



# **Scouts**

## **Tamworth**

**TAMWORTH DISTRICT SCOUT COUNCIL**

**TRUSTEES' ANNUAL REPORT**

**for the period from 01/04/2020 to 31/03/2021**

Tamworth District Scout Council  
Trustees' annual report year to 31 March 2021

Reference and administration details	
<b>Charity name</b>	Tamworth District Scout Council
<b>The Scout Association registered number</b>	15216
<b>Registered charity number</b>	524546
<b>Charity's principal address</b>	Moor Burgess Activity Centre
	Deltic
	Off Silver Link Road
	Glascote Heath
	Tamworth
	B77 2DU

**Names of the charity trustees who manage the charity**

Trustee name	Appointment	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee
Mr D Murphy	District Chair		Tamworth District Commissioner
Mrs F Rose	District Commissioner	Until 14 July 2020	County Commissioner
Mr S Smith	District Commissioner	Acting 14 July 2020 Appointed 22 December 2020	County Commissioner
Mr J Hall	District Secretary		Tamworth District Executive
Mr P Seedhouse	District Treasurer		Tamworth District Executive
Mrs S Osborne	District Explorer Scout Commissioner		Tamworth District Commissioner
Miss H Allison	District Executive Member		Tamworth District Scout Council
Mrs A Baines	District Executive Member		Tamworth District Scout Council
Mr T Bounds	District Executive Member	From 14 July 2020	Tamworth District Scout Council
Mr C Cartwright	District Executive Member		Tamworth District Scout Council
Mr M Harvey	District Executive Member	From 14 July 2020	Tamworth District Scout Council
Mr A Jenkins	District Executive Member	From 14 July 2020	Tamworth District Scout Council
Mr T Killick	District Executive Member	From 14 July 2020	Tamworth District Scout Council
Mrs C Lang	District Executive Member		Tamworth District Scout Council
Mr K Lang	District Executive Member	From 14 July 2020	Tamworth District Scout Council
Mrs M Shuttler	District Executive Member		Tamworth District Scout Council

Names and addresses of advisors		
Type of advisor	Name	Address
Bank	The Co-operative Bank	42/43 Greengate Street, Stafford ST16 2JA
Investment Bank	Virgin Money UK PLC	Jubilee House, Gosforth, Newcastle upon Tyne NE3 4TG
Investment Bank	Redwood Bank Limited	Suite 101, The Nexus Building, Broadway, Letchworth Garden City, Hertfordshire, SG6 3TA.
Accountants	Tomkinson Teal LLP	Hanover Court, 5 Queen Street, Lichfield, Staffs WS13 6QD

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## Structure, governance and management:

### Description of the charity's trusts

Type of governing document	Our governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association ("POR") and the Tamworth District Scout Council Constitution which sets out meeting quorums, procedure and membership of committees.
How the charity is constituted	We are a body formed and recognised by The Scout Association under its Royal Charter.
Trustee selection methods	<p>The District Commissioner is appointed by The County Commissioner. The District Chairman is nominated by the District Commissioner. The District Explorer Scout Commissioner, the District Scout Network Commissioner, and the District Youth Commissioner, because of their roles automatically become ex-officio members. (Currently the Network and Youth Commissioner role are vacant and are being overseen by the Deputy District Commissioner 14 - 25 years).</p> <p>The District Secretary and District Treasurer are appointed by the Executive Committee.</p> <p>All other Trustees are either:</p> <ul style="list-style-type: none"> <li>(a) nominated by the District Commissioner and approved: or</li> <li>(b) directly elected at the Annual General Meeting of the charity; or</li> <li>(c) are co-opted by the District Executive Committee.</li> </ul>

### Additional governance issues

	<p>The Charity is managed by the District Executive Committee, the members of which are the Charity Trustees of the District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>Members of the Executive Committee are required to complete all mandatory training for this role within 5 months of joining the Committee unless they have already completed the requisite training in another role.</p> <p>Disclosure and Barring Service checks are carried out prior to commencement of trusteeship. These checks are repeated every five years in line with POR. New Trustees complete a Trustee Eligibility declaration at the start of their term of office.</p>
	We all give our time voluntarily and receive no remuneration. Travelling and any other reasonable expenses are paid when claimed and fully vouched.

