



Scouts

Tamworth

TAMWORTH DISTRICT SCOUT COUNCIL

TRUSTEES' ANNUAL REPORT AND ACCOUNTS

For the period from 01/04/2022 to 31/03/2023

Tamworth District Scout Council
Trustees' annual report year to 31 March 2023

Reference and administration details	
Charity name	Tamworth District Scout Council
The Scout Association registered number	15216
Registered Charity number	524546
Charity's principal address	Moor Burgess Activity Centre
	Deltic
	Off Silver Link Road
	Glascote Heath
	Tamworth
	B77 2DU

Names of the Charity Trustees who manage the Charity

Trustee name	Appointment	Dates acted if not for whole year	Name of person (or body entitled to appoint trustee)
Mr R Kingstone	District Chair		Tamworth District Commissioner
Mr S Smith	District Commissioner		County Commissioner
Mr J Hall	District Secretary		Tamworth District Executive
Mr P Seedhouse	District Treasurer		Tamworth District Executive
Ms S Westwell	District Explorer Scout Commissioner		Tamworth District Commissioner
Miss H Allison	District Executive Member		Tamworth District Scout Council
Mrs A Baines	District Executive Member	Until 29 June 2022	Tamworth District Scout Council
Mr T Bounds	District Executive Member		Tamworth District Scout Council
Mr C Cartwright	District Executive Member		Tamworth District Scout Council
Mr M Harvey	District Executive Member		Tamworth District Scout Council
Mr A Jenkins	District Executive Member		Tamworth District Scout Council
Mrs C Lang	District Executive Member		Tamworth District Scout Council
Mr K Lang	District Executive Member		Tamworth District Scout Council
Mrs M Shuttler	District Executive Member		Tamworth District Scout Council
Mr Russell Spiers-Ward	District Executive Member		Tamworth District Scout Council

Names and addresses of advisors

Type of advisor	Name	Address
Bank	The Co-operative Bank	42/43 Greengate Street, Stafford ST16 2JA
Investment Bank	Virgin Money UK PLC	Jubilee House, Gosforth, Newcastle upon Tyne NE3 4TG
Investment Bank	Redwood Bank Limited	Suite 101, The Nexus Building, Broadway, Letchworth Garden City, Hertfordshire, SG6 3TA.
Accountants	Tomkinson Teal LLP	Hanover Court, 5 Queen Street, Lichfield, Staffs WS13 6QD

Structure, governance and management:	
Description of the Charity's Trusts	
Type of governing document	Our governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association ("POR") and the Tamworth District Scout Council Constitution which sets out meeting quorums, procedure and membership of committees.
How the Charity is constituted	We are a body formed and recognised by The Scout Association under its Royal Charter.
Trustee selection methods	<p>The District Commissioner is appointed by The County Commissioner. The District Chairman is nominated by the District Commissioner. The District Explorer Scout Commissioner, the District Scout Network Commissioner, and the District Youth Commissioner, because of their roles automatically become ex-officio members. (Currently the Network and Youth Commissioner roles are vacant and are being overseen by the Deputy District Commissioner 14 - 25 years).</p> <p>The District Secretary and District Treasurer are appointed by the Executive Committee.</p> <p>All other Trustees are either:</p> <ul style="list-style-type: none"> (a) nominated by the District Commissioner and approved; or (b) directly elected at the Annual General Meeting of the Charity; or (c) are co-opted by the District Executive Committee.
Additional governance issues	
	<p>The Charity is managed by the District Executive Committee, the members of which are the Charity Trustees of the District which is an educational Charity. As Charity Trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>Members of the Executive Committee are required to complete all mandatory training for this role within 5 months of joining the Committee unless they have already completed the requisite training in another role.</p> <p>Disclosure and Barring Service checks are carried out prior to commencement of Trusteeship. These checks are repeated every five years in line with POR. New Trustees complete a Trustee Eligibility declaration at the start of their term of office.</p>
	The Trustees give their time voluntarily and receive no remuneration. Travelling and any other reasonable expenses are paid when claimed and fully vouched.

