

# Trustees' Annual Report

For the period

From (start date) 

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 to end date 

3	1	0	3	2	2
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## Section A

## Reference and administration details

Charity name

Second Longmynd Scout Group

Other names the charity is known by

None

Registered charity number (if any)

5 2 4 4 8 5

HQ registration number

0 0 0 3 0 2 9 8

Charity's principal address

Scout HQ

Church Street

Church Stretton, Shropshire

Postcode S Y 6 6 D Q

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Matthew Halstead	Chair	
2	Jenny Hall	Secretary	
3	Rob Davies	Treasurer	
4	Terry Davies	GSL	
5	David Betton	Q.M.	
6	Fred Reeves	Press	
7	Diana Parsons	Gift Aid	
8	David Spurling		
9	Michael Davies		
10	Rob Edwards		
11	Leigh Naylor		
12	Ray Hall		
13	Louise Cornehl		
14	Brian Alston		
15	Alan Hall		
16	Brian Faulkner		

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

## Section B

## Structure, governance and management

Description of the charity's trusts

1 LT700001 (3rd December 2018)

Type of governing document  (e.g. trust deed, constitution)	The Group's/District's/Area's/County's (delete as appropriate) governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted  (e.g. trust, association, company)	The Group/District/Area/County (delete as appropriate) is a trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
Additional governance issues (optional information but encouraged as best practice)	
You may choose to include additional information, where relevant, about:	The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.
Policies and procedures adopted for: a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them	<p>The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every # months.</p> <p>Members of the Executive Committee complete '<i>Essential Information for Executive Committee</i>' training within the first 5 months of joining the committee.</p> <p>This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:  The maintenance of Group property;  The raising of funds and the administration of Group finance;  The insurance of persons, property and equipment;  Group public occasions;  Assisting in the recruitment of leaders and other adult support;  Appointing any sub committees that may be required;  Appointing Group Administrators and Advisors other than those who are elected.</p>

Section B	Structure, governance and management (continued)
	<b>Risk and Internal Control (Specimen 1)</b> The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:  Damage to the building, property and equipment. The Group

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

#### **Risk and Internal Control (Specimen 2)**

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b> As Scouts we are guided by these values:  <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.  <b>Respect</b> - We have self-respect and respect for others.  <b>Care</b> - We support others and take care of the world in which we live.  <b>Belief</b> - We explore our faiths, beliefs and attitudes.  <b>Co-operation</b> - We make a positive difference; we co-</p>

operate with others and make friends.

#### **The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

The group has 4 sections and linked Explorers meeting weekly at Group HQ. They have a programme of camps and external activities throughout the year. All sections combine at community events e.g. St Georges Day, Remembrance Day, organising the town bonfire, Xmas bag packing at the local supermarket and helping run the Longmynd Hike.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

No formal group policy exists. For these policies, the executive committee consider each on a case by case basis. They may well become the subject of a group policy in due course.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

### **Section D**

### **Achievements and performance**

Summary of the main achievements of the charity during the year

The major achievement of the year was the construction of the new toilets and storage facilities bringing the HQ up to modern standards. Face to face scouting resumed, initially outdoors. Two new leaders joined the group and two other leaders gained their wood badge. Two young leaders were selected for WSJ. Fundraising resumed.

### **Section E**

### **Financial Review**

Brief statement of the charity's policy on reserves

### Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to X months running costs, circa £X.

The Group held reserves of approximately £X against this at year end. This is above the level/below required for operating expenses. However this can be explained by .....

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

### Investment Policy (Specimen 1)

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

- how expenditure has supported the key objectives of the charity;

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

- investment policy and objectives;

### Investment Policy (Specimen 2)

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

## Section F

## Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

To hold subsidised camps for all sections in the summer.