	<p>We have a duty to report on the charity's public benefit in our Annual Report. We have assessed our aims, activities, and charitable objectives, which are to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. We believe that we have met the Charity Commission's public benefit criteria for both <b>the advancement of education and the advancement of citizenship or community development</b>.</p> <p>The Scouting Movement complies with the two key principles set by the Commission with regard to public benefit:</p> <ol style="list-style-type: none"> <li>1) <b>Identifiable benefit:</b> The way in which Scouting is carried out helps young people develop towards their full potential; this benefit is directly linked to the Purpose of Scouting.</li> <li>2) <b>Public benefit:</b> Scouting is a national Movement open to young people aged from 6-25. Full membership is restricted to young people and adults who are willing to make the Scout Promise. There are funds available for uniform and activities so that young people are not excluded from activities if they are unable to pay. Any private benefits of Scouting are incidental. The benefits of Scouting are further demonstrated throughout this report.</li> </ol> <p>We have completed our review of the major risks to the charity and have annual renewal procedures in place to manage these risks. We have systems in place that are designed to provide reasonable assurances against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurance risks are covered.</p> <p>We are not dependent on any donors.</p>
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## Objectives and activities

Summary of the objects of the charity set out in its governing documents	<p><b>Our Purpose:</b> Scouting in Tamworth exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>Our Values:</b> As Scouts we are guided by these values:</p> <ul style="list-style-type: none"> <li>• Integrity - We act with integrity; we are honest, trustworthy, and loyal.</li> <li>• Respect - We have self-respect and respect for others.</li> <li>• Care - We support others and take care of the world in which we live.</li> <li>• Belief - We explore our faiths, beliefs, and attitudes.</li> <li>• Co-operation - We make a positive difference; we co-operate with others and make friends.</li> </ul> <p><b>The Scout Method:</b> Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: -</p> <ul style="list-style-type: none"> <li>• enjoy what they are doing and have fun</li> <li>• take part in activities indoors and outdoors</li> <li>• learn by doing</li> <li>• share in spiritual reflection</li> <li>• take responsibility and make choices</li> <li>• undertake new and challenging activities</li> <li>• make and live by their Promise.</li> </ul>
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<p>Summary of the main activities undertaken for the public benefit in relation to these objects</p>	<p>In planning our activities for the year, we keep in mind the Charity Commission's guidance on public benefit at our District Executive meetings.</p> <p>The focus of our activities is to deliver a programme of youth orientated activities, the Queen's Scout Awards and the Duke of Edinburgh Awards Scheme. This benefits our young people by developing their self-confidence and social skills, alongside practical IT skills and life skills as envisaged in our national Vision 2023. We provide support to adult volunteers through training and development.</p> <p>We welcome all people regardless of personal background, faith, gender, or personal circumstances.</p> <p>Additionally, the Charity continues to operate the District Activity Centre ("DAC") for the benefit of Scouting and the wider community in the Tamworth Area. We are grateful to those organisations who continue to use the DAC.</p>
<p><b>Additional details of objectives and activities</b></p>	
<p>Contribution made by volunteers</p>	<p>A great contribution has once again been made by our adult volunteers this year.</p> <p>We are grateful for the many hours our volunteers have spent listening to and encouraging our young people and working with them. Without this valuable contribution of time, energy, and expertise we would not have been able to achieve so much.</p> <p>The Trustees also want to acknowledge the considerable amount of time and effort put in by many people to the continued operation, administration, and maintenance of the District Activity Centre.</p>

## Achievements and performance

Summary of the main achievements of the charity during the year.

The year 2020 – 2021 has been like no other in Scouting's history. The coronavirus pandemic has seen most face-to-face activities cease but the reliance on digital methods of delivering Scouting has still been successful in providing much needed contact in many Scout Groups and Explorer Scout Units.