	<p>We have a duty to report on the Charity's public benefit in our Annual Report. We have assessed our aims, activities, and charitable objectives, which are to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. We believe that we have met the Charity Commission's public benefit criteria for both the advancement of education and the advancement of citizenship or community development.</p> <p>The Scouting Movement complies with the two key principles set by the Commission with regard to public benefit:</p> <ol style="list-style-type: none"> 1) Identifiable benefit: The way in which Scouting is carried out helps young people develop towards their full potential; this benefit is directly linked to the Purpose of Scouting. 2) Public benefit: Scouting is a national Movement open to young people aged from 4-25. Full membership is restricted to young people and adults who are willing to make the Scout Promise. There are funds available for uniform and activities so that young people are not excluded from activities if they are unable to pay. Any private benefits of Scouting are incidental. The benefits of Scouting are further demonstrated throughout this report. <p>We have completed our review of the major risks to the Charity and have annual renewal procedures in place to manage these risks. We have systems in place that are designed to provide reasonable assurances against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurance risks are covered.</p> <p>We are not dependent on any donors.</p>
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Objectives and activities	
Summary of the objectives of the Charity as set out in its governing documents	<p>Our Purpose: Scouting in Tamworth exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>Our Values: As Scouts we are guided by these values:</p> <ul style="list-style-type: none"> • Integrity - We act with integrity; we are honest, trustworthy, and loyal. • Respect - We have self-respect and respect for others. • Care - We support others and take care of the world in which we live. • Belief - We explore our faiths, beliefs, and attitudes. • Co-operation - We make a positive difference; we co-operate with others and make friends. <p>The Scout Method: Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: -</p> <ul style="list-style-type: none"> • enjoy what they are doing and have fun • take part in activities indoors and outdoors • learn by doing • share in spiritual reflection • take responsibility and make choices • undertake new and challenging activities • make and live by their Promise.

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<p>Summary of the main activities undertaken for the public benefit in relation to these objects</p>	<p>In planning our activities for the year, we keep in mind the Charity Commission's guidance on public benefit at our District Executive meetings.</p> <p>The focus of our activities is to deliver a programme of youth orientated activities, the King's Scout Awards and the Duke of Edinburgh Awards Scheme. This benefits our young people by developing their self-confidence and social skills, alongside practical IT skills and life skills as envisaged in our national Vision 2023. We provide support to adult volunteers through training and development.</p> <p>We welcome all people regardless of personal background, faith, gender, or personal circumstances.</p> <p>Additionally, the Charity continues to operate the District Activity Centre ("DAC") for the benefit of Scouting and the wider community in the Tamworth Area. We are grateful to those organisations who continue to use the DAC.</p>
<p>Additional details of objectives and activities</p>	
<p>Contribution made by volunteers</p>	<p>A great contribution has once again been made by our adult volunteers.</p> <p>We are grateful for the many hours our volunteers have spent listening to and encouraging our young people and working with them. Without this valuable contribution of time, energy, and expertise we would not have been able to achieve so much.</p> <p>The Trustees also want to acknowledge the considerable amount of time and effort put in by many people to the continued operation, administration, and maintenance of the DAC.</p>

Achievements and performance

Summary of the main achievements of the Charity during the year.

The past year has seen the number of young people in Tamworth enjoying what Scouts has to offer increase once more, and we are well on the way to a return to pre-pandemic numbers. This has been bolstered by the rapid growth of Squirrel Scouts, now a feature in 5 out of our 10 Scout Groups and providing fun and adventure for four to six year olds with nights away already on the horizon for some.

Our statistical analysis of the census figures has revealed some interesting trends, including a significant loss of young people before they reach the end of their time in the Scout section. A project for the coming year is to establish the cause of this and to support groups to make the necessary changes to staunch this loss, ensuring that young people are still around to make the move to Explorer Scouts at 14.

Towards the end of the year we started to address a fundamental and longstanding problem which affects almost all Scout Groups in the District, that of a shortage of adult volunteers. Few Scout Groups can claim to have all the volunteers they need, and we see many instances where dedicated leaders are doing more than is healthy for them and are at risk of burning out if more help is not acquired soon.

