

# Trustees' Annual Report

For the period

From (start date)

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to end date

7	12	2	0	2	5
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## Section A

## Reference and administration details

Charity name

Second Longmynd Scout Group

Other names the charity is known by

None

Registered charity number (if any)

5	2	4	4	8	5
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HQ registration number

0	0	0	3	0	2	9	8
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Charity's principal address

Scout HQ

Church Street

Church Stretton, Shropshire

Postcode

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Angie Walshaw	Group Lead Volunteer	Section Leader Explorers
2	Neil Crumpton	Group Lead Volunteer	Section Leader Scouts
3	Leigh Naylor	Chair	
4	Kirsty Pote	Secretary	
5	Rob Davis	Treasurer	
6	Andrew Spurling	Section Leader Cubs	Wednesday
7	Adele Parker	Section Leader Cubs	Tuesday
8	Dave Betton	Leader Explorers	
9	Brain Alston	Trustee Communications Lead	
10	Matthew Halstead	Trustee Fund Raiser	
11	Ian Thomas	Trustee Fund Raiser	
12	Becky MacKenzie	Trustee Fund Raiser	
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Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

**Section B****Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustees Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:  
a) the induction and training of trustees;  
b) trustee' consideration of major risks and the systems and procedures to manage them

The Board consists of independent representatives, Chair, Treasurer and Trustees together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation.

This Trustte Board exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;

The raising of funds and the administration of Group finance;

The insurance of persons, property and equipment;

Group public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub committees that may be required;

Appointing Group Administrators and Advisors other than those who are elected.

**Section B****Structure, governance and management (continued)**

**Risk and Internal Control (Specimen 1)**

The Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

**Risk and Internal Control (Specimen 2)**

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development,

empowering them to make a positive contribution to society.

### **The Values of Scouting**

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

### **The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

The group has 4 sections and linked Explorers meeting weekly at Group HQ. They have a programme of camps and external activities throughout the year. All sections combine at community events e.g. St Georges Day, Remembrance Day, organising the town bonfire, Xmas bag packing at the local supermarket and helping run the Longmynd Hike.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

No formal group policy exists. For these policies, the executive committee consider each on a case by case basis. They may well become the subject of a group policy in due course.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## **Section D**

## **Achievements and performance**

Summary of the main achievements of the charity during the year

**Programme & Youth Achievement**  
Across the sections, we have 18 Beavers with 1 Young leader, 29 Tuesday Cubs with 3 Young Leaders, 26 Wednesday Cubs with 2 Young Leaders, 24 Scouts with 1 Young Leader and 16 Explorers. Our young people have

We have seen excellent progress toward staged and section awards, with several young people achieving key milestones this year— 11 Beaver Chief Scout Bronze Awards, 2 Tuesday Cubs Chief Scout Silver Award, 4 Wednesday Cubs Chief Scout Silver Awards, and 3 Explorers selected to attend World Scout Jamboree 2027 in Poland – a testament to both the hard work of the Young People and the support provided by our volunteers.

Section E	Financial Review
Brief statement of the charity's policy on reserves	<p><b>Reserves Policy</b></p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £9k.</p>
Quantify and explain any designations	
Details of any funds materially in deficit (circumstances plus steps to eliminate)	
Further financial review details (optional information)	<p><b>Investment Policy (Specimen 1)</b></p> <p>The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.</p>

- how expenditure has supported the key objectives of the charity;

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

- investment policy and objectives;

#### **Investment Policy (Specimen 2)**

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F	Other Optional Information
Plans for future periods (details of any significant activities planned to achieve them)	<p>Interest in joining 2nd Longmynd remains strong, we have a long waiting list of 29 for all sections, the youngest being just 2 years old! We continue to work on growing capacity so that more young people can benefit from what we offer.</p> <p>Investment in equipment and resources have helped enhance the programme, and we remain committed to strengthening the Group's foundations for the future. We have significant plans for maintenance to the hut this year and a beautiful design for the adjacent wooded area.</p>

Section G	Declaration
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The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	L Naylor	Angie Walsh; Neil Crumpton				
Full name(s)	Leigh Naylor	Angie Walsh; Neil Crumpton				
Position (eg Secretary, Chair)	Chair	Group Lead Volunteer				
Date	7	12	2	0	2	5