Leaders across Tamworth have found ways to keep Scouting going during the lockdown, using Zoom and online programmes to provide stimulus and social contact in an otherwise alien environment. Uptake of these programmes by our youth members has varied from group to group and age-range to age-range, but it has been clear that many of our young people have had their lives enriched by Scouting during this unsettling time.

The short period in late 2020 when a limited return to face-to-face Scouting was possible saw many groups manage to run a number of live sessions, providing a much-needed boost and a reminder of the good that Scouting does for both young people and adult leaders. A great deal of work went into completing COVID-19 risk assessments and other systems to ensure that these face-to-face sessions happened safely, and this work leaves our groups in a good position to restart face to face Scouting now that this is on the horizon.

The District Team have supported groups with their online programmes by running district-wide online events such as our Remembrance Day, Christmas, and Founders Day events, including a live Bake-Off style cake making challenge.

Work continues in preparation for the return to limited face to face Scouting and then in time a return to full Scouting provision. Leaders in many groups have been working on programmes for the return to face to face in April and Tamworth District are supporting with this.

The District Activity Centre will be more relevant to the future of Scouting than ever before, providing a multi-room venue that is geared to the needs of the Scout groups and Explorer Scout units who use it. During the closure of the building, extensive work has been completed to make it COVID-safe, with the conversion of exit-only fire doors into entry/exit doors which will help with social distancing, traffic separation and ventilation, and the installation of sanitising stations and other COVID prevention measures. The District Executive has been extremely active with the funding and authorisation of these measures, which will continue to bring benefits long after the pandemic has passed.

Plans for the future are being made now, which will focus on supporting groups to recover from the effects of the lockdown and grow in size and stature in the coming months and years. A focus on supporting the provision of high quality, exciting and adventurous programmes is aimed at promoting youth member and adult leader retention and recruitment, enabling more and more youngsters to experience the fun and adventure which Scouting offers, bringing them the Skills for Life which will prepare them for their futures and cement the future of Scouting in Tamworth.

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<b>Financial review</b>	
Brief statement of the charity's policy on reserves	<p>During the year, the Trustees have continued to consider the amount held in the light of its legal duty to apply charitable funds within a reasonable amount of time of receiving them.</p> <p>The Trustees have also reviewed the continuing need to ensure that the DAC is kept up to standard and the need to consider the financial arrangements of the Groups within the District.</p> <p>The Reserves Policy covers these aspects.</p>
<b>Further financial review details</b>	
	<p>Our main sources of funds have been the District Levy which is paid by Groups based on the number of young people from figures declared on the Groups' Annual Return along with Income for use of the DAC and activities undertaken within the DAC or organised by the District Team together with Grants that have been received in connection with the closure of the DAC due to COVID-19.</p> <p>The majority of our income is applied to the activities which we provide for our young people.</p> <p>POR sets out the manner in which our funds may be invested. We have adopted a low risk strategy to the investment of our funds.</p> <p>All funds are held in cash using only mainstream banks. The Executive Committee regularly monitors the levels of bank balances and interest rates received to ensure that the District obtains maximum value and income from its banking arrangements.</p> <p>We do not make grants or gifts to outside organisations or individuals.</p>

<b>Declaration</b>	
<b>The trustees declare that they have approved the trustees' report above.</b>	
<b>Signed on behalf of the charity's trustees</b>	
<b>Signatures</b>	
<b>Full names</b>	
<b>Position</b>	<div>District Chairman</div> <div>District Treasurer</div>

## **District Treasurer's Report for the Year ending 31 March 2021.**

The financial statements are detailed on Pages 10 to 17.

### **District**

This year has been exceptional because of COVID-19 and its effect on Scouting and life in general. For most of the year we have not been able to use the District Activity Centre (DAC) for Scouting and indeed the activities of our external hirers has also been fundamentally affected. This is demonstrated by the fact that the income received from hiring of the DAC has reduced from £19,875 to £1,165. In addition, most of the activities from which funds would have been raised, have as stated in the District Commissioner's report, been moved to on-line.