To try to address this, we have launched 'The Big Push', a collection of initiatives designed to support Groups to recruit and retain more adults. Our aim is to 'get more people, doing less and loving it.'

Membership enquiries continue to come in at an unprecedented rate, and for most of our Scout Groups the recruitment of young people is secondary to that of adult volunteers.



Scouting in Tamworth is healthy and while we have some challenges to work on, it's clear that a large number of young people are getting a great deal out of what Scouts has to offer in the District and are being provided with many 'Skills for Life'.



Steve Smith

District Commissioner

Financial review	
Brief statement on the Charity's policy on reserves	<p>During the year, the Trustees have continued to consider the amount held in the light of its legal duty to apply charitable funds within a reasonable amount of time of receiving them.</p> <p>The Trustees have also reviewed the continuing need to ensure that the DAC is kept up to standard and the need to consider the financial arrangements of the Groups within the District.</p> <p>The Reserves Policy covers these aspects.</p>
Further financial review details	
	<p>The main sources of funds are the District Levy which is paid by Groups based on the number of young people declared on the Groups' Annual Return along with Income for use of the DAC and activities undertaken within the DAC.</p> <p>The majority of our income is applied to the activities which we provide for our young people.</p> <p>POR sets out the manner in which our funds may be invested. We have adopted a low risk strategy to the investment of our funds.</p> <p>All funds are held in cash using only mainstream banks. The Trustees regularly monitor the levels of bank balances and interest rates received to ensure that the Charity obtains maximum value and income from its banking arrangements.</p> <p>We do not make grants or gifts to outside organisations or individuals.</p>

Declaration	
The Trustees declare that they have approved the Trustees' report above.	
Signed on behalf of the Charity's Trustees	
Signatures	 
Full names	<div>Richard John Samuel Kingstone</div> <div>Peter Eric Seedhouse</div>
Position	<div>District Chairman</div> <div>District Treasurer</div>

**District Treasurer's Report
Year ending 31 March 2023**

The financial statements are detailed on Pages 10 to 16.

District

Fortunately most of the organisations who uses the Activity Centre have continued to do so and indeed more organisations now use the rooms in the main building. As a result the income for this year is £23,445. In addition there has been income from Scout Groups in the District. This could not have been achieved without the many hours spent by our volunteers managing the DAC and assisting in organising and supervising the activities undertaken by Young People.

Grants have been received during the year and more details are at Note 3 to the Accounts. The Charity is extremely grateful for these which will benefit the Charity's aims for the future to improve the District Activity Centre and Scouting in the Tamworth District. The remainder of the Grants still remaining will be expended in the forthcoming year.

The main reason for the expenditure exceeding income is because the Charity took the decision to replace the old "asbestos" roof with a better insulated roof. Other Asbestos was also removed from the inside of a cupboard and the old doors replaced. In addition the outside of the building was weather proofed. These improvements to the building cost £51,202

In the main the Activities as organised by the District Team have "broken even", with other events such as the Chief Scout Award ceremony being funded in full by the Charity.

Explorer Units

The membership of the Unit has continued to increase with a subsequent income in subscriptions being paid. In addition due the cost of living crisis affecting some families, the team have sought to keep the costs of meeting nights at the DAC to a minimum, enabling the Unit to subsidise more expensive activities.

The team wants as many Young People the opportunity to take part in Scouting and seeks to manage finances so that this can be achieved as far as is possible.

Fundraising has once again helped with income and a Grant of £2,700 for individual equipment in respect of Duke of Edinburgh Award Scheme has been received which will have to be spent in the forthcoming years. Additionally some deposit payments towards the 2023 Summer Camp have already been received which again will be used in due course.

Without the fundraising etc the Unit's income would more or less match expenditure.



