

NEWPORT UNIT 251 OF THE SEA CADET CORPS

Charity Number: 524366

ANNUAL STATEMENT OF ACCOUNTS **FOR THE PERIOD 1.4.2020 - 31.3.2021**

SUMMARY PAGE

	INCOME £	EXPENDITURE £	EXCESS INCOME OVER EXPENDITURE
GENERAL ACCOUNT	63,124.00	57,002.04	6,121.04
BASE RATE ACCOUNT	15,012.04	5,457.50	9,554.54
TOTAL FOR YEAR	78,136.04	62,459.54	

	GENERAL A/C £	BASE RATE A/C £
OPENING BALANCE AS OF 1.4.2020	21,962.84	12,016.32
BALANCE AS OF 31.3.2021	6,121.96	9,554.54
BALANCE AS OF 31.3.2021	28,084.80	21,570.86

TOTAL CLOSING BALANCE AS OF 31.3.2021: £49,635.66

TREASURER'S REPORT FOR 2020/2021

END OF FINANCIAL YEAR 31ST MARCH 2021

INCOME	2020/2021	2019/2020	EXPENDITURE	2020/2021	2019/2020
Capitation Grant HQ	-	-	Competition Expenses	-	-
HQ Direct Grant	8,200.00	1,634.40	Buildings Maintenance	53,245.03	3,966.29
Grants	47,660.00	10,286.00	Insurance	544.70	543.20
Subs	2,064.00	3,630.00	Heat and Light	422.98	1,152.37
Donations	200.00	1,300.00	Water	139.57	349.11
Fundraising Proceeds	-	1,941.42	Fundraising Costs	-	24.03
Boat Repair Grants	-	-	Computers/Sports & Other Equipment	1,284.91	219.21
Travel Refunds	-	80.00	Travel costs	-	80.00
Course Fees	-	2374.00	Training Course Costs	-	2,351.03
Insurance Claims/Bank Income	-	-	Sundries, Special Event Costs	563.13	484.47
Other Revenue Receipts	5,000	224.10	Telephone/computer costs	700.65	547.15
Sundry Sales	-	19.00	Postage, Printing, stationery	101.07	60.50
Special Event Proceeds	-	345.00	Boats repairs/maintenance	-	-
			Solicitor Expenses	-	-
			Badges	-	301.60
			Council Tax	-	263.00
TOTAL	63,124.00	21,833.92	TOTAL	57,002.04	10,341.96

	2020/2021	Comparisons from year 2019/2020
End of previous year balance		21,962.84
Excess Income over Expenditure	6,121.96	(11,491.96)
Excess Expenditure over Income	-	-

BALANCE END OF THIS FINANCIAL YEAR	28,084.80	
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BASE RATE REWARD ACCOUNT:

Income	2020.2021	Expenditure	2020/2021
Donation	15,000.00	Asbestos Survey	457.50
Interest	12.04	Transfer to above A/C	
5,000.00			
TOTAL INCOME;	£ 15,012.04	TOTAL EXPENDITURE	
£5,457.00			

Excess Income over Expenditure: £ 9,554.54
BALANCE AS OF 1.4.2020 £12,016.32

BALANCE OF BASE RATE REWARD A/C: £21,570.86 w.e.f. 21.3.2021
INCOME

Grants Grants were applied for in order to carry out agreed plans for Phase One Refurbishment and renovation work as follows:

Pebble	1,500.00
Welsh Government Community Facilities Grant	
18,000.00	
Comic Relief/G.A.V.O.	2,500.00
Sported	2,000.00
Bernard Sunley Foundation	5,000.00
Premises Grant M.S.-S.C.	8,000.00
<u>Sub Total (1)</u>	<u>37,000.00</u>

Special grants were applied for support through the Coronavirus pandemic to off set loss of income and expenditure incurred as a result of the purchase of P.P.E, , anti-bacterial goods and dispensers, and modifications to premises to ensure the safety of all members upon re-opening. As follows:

Moondance/Rank Foundation	1,000.00
Welsh Government Coronavirus Resilience Grant	
5,000.00	
Newport City Council N.N.D.R. Resilience Fund	
5,000.00	
Moondance/Rank Foundation Additional Award	
500.00	
<u>Sub Total (2)</u>	<u>11,500.00</u>

A Grant was sought to purchase new equipment to teach additional skills in Metereology, navigation and the use of High Frequency radio equipment and staff Training from Trinity House, Maritime Foundation.