Fortunately, the Charity qualified for Grants under the Government's Retail, Hospitality and Leisure Grant programme and this money has made a huge financial difference. In addition, other Grants have been received and whilst these have all been spent have helped considerably with the changes required because of the pandemic including the installation of sanitising and other equipment as required.

The Activity Building has been built and fitted out with considerable assistance in terms of Grants from HS2 and the National Lottery.

As at the end of the year, there are funds available to be used for the Traversing Wall that we hope to install in the Activity Building thanks to further a further grant from the National Lottery and Tamworth Borough Council, to whom we express our grateful thanks.

### **Explorer Units**

The activities undertaken by the Explorer Units have along with other Scouting Groups/Unit been severely curtailed this year due to COVID. Having said that the Units have used technology in particular running ZOOM sessions for members on a regular basis and other activities when allowed. This is reflected in the reduced amounts of income including subscriptions paid by members of the Units.

Considerable fundraising has been undertaken including a leader making sanitising bottles and the use of a Fundraising page. The net income from this of £3,590 has meant that rather than make a loss the Units have offset the loss that would otherwise have been incurred as there were still costs for the minibus and equipment and membership fees. We would like to express our thanks to all sponsors.

The Fundraising has put the Unit in a position where, when Scouting returns such that activities can be undertaken more regularly, some of the costs incurred can be subsidised.

Peter Eric Seedhouse  
District Treasurer

Date:



## **Independent Examiner's Report to the Trustees of Tamworth District Scout Council**

I report to the Trustees on my examination of the accounts of the Tamworth District Scout Council for the year ended 31<sup>st</sup> March 2021.

### **Respective responsibilities of Trustees and Examiner**

As the charity trustees of Tamworth District Scout Council, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Tamworth District Scout Council accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1     accounting records were not kept in respect of Tamworth District Scout Council as required by section 130 of the Act: or
- 2     the accounts do not accord with those records.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Kelvin Teal

For and on behalf Tomkinson Teal LLP  
Chartered Accountants and  
Statutory Auditors

Hanover Court  
5 Queen Street  
Lichfield  
Staffordshire  
WS13 6QD

Date:

**SUMMARY OF FINANCIAL ACTIVITIES**  
**for the year ended 31<sup>st</sup> March 2021**

	INCOME	EXPENDITURE	NET 2021	NET 2020
	£	£	£	£
DISTRICT	66,760	95,175	-28,415	19,639
EXPLORERS	<u>6,222</u>	<u>4,916</u>	<u>1,306</u>	<u>-14,593</u>
	<u>72,982</u>	<u>100,091</u>	<u>-27,109</u>	<u>5,046</u>

BANK BALANCES/INVESTMENT ACCOUNT AS AT	31 <sup>ST</sup> MARCH 2021	2020
	£	£
DISTRICT	117,166^	145,581*
EXPLORERS	<u>9,064</u>	<u>7,758</u>
	<u>126,230</u>	<u>153,339</u>

\*For 2020, The Network Bank Account was closed in April 2019 and the funds transferred to the District Bank Account and are therefore included in the District figures above. In addition, there were grants totalling £39,872 included in the figures to 31.3.2020, which are to be used for the new building and cycles.

^As at the end of the Year to 31.3. 2021, there are grants totalling £15,016 which will in the main be used for the installation of a Traversing Wall in the Activity Building.

CASH HELD AT SCOUT SHOP	317	95
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The annexed notes on Pages 12 to 17 form part of these financial statements.

