and Office holders at both County Campsite and Trading Post.
- Ensure good governance and management of both volunteers and the Charity.
- Ensure that Scouting is carried out safely and that Child Protection Training and policies are implemented at all levels.
- Promote growth through Districts and in areas where there is currently no scouting provision.

This year we have been able to:

- Significantly improve the facilities of Rough Close (the county campsite), including the addition of a security fence around the perimeter.
- Encourage District Commissioners in their work with Groups and sections.
- Provide excellent Training and Programme provision.
- Provide excellent safeguarding and safety training which is reflected in the underlying safety of our members.
- Work towards providing new personnel to ensure programme is effectively delivered.
- Provide excellent governance and communication through a vibrant and well attended executive committee.

Financial Review

Unrestricted net outgoing resources for the year were £43,619 (the comparable figure for 2020 was net incoming resources of £24,358).

The analysis of total net assets between funds is given in Note 14 to the financial statements.

The Executive Committee remains satisfied that the funds are adequate to support the ongoing operations of the County.

Public benefit

The trustees believe that the charity meets the regulatory guidelines in terms of qualifying as a public benefit entity.

Investment policy

The trustees have considered the most appropriate policy for investing funds and, at the present time, consider that a specialised unit trust designed for the charity sector meets the requirements to generate both income and capital growth.

Reserves policy

The trustees have forecast the level of free reserves that the charity would require to sustain its operations for a period should its income fall substantially. The trustees consider that the most appropriate level of free reserves would equate to one year's minimum expenditure to run the County and Rough Close. The actual free reserves at 31 March 2021 were broadly in line with target.

Risk management

The trustees have examined the major strategic, business and operational risks that the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen those risks.

Conclusion

The members of the Executive Committee would like to take this opportunity to thank all involved in Coventry Scouting for their support, and to offer our best wishes for successful Scouting.

C.D. Sherlock

On behalf of the Executive Committee - C. Sherlock - County Chairman

Date: 1/9/21

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CITY OF COVENTRY SCOUT COUNTY**

I report on the accounts of the charity for the year ended 31st March 2021 comprising the Statement of Financial Activities, Balance Sheet and Notes to the accounts.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report


My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.


**ROBERT ANDERSON FCA
AZETS AUDIT SERVICES
3Mc MIDDLEMARCH BUSINESS PARK
SISKIN DRIVE
COVENTRY
CV3 4FJ**

DATE 1/9/2021

CITY OF COVENTRY SCOUT COUNTY
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2021

	Note	Unrestricted funds £	Restricted funds (note 12) £	Total 2021 £	Unrestricted funds £	Restricted funds £	Total 2020 £
Income and endowments							
Levy receivable		79,460	-	79,460	71,171	-	71,171
Less: Levy payable		61,394	-	61,394	57,372	-	57,372
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		18,066	-	18,066	13,799	-	13,799
Donations and grants		955	-	955	7,816	-	7,816
Sales income	2.	10,653	-	10,653	83,780	-	83,780
Investment income	3.	836	-	836	1,235	-	1,235
<i>Income from charitable activities</i>							
Rough Close income		31,391	-	31,391	97,280	-	97,280
Gang show income		-	-	-	-	31,488	31,488
Other income		1,218	-	1,218	82,219	-	82,219
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total income		63,119	nil	63,119	286,129	31,488	317,617
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Expenditure							
Purchases and cost of sales		15,265	-	15,265	78,586	-	78,586
Charitable activities	4.	82,975	5,897	88,872	186,575	40,241	226,816
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total expenditure	5.	98,240	5,897	104,137	265,161	40,241	305,402
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Net income/(expenditure)		(35,121)	(5,897)	(41,018)	20,968	(8,753)	12,215
Net gain/(loss) on investments		(2,601)	-	(2,601)	3,390	-	3,390
Transfer between funds		(5,897)	5,897	-	(928)	928	-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Net movement in funds		(43,619)	-	(43,619)	23,430	(7,825)	15,605
Fund balances brought forward		654,450	8,939	663,389	631,020	16,764	647,784
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Fund balances carried forward		£610,831	£8,939	£619,770	£654,450	£8,939	£663,389
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

