



**SHROPSHIRE COUNTY SCOUT COUNCIL  
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**Shropshire County Scout Council  
[www.shropshirescouts.org.uk](http://www.shropshirescouts.org.uk)**

# SHROPSHIRE COUNTY SCOUT COUNCIL

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	M Kenny	(Chair)
	E C Brown	
	T Cambridge	
	T G Darlow	
	P A Dee	
	T Franklin	
	R Parkes	
	H Russell	
	R M Shingler	
	J S Rutherford	
	A C Williams	
	T Williams	
<b>Charity number</b>	0524499	
<b>Independent examiner</b>	Azets Audit Services 5 - 7 Beatrice Street Oswestry Shropshire United Kingdom SY11 1QE	

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# SHROPSHIRE COUNTY SCOUT COUNCIL

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# SHROPSHIRE COUNTY SCOUT COUNCIL

## TRUSTEES REPORT

**FOR THE YEAR ENDED 31 MARCH 2021**

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**President:** Mrs Pauline Dee

**Vice-Presidents:** Mr Ken Edwards; Mr Miles Kenny, Mr Bryan Littlejohns;

**County Commissioner:** Mr A C Williams

### **Report of the Trustees for the Year Ended 31 March 2021**

The trustees of Shropshire County Scout Council present their report and financial statements to the Council for the year ended 31 March 2021.

#### **1. Purpose and Fundamentals of Scouting**

**Purpose of Scouting:** Scouting in Shropshire exists to actively engage and support young people in the County in their personal development, empowering them to make a positive contribution to society.

**Values of Scouting:** Scouts are guided by the values of integrity, respect, care, belief, and co-operation.

**Scout Method:** Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

**Scout Promise:** On joining youth and adult Members are invited to make the Scout Promise. There are variations of the wording of the Promise below for different age groups; those with a specific faith; and those with no faith.

*On my honour. I promise that I will do my best.  
To do my duty to God and to The Queen.  
To help other people and to keep the Scout Law.*

**Scout Law:** There are also variations to the wording of the Law below for different age groups

A Scout:

- is to be trusted
- is loyal
- is friendly and considerate
- belongs to the world-wide family of Scouts
- has courage in all difficulties
- makes good use of time and is careful of possessions and property
- has self-respect and respect for others.

# SHROPSHIRE COUNTY SCOUT COUNCIL

## TRUSTEES REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2021

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#### 2. Achievement and Performance:

The key metric for measuring the performance of Scouting in Shropshire is how many young people have earned their relevant top awards. To earn their top awards the young people, must have shown engagement and a level of aptitude in all areas of the programme: outdoor and adventure, skills, and world. In the year ending 31 January 2021 the following awards were presented to young people in Shropshire:

	Total	% of Eligible
Chief Scout's Bronze Award	102	24
Chief Scout's Silver Award	92	24
Chief Scout's Gold Award	56	32
Chief Scout's Platinum Award	14	10
Chief Scout's Diamond Award	10	7
The Duke of Edinburgh's Bronze Award	14	10
The Duke of Edinburgh's Silver Award	1	1
The Duke of Edinburgh's Gold Award	/	/
Young Leader Belt	11	19

**Development:** Shropshire Scouts receives significant support from the Regional Services Team, led by the Area Growth and Development Manager who are a staff team funded by UK Headquarters.

Overall, the number of Members in the County has decreased by 1,118 members. This has been significantly impacted by the CoViD-19 global pandemic. The results of the census of Members taken at 31 January 2021 are reported below in Section 7.

#### CoViD 19 Impact

From March 2020 government restrictions meant that face-to-face Scouting was suspended. Quickly the federated charities re-provisioned to support the delivery of as much of the programme through alternative means, primarily video-conference platforms.

July 2020 allowed the restart of face-to-face Scouting in line with UKHQ's Bringing Everyone Back Together Safely framework. This saw the federated charities introduce an additional, specific level of risk assessment around the risks and hazards presented by CoViD-19 that allowed limited activities to go ahead.

Face-to-face meetings were once again suspended in November 2020 until March 2021.

The restrictions have inevitably limited the intended charitable activity of the charity. Instead, the primary work of the County has been to support the Bringing Everyone Back Together Safely framework and ensure the long term viability of the federated charities.

The move from the traditional delivery of Scouting has had an impact on youth membership, however, we have managed to retain 65% of youth membership. The Trustees remain confident that youth membership will return, if not grow over the next 18 months, notwithstanding any further impacts of the pandemic. The Trustees are also pleased to have retained 93% of adult volunteer roles, which must also be considered against our on-going administrative activity to cleanse adult membership records. This is indicative of the strong volunteer identity we have within the movement and the Trustees wish to once again extend their thanks and recognise the ingenuity, creativity and resolve of our volunteers for everything they have done through a difficult, high-tempo period.