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**BALANCE SHEET**  
**As at 31<sup>st</sup> March 2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Monetary Assets</b>		
Petty Cash	317	95
Current Bank Accounts	<u>25,769</u>	<u>43,269</u>
	<u>26,086</u>	<u>43,364</u>
<b>Investment assets</b>		
Virgin Money Charity Account	15,267	84,908
Co-operative Bank Deposit Account	194	<u>25,162</u>
Redwood Bank	<u>85,000</u>	
	<u>100,461</u>	<u>110,070</u>
<b>Non-Monetary Assets</b>		
Uniform and Badge Stock	3,466	3,700
<b>Expenses Paid in Advance</b>		
Insurance	3,010	2,937
Tamworth Borough Council	<u>250</u>	<u>250</u>
	<u>3,260</u>	<u>3,187</u>
<b>Restricted Funds</b>		
Balance of Grant from Tamworth Borough Council		-10,355
Balance of Grant from Staffordshire County Council	-17	-17
Sports Grant (Tamworth Borough Council)	-5,000	-5,000
Lottery Grant 2019		-10,000
Lottery Grant 2021	-10,000	
HS2 Funding	<u>-15,017</u>	<u>-14,500</u>
		<u>-39,872</u>
<b>LIABILITIES DUE IN ONE YEAR</b>	-750	-750
<b>MONEYS OWED TO LEADERS</b>		-792
<b>PREPAYMENTS POWEROATING</b>		-140
<b>PREPAYMENTS BY GROUPS TO SCOUT SHOP</b>	-155	-908
<b>REFUNDS TO GROUPS FOR SHOP PURCHASES</b>		-460
<b>PREPAYMENT FOR HIRE OF DAC</b>		-45
<b>TOTAL ASSETS LESS LIABILITIES</b>	117,351	117,354

The financial statements were approved by the Charity's Trustees on behalf by

and signed on their

D P Murphy  
**District Chairman**

P E Seedhouse  
**District Treasurer**

The annexed notes on Pages 12 to 17 form part of these financial statements

## **Notes to the financial statements**

### **For the year ended 31<sup>st</sup> March 2021**

#### **1. Accounting policies and assessment of going concern**

These Receipts and Payments Accounts have been prepared in accordance with applicable accounting Standards and the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities".

As in previous years, membership subscriptions collected on behalf on County or Headquarters are not included in the income analysis.

The figures include all monies received or paid on behalf of the Charity, including the Explorers Scout Units, The District Scout Network, and the District Scout Active Support.

All Fixed Asset and Equipment including Buildings and a vehicle have been fully written off. Stocks of Badges and Uniforms and been valued at the lower of Cost and Recommended Retail Price. Any Obsolete Badges have been valued at Nil.

The Trustees consider that there are no uncertainties about the Charity's ability to continue as a going concern over the next twelve months.

#### **2. Cash flow statement**

The Charity is exempt from the requirement to prepare a cash flow statement because it is a small Charity.

#### **3 Grants Income and Expenditure**

Due to exceptional nature of the year to 31 March 2021 and the effect of COVID-19 on the Charity's Finances, details of Grants Received and the Expenditure relating thereto are detailed below:

##### **HS2 Grants**

As in past years, the Charity has continued to erect an Activity Building with assistance from HS2 Community and Business Fund. Last year there was an amount of £14,500 that had been received, but not expended as of 31 March 2020. This was paid to the contractor who had been engaged to erect the building on 27 April 2020.

During the year other funds have been received totalling £27,387. A total of £29,430 has been paid out to contractors for work done in respect of the Activity Building.

##### **Lottery Grants**

As of 31 March 2020, there was a sum of £10,000 that had been received from the above but not spent at that point. This was subsequently used for work in fitting out the Activity Building in accordance with the terms of the Grant. A total of £10,084 was expended during the year.

In addition, during the year the Charity has been granted a further £10,000 for the installation of a Traversing Wall in the Activity Building.

##### **Retail, Hospitality and Leisure Closed Fund**

During the year, the Charity qualified for grants under the terms of the above Government Fund which was administered by Tamworth Borough Council. This fund was paid to the Charity as it was closed for periods of time during the year in accordance with Government restrictions. The total received is £21,003.

### **Tamworth Borough Council - Councillor Community Grant**

In February 2021, the Charity was awarded £300 to assist in purchasing a software package to support scouting activities. This software package was subsequently purchased at a cost of £424.80.

### **Support Staffordshire (Tamworth)**

In November 2020, the Charity was awarded £810 to assist with the purchase of cleaning and other products in connection with COVID-19. A total of £814.14 was expended.