CITY OF COVENTRY SCOUT COUNTY

BALANCE SHEET

AS AT 31ST MARCH 2021

	Note	2021 £	2020 £
FIXED ASSETS			
Tangible fixed assets	7.	427,747	458,137
Investments	8.	41,759	44,360
		<hr/>	<hr/>
		469,506	502,497
CURRENT ASSETS			
Stocks	9.	24,963	28,671
Debtors	10.	200	12,059
Cash on deposit, at bank and in hand		162,323	183,471
		<hr/>	<hr/>
		187,486	224,201
Creditors: amounts falling due within one year	11.	(15,889)	(32,642)
		<hr/>	<hr/>
NET CURRENT ASSETS		171,597	191,559
		<hr/>	<hr/>
TOTAL ASSETS LESS CURRENT LIABILITIES		641,103	694,056
Creditors: amounts falling due after one year	11.	(21,333)	(30,667)
		<hr/>	<hr/>
NET ASSETS		£619,770	£663,389
		<hr/>	<hr/>
FUNDS			
Restricted	12.	8,939	8,939
Unrestricted	13.	610,831	654,450
		<hr/>	<hr/>
		£619,770	£663,389
		<hr/>	<hr/>

The financial statements were approved by the Executive Committee on 17/8/21

C. Sherlock
C. Sherlock
 County Chairman

The notes to the financial statements numbered 1 to 16 form part of these financial statements.

CITY OF COVENTRY SCOUT COUNTY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

1. ACCOUNTING POLICIES

The following are the principal accounting policies applied in preparing the annual financial statements of the County.

(a) Basis of preparation and assessment of going concern

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The trust constitutes a public benefit entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern.

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed. No restatements were required.

In early March 2020, the COVID-19 virus was declared a global pandemic. Business continuity, including supply chains and consumer demand across a number of industries and countries, could be severely impacted for months or more, as governments and their citizens take significant and unprecedented measures to mitigate the consequences of the pandemic.

The trustees are monitoring the ever changing situation and continue to evaluate the charity's ability to continue to trade on an ongoing and foreseeable basis. However, due to the uncertainty surrounding COVID-19 no adjustments have been made to these financial statements which may arise from the impact of COVID-19 on the charity. Despite the unknown impact COVID-19 may or may not have on the charity under normal circumstances the trustees would have had a reasonable expectation that the charity has adequate resources, thus the trustees would have adopted the going concern basis of accounting.

(b) Coventry Scout Gang Show Limited

The financial statements include the financial statements of the County and its subsidiary, Coventry Scout Gang Show Limited, for which the financial statements made up to 31st August 2020 have not yet been finalised, but are expected to show no financial movements as the company has had no activity during that year. The company was incorporated in March 1998 for the purpose of carrying out one of the charitable activities of the County.

CITY OF COVENTRY SCOUT COUNTY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

(c) Depreciation of tangible fixed assets

Freehold land is not depreciated. Development expenditure and improvements are depreciated over 25 years and 10 years on the straight line basis. Depreciation is charged on other fixed assets at the following rates:

Plant and equipment - 20% reducing balance basis

(d) Inclusion of income and expenditure

(i) Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received. Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other related taxes.

(ii) Investment income

Investment income is included on the basis of the amounts received in the year.

(iii) Expenditure

Expenditure is included on the basis of the amounts payable in respect of the year, and accordingly includes creditors unpaid and expenditure accrued but not billed at the year end.

Recognition of amounts received and paid in relation to activities of a future period is deferred until that period.

(e) Categorisation of expenditure

Charitable expenditure includes the direct costs of the activities and a proportionate allocation of support costs including administration and establishment expenses. Governance costs are those incurred in connection with the governance of the charity itself and compliance with constitutional and statutory requirements.

(f) Fixed asset investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

The Trust does not acquire put options, derivatives or other complex financial instruments.

The main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

(g) Stocks

Stocks are included at the lower of cost and estimated net realisable value.

(h) Unrestricted funds

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

CITY OF COVENTRY SCOUT COUNTY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

(i) Designated funds

Designated funds are unrestricted funds earmarked by the County Executive Committee for particular purposes.

(j) Restricted funds

Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure that meets these criteria is charged to the fund, together with a fair allocation of support costs.