# SHROPSHIRE COUNTY SCOUT COUNCIL

## TRUSTEES REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2021**

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Shropshire Scouts has learned from the situations presented by the restrictions and can carry lessons learned to better deliver our activities, particularly around supporting adults through the volunteer journey, and supporting local governance. The charity intends to return to delivering a full programme of support as soon as able.

### 3. Core Charitable Activities:

When planning charitable activities, the trustees have considered the Charities Commission's guidance on public benefit and consider this to be a core foundation of the charity.

**Development:** The Development Team was formed to help promote Scouting in the County where there was no existing provision or where the opening of new Sections appeared desirable. The team have had the support of a Scout Regional Development Officer in their activities.

They have been able to make small grants from designated County funds to new groups and sections in addition to grants available from Districts and the Scout Association to support their establishment and initial development.

**Leader Training Support:** Adult Training is a continuous process with learning and development opportunities regularly being run in all modules of the national Scout training programme.

- 38 Wood Badges have been awarded within year.
- 92 roles have validated Module 1; Getting Started identifying adult volunteers starting out in a new role

**Safeguarding:** The County is committed to ensuring that Scouting is safe for everyone who takes part. Within year, UK Headquarters moved to a more standardised approach to safeguarding training and expanded the scope of roles requiring training. The County have made provision to ensure this updated requirement is accessible to all learners. As a result, a greater spectrum of adult volunteers have a greater understanding of their responsibilities to keeping our young people, any vulnerable adults, and adult volunteers safe.

**Safety in Scouting:** Enhancing Scouting's culture of safety continues to be a key focus. The County Executive Committee take responsibility for ensuring the Association's Safety Policy is applied across the federated charities.

### 4. Projects, Initiatives and Milestones

The County Leadership Team and County Executive Committee are currently working within the following workstreams in order to develop the federated charities in accordance with The Scout Association's Preparing Better Futures Strategy.

#### **Amazing Programme**

Mission: Developing the Leaders so they deliver a fun, engaging, relevant, safe programme

#### **Volunteer Journey**

Mission: Looking after Volunteers from enquiry to reward and recognition

#### **Growth and Development**

Mission: Ensuring a suitably sized and supported provision

#### **Inclusivity**

Mission: Scouting for All

#### **Executive Support**

Mission: Developing Groups/District Committees to provide solid governance

# SHROPSHIRE COUNTY SCOUT COUNCIL

## TRUSTEES REPORT (CONTINUED)

### *FOR THE YEAR ENDED 31 MARCH 2021*

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#### **Communications and Perception**

Mission: Get and keep our volunteers informed

To support this the County Leadership Team is divided into the following functional teams

- Youth Shaped Team; led by the County Youth Commissioner
- District Commissioner Team; led by the County Commissioner\*
- Programme; led by the Deputy County Commissioner – Programme
- People (incl. Adult Training Team); led by the Deputy County Commissioner - People
- Activities Team; led by the Assistant County Commissioner - Activities
- International Team; led by the Assistant County Commissioner - International
- Growth & Development Team; led by the Deputy County Commissioner Growth & Development
- Communications Team; led by the Assistant County Commissioner - Communications
- Scouting Support; led by the County Commissioner

The County Commissioner will support each team in creating and maintaining its own strategy.

\*The District Commissioners are responsible for their own Development Plans within the Districts.

#### **Youth Shaped Team**

The County Youth Commissioner will support the District Youth Commissioners, the County Commissioner, and the District Commissioners in ensuring Young People are suitably involved in the planning, implementation and review of their programme and wider Scouting opportunities. The County Youth Commissioner will be responsible for creating and maintaining a Youth Shaped Strategy with the input from the District Youth Commissioners. The Youth Shaped team will advise on the currency of the strategy and required changes. District Youth Commissioners may wish to write a local strategy that feeds into the County Strategy or combine to follow one County strategy by agreement of the County Commissioner and District Commissioners. The Youth Shaped Team will support the running of Youth Forums and other youth feedback methods.

#### **District Commissioners Team**

Deputy County Commissioner – Programme in partnership with the County Commissioner, any appointed Assistant County Commissioner – Section Support, County Youth Commissioner and supported by the Assistant District Commissioners – Section Support and District Programme supporters, will be responsible for creating and maintaining a strategy for providing inspiring leadership, encouragement, direction and support to the Beaver Scout, Cub Scout, Scout, Explorer Scout and Scout Network provision across the County.

#### **Programme 6-14 Team will:**

- understand the range of programme support resources, applicable to their respective section, available from The Scout Association and be able to refer Section Leaders to them to improve the programme in delivered in the sections as identified by the Programme Checkers.
- maintain a sharing platform for local best practice and programme ideas.
- produce a model for organising District section events.
- produce a model for organising County section events.
- support the national Programme Support Team by providing feedback and subject matter expertise to the Programme Forums.