Peter Eric Seedhouse
District Treasurer

Date 16 MAY 2023

Independent Examiner's Report to the Trustees of Tamworth District Scout Council

I report to the Trustees on my examination of the accounts of the Tamworth District Scout Council for the year ended 31st March 2023

Respective responsibilities of Trustees and Examiner

As the Charity Trustees of Tamworth District Scout Council, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Tamworth District Scout Council accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of Tamworth District Scout Council as required by section 130 of the Act: or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Susanna Ault, FCA, FCCA

For and on behalf Tomkinson Teal LLP
Chartered Accountants and
Statutory Auditors

Hanover Court
5 Queen Street
Lichfield
Staffordshire
WS13 6QD

Date:

SUMMARY OF FINANCIAL ACTIVITIES

Year ended 31st March 2023

	INCOME	EXPENDITURE	NET 2023	NET 2022
	£	£	£	£
DISTRICT	83,825	117,079	(33,254)	8,678
EXPLORERS	<u>20,987</u>	<u>17,083</u>	<u>3,904</u>	<u>1,566</u>
	<u>104,812</u>	<u>134,162</u>	<u>(29,350)</u>	<u>10,244</u>

BANK BALANCES/INVESTMENT ACCOUNT AS AT	31 ST MARCH 2023	2022
	£	£
DISTRICT	92,589*	125,844^
EXPLORERS	<u>14,534</u>	<u>10,630</u>
	<u>107,123</u>	<u>136,474</u>

^As at the end of the Year to 31.3.2022, there were grants totalling £3,215 which will be used for sporting activities including the introduction of new activities for the use of Scouting and other organisations.

*As at the end of the Year to 31.3.2023 there were grants totalling £11,121 which will be used for sporting activities, further improvements to the District Activity Centre, heating and lighting and power boating.

CASH HELD AT SCOUT SHOP	71	64
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The annexed notes on Pages 12 to 16 form part of these financial statements.

Tamworth District Scout Council
Trustees' annual report year to 31 March 2023

BALANCE SHEET
As at 31st March 2023

	2023	2022
	£	£
Monetary Assets		
Petty Cash	71	64
Current Bank Accounts	<u>51,601</u>	<u>35,993</u>
	<u>51,672</u>	<u>36,057</u>
Investment assets		
Virgin Money Charity Account	15,328	15,287
Co-operative Bank Deposit Account	195	194
Redwood Bank	<u>40,000</u>	<u>85,000</u>
	<u>55,523</u>	<u>100,481</u>
Non-Monetary Assets		
Uniform and Badge Stock	4,360	3,425
Expenses Paid in Advance		
Insurance	3,129	2,960
Tamworth Borough Council	<u>250</u>	<u>250</u>
	<u>3,379</u>	<u>3,210</u>
Restricted Fund		
Sports Grant (Tamworth Borough Council)	-2,715	-2,715
Local Giving Grant	-500	- 500
Together Active Grant	-356	
Lottery 2023	-5,862	
Staffs County Councillors Grant (Climate Action)	-1,310	
Tamworth Community Youth Trust	<u>-377</u>	
	<u>-11,120</u>	<u>-3,215</u>
LIABILITIES DUE IN ONE YEAR	-750	-750
UNDER/PREPAYMENTS BY GROUPS TO SCOUT SHOP	+345	-818
PREPAYMENT FOR HIRE OF DAC	-595	-615
TOTAL ASSETS LESS LIABILITIES	102,814	137,775

The financial statements were approved by the Charity's Trustees on 16 MAY 2023 and signed on their behalf by


R J S Kingstone
District Chairman


P E Seedhouse
District Treasurer

The annexed notes on Pages 12 to 16 form part of these financial statements

Notes to the financial statements
For the year ended 31st March 2023

1. Accounting policies and assessment of going concern

These Receipts and Payments Accounts have been prepared in accordance with applicable accounting Standards and the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities".

As in previous years, membership subscriptions collected on behalf on County or Headquarters are not included in the income analysis.

The figures include all monies received or paid on behalf of the Charity, including the Explorers Scout Units, The District Scout Network, and the District Scout Active Support.

All Fixed Asset and Equipment including Buildings and a vehicle have been fully written off. Stocks of Badges and Uniforms and been valued at the lower of Cost and Recommended Retail Price. Any Obsolete Badges have been valued at Nil.