2. SALES INCOME	Unrestricted funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£
Equipment department, campsite bar and providore	£10,653	-	£10,653	£83,780
	<hr/>	<hr/>	<hr/>	<hr/>
3. INVESTMENT INCOME	Unrestricted funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£
Bank and other interest	836	-	836	232
Income from other investments	-	-	-	1,003
	<hr/>	<hr/>	<hr/>	<hr/>
	£836	£ -	£836	£1,235
	<hr/>	<hr/>	<hr/>	<hr/>
4. CHARITABLE ACTIVITIES	Unrestricted funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£
Campsite costs	66,364	-	66,364	76,713
Section and other project costs	-	-	-	70,934
Jamboree Costs	-	-	-	19,591
Gang Show Costs	-	-	-	39,313
Governance Costs (unapportioned)	16,611	-	16,611	19,337
Camping Pods and Project Costs	-	-	-	928
Project Dome	-	5,897	5,897	-
	<hr/>	<hr/>	<hr/>	<hr/>
	£82,975	£5,897	£88,872	£226,816
	<hr/>	<hr/>	<hr/>	<hr/>

CITY OF COVENTRY SCOUT COUNTY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

5. ANALYSIS OF RESOURCES EXPENDED

	Direct costs £	Support costs £	Total 2021 £	Total 2020 £
Purchases and cost of sales	£5,343	3,971	£9,314	£78,586
Charitable activities				
Campsite costs	39,354	27,010	66,364	76,713
Section and other project costs	-	-	-	70,934
Jamboree costs	-	-	-	19,591
County Contribution to County Scouting Activity	-	-	-	-
Gang Show costs	-	-	-	39,313
Governance costs	-	16,611	16,611	19,337
Camping Pods and Project Costs	5,897	-	5,897	928
	£45,251	£43,621	£88,872	£226,816
Total expenditure	£50,594	£47,592	£98,186	£305,402

Analysed support costs consist of the following:

Depreciation	38,958
Administration and running costs	8,634
	£47,592

	Total 2021 £	Total 2020 £
Resources expended includes:		
Depreciation	38,958	35,109
Independent examiner's fees:		
- Independent examination	1,700	1,700
- Accountancy	2,200	2,200
Salaries including national insurance:		
- Nil (2020 - Nil)	-	-

There were no employees during either year.

6. EXECUTIVE COMMITTEE

No member of the Executive Committee (which is treated as the board of trustees for the purposes of the Charities Acts) received any remuneration (2020 - £Nil).

County members received reimbursements of travel and subsistence expenses during the year amounting to £nil (2020 - £1,432).

CITY OF COVENTRY SCOUT COUNTY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

7. TANGIBLE FIXED ASSETS

	Property £	Norton Cabin £	Plant and equipment £	Total £
Cost				
At 1st April 2020	572,918	144,054	102,045	819,017
Additions	8,568	-	-	8,568
	<hr/>	<hr/>	<hr/>	<hr/>
At 31st March 2021	£581,487	£144,054	£102,045	£827,586
	<hr/>	<hr/>	<hr/>	<hr/>
Depreciation				
At 1st April 2020	201,226	77,787	81,867	360,880
Charge for the year	29,391	5,762	3,805	38,958
	<hr/>	<hr/>	<hr/>	<hr/>
At 31st March 2021	£230,617	£83,549	£85,672	£399,838
	<hr/>	<hr/>	<hr/>	<hr/>
Net book amounts				
At 31st March 2021	£350,869	£60,505	£16,373	£427,747
	<hr/>	<hr/>	<hr/>	<hr/>
At 31st March 2020	£371,692	£66,267	£20,178	£458,137
	<hr/>	<hr/>	<hr/>	<hr/>

8. INVESTMENTS

	2021 £	2020 £
The balances at 31st March 2021 comprise the following:		
Listed investments	-	-
Cash awaiting investment	-	-
Other investments	41,759	44,360
	<hr/>	<hr/>
	£44,360	£44,360
	<hr/>	<hr/>
Other investments comprise Common Investment Funds, market values for which are provided by the fund managers		
Movements in investments funds in the year were as follows:		
Balances at 1st April 2020 at market values	44,360	40,969
Unrealised (losses)/gains	2,601	3,391
	<hr/>	<hr/>
Balances at 31st March 2021	£41,759	£44,360
	<hr/>	<hr/>
Historical cost at 31st March 2021	£38,597	£38,597
	<hr/>	<hr/>

CITY OF COVENTRY SCOUT COUNTY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

8. INVESTMENTS (continued)

The main risk to the Trust from financial instruments lies in the combination of uncertain investment markets and volatility in yield.

Liquidity risk is anticipated to be low as all assets are traded and the commitment to intervention by central banks and market regulators has continued to provide for orderly trading in the markets and so their ability to buy and sell quoted entities and stock is anticipated to continue. The Trust's investments are mainly traded in markets with good liquidity and high trading volumes. The Trust has no material investment holdings in markets subject to exchange controls or trading restrictions.

The Trust manages these investment risks by retaining expert advisors and operating an investment policy that provides for a high degree of diversification of holdings within investment asset classes that are quoted on recognised stock exchanges. The Trust does not make use of derivatives and similar complex financial instruments as it takes the view that investments are held for their longer term yield total return and historic studies of quoted financial instruments have shown that volatility in any particular 5 year period will normally be corrected.

