

**3NEWPORT UNIT 251 OF THE SEA CADET CORPS**

**Charity Number: 524366**

**ANNUAL STATEMENT OF ACCOUNTS**

**FOR THE PERIOD 1.4.2023 - 31.3.2024**

**SUMMARY PAGE**

	INCOME £	EXPENDITURE £	<u>EXCESS/DEFICIT</u>
GENERAL ACCOUNT	33,480.87	77,802.10	<b>44,321.23 DEFICIT</b>
BUSINESS SAVINGS ACCOUNT	<u>Interest</u> 139.53	_NIL	n/a
<b>TOTAL FOR YEAR</b>	33,620.40	77,802.10	<b>44,181.70 DEFICIT</b>

	GENERAL ACCOUNT £	BUSINESS SAVINGS ACCOUNT £
OPENING BALANCE AS OF 1.4.2023	67,197.13	11,589.310
EXCESS/DEFICIT OVER YEAR	-44,321.23	+ 139.53
BALANCE AS OF 31.3.2024	22,875.90	11,728.84

**END OF FINANCIAL YEAR 31<sup>st</sup> MARCH 2024**

<b>INCOME</b>	<b>2023/2024</b>	<b>2022/2023</b>	<b>EXPENDITURE</b>	<b>2023/2024</b>	<b>2022/2023</b>
Direct Grants MSSC	10,000		Buildings Maintenance	68,312.77	590.87
Charitable Grants	16,668.50	32,256.00	Insurance	971.60	789.70
Donations	510.83	12,190.00	Heat & Light	2,218.84	1,381.93
Cadet Subs	4,739.07	2,773.67	Water	257.10	283.32
SCAVA/Travel Refunds	-	-	Computers/sports And other equipment	748.32	15,266.25
Special Event Proceeds	12.77	-	Sundries/Special Event Costs	161.99	338.19
Fund Raising	105.74	-	Telephone/Broadband	676.55	866.69
Course fees/Deposits	898.96	713.79	Training Course Costs	3,368.03	198.42
Insurance Claims/Bank Transfers	-	-	Postage/Printing/Stationery	140.92	52.51
Sundries/Other Revenue Receipts	-	12,000.00	Fixed Assets purchased	283.78	5,229.47
Rent	545.00	80.00	Badges	447.20	52.55
			Council Tax	-	267.50
			Travel Costs	215.00	185.00
<b>TOTAL</b>	<b>£33,480.87</b>	<b>60,013.46</b>	<b>TOTAL</b>	<b>£77,802.10</b>	<b>25,502.40</b>

	<b>2023/2024</b>	<b>from year 2022/2023</b>
End of previous year balance		67,197.13
Excess Income over Expenditure		
Excess Expenditure over Income	-44,321.23	-
<b>BALANCE END OF THIS FINANCIAL YEAR</b>	<b>£22,875.90</b>	

**BUSINESS SAVINGS ACCOUNT**

**Income 2023/2024**

Interest           139.53

Excess Income over Expenditure:       £   139.53

**Expenditure 2023/2024**

Nil

**BALANCE AS OF 1.4.2023                   £11,589.31**

**BALANCE AS OF 31.3.2023               £11,728.84**

## **INCOME**

### **Grants**

We embarked on Phase Two of our improvement and refurbishment plans to reconfigure the existing male and female toilets to provide gender neutral toilets and install shower facilities. Fund raising for this project had already begun the previous financial year but due to unforeseen delays the work did not commence until this financial year. Due to a change to the original plans plus increased costs we needed to obtain additional funding. To this end we successfully applied for the following grants:-

Bernard Sunley Foundation	£ 5,000.00
Premises Grant. M.S – S.C	£10,000.00

Our on-going fund raising initiative to procure funds for boating activities has enabled us to obtain regular funding from the Loyal Order of Master Mariners who this year awarded us:-

£1,500.00

We also successfully applied and obtained funding from:

Cash 4 U Grant to support a volunteer project	£ 900.00 to pursue Dinghy Instructor Course
Millenium Stadium Grant	£7400.00 to introduce Paddlesports
A grant from The Grand Chairty	£ 500.00 general funding
A second grant The Grand Charity	£ 368.50 general funding
Newport Endowment Fund	£ 1000.00 For increased cost of energy bills