**Section G****Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Matthew Halstead	Jenny Hall
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Position (eg Secretary, Chair)

Chair	Secretary
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Date

1	2	1	1	2	2
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CHARITY COMMISSION  
FOR ENGLAND AND WALES

2nd Longmynd Scout Group

524485

## Receipts and payments accounts

For the period from	4/1/2021	To	3/31/2022
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
<b>A1 Receipts</b>				
Shropshire Council grant	8,000	-	-	8,000
Subs	8,317	-	-	8,317
Bonfire	8,745	-	-	8,745
Donations	608	-	-	608
Hut and Marquee hire	410	-	-	410
Other income	2,016	-	-	2,016
Interest	-	-	-	-
Tools	-	-	-	-
<b>Sub total</b> (Gross income for AR)	28,095	-	-	28,095
<b>A2 Asset and investment sales, (see table).</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	-	-	-	-
<b>Total receipts</b>	28,095	-	-	28,095
<b>A3 Payments</b>				
Hut Improvements	15,000	-	-	15,000
Insurance	3,163	-	-	3,163
Cleaning and Utilities	1,867	-	-	1,867
Capitation	4,224	-	-	4,224
Events	5,087	-	-	5,087
Donations	808	-	-	808
Badges etc	637	-	-	637
Camps	715	-	-	715
Other	3,893	-	-	3,893
<b>Sub total</b>	35,394	-	-	35,394
<b>A4 Asset and investment purchases, (see table)</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	-	-	-	-
<b>Total payments</b>	35,394	-	-	35,394
<b>Net of receipts/(payments)</b>	- 7,299	-	-	- 7,299
<b>A5 Transfers between funds</b>	-	-	-	-
<b>A6 Cash funds last year end</b>	20,904	-	-	20,904
<b>Cash funds this year end</b>	13,605	-	-	13,605

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
<b>B1 Cash funds</b>	Current	12,374	-
	Deposit	1,231	-
		-	-
	<b>Total cash funds</b>	<b>13,605</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK
<b>B2 Other monetary assets</b>			-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
<b>B3 Investment assets</b>			-
			-
			-
			-
			-
<b>B4 Assets retained for the charity's own use</b>			
			-
			-
			-
			-
			-
			-
			-
			-
<b>B5 Liabilities</b>			
			-
			-
			-
			-
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name



CC16a



Last year  
to the nearest £

-

-
-
-

-
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-
-
-

-
-

-
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-
-
-



**Endowment  
funds**  
to nearest £

-
-
-
-

OK

**Endowment  
funds**  
to nearest £

-
-
-
-
-
-

**Current value  
(optional)**

-
-
-
-
-

**Current value  
(optional)**

-
-
-
-
-
-
-
-

**When due  
(optional)**


Date of  
approval




Section A

Independent Examiner's Report

Report to the trustees/  
members of

2<sup>nd</sup> Longmynd Scout Group

On accounts for the year  
ended

31 March 2022

Charity no  
(if any)

524485

Set out on pages

1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2022**.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

18/1/2023

Name:

James F Baillie

Relevant professional  
qualification(s) or body  
(if any):

FCCA

Address:

The Old Stables, Churchway, Church Stretton, Shropshire

SY6 6DJ.



Section A

Independent Examiner's Report

Report to the trustees/  
members of

2<sup>nd</sup> Longmynd Scout Group

On accounts for the year  
ended

31 March 2022

Charity no  
(if any)

524485

Set out on pages

1 and 2

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examiner's statement

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Signed:

Date:

18/1/2023

Name:

James F Baillie

Relevant professional  
qualification(s) or body  
(if any):

FCCA

Address:

The Old Stables, Churchway, Church Stretton, Shropshire  
SY6 6DJ.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**





