

Trustees' Annual Report

For the period

From (start date)

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 to end date

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Section A Reference and administration details

Charity name

1st Alcester Scout Group

Other names the charity is known by

n/a

Registered charity number (if any)

5 2 4 5 6 0

HQ registration number

Charity's principal address

Alcester Guide and Scout Centre

Moorfield Road

Alcester, Warwickshire

Postcode B 4 9 5 D A

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Mr Austin Tovey	Chair	
2	Mr Mark Riddington	Treasurer	
3	Mrs Kelly Ronnenburg	Secretary	
4	Mr Michael Dean	Membership Secretary	
5	Mr Richard Clark		
6	Mr Stephen Bennett		
7	Mr Timothy Cronin		
8	Mrs Jane Tovey		
9	Mrs Sue Berry		
10	Mr Mark Berry		
11	Mrs Tina Bennett		
12	Mr David Smith		
13	Mrs Jennifer McClellan		23.09.23 - present
14	Mr Mirosław Sztramski		23.09.23 - present
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Board of Trustees, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Lead Volunteers, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 2 months.

Members of the Group Board of Trustees complete '*Essential Information for Board of Trustee*' training within the first 5 months of joining the committee.

This Group Board of Trustees exists to support the Group Lead Volunteers in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Section B	Structure, governance and management (continued)
	<p>Risk and Internal Control</p> <p>The Group Board of Trustees has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p>

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	The objectives of the Charity are achieved through a weekly programme of engaging activities, camps, charitable and community service activities throughout the year designed to further the young people's personal development
Additional details of the objectives and activities (optional information but encouraged as best practice)	
<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	<p>To support and subsidise activities within the Group an Activity Fund is in place where sections can draw down funds from it to help with the costs of the activities they run. The value of the fund for each section is based on £30 per member per year.</p> <p>The Group invests in a combination of a instant access savings account, a 6 month fixed term account and a 95 day notice savings account an amount of money to be agreed each year as a way of earning a return on the</p>
Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D	Achievements and performance
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Summary of the main achievements of the charity during the year

Cornwall Camp 2023 - Cubs and Scouts Camp
Shooting Camp - Scout Camp
Beaudesert Camp 2023 - Cub and Scout Camp
Beavers Hut Camp and Activity Day at Blackwell Adventure
Dovetrek 2024 - District Scout Walking challenge
Planning to open our first Squirrels Drey for 4-6 year olds

Section E	Financial Review
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Brief statement of the charity's policy on reserves

Reserves Policy

resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Board of Trustees considers that the group should hold a sum equivalent to 6 months running costs, circa £21,000, in addition to a long term reserve of at least £30,000 within a combination of a fixed term account and 95 day notice savings account.

The Group held reserves of approximately £19,600 within the main Group accounts, in addition to the £30,100 in long term reserve, as well as approximately £30,500 in the various Section accounts for the day to day operation of the Section's activities at year end. This is at the desired level

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

n/a

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

Investment Policy

The Group's Income and Expenditure is relatively small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

- how expenditure has supported the key objectives of the charity;

The Group Board of Trustees regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Board of Trustees considers the cash flow requirements.

- investment policy and objectives;

Section F	Other Optional Information
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Plans for future periods (details of any significant activities planned to achieve them)

A new Squirrels Drey is to be opened at the start of the 2024-25 year for 4-6 year olds. This will expand the group from 6 to 7 youth sections

Section G	Declaration
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The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

<i>Austin Tovey</i>	<i>Mark Riddington</i>
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Full name(s)

Austin Tovey	Mark Riddington
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Position (eg Secretary, Chair)

Chair	Treasurer
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Date

2	8	0	9	2	4
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1st Alcester Scout Group (Charity no. 524560)

Receipts and payments account

Year start date

Year end date

For the year from	01.04.2023	To	31.03.2024
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Receipts and payments

	2023/24	2022/23
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	14,970	14,700
Donations	100	1,170
Events	29,960	16,200
Legacies	-	-
Gift Aid	3,016	2,827
Other similar income	-	-
Sub total	48,046	34,897
Grants		
Maintenence grant	-	-
Other grants	-	-
Sub total	-	-
Fundraising events (gross)		
Academy Summer Bash (July 2023)	905	-
Street Market BBQ	1,201	1,318
Christmas Post	497	481
Santa Run	200	-
St Nicholas Night BBQ	1,290	-
France Trip (2024) Promise Auction	2,012	-
Terracycle	26	256
Easy Fundraising	-	63
Hire of Gas BBQ	45	-
Other fundraising activities	-	-
Sub total	6,175	2,118
Scout hut income		
Hire of building	-	-
Hire of equipment	-	-
Other Scout hut income	-	-
Sub total	-	-
Investment income		
Bank interest	930	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
Sub total	930	-
Total Gross Income	55,151	37,015
Asset and investment sales, etc.	-	-
Total receipts	55,151	37,015

1st Alcester Scout Group (Charity no. 524560)

Receipts and payments account

Year start date

Year end date

For the year from	01.04.2023	To	31.03.2024
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Receipts and payments