<b><u>TOTAL GRANTS</u></b>	<b><u>£26,668..50</u></b>
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### **Other Revenue Income**

#### **a) Donations**

We were fortunate to receive donations this financial year as a result of our appeal for funding to purchase storage containers/portable classrooms. Two from personal well wishers and others from our regular supporters:-

Newport Branch, Royal Naval Association	100.00
Submariners Collection	70.00
Just Giving Online Fund	321.71
Easy Fund Raising online Giving page	19.12

<b><u>TOTAL DONATIONS</u></b>	<b><u>£ 510.83</u></b>
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#### **b) Cadet Subscriptions**

**£4,739.07**

C) As a result of our huge refurbishment and improvement programme, together with the total commitment and willingness of our Instructors to volunteer their time, we have been able to conduct District Training Courses at our Unit for which we receive a direct payment from the Marine Society and Sea Cadet Association:- £ 408.96

d) Staff, supported by Committee Members, ran a Unit Summer Camp for the first time, with cadets camping in the grounds overnight, and various boating and social activities were organised. Grants previously obtained

were used to fund this event. A course fee was charged for each cadet attending raising an additional sum of :- £ 445

- e) Sundry payments were received for boating expenses a log books for cadets totalling:-

£ 45.00

Total training course fees c, d, and e **£898.96**

- f) We have opened our facilities for the use of other Community Groups and are now receiving regular rental payments from another Community Charity and another user for use of safe storage of a caravan :-

**£545.00**

- g) Sale of raffle tickets and a small event raised:

**£118.51**

**TOTAL OTHER REVENUE INCOME (a,b,c,d,e, f,g £ 6,812.37**

**TOTAL GRANTS**

**£26,668.50**

**INCOME FOR YEAR END 31.3.2023 £ 33,480.87**

## **EXPENDITURE**

- a) **Core costs** as listed in the table at the beginning of this report are Insurance, Heat and Light, Water, Telephone and Broadband and Council Tax. As was expected these have increased this financial year apart from Council Tax which for this year Newport City Council gave us a Discretionary pass of 100% hence the nil cost in the table overleaf. However, the total cost of Heat and Light for this financial year - £2,218.84 has been subsequently revealed as a large under payment. In spite of the Unit having a smart meter, for the last six months October 2023 – March 2024 the bills had been estimated. This has resulted in a large bill received in May 2024 for this under payment totaling £3,739.18. The actual cost of heat and light for this financial year is actually **£5,958.02**. A matter of great concern for our members and which is completely unsustainable. Steps are being taken to investigate and address this sudden over usage of electricity as it threatens the financial viability of the Unit. A grant was obtained in October from the Newport Endowment Fund specifically awarded to help cover the costs of increased core costs for £1000.00 and this will be used towards this large bill. Grants such as this do not appear on a regular basis and are not guaranteed.

**Core costs up to 31.3.24. £ 4,124.09**

- b) **Buildings Maintenance** The table shows a substantial increase over the previous year. This is the result of planned renovations and improvements for which grants had been either received or approved the previous financial year. The work had been delayed whilst waiting for the availability of our builder. Plus of course, costs of materials were rising at a rapid pace meaning that actual costs were greater than estimated. However the result was the replacement of our existing toilet facilities and the two toilet areas plus a disused armoury/storage area were completely refigured to provide two gender neutral toilets and two shower rooms, plus a separate staff toilet and shower room which was designed to be wheelchair accessible for the use of those who are physically challenged. In addition grants were obtained to allow us to renew the heaters on the main deck area and to install a fully integrated fire alarm system throughout our premises and outside classrooms. This has enabled us to host District and Area Training weekends which brings us some additional income.

**Total Buildings Maintenance £68,312.77**

c) **Training Course Costs** This is considerably higher this financial year as grant previously awarded and reserved for specific activities were used this financial year for boating activities. Safety Boat Training for two staff plus four boating sessions for cadets took place at Llandegveth Reservoir at a cost of £1,200 financed via the Loyal Order of Master Mariners Grant. A further £1,295.84 from the same grant was used to provide a weeks Summer Camp at the Sea Cadet premises. This was the first time we had been able to host a residential training event due to our recent renovations and improvements as described above in (b) The remaining costs were covered from our general funds.