Trinity House	3,160.00
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A second grant was sought to fund the start up of a Unit drum and percussion band.

Gwent High Sheriff's Community Fund	4,000.00
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<u>Sub Total (3)</u>	<u>7,160.00</u>
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TOTAL GRANTS (1,2,3)	55,660.00
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Other Revenue Income

A special grant was Awarded by M,S- S.C. to help facilitate the introduction of virtual learning for cadets to continue training throughout the pandemic lockdown. This together with the above mentioned grants from the Moondance /Rank Foundation (£1500.00) allowed us to replace our outdated computer with a more advanced laptop capable of producing the online platform necessary for the virtual learning programme we introduced.

A) Direct Grant M.S. – S.C.	200.00
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In order to fund the outstanding balance to progress with the planned refurbishment and renovation of our premises the Management Committee agreed to the transfer of additional funds from our Base Rate Reward Account. This fund is a savings fund built up over a number of years in order to pay necessary architects fees, surveys and planning permissions for the long term goal of a rebuild programme. With the progress of time it became evident that our premises could not sustain another winter without substantial renovations and repairs. Hence the planned Phase One programme of building work. This became even more of an imperative when the Covid 19 pandemic hit and we knew that our building as it stood, mainly windowless and with limited classroom space, would not comply with the government guidelines for the safety of users. Greater ventilation was imperative and the re-instatement of bricked up windows was a must. As was the need to reconfigure the space within the building to create more -break-out areas for cadets to meet in small groups, with appropriate spacing.

B) Transfer from Base Rate Reward A/C:	5000.00
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We received a donation from a local business man

C) Donation	200.00
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Some parents were in a position to support us by continuing to pay for their child's monthly Cadet Subscriptions, to which we were extremely grateful.

D) Cadet subscriptions 2,064.00

TOTAL OTHER REVENUE INCOME (A,B,C,D,) **7464.00**

TOTAL GRANTS

55,660.00

TOTAL OTHER REVENUE INCOME

7,464.00

INCOME FOR YEAR END 31.3.2021

63,124.00

SAVINGS ACCOUNT KNOWN AS BASE RATE REWARD ACCOUNT

Our Savings account was set up in April 2011 as a start of our campaign to finance at best a new building or a lesser goal of total renovation and improvement. The Management Committee agreed to transfer £800 into this new account from our General (Community) Account.

This account has grown very slowly over the years as our general finances dipped and then grew again. There was a further transfer of £600 from a successful fund raising activity in October 2013 and then nothing more substantial till 2015 when we were nominated as one of the Current Mayor of Newport's charities. In August 2015 we received £10,770.55 from the Mayor. Our Own fund raising activities raised another £1,636.83 which was transferred from our General Account.

We now felt in a position to begin to carry out essential improvement work that would have drained our General account beginning with essential electrical work in December 2016 costing £1,239.29.

The only additional income added to the Savings account was the bank interest which was extremely

low, never adding any significant amount to our savings pot since its inception in 2011.

It was around this time that we were being approached by a local housing developer who wanted to purchase our land and whom promised to build us a new building as part of the development. This proved to be a non starter and a further Housing Developer, Poble took over the negotiations. To date, Poble have failed to make any purchase offer that we could find acceptable and by 2019/2020 our Management Committee decided we could not leave our building to further deteriorate waiting for a possible rebuild (Plan A) and therefore set out to “go it alone”, raise what funds that we could ourselves through grant applications and set in motion Plan B and totally renovate and improve our buildings and land.