9. STOCK	2021	2020
	£	£
Goods for resale	£24,963	£28,761
	<hr/>	<hr/>
10. DEBTORS	2021	2020
	£	£
Trade debtors	200	599
Other debtors	-	11,460
	<hr/>	<hr/>
	£200	£12,059
	<hr/>	<hr/>
11. CREDITORS	2021	2020
	£	£
Amounts falling due within one year		
Accruals and deferred income	6,073	13,900
Other creditors	-	1,518
Trade Creditors	-	7,273
Coventry Quest	-	-
Loans from Districts	9,816	9,951
	<hr/>	<hr/>
	£15,889	£32,642
	<hr/>	<hr/>
Amounts falling due after one year		
Loans from Districts	£21,333	£30,667
	<hr/>	<hr/>

CITY OF COVENTRY SCOUT COUNTY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

12. RESTRICTED FUNDS

	Balance at 1 April 2019	Movement in funds		Balance at 1 April 2020	Movement in funds		Balance at 31 March 2021
	£	Incoming resources £	Resources expended £	£	Incoming resources £	Resources expended £	£
Geoffrey Stack Memorial Fund	9,482	-	-	9,482	-	-	9,482
Coventry Scout Gang Show Limited	7,282	31,488	(39,313)	(543)	-	-	(543)
Overdrawn Fund	-	-	-	-	5,897	(5,897)	-
	<u>16,764</u>	<u>31,488</u>	<u>(39,313)</u>	<u>8,939</u>	<u>5,897</u>	<u>(5,897)</u>	<u>8,939</u>

Notes

- (a) The Geoffrey Stack Memorial Fund was established to provide assistance, out of income, to scouts attending camp.
- (b) Whilst not constituting consolidated accounts, the Coventry Scout Gang Show Limited Fund is represented by the net assets of that company, amounts brought into the accounts as follows:

	2021 £	2020 £
Assets	1,200	1,200
Debtors	-	-
Cash on deposit, at bank and in hand	10,344	10,344
	<u>11,544</u>	<u>11,544</u>
Creditors: amounts falling due within one year	(627)	(627)
Creditors: amounts falling due after one year	(11,460)	(11,460)
	<u>£(543)</u>	<u>£(543)</u>

CITY OF COVENTRY SCOUT COUNTY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

13. UNRESTRICTED FUNDS

	Movement in funds			Movement in funds			
	Balance at 1 April 2019	Movement in the year	Transfer	Balance at 1 April 2020	Movement in the year	Transfer	Balance at 31 March 2021
	£	£	£	£	£	£	£
General							
Main Fund	608,143	23,430	-	631,573	(37,722)	(5,897)	9,482
Designated							
Group Headquarters Development Fund	22,877	-	-	22,877	-	-	22,877
	<u>631,020</u>	<u>23,430</u>	<u>-</u>	<u>654,450</u>	<u>(37,722)</u>	<u>(5,897)</u>	<u>610,831</u>

Notes

- (a) The Group Headquarters Development Fund was set up to provide loans on favourable terms to Groups wishing to acquire, build or refurbish their headquarters building.
- (b) The Group Headquarters Development Fund is represented by cash on deposit.
- (c) Other than mentioned above and in Note 12, the Main Fund is represented by the remaining net assets of the County.

CITY OF COVENTRY SCOUT COUNTY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

14. ANALYSIS OF NET ASSETS BETWEEN FUNDS	Unrestricted funds	Restricted funds	Total
	£	£	£
Fund balances at 31st March 2021 are represented by:			
Tangible fixed assets	427,747	-	427,747
Investments	41,759	-	41,759
Current assets excluding bank	25,163	-	25,163
Bank balances	151,979	10,344	162,323
Current liabilities	(15,889)	-	(15,889)
Non – Current Liabilities	(21,333)	-	(21,333)
	<hr/>	<hr/>	<hr/>
Total net assets	£609,426	£10,344	£619,770
	<hr/>	<hr/>	<hr/>

15. CAPITAL COMMITMENTS

There were no capital commitments at the year end (2020 - £14,000).

16. CONTINGENT LIABILITIES

The charity is currently seeking professional advice concerning its status with regard to VAT registration. This work is currently still ongoing. The trustees do not believe it to be prudent to recognise any potential liability on the grounds that it cannot be qualified with any certainty. It is considered probable that no significant liability will arise based upon information available at present.