**Training Course costs: £3,368.03**

**Travel Costs** these were incurred due to travel to other venues for training sessions

**Travel: £215.00**

**Badges** The purchase of badges earned and awarded to cadets and staff for their advancements are another supplementary cost of training.

**Badges £447.20**

**TOTAL TRAINING COURSE COSTS: £4,030.23**

**D) Fixed Assets Purchased**

Six Snare Drum cases were purchased and a projector stand totalling:-

**Total Fixed Assets: £283.78**

e)

**Sports and Other Equipment** Various items required for Marine Engineering training plus parts required for the engine used in training were purchased at a cost of £322.58 Items to furnish the newly built showers and toilets £186.07

Two x four person tents were purchased for Summer Camp £ 90.00

4 x large metal shelving racks for storage container £ 93.90

Miscellaneous – e.g. paper towels for dispensers £ 55.77

**Total Sports and Other Equipment: £748.32**

**f) Postage, Printing and Stationery £140.92**

**g) Sundries and Special Event Costs –**

Special Events held for Recruitment Day; Armed Forces Day; Christmas Party and chocolate gifts for the cadets £ 134.49

Sundries – purchased two poppy wreaths for Remembrance Parade £ 27.50

**Total for Special Events & Sundries £ 161.99**

**TOTAL EXPENDITURE A,B,C,D,E,F,G, FOR YEAR £77,802.10**

**TOTAL INCOME 2023/2024 £33,480.87**

**TOTAL EXPENDITURE 2023/2024 £77,802.10**

**BALANCE: £44,321.23 deficit**

## **RESERVES**

We continue to maintain £3,000.00 in reserved funds should we at any time within the financial year fail to raise sufficient funds to maintain our operational costs.

We also hold several ring-fenced funds which represent any grant obtained for a particular project or money donated for a specific future event/purchase.

We keep this Funder fully aware of the situation and the funds remain secure in our bank account. As with the last financial year, we have sought more grants to enable us to progress with our next stage of improvements. These along with those grants awarded the previous year for the planned improvements have been totally spent and all our planned works are now complete.

We have been able to purchase a great many of the items for which we held reserved funds and these are now closed. However there still remains a number of ring-fenced funds which will mostly spent during the next financial year.

Ring fenced funds at the end of March 2024 are as follows:-

Reserved Contingency Fund	£ 3,000.00	
Master Mariners Grants for boating	£ 3,749.16	
Balance of Trinity House grants	£ 1,565.26	
Balance Community Foundation – Band	£ 817.20	
New GAVO Grant for Dinghy Instructor	£ 900.00	
New Newport Endowment Fund	£ 1,000.00	(for increased energy bills)
New grant, Millenium Stadium	£ 7,400.00	(for Paddlesport Instructors and Paddleboards)
<b>SUB TOTAL</b>	<b><u>£18,431.62</u></b>	
Funds raised for unexpected expenditure	£4,798.92	(from Welsh Water)

<b><u>TOTAL RESERVED FUNDS 2023/2024</u></b>	<b><u>£23,230.54</u></b>
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## **RECONCILIATION**

Balance of Account as of 31.3.2024	£22,875.90
Less total reserved funds as of 31.3.24	£23,230.54

<b><u>WORKING BALANCE AS OF 31.3.2024</u></b>	<b><u>Deficit £354.64</u></b>
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(Delayed payment of a Premises Grant for improvement work of £2,600.00 will result in a final **Working Balance of £2,245.36** )

## **BUSINESS SAVINGS ACCOUNT (formerly known as Base Rate Reward Account)**

This is our savings account into which we transfer funds from the Community Account that we are able to save towards future building plans or equipment. The only activity in this account during the financial year has been accrued interest as detailed at the beginning of this report of **£139.53** .

**BALANCE AT 31.3.2024: £11,728.84**

## TREASURER'S REPORT TO ACCOMPANY THE FINANCIAL STATEMENT

The delayed start to Phase Two of our improvement plans which were to have been completed within the previous financial year has caused our Annual Accounts to record that we are greatly overspending beyond our actual financial means with a recorded deficit over this financial year of £44,321.23. The true picture has been a successful conclusion of our Phase Two renovation programme which has proven to be a welcome addition to our building and for the benefit of our staff, cadets and other users. This was funded not only by grants obtained in the previous financial year but also with additional grants obtained which allowed us to achieve even more. As well as the redesigned gender neutral toilets and showers, we renewed all the electrical heaters on the main deck and installed an integrated fire alarm system throughout our building and external classrooms.