We had never owned the access lane to our property, this was an unadopted dirt track road owned By Newport City Council. This access road was sold by the Council to Poble whose Phase One Development plans involved building apartments directly on top of our access lane. Of course they could not do so until they had built us a new access lane. We now have a public highway standard access road onto our land which remains the property of Poble. There has been a long and difficult negotiation between Poble and ourselves, conducted via our respective solicitors around the subject of our right of access, that we do not have the substantial finances required to fight for this right through the justice system. We therefore have accepted that we cannot sell our land to anyone other than Poble as we do not own our access, and therefore the value of our land is considerably reduced. We received a “donation”, exactly this, not compensation or payment of any sort from Poble, again via negotiations between our respective solicitors , of £15,000 in November 2020.

We have used, and will continue to use, these funds to help finance our improvement programme. In this financial year we began our work with an Asbestos Survey costing £457.50 followed by a transfer to our General Account of £5000 towards building costs, as detailed earlier in our report on Income. Our report for the Base Rate Reward Account 2020/2021 is detailed on page one of this report.

EXPENDITURE

As a result of the government imposed lockdown due to the Covid 19 pandemic, the majority of our expenditure during this financial period was on buildings maintenance as we progressed our planned refurbishment programme. It was fortunate that our chosen builder was able to continue working throughout the lockdown. By the end of March 2021 we had spent a total of **£53,245.03** on buildings and grounds maintenance – Building work: £51,984.82; Planning & Building Control £740 and grounds maintenance £520.21. **A. Buildings Maintenance £53,245.03**

The work stopped for the Christmas period and before the builder could return to finish the job we suffered a tremendous set-back. On the 23rd December 2020 as a result of the extreme storms, our buildings and land became totally inundated with storm water coming up through the sewerage drains as the drainage systems in the area were unable to cope with the huge level of rainwater. Equipment and stores laid out on the floor of the main hall whilst rooms were being refurbished, were covered with contaminated flood water as the flooding reached between 12 – 15” depth throughout the building. Our land became a lake, literally. The flood water receded very quickly by the next day, but our losses were huge, mainly because the water was contaminated by sewage and therefore metal legged chairs, desks and metal storage containers we thought could be cleaned were declared unfit to be safely cleaned and had to be destroyed.

Although we had insurance cover for both building and contents, the recovery process was drawn out and lengthy. By the end of this financial period, the only restoration work carried out was to completely empty the building prior to restorative building work commencing. A small amount, approximately 15% went into storage, the rest was destroyed.

Utilities and Insurance

These continued to be paid throughout the year, but as the building was not in use apart from when our builder was progressing with our planned refurbishments, and we continued to maintain our extensive grounds as best as we are able, the utility bills were much lower than normal.

Heat & light	422,98
Water	139.57
Insurance	<u>544.70</u>
B. Utilities and Insurance	£

1,107.25

Council tax was not charged during this lockdown period.

Purchases

We purchased a higher specification laptop as per the Moondance Grant,
529.00
We also had to purchase a replacement petrol mower ,plus a further
369.00
reconditioned petrol mower as our two mowers broke beyond repair during
100.00
our routine grounds maintenance.

We began purchasing items such as stationery and storage shelves
286.91

C. Computer, Sports and Other Equipment
£ 1,284.91

In order to provide a platform for our cadets to maintain contact and continue
their Sea Cadet learning we purchased a Zoom Account ;
143.88
Annual Microsoft and Norton Account
101.98
plus our monthly telephone and broadband provider bills -
454.79

D.Telephone and Computer cost
£ 700.65

We purchased the necessary P P E goods we would need when we were
able to re open to our Cadets.
456.63
Plus various routine sundries like poppy wreaths, disposal of refuse
106.50

E.Sundries,Special Event Costs
£ 563.13

Staff and committee working from home using computers and printers
To produce documents and grant applications were reimbursed for their costs.

F.Postage, printing and stationery **£**
101.07

TOTAL EXPENDITURE 2020/2021 (A,B,C,D,E,F,) _____
£ 57,002.04

RESERVES

We continue to maintain £3,000 in reserved funds should we at any time within the financial year fail to raise sufficient funds to maintain our operational costs.