CHARITY COMMISSION  
FOR ENGLAND AND WALES

2nd Longmynd Scout Group

524485

CC16a

## Receipts and payments accounts

For the period from	01/04/2021	To	31/03/2022
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Shropshire Council grant	8,000	-	-	8,000	
Subs	8,317	-	-	8,317	
Bonfire	8,745	-	-	8,745	
Donations	608	-	-	608	
Hut and Marquee hire	410	-	-	410	
Other income	2,016	-	-	2,016	
Interest	-	-	-	-	
Tools	-	-	-	-	
<b>Sub total (Gross income for AR)</b>	<b>28,095</b>	<b>-</b>	<b>-</b>	<b>28,095</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>28,095</b>	<b>-</b>	<b>-</b>	<b>28,095</b>	<b>-</b>
<b>A3 Payments</b>					
Hut Improvements	15,000	-	-	15,000	
Insurance	3,163	-	-	3,163	
Cleaning and Utilities	1,867	-	-	1,867	
Capitation	4,224	-	-	4,224	
Events	5,087	-	-	5,087	
Donations	808	-	-	808	
Badges etc	637	-	-	637	
Camps	715	-	-	715	
Other	3,893	-	-	3,893	
<b>Sub total</b>	<b>35,394</b>	<b>-</b>	<b>-</b>	<b>35,394</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>35,394</b>	<b>-</b>	<b>-</b>	<b>35,394</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>- 7,299</b>	<b>-</b>	<b>-</b>	<b>- 7,299</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>20,904</b>	<b>-</b>	<b>-</b>	<b>20,904</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>13,605</b>	<b>-</b>	<b>-</b>	<b>13,605</b>	<b>-</b>



CHARITY COMMISSION  
FOR ENGLAND AND WALES

2nd Longmynd Scout Group

524485

## Receipts and payments accounts

CC16a

For the period  
from

01/04/2022

To

31/03/2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
HMRC Charities receipt	471	-	-	471	8,000
Subs	7,616	-	-	7,616	8,317
Bonfire	11,659	-	-	11,659	8,745
Donations	1,721	-	-	1,721	608
Hut and Marquee hire	1,622	-	-	1,622	410
Other income	4,871	-	-	4,871	2,016
Interest	3	-	-	3	
Beer Festival	5,202	-	-	5,202	
<b>Sub total (Gross income for AR)</b>	<b>33,165</b>	<b>-</b>	<b>-</b>	<b>33,165</b>	<b>28,096</b>
<b>A2 Asset and investment sales, (see table).</b>					
		-	-	-	-
		-	-	-	-
<b>Sub total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>33,165</b>	<b>-</b>	<b>-</b>	<b>33,165</b>	<b>28,096</b>
<b>A3 Payments</b>					
Hut Improvements	370	-	-	370	15,000
Insurance	3,378	-	-	3,378	3,163
Cleaning and Utilities	5,886	-	-	5,886	1,867
Capitation	4,289	-	-	4,289	4,224
Events	7,363	-	-	7,363	5,087
Donations	176	-	-	176	808
Badges etc	2,046	-	-	2,046	637
Camps	3,527	-	-	3,527	715
Other	2,893	-	-	2,893	3,893
<b>Sub total</b>	<b>29,928</b>	<b>-</b>	<b>-</b>	<b>29,928</b>	<b>35,394</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>29,928</b>	<b>-</b>	<b>-</b>	<b>29,928</b>	<b>35,394</b>
<b>Net of receipts/(payments)</b>	<b>3,237</b>	<b>-</b>	<b>-</b>	<b>3,237</b>	<b>- 7,298</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>13,605</b>	<b>-</b>	<b>-</b>	<b>13,605</b>	<b>20,904</b>
<b>Cash funds this year end</b>	<b>16,842</b>	<b>-</b>	<b>-</b>	<b>16,842</b>	<b>13,606</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current	15,608	-	-
	Deposit	1,234	-	-
		-	-	-
	<b>Total cash funds</b>	<b>16,842</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	





# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
2<sup>nd</sup> Longmynd Scout Group

On accounts for the year  
ended

31 March 2023

Charity no  
(if any)

524485

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2023**

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

Name:

James F Baillie

Relevant professional  
qualification(s) or body  
(if any):

FCCA

Address:

The Old Stables, Churchway, Church Stretton, Shropshire  
SY6 6DJ.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**