However, day to day running costs continue to be a cause for anxiety. As predicted there has been a huge increase in the cost of energy for heat and light. As detailed earlier in this report the total costs this year for electricity is completely incorrect due to six months of under-estimated usage. We are endeavouring to track down all sources of excessive use and looking at ways to reduce this. As always we are constantly looking at ways to increase our income through fund raising initiatives and sourcing any external funding that may be available to community groups like ours. Without doing so we are at risk of becoming financially non-viable.

Our healthy bank balance is vastly reduced by our reserved funds which are in themselves gradually reducing as our projects are concluded and our equipment purchases are made which allow us to increase the scope of skills based training we are able to offer to our cadets. Our working balance at the end of this financial year of **just £2,245.36 is the reality we face.**

I must commend to you all the huge in-put by our uniformed staff who are at the fore front of this initiative by using their extensive experience and skills to run training courses directly from our Unit for cadets from other Sea Cadet Units within the District. This generates an income for us. Sea Cadet Units are run by unpaid volunteer who willingly give up their time to provide the Sea Cadet experience for young people. The staff here in Newport give an enormous amount of time and here I would like to personally thank them for their huge contribution to the success of this Unit.

I must also commend to you my colleagues on the Unit Management Team who also give up a great deal of their time to support the uniformed staff and provide them with the much improved premises that we see here today, and the equipment and financial resources to do what they do for the benefit of the young people who choose to join Sea Cadets

All of us are unpaid volunteers, like so many others, in a huge variety of community groups that are the mainstay of today's society. We all desperately need greater support from Central and Local government in order to retain our place and still be here for the benefit of future generations.

This concludes my report.

Irene Ann Bowen  
Treasurer and Trustee

Dated: 20<sup>th</sup> June 2024

Aileen Williams

15 Malpas Road

Newport

NP20 5PA

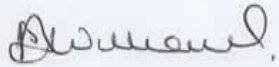
TO WHO IT MAY CONCERN

19<sup>th</sup> June 2024

RE: SEA CADETS ACCOUNTS

I would confirm that I have looked over the book-keeping and would confirm that all monies taken by the club and paid out by the club have been accounted for and the bank balances

Yours faithfully

A handwritten signature in dark ink, appearing to read 'Aileen Williams', with a stylized flourish at the end.

Aileen Williams



## SET - UP PAGE

Please enter the relevant data into the shaded

RI IIF

UNIT NAME
Unit Name
CHARITY NUMBER
Charity Number
YEAR ENDING
2024

RECONCILIATION	
Opening Balances	
£67,197.13	Bank Account
£11,589.31	Saving Account
£0.00	Petty Cash
£78,786.44	Total Opening Balance at
Closing Balances	
-£44,321.23	Bank Account
£11,728.84	Saving Account
£0.00	Petty Cash

<b>-£32,592.39</b>	<b>Total Closing Balance at</b>
<b>£34,604.74</b>	<b>Closing Balance per A3 Re</b>
<b>-£67,197.13</b>	<b>Error in data entry</b>