We also hold several ring-fenced funds which represent any grant obtained for a particular project or money donated for a specific future event/purchase.

Due to the lockdown which continued for the whole of this financial year, grants previously obtained to fund specific events, such as Off Shore boating Courses and the costs of training events were not spent. We also continued to make plans and seek grant funding for new items of equipment to set up additional skills based training:

Trinity House Grant for meteorology, navigation and radio
£3,160.00
High Sheriff's Grant for setting up of a new Unit drum and percussion band
£4,000.00

**A. New grants awarded 2020/2021
£7,160.00**

Since the last financial year we have spent fully, or in part, a number of these funds. At the end of March 2021 our current ring-fenced funds are:

Reserved Funds	£3,000.00	Contingency fund
Donations from RNA	£ 190.00	Accumulated for a future purchase
Seafarers Association Donation	£ 400.00	Boating activities
New Grant Master Mariners	£1,745.00	Specifically for off shore boating
Reserved fund for boating activities	£ 221.38	Ring fenced for boating
Donation RNA for equipment	£ 47.96	
High Sheriff's Community Fund	£ 439.79	
Balance, Coronavirus Resilience Grants	£5,168.51	To offset loss of fund raising events
Balance of Building Works grants	<u>£5,036.00</u>	For work still to be completed.
B	£16,248.64	

Total reserved funds (A & B) £23,408.64

RECONCILIATION

Balance of Account as of 31.3.21 £28,084.80
Total Reserved Funds as of 31.3.21 £23,408.64

WORKING BALANCE 2021.2022: £ 4,676.16

BASE RATE REWARD ACCOUNT: £21,570.86

TREASURER'S REPORT TO ACCOMPANY THE FINANCIAL STATEMENT

I am pleased to report that this year we have again ended the financial year with a considerable excess sum of income over expenditure of £6,121.96. We are fortunate to have received another generous Award from the Loyal Order of Master Mariners in spite of not having fully spent last year's Award. This however was due to events beyond our control.

Being able to start Phase One of our plan to totally renovate and refurbish our tired old building has seen the start of an almost unbelievable transformation of our building. Also being able to install a new parade square on a piece of unused, overgrown land at the front of our building has reduced the amount of land we have to keep clear of weeds and overgrowth. Phase One of the long term goal to build additional classrooms and toilets. This will allow us to grow our membership and increase community involvement.

Like my colleagues within the current Management Committee, I have continued my role as your Treasurer. Throughout the lockdown I have continued to apply for grants to raise the funds which made our planned Phase One possible. The total cost of this work is in the region of £53,000 and as a Committee we agreed we could contribute £10,000 towards this. This will significantly reduce our Base Rate Reward Account. I could not recommend we drain our account any further. This is only the start of the work and we are well aware that our next priority is a new roof.

In addition I must advise that our usual routes for raising funds, such as bag packing and attending local fetes has not been possible this year and for the foreseeable future. Part of our Coronavirus Resilience Funding was to off-set losses like these. Likewise, there was a substantial decrease in the amount of Cadet subscriptions, although we are most thankful to those parents who have been able to continue paying the monthly subscriptions since we were forced to close the Unit in the March 2020. As I have reported time and again, these sources of funds is what keeps us operational. Funds we raise in a current year, set us up for the following year; this was another reason why I could not recommend using more of our funds to help with the building project. The outstanding balance of the afore mentioned Resilience Fund will be ring fenced to ensure we can cover all our operational costs going forward into the next financial year 2021/2022, until we can once again resume our usual fund raising activities.

I still feel confident that we will remain viable and financially secure, but we will start the next financial year with considerably less funds both in our Community Account and in our Base Rate Reward Account.