# SHROPSHIRE COUNTY SCOUT COUNCIL

## TRUSTEES REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2021**

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The Programme 6-14 Team is comprised of

- Deputy County Commissioner - Programme
  - County Administrator - Programme where appointed
  - Assistant County Commissioner – Section Support Beaver Scouts, where appointed
  - Assistant County Commissioner – Section Support Cub Scouts, where appointed
  - Assistant County Commissioner – Section Support Scouts, where appointed
  - Assistant County Commissioner – Section Support Explorer Scouts, where appointed
  - Assistant County Commissioner – Section Support Scout Network, where appointed
  - Assistant District Commissioners – Section Support Beaver Scouts, where appointed
  - Assistant District Commissioners – Section Support Cub Scouts, where appointed
  - Assistant District Commissioners – Section Support Scouts, where appointed
  - District Explorer Scout Commissioners, where appointed
  - District Explorer Scout Administrators, where appointed
- 
- County Commissioner
  - District Commissioners
  - County Youth Commissioner
- 
- Invited members as seen fit by the Deputy County Commissioner - Programme

### People

The Deputy County Commissioner – People will develop a provision that supports key line managers to understand, embed and continually develop effective inductions, training, on-going learning, reviews, and recognition.

#### Onboarding

The Deputy County Commissioner - People will:

- own and develop the County's artefacts and tools that support induction.
- act as a subject matter expert for other artefacts and tools made available by UKHQ to support induction
- ensure all members within the hierarchy have access to national and local artefacts and tools that support induction
- work Appointments Advisory Committees at all levels to ensure they are undertaking their duties correctly, whilst also being a welcoming experience for new volunteers.
- ensure Appointments Advisory Committees are reflective of the movement, the strategy, the fundamentals, and the key policies

#### On-Going Learning

The Deputy County Commissioner - People will:

- work with the County Commissioner and the County Leadership Team to ensure adult volunteers are given the opportunity to continually develop.
- ensure a feedback loop is developed between the review process where volunteers are asking for support and the County/District Leadership Teams

#### Mandatory On-Going Learning

The Deputy County Commissioner - People will:

- work with key line managers to ensure all volunteers understand the importance and value of completing mandatory on-going learning.
- ensure sufficient opportunities are made available for volunteers to complete mandatory on-going learning in a format suitable to the learner.

#### Review

The Deputy County Commissioner - People will:

- work with key line managers to ensure all volunteers understand the importance and value of completing effective reviews.
- work with Appointments Advisory Committees to ensure they are suitably resourced to support the review process.



# SHROPSHIRE COUNTY SCOUT COUNCIL

## TRUSTEES REPORT (CONTINUED)

***FOR THE YEAR ENDED 31 MARCH 2021***

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### Reward & Recognition and Volunteer Experience

The Deputy County Commissioner - People will:

- work with key line managers to ensure all volunteers understand the importance and value of correctly recognising volunteer effort either the national Awards scheme or through local initiatives,
- work with the County Award and Decorations Advisory Committee to ensure they are suitably resourced to support the awards process.
- work in partnership with the County Commissioner and District Commissioner to ensure that Leadership Teams and Committees at all levels are focussed on the volunteer's experience and are suitably resourced to support a high-quality experience for their volunteers.

People Team is comprised of:

- Deputy County Commissioner – People
- County Training Manager
- County Data Manager
- County Commissioner
- County Youth Commissioner

### Adult Training

The Deputy County Commissioner - People will:

- determine, review and maintain the appropriate vision and structure for management and support of learning opportunities within the County.
- Implement the county training strategy in line with the principles of The Scout Association's Adult Training Scheme.
- Plan and ensure the delivery of a high-quality learning provision in the County so that all adults in Scouting completing a Personal Learning Plan have access to the suitable learning opportunities using a variety of methods.

The Adult Training Team will support the Deputy County Commissioner – People to achieve these objectives by providing detailed and accurate Personal Learning Plans as part of the induction process; by providing high quality demand-based training; by ensuring validations are conducted in a timely and suitable manner; and delivering continuing on-going training opportunities.

Training Team is comprised of:

- County Training Manager
- Local Training Managers
- County Training Administrator
- Training Advisors
- Trainers
- County Commissioner
- Deputy County Commissioner - People
- County Youth Commissioner
- Invited members as seen fit by the Deputy County Commissioner - People

# SHROPSHIRE COUNTY SCOUT COUNCIL

## TRUSTEES REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2021**

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### Activities Team

The Activities Team will support and provide the members of the County access to adventurous activities. They will provide access to the Adventurous Activities Permit Scheme providing permit holders for members of the County to undertake adventurous activity through County Scout Active Support Units. They will also provide opportunity for Districts and Groups to gain permits to host activities in their own localities.