### **Summary**

A total of £59,500 was received during the year and £55,253 paid out. As stated above of the sums paid out £14,500 relates to a sum that had been received in the year ended 31.3.2020.

<b>4. District Activities Income</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Water Activities		-185*
Shooting		346
Archery		230
Gang Show	25	5,591
Beaver Sleepover Ash End Farm		3,230
Beaver Summer Party		599
Beavers County Camp July 2019		4,770
Cubs 6 a side Football		119
Cubs Aqua Day		630
Scouts Active Support Quiz		362
International Camp August 2019 (Net Amount)		-13,136^

\*The Water Activities income in respect of 2020 is shown as a minus figure because the Coastal Water Camps in April and September 2019 were cancelled due to adverse weather conditions. Sums paid were fully refunded to participants. Some sums for the April Camp had been paid in the year ended 31.3.2019, so to correctly reflect the income the figure is shown as minus.

^With regard to the International Camp. As at 31.3.2019 there had been a sum of £13,114 that was held in a Restricted Account that needed to be paid in June 2019. When all figures had been reconciled there was a shortfall of £22, which the Charity, whilst not involved in the organisation, agreed to pay that small amount so that the Young People who went on the Trip were not asked to make further payments.

<b>5. Explorer Units Income</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Subs paid by Members	660	1,772
Camp Fees Paid by Members	20	1,523
Activity Income		1,399
Membership Fees paid	1,548	2,653
Uniform income	61	70
Hoodies	68	260
General Fundraising	3,745	3,295
Duke of Edinburgh Income		327
Minibus Donations		250
Young Leaders		268
Jamboree Fundraising		62
Refund of Rent	120	

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<b>6. Income in respect of District Activity Centre</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Shop Sales	778	10,134
Rent of DAC by external Groups	1,115	18,040
Rent of DAC by TDSC Group	50	1,835
<b>7. Investment Income</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Bank Interest	32	125
Virgin Money Account Interest	359	633
Redwood Bank Limited Interest payable June 2021		
<b>8. Other Income</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
District Levy	4,874	6,441
Easy Fundraising/Amazon Smile	28	125
Net Amount of Grants Received	4,247*	24,730*
Explorers' Contribution for Insurance		200
Closure of Network Bank Account		938
Closure of 8 <sup>th</sup> Tamworth Bank Account		239
<b>9. District Activities Costs</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Water Activities (see note below)	-192^	-83*
Gang Show	108	5,654
First Response Course		126
Young Leader's Weekend Training (District Subsidy)		375
Young Leaders Buckles		69
Chief Scout Award		60
St. Georges Day		273
Jamboree 2019 (NET AMOUNT ONLY)		117
Beaver Sleepovers Ash End Farm		3,176
Beaver Summer Party		550
Beaver County Camp		5,340
Cubs 6 a side Football		16
Cubs Aqua Day		600
Scouts Active Support Quiz		112
Archery including Range Costs	350	
Christmas Quiz	8	
Altar Fires etc	244	
Purchase of Marquees	1,306	
Shooting Range Costs	82	

\*These figures show the Net Sums received in the Year. Any other moneys which have been received have been paid out in accordance with the conditions as stipulated by the Funder. See note 3 above for further explanation of Grants received during the year and expenditure relating thereto.

\*The figure above showing minus £83 for 2020 arises because a refund was received in respect of repairs made to the Katanus and paid in the year ended 31.3.2019. To correctly reflect the comparisons therefore this refund has been shown as minus expenditure.

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^ The figure above showing minus £192 for 2021 arises because a refund of £200 was received from a booking that had been made but was refunded, less costs of £8 incurred during the year.