	2023/24	2022/23
	Unrestricted funds	Unrestricted funds
	£	£
Payments		
Charitable Payments		
Membership subscriptions paid on to District	6,548	5,627
Youth weekly programme and activities	2,680	1,854
Events and Camps	26,522	26,455
Adult support and training	-	-
Rent	4,000	4,000
Water and Sewerage	-	-
Electricity and Gas	-	-
Broadband Internet	390	465
Insurance	-	74
Repairs and Renewals	-	-
Activity Equipment	1,877	-
Camping Equipment	949	1,636
Printing and photocopying	-	-
Contribution to camp costs	-	-
Badges	1,818	1,793
Uniforms	410	46
AGM and trustee expenses	-	-
Donations	100	100
Admin	100	223
Bank Fees	125	-
Theft	39	-
Venue Maintenance	61	-
Other costs detail 3	-	-
Sub total	45,619	42,275
Fundraising expenses		
Academy Summer Bash (July 2023)	681	-
Street Market BBQ	546	323
Christmas Post	-	-
Santa Run	-	-
St Nicholas Night BBQ	436	-
France Trip (2024) Promise Auction	-	-
Terracycle	-	-
Easy Fundraising	-	-
Hire of Gas BBQ	-	-
Other fundraising activities	-	-
Sub total	1,664	323
Total Gross Expenditure	47,282	42,598
Asset and investment purchases, etc.	-	-
Total payments	47,282	42,598
Net of receipts/(payments)	7,869	5,583
Cash funds last year end	72,315	77,898
Cash funds this year end	80,184	72,315

1st Alcester Scout Group (Charity no. 524560)

Receipts and payments account

Year start date

Year end date

For the year
from

01.04.2023

To

31.03.2024

Statement of assets and liabilities at the end of the year

	2023/24	2022/23
	Unrestricted funds	Unrestricted funds
	£	£
Cash funds		
Group - Treasurers Account	4,806	2,610
Group - Membership Account	2,059	18,758
Cubs - Pumas (Belgium)	3,751	3,761
Cubs - Panthers (France)	11,959	1,783
Squirrels	500	-
Beavers	1,201	1,458
Cubs - Panthers	3,594	5,323
Cubs - Pumas	3,545	4,196
Scouts - Macleans	930	922
Scouts - United	3,579	3,504
Group - Fixed Term (12m) Deposit A/C (Jan 23-24)	-	30,000
OSM Expense Cards Account	1,478	-
Group - 95 Day Notice Account	10,069	-
Group - Instant Access Savings	12,712	-
Group - Fixed Term (6m) Deposit A/C (Feb-Aug 24)	20,000	-
Cash/Floats	-	-
Total cash funds	80,184	72,315
(agree balances with receipts and payments account)	ok	ok
Other monetary assets		
Interest in JV (Share of Alcester Guide and Scout Centre)	27,460	30,021
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	27,460	30,021
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	2,588	717
Other	-	-
Sub total	2,588	717
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	-	-
Total net assets	110,232	103,054

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 28th September 2024 (the date of the Board of Trustees meeting that approved the accounts) and signed on their behalf by

Signature

Austin Tovey
Mark Riddington

Print Name

Austin Tovey Chair
Mark Riddington Treasurer

1st Alcester Scout Group (Charity no. 524560)

Receipts and payments account

Fixed Asset Schedule (Over £100)

		2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
Assets Purchased	Gas triple burners	£ 131.50	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
	2x Vango Skye 500 tents	£ 345.95	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
	1x Vango refurbished Apollo 500 tent	£ 110.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
	1x Vango refurbished Apollo 500 tent	£ 130.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
	Hammocks	£ -	£ 387.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -
	4x Silva Expedition 4 Compasses	£ -	£ 115.60	£ -	£ -	£ -	£ -	£ -	£ -	£ -
	Lego Sets	£ -	£ 271.15	£ -	£ -	£ -	£ -	£ -	£ -	£ -
	2x Gazebos	£ -	£ 1,336.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -
		£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
		£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
		£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
		£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
		£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
		£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
		£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Total Assets Purchased in Year		£ 717.45	£ 2,109.75	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Depreciating Value	2022/23	£ 717.45	£ 717.45							
	2023/24	£ 2,588.05	£ 478.30	£ 2,109.75						
	2024/25	£ 1,645.65	£ 239.15	£ 1,406.50	£ -					
	2025/26	£ 703.25		£ 703.25	£ -	£ -				
	2026/27	£ -			£ -	£ -	£ -			
	2027/28	£ -				£ -	£ -	£ -		
	2028/29	£ -					£ -	£ -	£ -	
	2029/30	£ -						£ -	£ -	£ -
	2030/31	£ -							£ -	£ -
	2031/32	£ -								£ -
	2032/33	£ -								£ -

Independent examiner's report to the trustees of 1st Alcester Scout Group.

I report to the trustees on my examination of the accounts of the 1st Alcester Scout Group for the year ended 31st March 2024.

Responsibilities and basis of report

As the charity trustees of the 1st Alcester Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of 1st Alcester Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1st Alcester Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Rebecca Barrett

Relevant professional qualification or membership of professional bodies (if any): AAT

Address: 20 Ward Avenue, Alcester B49 5FQ

Date: 24/09/2024