County Adventurous Activities Scout Active Support Units:

- Andy Miles Centre Scout Active Support Unit (Paddle Sports)
- Shropshire Scouts Archery Scout Active Support Unit
- Shropshire Scouts Cave and Mine Scout Active Support Unit
- Shropshire Scouts Climbing and Abseiling Scout Active Support Unit
- Shropshire Scouts Hillwalking Scout Active Support Unit
- Shropshire Scouts Target Shooting Scout Active Support Unit
- Shropshire Scouts Sailing Scout Active Support Unit

The Technical Team is comprised of:

- Assistant County Commissioner – Activities
- Scout Active Support Unit Manager – Andy Miles Centre Scout Active Support Unit (Paddle Sports)
- Scout Active Support Unit Manager – Shropshire Scouts Archery Scout Active Support Unit
- Scout Active Support Unit Manager – Shropshire Scouts Cave and Mine Scout Active Support Unit
- Scout Active Support Unit Manager – Shropshire Scouts Climbing and Abseiling Scout Active Support Unit
- Scout Active Support Unit Manager – Shropshire Scouts Hillwalking Scout Active Support Unit
- Scout Active Support Unit Manager – Shropshire Scouts Target Shooting Scout Active Support Unit
- Scout Active Support Unit Manager – Shropshire Scouts Sailing Scout Active Support Unit
- County Assessors
- County Commissioner
- County Youth Commissioner

### International Team

The International Team will support and provide the members of the County access to international activities. They will support Sections within the County to integrate International into a balanced programme. They will also support sections and contingents who wish to undertake trips abroad in accordance with the given UKHQ process and procedure. They will also own and support any Shropshire Contingents attending UK Contingent events, including but not limited to World Scout Jamborees.

County International Scout Active Support Units:

- Shropshire Scouts International Scout Active Support Unit
- Shropshire Scouts World Scout Jamboree Scout Active Support Unit

The Technical Team is comprised of:

- Assistant County Commissioner – International
- any Unit Leader, deputy or assistant of a given international Shropshire contingent
- County Commissioner
- County Youth Commissioner

# SHROPSHIRE COUNTY SCOUT COUNCIL

## TRUSTEES REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2021**

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### **Growth and Development Team**

The Growth and Development Team will exist to support the County, the Districts, and the Groups to recruit and retain youth and adult members and identify and implement opportunities for expansion and new provision. This includes providing guidance on the importance of good governance and control within a Group / Unit to support a viable development plan.

The Development Team will comprise of:

- Deputy County Commissioner – Growth and Development
- Growth Facilitators (ad hoc, based on the projects live at a given time)
- County Commissioner
- County Youth Commissioner
- District Commissioner
- Development Officer (RST)
- Invited members as seen fit by the Deputy County Commissioner (Development) / Growth Lead

### **Communications Team**

The Communication Team will exist to support the County, Districts and Group to co-ordinate their respective communications strategy, both internally and externally. They will also provide a communications network to disseminate information, as required to the members.

The Communications Team will comprise of:

- Assistant County Commissioner – Communications / County Media Manager
- County Scouter – Content Lead
- County Communications Manager – Social Media
- County Administrator – Joining Secretary
- County Commissioner
- County Youth Commissioner

### **Scouting Support**

Scouting Support will exist to identify specific areas of subject matter expertise that is required to support the County, Districts and Groups in their delivery of Scouting. The individual roles will work within the definition of their Role Description.

Scouting Support will comprise of:

- Assistant County Commissioner – Inclusion
- Scout Active Support Manager – Mentoring and Liaison Scout Active Support Unit
- Scout Active Support Manager – Digital
- County Administrators
- County Badge Secretary
- County Commissioner
- County Youth Commissioner

The Activities of Scouting Support will be co-ordinated and measured by the County Commissioner.

# SHROPSHIRE COUNTY SCOUT COUNCIL

## TRUSTEES REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2021

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#### 5. Working with other Organisations:

**Girlguiding Shropshire:** Members of Shropshire Scouting have continued to work with its sister movement in a number of collaborative projects, particularly where local headquarters are shared.

##### Support

Shropshire County Scout Council is grateful to the people and organisations that support its work including:

BBC Shropshire; Boughey Trust, Bowbrook Archers; Badger First Aid; British Caving Association; Citizen's Advice Bureau; Cotswold Outdoor Shrewsbury; Go Outdoors, Girlguiding Shropshire; Guide Dogs for the Blind Association; Heys First Aid; Hobbycraft; Millets; Morgan-Williams First Aid; Lions Club International; Pets at Home; Rotary International; Sainsbury's; Saracen Training; Shropshire Council; Shropshire Fire & Rescue Service; Telford & Wrekin Council; The Roy Fletcher Charitable Trust; The Scout Association (nationally); Shropshire Festivals; Shropshire & West Midland Agricultural Society; Shropshire Youth Association, Tanners Wine Ltd, Tesco; University Centre, Shrewsbury; Veolia; West Mercia Police,.