<b>10. Explorer Units Expenditure</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Equipment	426	71
Camp Fees		2,732
Activity Costs.	393	2,171
Membership Fees paid	2,675	2,438
Fundraising	155	1,535
Duke of Edinburgh		418
Rent of DAC		450
Transport/Minibus Costs	270	15,921
Jamboree Fundraising Paid to District to pay to County		309
Insurance Contribution		200
OSM	30	
Rent (subsequently refunded)	120	
Moneys owed to Leaders 31.3.20- Activity Costs	846	
<b>11. District Activity Centre Costs</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Scout Shop Purchases	1,976	8,557
Repairs, Cleaning and Grass Cutting	883	1,683
Electricity	2,302	3,673
Water	159	441
Ground Rent	1,000	1,000
Telephone/Broadband/Website	520	380
DAC Costs	2,454	3,708
DAC Licences	158	903
DAC Safety and COVID-19 costs (in addition to Grant expenditure)	1,835	
<b>12. Other costs</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Insurance	3,041	2,937
AGM and Sundry Costs		184
Postage/Stationery/Printing	610	595
Commissioners' Expenses		150
Gifts	30	25
DAC Development Costs	11,448	5,753
Laptop Charger	19	
Break-in July 2020 and consequent Improvements to DAC	11,582*	

\*During the year, there was a Break-in at the DAC and repairs were required. Rather than just replace the wooden Fire Exit doors, the Trustees took the decision to install external metal doors and metal roller shutters. This has the effect of enhancing the security at the DAC and means that all rooms have their own external doors that can be used for entering/exiting the building without using the main door. This helps with Social Distancing requirements. Other improvements to the security were also undertaken.

**13. Employees**

The Charity has no employees.

**14. Trustee's remuneration and expenses**

None of the Trustees receive any remuneration.

Those Trustees, who made a claim, were reimbursed a total of £4,728.19 for expenses incurred including purchases of equipment, cleaning and sanitising equipment, two marquees, repairs to the car park and fittings in the Activity Building. All this expenditure is fully vouched, and receipts/invoices held to cover the total amount.

During the year Mr S Smith was appointed as a Trustee. Mr Smith is a leader within Scouting and a Director of Spectrum Services (Tamworth) Limited a company that the Charity has engaged on numerous occasions to undertake work. This has been the case because Mr Smith understands the requirements of Scouting Activities and has considerable knowledge of the electrical system in the Activity Centre. The company have undertaken work at a reduced rate compared to other contractors.

Spectrum Services (Tamworth) Limited and two other companies tendered/quoted for the electrical work on the Activity Building and the quotes were subject to review by both the Trustees and the Grant Funder. All agreed that Spectrum Services (Tamworth) Limited would be engaged to undertake the electrical work undertaken in connection with the Activity Building that was funded from the Grant received from HS2.

Other work has been undertaken by Spectrum Services (Tamworth) Limited, but this was not subject to a tendering process. However, none of the payments made have exceeded the limit set in Charity's Financial Protocols which require a formal process of asking at least three contractors to quote for work to be undertaken.

<b>15. Cash held in investment Accounts</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Virgin Money Account	15,267	84,908
Co-operative Bank Deposit Account	194	25,162
Redwood Bank Limited	85,000	

<b>16. Debtors</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Prepayments for Activities		140
Prepayments by Groups for District Scout Shop	155	908
Prepayment for DAC booking cancelled (COVID-19)		45

**17. Capital commitments**

There were no capital commitments authorised or contracted for at the year end. However, as part of the Trustees continued desire to improve the facilities at the District Activity Centre a sum of £25,213 is held in a Designated Fund.

**18. Taxation**

The Charity is exempt from taxation on any income or capital gains.

**19. Contingent and Future Liabilities**



Tamworth District Scout Council  
Trustees' annual report year to 31 March 2021

Tamworth Borough Council has awarded the Charity 100% Rate Relief. The Trustees again express their appreciation.

The land on which the District Activity Centre stands is owned by Tamworth Borough Council and an annual Ground Rent of £1,000 is payable to the Council.

As required, £250 is paid quarterly in advance during the year to 31 March 2021. A payment is made in March 2021 to cover the period 1 April to 30 June 2021. These amounts are noted on the Balance Sheet.

**20. Fundraising**

The Charity does not engage the services of a professional fund-raiser or commercial participator in any matters.