

Trustees' Annual Report

For the period

From (start date)

0 1 0 4 2 2

to end date

3 1 0 3 2 3

Section A

Reference and administration details

Charity name

29th/79th Coventry Scout Group

Other names the charity is known by

29th/79th Coventry Sea Scouts

Registered charity number (if any)

5 2 4 5 8 5

HQ registration number

Charity's principal address

Rear of 35-37 Cedars Avenue

Coundon

COVENTRY

Postcode

C

V

6

1

D

Q

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Mr Andrew Gaga	Chairperson	
2	Mr Mark Aldridge	Deputy Group Scout Leader	
3	Mrs Dawn Gaga	Treasurer	
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address
Accountant	Mr Jim Davies	C/O D.A.B.S. Ltd

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of Chair, Treasurer and Secretary together with the Group Scout Leader, Assistant Group Scout Leader, section leaders and Safeguarding Lead and meets every 3 months.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:
The maintenance of Group property, The raising of funds and the administration of Group finance, The insurance of persons, property and equipment, Group public occasions, Assisting in the recruitment of leaders and other adult support, Appointing any sub committees that may be required, Appointing Group Administrators and Advisors other than those who are elected.

Section B	Structure, governance and management (continued)
	<p>Risk and Internal Control</p> <p>The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p>

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Public benefit statement	The Group meets the Charity Commission's public benefit

criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Continue to delivery scouting activities throughout the year.
Offered fully subscribed week residential Scout Camp at Butchers Coppice Bournemouth, weekend Cub Camp at Rough Close and weekend Group Camp at Rough Close

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum of £15,000 to cover running costs for 2 years

The Group held reserves of £36,000 against this at year end. This is above the level required for operating expenses.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

Investment Policy

- the charity's principal sources of funds (including any fundraising);

The Group's Income and Expenditure is minimal and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

- how expenditure has supported the key objectives of the charity;

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements.

- investment policy and objectives;

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Dawn Karen Gaga	
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Position (eg Secretary, Chair)

Treasurer	
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Date

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Bank	Expense	Income			
Apr	669.78	2982	Subs Income	Beavers	1700
May	1331.58	1129		Cubs	3500
Jun	3292.29	2246.55		Scouts	7000
Jul	406.34	561			12200
Aug	539.99	0			
Sep	1269.03	2340	Section Expenses:	Beavers	750
Oct	1948.08	1284.31		Cubs	2000
Nov	829.95	4714.56		Scouts	3007
Dec	1496.51	4856.57			
	11783.55	20113.99			

				Camps	
				Expenses	Income
			Scout Cam	14138	12000
			Cub Camp	1530	1230
			Group Carr	2100	2510 100 people
				17768	15740

Full overview

	12200 Subs Income			
	15740 Camps	plus	24,482.78	72,535
	20113.99 Income			
Income	48053.99			

	5757 Progamme			
	17768 Camps	plus	17,616.22	52,925
	11783.55 Expenses			
Expenses	35308.55			

Group
Accounts
April -
December
2022 Totals

Expenses		Summary @ 31.12.22	
Cleaning	145.38		
Vehicle			
Maintenance	120		
Neckers	204.5	Group	
		Receipts	40767
		Group	
Phone	665.41	Expenses	34582
Water	381.56		
Electricity	1462.51		
Gas	828.56		
Insurance	819.48		

Equipment	
Renewal	500
Licences	461.1
Section	
Purchases	6542
District	
Payments	764.8
Uniform	959.84
Building	
Maintenance	759.39
Camp - Scout,	
Cub & Group	19968
TOTAL	34582.53

Receipts	
Capitation	1285
Rainbows,	
Brownies &	
Guides	1241.5
85th	1031.12
Playgroup	7780
Camp - Scout,	
Cub & Group	17230
Section	
Subscriptions	12200
TOTAL	40767.62

29/79 Coventry Sea Scout Receipts and payments

For the period from	01.01.20 23	To	31.03.20 23
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Receipts and payments

2023

Unrestr
icted
funds
£

Receipts

Donations, legacies and similar income	
Membership subscriptions	15,918
Donations	2,000
Legacies	-
Gift Aid	-
Unidentified Difference	0
Sub total	17,918
Grants	
Maintenance grant	-
Cost of Living Grant	1,232
Sub total	1,232
Scout hut income	
Hire of building	5,281
Hire of equipment	-
Other Scout hut income	-
Sub total	5,281
Investment income	
Bank interest	27
Building Society interest	25
The Scout Association Short Term Investment Service	-
Other investment income	-
Sub total	52

**Total
Gross
Income**

24,483

**Asset and
investment
sales,
etc.**

-

**Total
receipts**

24,483

29/79 Coventry Sea Scout Receipts and payments

For the period from	01.01.20 23	To	31.03.20 23
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Receipts and payments

2023

**Unrestr
icted
funds
£**

Payments

Charitable Payments	
Membership	5,358
Youth programme and activities	1,860
Adult support and training	-
Rent	-
Water and Sewerage	127
Electricity and Gas	4,036
Insurance	1,102

Repairs and Renewals	4,472
Materials and equipment	-
Printing and photocopying	60
Contribution to camp costs	-
Uniforms	91
AGM and trustee expenses	-
Rates	120
Telephone	174
Parent Pay Charges	217
Sub total	17,616

**Total
Gross
Expenditure**

17,616

**Asset
and
investment
purchases,
etc.**

-

Payments

17,616

Payments)

6,867

Cash funds last period

29,481

Year end

36,347

29/79 Coventry Sea Scout Receipts and payments

For the period from	01.01.20 23	To	31.03.20 23
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State ment of asset s and liabilit ies at the end of the year

31.03.20
23
Unrestri
cted
funds
£

31.12.20
22

Cash funds		
Coventry Building Society	5,038	3,643
Santander Savings Account	23,663	15,494
Santander Current Account	1,514	4,559
Subscriptions Received but not banked	2,490	772
Cash/Floats	3,643	3,646
Total cash funds	36,347	29,480
Total net assets	36,347	29,481

The above receipts and payments account and

Signature

Print Name

A Gaga
D Gaga

Andrew Gaga - Chair
Dawn Gaga - Treasurer

[REDACTED]

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF 29th/79th SEA SCOUTS COVENTRY

I report to the trustees on my examination of the accounts of the 29th/79th Sea Scouts Coventry for the shortened period 1st January 2023 to 31st March 2023.

RESPONSIBILITIES AND BASIS OF THE REPORT

As the trustees of the 29th/79th Sea Scouts Coventry charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the 29th/79th Sea Scouts Coventry accounts carried out under Section 145 of the Act and in carrying out my examination have followed the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination of the accounts. I confirm that no matters of a material nature came to my attention in connection with the examination which would have given me cause to believe that in any material respect:

- 1) Accounting records were not kept in respect of the 29th/79th Sea Scouts Coventry charity as required by Section 130 of the Act, or
- 2) The accounts do not accord with those records.

I have no concerns and came across no other matters in my examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J. Davies – Director

23rd August 2023.