#### 6. Awards 2020-21

During the year, the following Leaders' service to Scouting was recognised:

##### Commissioner's Commendation

Andrew Barker	Ian Barrett	Andrew Godfrey
Nina Biggs	Michael Buckley	David Gough
Sue Evans	Ben Exton	Kim Hagan
James Hammond	Lowri Hughes	Rob Leverington
Ian McDonnell	Andrew Oliver	Gavin Real
Des Rogers	Philip Sandell	Rachel Wild

##### Chief Scout's Commendation for Good Service

Tracey Bowen	Gill Callaghan
Michelle Gough	Tess Gwilliam
Ellie Hajdasz	Jonathan Jones
Simon Kerr	Chris King
Peter Northall	Darren Owen
Ed Pritchard	Louise Schafer
Katie Stone	Iain Thomson
Katie Wale	Andrew Ward
Paula Williams	

# SHROPSHIRE COUNTY SCOUT COUNCIL

## TRUSTEES REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2021**

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### **Award for Merit**

Jacalyn Ellis	Derek Farmer
Amanda Jenner	Trevor Padget
Loren Reeve	Michael Scampton
Stephen Smith	Megan Turner

### **Bar to the Aware for Merit**

Jeff Williams

### **Silver Acorn**

Sharon Skelton

### **Bar to the Silver Acorn**

Lynn Gill

### **Chief Scout's 70 years' Service Award**

Fred Reeve

### **Chief Scout's 40 years' Service Award**

Brenda Cassidy	Trevor Johnson
Patricia Sumnall	Oliver Turner

### **Chief Scout's 30 years' Service Award**

Pam Lamb

### **Chief Scout's 25 years' Service Award**

Brian Alston	Jason Cooper
Gill Earps	Alan Hall
Gareth Jenner	Jonathan Walton

### **Chief Scout's 20 years' Service Award**

Mark Bramall	Mark Fone
Jane Herbert	Diane Parsons
Ian Pugh	

### **Chief Scout's 15 years' Service Award**

Angela Ackers	Jonathan Barclay
Jacalyn Ellis	Lynne Hall
Alan Herbert	Bryan Littlejohns
Megan Turner	Rhys Williams

### **Chief Scout's 10 years' Service Award**

Andy Adey	Raymond Coles
Dave Cripps	Will Eardley
Sue Evans	Dawn Evans
David Gough	Michelle Gough
Shane Holland	Penny Norris
David Owen	Mark Preece
Dawn Pugh	Darren Pugh
Rachel Reade	Sion Ridgway
Andrew Russell	Barbara Shingler
Valerie Skelton	Sara Smith
Sara Thompson	Iain Thompson
Simon Tomkins	Andy Vincent
Charlie Wells	Tracy Williams
Dexter Williams	Sue Wilton-Morgan

# SHROPSHIRE COUNTY SCOUT COUNCIL

## TRUSTEES REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2021**

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### Chief Scout's 5 years' Service Award

Gavin Ashford	Coran Baker
Andrew Barker	Craig Bower
Kelly Brammer	Alan Brannen
Ryan Bridge	Julie Chandler
Liam Claris	Anne-Marie Cook
Natalie Covill	Michele Cox
Zoe Croll	Lynette Cumming
Kay Cutler-Rixom	Jo Davies
Amy Dickinson	Pierrette De Selys Longcamp
Vince Dovey	Cery Dowman
Matthew Dunn	Arwen Easton
Ben Exton	Leah Gatward
Gail Gee	Stephen Goodes
Thomas Greator	Zachary Greenaway
Caroline Hall	Ethan Hardwick
Lisa Harrison	Sasha Heath
Michael Hodge	James Hoyle
Keith Jenner	Joanna Jones
Hugh Jones	Alex Kinsey
Pete Lambert	Leanne Mather
Jelena Maslakova	Claire Morgans Sharples
David Mottram	Andrew Oliver
Kurt Pearson	Sara Roberts
Brain Rothera	Paul Scott
Mike Thompson	Jack Vincent
Emma Wadsworth	David Ward
Delia Whitworth	

### 7. Membership (at 31 January 2021)

Youth Membership				Units
Beaver Scouts	401	-46%	Beaver Scout Colonies	46
Cub Scouts	651	-35%	Cub Scout Packs	53
Scouts	619	-24%	Scout Troops	49
Explorer Scouts	157	-31%	Explorer Scout Units	22
Network Members	9	-92%	Scout Networks	3
Programme Delivery Roles	558		Scout Active Support Units	18
Manager Roles	50			
Governance Roles	232		Scout Groups	47
Support Roles	119		Scout Districts	3
Total Memberships	2,746			

# SHROPSHIRE COUNTY SCOUT COUNCIL

## TRUSTEES REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2021**

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### 8. Risk Management

The trustees seek to identify and review the risks to which the charity may be exposed. It ensures appropriate controls are in place to provide reasonable assurance against identified risks including the safety of youth members, adult volunteer recruitment, fraud and error.

The Scout Association's own insurance company (Unity Insurance) record Scouting incidents and categorises them in an order of severity. In 2020-21 there were 0 incidents reported to HQ Headquarters. None of the incidents were classed as serious and appropriate precautions have been made to reduce the risk of similar incidents in the future.

National Headquarters are endeavouring to enable County Safety representatives to work more closely with them in the future.