re cells

1st April 2023

31st March 2024

port

<b>THE SEA CADETS</b> <b>ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT</b> <b>RECEIPTS &amp; PAYMENTS ACCOUNT for year ended 31 March</b>			Form SCC A3 (R&P) Apr-19	
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218) Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November				
<b>Unit Name:</b> NEWPORT		<b>Charity No:</b> Charity Number		
<b>Fund-name/purpose</b> (if not held for the Unit's <u>general</u> purposes):- <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		<b>THIS YEAR</b> £	<b>LAST YEAR</b> £	
		<b>Notes</b>		
<b><u>REVENUE RECEIPTS –</u></b>				
ANNUAL FUND/DIRECT GRANT		£10,000.00	£0.00	
SCAVA (Sea Cadet Victualling Allowance)			£0.00	
OTHER GRANTS		£16,668.50	£32,256.00	
CADET CONTRIBUTIONS		£4,739.07	£2,773.67	
OTHER DONATIONS / LEGACIES		£510.83	£12,190.00	
FUNDRAISING & SPECIAL EVENTS PROCEEDS		£118.51	£0.00	
<b><u>OTHER CHARITABLE ACTIVITIES:</u></b>				
COMPETITION RECEIPTS		£0.00	£0.00	
COURSE FEES		£898.96	£713.79	
SUNDRY SALES RECEIPTS		£0.00	£0.00	
BANK DEPOSIT INTEREST		£139.53	£0.00	
PROPERTY RENTS (includes any occasional		£545.00	£80.00	
OTHER REVENUE RECEIPTS		£0.00	£12,000.00	
<b>TOTAL REVENUE RECEIPTS</b>		<b>A</b>	<b>£33,620.40</b>	<b>£60,013.46</b>
<b><u>NON-REVENUE RECEIPTS –</u></b>				
PROCEEDS FROM SALES OF OTHER FIXED			£0.00	£0.00
<b>TOTAL NON-REVENUE RECEIPTS</b>		<b>B</b>	<b>£0.00</b>	<b>£0.00</b>
(# Attach that Fund's similar Account of Receipts as page AC1A, and so on)				
<b>TOTAL RECEIPTS = A + B</b>		<b>C</b>	<b>£33,620.40</b>	<b>£60,013.46</b>
<b><u>Reconciliation:-</u></b>				
<b><u>NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-</u></b>				
- REVENUE ITEMS (= A – D from page AC2)		<b>G</b>	##### ## £60,013.46	
- NON-REVENUE ITEMS (= B – E from page AC2)		<b>H</b>	-£283.78 ##### ## £0.00	
- COMBINED (=G+H)			##### ## £60,013.46	
<b>CASH/BANK BALANCE FROM LAST YEAR-END</b>			£78,786.44	£0.00
<b>CASH/BANK BALANCE AT THIS YEAR-END</b>		<b>2024</b>	<b>£34,604.74</b>	£78,786.44
<b>AC1</b>				

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

Form  
SCC A3 (R&P)  
Apr-19

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

<b>Unit Name:</b> Unit Name	<b>Charity No:</b> Charity Number
<b>Fund-name/purpose</b> (if not held for the Unit's <u>general</u> purposes):-	
<b>Notes</b>	
	<b>THIS YEAR</b> £
	<b>LAST YEAR</b> £

**REVENUE PAYMENTS – DIRECT CHARITABLE ACTIVITY**

**COSTS:**

FUNDRAISING & SPECIAL EVENTS COSTS		£134.49	£195.49
COMPETITION COSTS		£0.00	£0.00
FUEL & TRAVEL COSTS		£215.00	£185.00
CATERING COSTS		£0.00	£0.00
TRAINING COURSES COSTS		£3,368.03	£198.42
ARTICLES PURCHASED FOR RESALE		£0.00	£0.00

**OVERHEAD COSTS FOR:**

RENT / COUNCIL TAX		£0.00	£267.50
HEAT, LIGHT & WATER		£2,475.94	£1,665.25
TELEPHONE & BROADBAND		£676.55	£866.69
OFFICE SUPPLIES, POSTAGE & PRINTING		£140.92	£52.51

**MAINTENANCE COSTS FOR:**

BUILDINGS & ESTATE		£68,312.77	£590.87
BOATS		£0.00	£0.00
VEHICLES		£0.00	£0.00
OTHER MISC EQUIPMENT		£748.32	£195.25
INSURANCE COSTS		£971.60	£789.70
BANK INTEREST & CHARGES		£0.00	£0.00

**CHARITY GOVERNANCE COSTS:**

FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION		£0.00	£0.00
FOR OTHER PROFESSIONAL FEES		£0.00	£0.00
FOR LEGAL ADVICE (for constitution or trustees)		£0.00	£0.00
OTHER REVENUE COSTS		£474.70	£0.00
<b>TOTAL REVENUE PAYMENTS</b>	<b>D</b>	<b>£77,518.32</b>	<b>£5,006.68</b>

**NON-REVENUE PAYMENTS –**

ASSETS		£283.78	£0.00
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<b>TOTAL NON-REVENUE</b>	<b>E</b>	<b>£283.78</b>	<b>£0.00</b>
<b>TOTAL PAYMENTS (=D+E)</b>	<b>F</b>	<b>£77,802.10</b>	<b>£5,006.68</b>