The Trustees consider that there are no uncertainties about the Charity's ability to continue as a going concern over the next twelve months.

2. Cash flow statement

The Charity is exempt from the requirement to prepare a cash flow statement because it is a small Charity.

3 Grants Income and Expenditure

Tamworth Borough Council Sports Grant

A sum of £5,000 was awarded some years ago and part of this Grant was used in connection with the installation of the Traversing Wall in the Activity Building such that at 31 March 2022, there was still £2,714.93 to be used for "sports activities". That sum is still available for use as at 31.3.2023

Local Giving Grant

£500 received from the above to be used for the introduction of a new activity Target Sprint has not yet been spent.

Together Active Grant

During the Financial Year, £2,220 was received to promote activities following the Commonwealth Games. Of the total received £1,863.97 has been paid towards the introduction of Target Sprint. There is a balance of £356.03 to be spent.

SCVS Anniversary Fund

To assist with Powerboating activities, the Charity was awarded £500 from this fund during the year and the full amount has been paid out in connection with this activity.

Staffordshire County Councillors' Fund 2022

To assist with Power boating activities, the Charity was awarded £1,100 by three Councillors and the full amount has been paid out in connection with this activity.

Lottery Fund

The Charity was awarded £6,360 to improve the Heating and Lighting at the District Activity Centre. Of the sum awarded £497.52 has been spent leaving £5862.48

Staffs County Council (Climate Action Fund)

The Charity was awarded £1,310 by three County Councillors to improve the Heating and Lighting at the District Activity Centre. Work will be undertaken in the Upstairs Meeting Room during 2023 and the whole of the grant will be used for this.

UKSFP Fund

During the year an award of £3,850 was granted to the Charity by Support Staffs/Tamworth Borough Council. The whole of this sum has been spent on improving the Lighting and Heating at the District Activity Centre.

Tamworth Community Youth Trust

The Trust has once again supported the Charity with a grant of £750 to be used towards costs relating to Powerboating. There is still £377.20 to be spent.

Summary

During the Financial Year a total of £16,090 was received from funders and £8,203 expended. The Charity is extremely grateful to all Funders for their considerable assistance.

4. District Activities Income	2023	2022
	£	£
Water Activities		30
Shooting	90	225
Archery	120	
Donations for use of Traversing Wall	110	150
Donations for use of Computers	80	10
Donations for use of Fire Lighting equipment	20	40
Donations for use of Manikins		10
Donations for use of Water Equipment		30
Donations for use of Plasticine	88	
Gang Show		466
Scouts Bowling	550	
Power Boating/Coastal Camps	3,190	
Paddle Sports Day	762	
Beaver Sleepover 2022	3,592	
Beaver Fun Day/Wild West Event	210	
Beaver Bowling Event	210	
Cub Summer Camp 2022	5,110	
First Response	21	
5. Explorer Units Income	2023	2022
	£	£
Subs/Fees paid by Members	5,687	1,937
Camp/Event Fees Paid by Members	9,569	5,460
Membership Fees Paid		1,785
Gift Aid Repayment		1,553
General Fundraising/Grant income	5,163	2,294
Minibus Donations	560	130
Donation	7	

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6. Income in respect of District Activity Centre	2023	2022
	£	£
Shop Sales	13,259	15,403
Rent of DAC by external Groups	23,445	20,810
Rent of DAC by TDSC Groups	2,985	1,880
7. Investment Income	2023	2022
	£	£
Bank Interest	1	0
Virgin Money Account Interest	40	20
Redwood Bank Limited	712	1,005
8. Other Income	2023	2022
	£	£
District Levy	5,616	5,472
Easy Fundraising/Amazon Smile	71	65
Donation from Together 4 Tamworth		250
Transit Van Donations	820	
PPL/PRS Licence Refund	580	
Closure of Drayton Bassett Group	3,104	
Donations (excluding donation for replacement of roof at DAC)	949	.40
Net Amount of Grants Received	7,887*	1,281*

*These figure shows the Net Sums received. Any other moneys which have been received have been paid out in accordance with the conditions as stipulated by the Funder. See note 3 above for further explanation of Grants received and expenditure relating thereto.