### 9. Reference and Administrative Details

Shropshire County Scout Council is an educational charity. It is registered with the Charity Commission (Registered Number 524499).

**Registered Contact Address:** County Treasurer, Shropshire County Scout Council, C/O 19 Upton Walk, Ketley, Telford, TF1 5GL

**Website:** [www.shropshirescouts.org.uk](http://www.shropshirescouts.org.uk)

#### Trustees 2020-21

The Trustees are the members of the County Executive Committee.

Elected members are elected by the County Scout Council at its Annual General Meeting

Nominated members are nominated by the County Commissioner and approved by the County Scout Council at its Annual General Meeting.

Co-opted members are co-opted by the County Executive Committee.

(Unless otherwise stated, the trustee held office throughout the year).

M Kenny – County Chair (ex officio)

A C Williams – County Commissioner (ex officio)

T Cambridge – County Secretary (ex officio)

E C Brown – County Secretary

T Williams – County Treasurer

J S Rutherford - nominated member

T G Darlow – nominated member

P A Dee – co-opted member

T Franklin – elected member

R Parkes - nominated member

R M Shingler– elected member

H Russell - elected member

**Bankers:** Barclay's Bank plc

**Independent Examiner:** Azets Audit Services Limited, 5-7 Beatrice Street, Oswestry, Shropshire, SY11 1QE.

# SHROPSHIRE COUNTY SCOUT COUNCIL

## TRUSTEES REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2021**

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### 10. Structure, Governance and Management

Shropshire County Scout Council's trustee body is its County Executive Committee.

All voting members of the Committee are the charity trustees of Shropshire County Scout Council and are recorded with the Charity Commission. Three are appointed as young trustees aged 18-25 years. All trustees are responsible for complying with charity legislation.

The Regional Commissioner of The Scout Association has a non-voting right of attendance at meetings of the Executive Committee.

The Executive Committee may invite others to attend its meetings in a non-voting capacity to assist with the transaction of its business including the Nominated Member and Nominated Youth Representative on the Council of The Scout Association. It also extends an invitation to attend meetings to The Scout Association's Regional Development Manager.

The Executive Committee exists to support the County Commissioner in meeting the responsibilities of their appointment and to provide support for Scout Districts.

The Committee is responsible for:

- promoting the development of Scouting in the County;
- arranging for the harmonious co-operation between Districts; between units of the Association; and with other organisations;
- the raising of funds;
- the administration of the County's finance and property, including that of the Scout Network;
- appointing a County Appointments Advisory Committee, Appointments Chair and Appointments Secretary to operate the Association's Appointment Process;
- appointing other sub-Committees; their Chairs; remits; and membership as the Committee may require;
- the local management of The Scout Association's Safety Policy;
- attending to County administration, particularly:
  - matters relating to Leader, Manager and Supporter appointments;
  - the appointment of Skills Instructors, Administrators and Advisers;
  - registrations and membership of the Movement;
  - the presentation of an Annual Report and annual statement of accounts to the Annual General Meeting of the Shropshire County Scout Council.

**Governing Document:** Shropshire County Scout Council is a registered unit of The Scout Association in the United Kingdom. The Council is required to be governed as per arrangements laid out in the prevailing version of the Policy, Organisation and Rules of The Scout Association.

**Appointment of new trustees:** New trustees are appointed in accordance with the arrangements set out in those Policy, Organisation and Rules.



# SHROPSHIRE COUNTY SCOUT COUNCIL

## TRUSTEES REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2021**

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### 11. Finances

Each Scout Group and District has to raise its own operating funds. This is achieved through individual Member subscriptions, fundraising and support from sponsors and organisations.

The following information relates only to the financial activities of the County Scout Council.

**Accounts 2020-21:** The basis of the accounts and independent examination is set out in the financial statements found on the following pages.

**Reserves Policy:** The trustees have previously agreed that it would be prudent to retain general reserves which equate to approximately twice the value of the charity's annual expenditure. This to ensure that adequate funds are available to continue the charitable activities of the Council. This is currently under review to ensure compliance with Charity Commission guidance and requirements.

The policy allows the trustees to set an annual operational budget; to provide support for the development of Scouting in the County; to undertake specific projects; and to support Scout Groups and Districts which may encounter short term financial problems.

The County Executive Committee would like to place on record its sincere thanks to the hundreds of volunteers who give freely of their time, enthusiasm and skills to the provision and development of Scouting for so many young people in the County.

**On behalf of the Board of Trustees**

**M Kenny**

Trustee

Dated: 12 July 2021

**A Williams**

Trustee

Dated: 12 July 2021

# SHROPSHIRE COUNTY SCOUT COUNCIL

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF SHROPSHIRE COUNTY SCOUT COUNCIL

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I report to the trustees on my examination of the financial statements of Shropshire County Scout Council (the Charity) for the year ended 31 March 2021.