(\*Attach that Fund's similar Account of Payments as page AC2A, and so on)

**AC2**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

Form  
SCC A3 (R&P)  
Apr-19

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

<b>Unit Name:</b>	Unit Name	<b>Charity No:</b>	Charity Number
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(English/Welsh Units: No valuations/costs or accounts notes required)

**ASSETS:**

**CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)**

BANK DEPOSITS (if any) not included above

LOANS RECOVERABLE

OTHER DEBTS (total recoverable – exclude any

\*STOCKS OF ITEMS FOR RESALE (total cost)

INVESTMENTS (present value of securities &c)

INVESTMENTS (ditto – belonging to a Restricted Fund, if

**\*OTHER FIXED ASSETS:**

- LAND & BUILDINGS
- BOATS
- VEHICLES
- COMPUTERS & OTHER EQUIPMENT

\*For all these items (including any gifts at estimated value when given) state their total present value here if lower than as above

**LIABILITIES**

**LOANS REPAYABLE**

OTHER CREDITORS (total payable – exclude any “accruals”)

CONTINGENT LIABILITIES (estimated total amount)

**[Scottish] ACCOUNTS NOTES\*** (if not within Annual Report)

For any separate Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund accounted for and the legal restrictions on its use

Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity or project

Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it

Amount of any trustee expenses reimbursed and for how many trustees

Amount and nature of any other trustee-transactions (including with connected persons, stating the relationship) - together with any amount owing at the year-end (say if none)

Any further information that ‘may reasonably assist’ a reader’s

(\*Show details on an extra attached (numbered) page if necessary)

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	[Amounts]	Particulars
Give page no(s). - or say if none		
	[ ]	
(or say if none)	[ ]	Authority:
(or say if none)	[ ]	For how many:
	[ ]	Nature:
	[ ]	
Give page no(s).		- or say if none

.....Unit Treasurer

..... Unit Chairman

Signed as authorised by the Unit's Management Committee - Date:

**Note:** The statutory audit or independent examination report on this Statement of Account must be attached.

### AC3

<b>THE SEA CADETS</b> <b>ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT</b> <b>RECEIPTS &amp; PAYMENTS ACCOUNT for year ended 31 March</b>		Form SCC A3 (R&P) Apr-19																		
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218) Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November																				
<b>Unit Name:</b> NEWPORT	<b>Charity No:</b> 524366																			
Unit address (or address for correspondence):- <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">House name:</td> <td style="border: 1px solid black; padding: 2px;">Cleveleys</td> </tr> <tr> <td>Street and No:</td> <td style="border: 1px solid black; padding: 2px;">Treberth Crescent</td> </tr> <tr> <td>Area or Estate</td> <td style="border: 1px solid black; padding: 2px;"></td> </tr> <tr> <td>Town/City:</td> <td style="border: 1px solid black; padding: 2px;">NEWPORT CITY</td> </tr> <tr> <td>County</td> <td style="border: 1px solid black; padding: 2px;">NEWPORT CITY</td> </tr> <tr> <td>Post Code:</td> <td style="border: 1px solid black; padding: 2px;">NP19 9TF</td> </tr> </table>			House name:	Cleveleys	Street and No:	Treberth Crescent	Area or Estate		Town/City:	NEWPORT CITY	County	NEWPORT CITY	Post Code:	NP19 9TF						
House name:	Cleveleys																			
Street and No:	Treberth Crescent																			
Area or Estate																				
Town/City:	NEWPORT CITY																			
County	NEWPORT CITY																			
Post Code:	NP19 9TF																			
Unit Management Team members (the 'charity trustees') at date of signing Report:- <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Elaine Blackley</td> <td style="width: 30%;">Chair</td> <td style="width: 30%;"></td> </tr> <tr> <td>Capt. Andrew Ward</td> <td>Deputy Chair</td> <td></td> </tr> <tr> <td>Irene Ann Bowen</td> <td>Treasurer</td> <td></td> </tr> <tr> <td>Julie Carne</td> <td>Secretary</td> <td></td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>			Elaine Blackley	Chair		Capt. Andrew Ward	Deputy Chair		Irene Ann Bowen	Treasurer		Julie Carne	Secretary							
Elaine Blackley	Chair																			
Capt. Andrew Ward	Deputy Chair																			
Irene Ann Bowen	Treasurer																			
Julie Carne	Secretary																			
Names of any other persons who were charity trustees of the Unit at any time in the financial year:- <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </table>																				
Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [ <u>not</u> : Scotland]:- <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td> </td><td> </td><td> </td></tr> </table>																				
<b>Nature and date of the Unit's constitution (governing document):-</b> Governed by <b>Sea Cadet Standard Constitution</b>																				
<b>The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-</b> <i>Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.</i>																				
<b>The Unit's charitable purpose(s) as set out in its constitution is:-</b> To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).																				
<b>The Unit's main activities and achievements in the financial year were:-</b> Phase two renovations were completed following unexpected delays. These provided two neutral gender toilets and two separate shower cubicles, and a dedicated staff toilet and shower which is also disability friendly. As a result Newport hosted its first overnight summer camp for the cadets. Staff continue to increase their training qualifications to provide even greater opportunities to the cadets. The emphasis being on gaining boating instructor qualifications.																				
<b>Public Benefit</b> The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by: <ul style="list-style-type: none"> <li>Regular and structured activities with a nautical theme.</li> <li>Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.</li> <li>Availability of formal educational achievements whilst taking courses to earn badges and promotions</li> </ul> Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.																				