9. District Activities Costs	2023	2022
	£	£
Water Activities		672
First Response Course	69	688
Chief Scout Award	622	180
Shooting	15	
Archery including Range Costs	1,039	6
Altar Fires etc		98
Purchase of Marquees	832	56
Young Leaders		10
District Camp Deposit to Beaudesert Camp Site		600
Scouts Bowling	608	
Power Boating/Coastal Water Camps	3,151	
Paddle Sports Day	335	
Beaver Sleepover 2022	3,370	
Beaver Fun Day/Wild West Event	12	
Beaver Bowling Event	215	
Cub Summer Camp 2022	3,273	
Claymation Costs	212	
Skills Day	47	

10. Explorer Units Expenditure	2023	2022
	£	£
Camping Equipment	202	814
Activity Equipment	45	
Events and Camp Costs	9,504	6,533
Activity Session Costs.	1,144	216
Membership Fees paid	2,968	1,716
Fundraising Costs	1,000	265
Rent of DAC	465	425
Transport/Minibus Costs	1,542	1,182
Insurance Contribution	200	189
OSM	12	53
Badges		200
11. District Activity Centre Costs	2023	2022
	£	£
Scout Shop Purchases	12,068	11,097
Repairs, Cleaning and Grass Cutting	8,099	8,202
Electricity	3,896	3,809
Water	395	572
Ground Rent	1,000	1,000
Telephone/Broadband/Website	537	599
DAC Costs	3,897	2,954
DAC Licences	194	159
DAC Safety and COVID-19 costs (in addition to Grant expenditure)	5,810	1,425
DAC Roof Removal and replacement costs (net after donation)	44,477	
12. Other costs	2023	2022
	£	£
Insurance	2,971	2,813
AGM and Sundry Costs	430	
Postage/Stationery/Printing	341	918
Commissioners' Expenses	545	596
Gifts (includes cakes for Groups)	20	105
DAC Development Costs	6,260	904
Training	77	35
Costs incurred re closure of Drayton Basset Scout Group		704
Purchase of T.V. Screen		309
Donation to Guide Dogs for the Blind	25	
Purchase of Hi-Viz Jackets	230	
Transit Van Costs	1,805	

13. Employees
The Charity has no employees.

14. Trustee's remuneration and expenses

None of the Trustees receive any remuneration.

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Those Trustees, who made a claim, were reimbursed a total of £1,242 for expenses incurred in respect of travelling for the Charity. Other expenses were reimbursed to Trustees on receipt of invoices/claims

Mr S Smith is a Trustee, the District Commissioner and a Director of Spectrum Services (Tamworth) Limited a company that the Charity has engaged on numerous occasions to undertake work. This has been the case because Mr Smith understands the requirements of Scouting Activities and has considerable knowledge of the electrical system of the District Activity Centre. The company have undertaken work at a reduced rate compared to other contractors.

15. Cash held in investment Accounts	2023	2022
	£	£
Virgin Money Account	15,328	15,287
Co-operative Bank Deposit Account	195	194
Redwood Bank Limited	40,000	85,000

16. Debtors	2023	2022
	£	£
Prepayments by Groups for District Scout Shop	(345)	818
Prepayment for DAC booking	595	615

17. Capital commitments

There were no capital commitments authorised or contracted for at the year end.

18. Taxation

The Charity is exempt from taxation on any income or capital gains.

19. Contingent and Future Liabilities

Tamworth Borough Council has awarded the Charity 100% Rate Relief. The Trustees again express their appreciation.

The land on which the District Activity Centre stands is owned by Tamworth Borough Council and an annual Ground Rent of £1,000 is payable to the Council.

As required, £250 is paid quarterly in advance during the year to 31 March 2023. A payment is made in March 2023 to cover the period 1 April to 30 June 2023. These amounts are noted on the Balance Sheet.

20. Fundraising

The Charity does not engage the services of a professional fund-raiser or commercial participator in any matters.