#### **Responsibilities and basis of report**

As the trustees of the Charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the Charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Azets Audit Services

5 - 7 Beatrice Street  
Oswestry  
Shropshire  
SY11 1QE  
United Kingdom

Dated: .....

# SHROPSHIRE COUNTY SCOUT COUNCIL

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds 2021 £	Unrestricted funds 2020 £
<b><u>Income and endowments from:</u></b>			
Voluntary income	3	25,142	19,785
Other trading activities	4	-	643
Investments	5	1,375	1,686
Other income	6	-	1,448
<b>Total income</b>		<u>26,517</u>	<u>23,562</u>
<b><u>Expenditure on:</u></b>			
Raising funds	7	<u>2</u>	<u>535</u>
Charitable activities	8	<u>10,488</u>	<u>19,819</u>
<b>Total resources expended</b>		<u>10,490</u>	<u>20,354</u>
Net gains/(losses) on investments	11	<u>3,636</u>	<u>(4,511)</u>
<b>Net movement in funds</b>		19,663	(1,303)
Fund balances at 1 April 2020		<u>129,402</u>	<u>130,704</u>
<b>Fund balances at 31 March 2021</b>		<u><u>149,065</u></u>	<u><u>129,401</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

# SHROPSHIRE COUNTY SCOUT COUNCIL

## BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
<b>Fixed assets</b>					
Tangible assets	12		5,552		6,704
Investments	13		96,134		92,498
			<u>101,686</u>		<u>99,202</u>
<b>Current assets</b>					
Stocks	15	1,092		1,092	
Debtors	16	1,701		2,636	
Cash at bank and in hand		97,908		56,768	
		<u>100,701</u>		<u>60,496</u>	
<b>Creditors: amounts falling due within one year</b>	17	<u>(53,322)</u>		<u>(30,297)</u>	
Net current assets			47,379		30,199
<b>Total assets less current liabilities</b>			<u>149,065</u>		<u>129,401</u>
<b>Income funds</b>					
Unrestricted funds			149,065		129,401
			<u>149,065</u>		<u>129,401</u>

The financial statements were approved by the Trustees on 12 July 2021

E Brown  
Trustee

# SHROPSHIRE COUNTY SCOUT COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS

**FOR THE YEAR ENDED 31 MARCH 2021**

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### **1 Accounting policies**

#### **Charity information**

Shropshire County Scout Council is a charity established under Royal Charter within the structure of the Scout Association.

#### **1.1 Accounting convention**

The accounts have been prepared in accordance with the Charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The Charity is a public benefit entity.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

#### **1.2 Going concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### **1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Charity.

#### **1.4 Income**

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

# SHROPSHIRE COUNTY SCOUT COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2021**

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### **1 Accounting policies**

**(Continued)**

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

#### **1.5 Expenditure**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Any expenditure paid in advance of an event which is planned to take place after the 31 March 2021 is taken to deferred expenditure.

#### **1.6 Tangible fixed assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Plant and machinery	16.67% on cost
---------------------	----------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

#### **1.7 Fixed asset investments**

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

#### **1.8 Impairment of fixed assets**

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### **1.9 Stocks**

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

#### **1.10 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

# SHROPSHIRE COUNTY SCOUT COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

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### 1 Accounting policies

(Continued)

#### 1.11 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

#### 1.12 Taxation

The charity is exempt from tax on its charitable activities.

#### 1.13 Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for a particular restricted purpose.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

# SHROPSHIRE COUNTY SCOUT COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

### 2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Voluntary income

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Scout/Guide Development Grant	2,146	-
Membership fees	22,996	19,785
	<u>25,142</u>	<u>19,785</u>

### 4 Other trading activities

	Total	Unrestricted funds
	2021	2020
	£	£
Badge and neckerchief sales	-	643
	<u>-</u>	<u>643</u>

### 5 Investments

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Interest receivable	1,375	1,686
	<u>1,375</u>	<u>1,686</u>



# SHROPSHIRE COUNTY SCOUT COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

### 6 Other income

2021	2020
£	£

Activities	-	1,448
	=====	=====

### 7 Raising funds

2021	2020
£	£

Costs of goods sold		
Other fundraising costs	2	535
	=====	=====
	2	535
	=====	=====

### 8 Charitable activities

Scouting activities	Scouting activities
2021	2020
£	£

Duke of Edinburgh	(116)	40
Communications	323	117
Insurance	2,266	1,863
Activities	2,764	11,300
Adult recruitment	3,535	1,119
Sundries	184	1,993
Other charitable expenditure	1,532	3,387
	=====	=====
	10,488	19,819
	=====	=====
	10,488	19,819
	=====	=====

### 9 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, and no trustees claimed expenses to which they were entitled in the year.