<b>THE SEA CADETS</b> <b>ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT</b> <b>RECEIPTS &amp; PAYMENTS ACCOUNT for year ended 31 March</b>		Form SCC A3 (R&P) Apr-19
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)		
Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November		
<b>Unit Name:</b> NEWPORT	<b>Charity No:</b> 524366	
<b>Reserves Policy</b> The charity trustees' policy aims to maintain unrestricted reserves at a level <span style="background-color: #e0e0e0; padding: 0 10px;">12</span> months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in Year-end reserves amounted <span style="background-color: #e0e0e0; padding: 0 10px;">£3,000.00</span> months' on that basis.		
<i>[Delete this section if not applicable]</i>		
The Unit holds <span style="background-color: #e0e0e0; padding: 0 10px;">£233,210.54</span> in designated funds representing fixed assets needed for future activities and <span style="background-color: #e0e0e0; padding: 0 10px;">&lt;enter sum&gt;</span> for future projects to be carried out in <span style="background-color: #e0e0e0; padding: 0 10px;">2024/2025</span> as currently planned/expected		
<i>[Delete this section unless the Unit has a Restricted Fund <u>in deficit</u>]</i>		
A restricted fund held for the purpose of was in deficit to the extent of <span style="background-color: #e0e0e0; padding: 0 10px;">N/A</span> and the steps being taken to rectify it are:-		
During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:- <span style="background-color: #e0e0e0; padding: 10px;">N/A</span>		
The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:- <span style="background-color: #e0e0e0; padding: 10px;">Model of H M S Bulldog</span>		
Date signed as authorised by the Unit's Management Team: <span style="background-color: #e0e0e0; display: inline-block; width: 100px; height: 1.2em; vertical-align: middle;"></span>		
<span style="background-color: #e0e0e0; display: inline-block; width: 600px; height: 1.2em; vertical-align: middle;"></span>		Unit Treasurer
<span style="background-color: #e0e0e0; display: inline-block; width: 600px; height: 1.2em; vertical-align: middle;"></span>		Unit Chairman
<span style="background-color: #e0e0e0; display: inline-block; width: 600px; height: 1.2em; vertical-align: middle;"></span>		Independent Examiner
<b>Note:</b> The statutory audit or independent examination report on this Statement of Account must be attached.		
<b>AC5</b>		

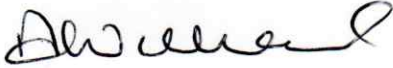
This is an independent examiners report of the annual accounts of  
Unit 251 of The Newport Sea Cadets

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination.

I would confirm that the Sea Cadets are scrutinised on an Annual Review with the parent company The Marine Society – Sea Cadet Core and comply with all regulations which includes financial and operational.

All bank statement are reconciled and balance as does the petty cash

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Signed: 

Name: Aileen Williams

Book keeper for 45 Years

Address 15 Malpas Road, Newport NP20 5PA

Date: 11<sup>th</sup> February 2025