### 10 Employees

The average monthly number of employees during the year was:

2021	2020
Number	Number
-	-
=====	=====

# SHROPSHIRE COUNTY SCOUT COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

### 11 Net gains/(losses) on investments

	2021 £	2020 £
Revaluation of investments	3,636	(4,511)

### 12 Tangible fixed assets

	Plant and machinery £
<b>Cost</b>	
At 1 April 2020	27,924
Additions	1,566
At 31 March 2021	29,490
<b>Depreciation and impairment</b>	
At 1 April 2020	21,220
Depreciation charged in the year	2,718
At 31 March 2021	23,938
<b>Carrying amount</b>	
At 31 March 2021	5,552
At 31 March 2020	6,704

### 13 Fixed asset investments

	Listed investments £	Cash in portfolio	Total £
<b>Cost or valuation</b>			
At 1 April 2020	15,697	76,801	92,498
Valuation changes	3,636	-	3,636
At 31 March 2021	19,333	76,801	96,134
<b>Carrying amount</b>			
At 31 March 2021	19,333	76,801	96,134
At 31 March 2020	15,697	76,801	92,498

# SHROPSHIRE COUNTY SCOUT COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

<b>14</b>	<b>Financial instruments</b>		<b>2021</b>	<b>2020</b>
			£	£
	<b>Carrying amount of financial assets</b>			
	Instruments measured at fair value through profit or loss		19,333	15,697
			<u>          </u>	<u>          </u>
<b>15</b>	<b>Stocks</b>		<b>2021</b>	<b>2020</b>
			£	£
	Finished goods and goods for resale		1,092	1,092
			<u>          </u>	<u>          </u>
The replacement cost of consumables as at 31 March 2021 is estimated at £1,092 (31 March 2020 : £1,092).				
<b>16</b>	<b>Debtors</b>		<b>2021</b>	<b>2020</b>
			£	£
	<b>Amounts falling due within one year:</b>			
	Other debtors		1,701	2,636
			<u>          </u>	<u>          </u>
<b>17</b>	<b>Creditors: amounts falling due within one year</b>		<b>2021</b>	<b>2020</b>
			£	£
		<b>Notes</b>		
	Deferred income	<b>18</b>	22,937	25,083
	Other creditors		27,715	2,544
	Accruals and deferred income		2,670	2,670
			<u>          </u>	<u>          </u>
			53,322	30,297
			<u>          </u>	<u>          </u>
<b>18</b>	<b>Deferred income</b>		<b>2021</b>	<b>2020</b>
			£	£
	Other deferred income		22,937	25,083
			<u>          </u>	<u>          </u>
Deferred income is included in the financial statements as follows:				
			<b>2021</b>	<b>2020</b>
			£	£
	Current liabilities		22,937	25,083
			<u>          </u>	<u>          </u>
			22,937	25,083
			<u>          </u>	<u>          </u>

# SHROPSHIRE COUNTY SCOUT COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

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### 19 Analysis of net assets between funds

	Unrestricted 2021 £	Unrestricted 2020 £
Fund balances at 31 March 2021 are represented by:		
Tangible assets	5,552	6,704
Investments	96,134	72,498
Current assets/(liabilities)	47,379	50,199
	<hr/>	<hr/>
	149,065	129,401
	<hr/>	<hr/>

Funds previously received from the Roy Fletcher Charitable Trust of £20,000 is restricted for the use of future capital expenditure. This income will be recognised once the expenditure has taken place.

### 20 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).

# SHROPSHIRE COUNTY SCOUT COUNCIL

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
<b>Incoming Resources</b>		
<b><u>Voluntary income</u></b>		
Scout/Guide development grant	2,146	-
Membership subscriptions	22,996	19,785
	<u>25,142</u>	<u>19,785</u>
<b><u>Other incoming resources</u></b>		
Badge and neckerchief sales	-	643
Deposit account interest	1,375	1,686
Activities	-	1,448
	<u>1,375</u>	<u>3,777</u>
<b>Total incoming resources</b>	<b>26,517</b>	<b>23,562</b>
	<u></u>	<u></u>
<b>Resources expended</b>		
<b><u>Costs of raising funds</u></b>		
Badge purchases	2	535
	<u>2</u>	<u>535</u>
<b><u>Charitable expenditure</u></b>		
Duke of Edinburgh	116	40
Communications	323	117
Insurance	2,266	1,863
Activities	2,764	11,300
Adult recruitment	3,535	1,119
Sundries	184	1,993
Development costs	548	142
Accountancy	900	894
Meetings	-	157
AGM costs	-	165
Bank charges	84	269
Volunteer journey	-	191
Development & growth (dcc activities)	-	1,288
Inclusivity	-	69
Executive support	-	212
	<u>10,488</u>	<u>19,819</u>
<b>Total resources expended</b>	<b>10,490</b>	<b>20,354</b>

# SHROPSHIRE COUNTY SCOUT COUNCIL

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021

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Net gains/(losses) on investments	<b>3,636</b>	(4,511)
	<hr/>	<hr/>
<b>Net income/(expenditure)</b>	<b>19,663</b>	(1,303)
	<hr/> <hr/>	<hr/> <hr/>