Ann Bowen

Treasurer and Trustee

Dated: 31.3.2021

SET - UP PAGE

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UNIT NAME	RECONCILIATION		
Newport 251	Opening Balances		
CHARITY NUMBER	£21,962.84	Bank Account	
524366	£12,016.32	Saving Account	
YEAR ENDING	£0.00	Petty Cash	
31.3.2021	£33,979.16	Total Opening Balance at	#VALUE!
	Closing Balances		
	£28,084.80	Bank Account	
	£21,570.86	Saving Account	
	£0.00	Petty Cash	
	£49,655.66	Total Closing Balance at	31st March 31.3.2021
	£40,101.12	Closing Balance per A3 Report	
	£9,554.54	Error in data entry	

THE SEA CADETS ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March			Form SCC A3 (R&P) Apr-19																															
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218) Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November																																		
Unit Name: Newport 251			Charity No: 524366																															
Fund-name/purpose (if not held for the Unit's general purposes):- <div style="border: 1px solid black; height: 20px; width: 100%;"></div>			THIS YEAR £	LAST YEAR £																														
Notes																																		
<u>REVENUE RECEIPTS –</u>																																		
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;"> ANNUAL FUND/DIRECT GRANT SCAVA (Sea Cadet Victualling Allowance) OTHER GRANTS CADET CONTRIBUTIONS OTHER DONATIONS / LEGACIES FUNDRAISING & SPECIAL EVENTS PROCEEDS </td> <td style="width: 20%; vertical-align: top; border-bottom: 1px solid black;"> Premises Grant <div style="border: 1px solid black; height: 15px; width: 100%;"></div> Listed in AGM report 2021 <div style="border: 1px solid black; height: 15px; width: 100%;"></div> <div style="border: 1px solid black; height: 15px; width: 100%;"></div> <div style="border: 1px solid black; height: 15px; width: 100%;"></div> <div style="border: 1px solid black; height: 15px; width: 100%;"></div> </td> <td style="width: 10%; text-align: right; vertical-align: bottom;">£8,200.00</td> <td style="width: 10%; text-align: right; vertical-align: bottom;">£1,634.40</td> <td style="width: 10%; text-align: right; vertical-align: bottom;">£0.00</td> <td style="width: 10%; text-align: right; vertical-align: bottom;">£0.00</td> </tr> <tr> <td></td> <td style="border-bottom: 1px solid black;">£47,660.00</td> <td style="text-align: right; border-bottom: 1px solid black;">£47,660.00</td> <td style="text-align: right; border-bottom: 1px solid black;">£10,286.00</td> <td></td> <td></td> </tr> <tr> <td></td> <td style="border-bottom: 1px solid black;">£2,064.00</td> <td style="text-align: right; border-bottom: 1px solid black;">£2,064.00</td> <td style="text-align: right; border-bottom: 1px solid black;">£3,630.00</td> <td></td> <td></td> </tr> <tr> <td></td> <td style="border-bottom: 1px solid black;">£200.00</td> <td style="text-align: right; border-bottom: 1px solid black;">£200.00</td> <td style="text-align: right; border-bottom: 1px solid black;">£1,300.00</td> <td></td> <td></td> </tr> <tr> <td></td> <td style="border-bottom: 1px solid black;">£0.00</td> <td style="text-align: right; border-bottom: 1px solid black;">£0.00</td> <td style="text-align: right; border-bottom: 1px solid black;">£1,941.42</td> <td></td> <td></td> </tr> </table>					ANNUAL FUND/DIRECT GRANT SCAVA (Sea Cadet Victualling Allowance) OTHER GRANTS CADET CONTRIBUTIONS OTHER DONATIONS / LEGACIES FUNDRAISING & SPECIAL EVENTS PROCEEDS	Premises Grant <div style="border: 1px solid black; height: 15px; width: 100%;"></div> Listed in AGM report 2021 <div style="border: 1px solid black; height: 15px; width: 100%;"></div> <div style="border: 1px solid black; height: 15px; width: 100%;"></div> <div style="border: 1px solid black; height: 15px; width: 100%;"></div> <div style="border: 1px solid black; height: 15px; width: 100%;"></div>	£8,200.00	£1,634.40	£0.00	£0.00		£47,660.00	£47,660.00	£10,286.00				£2,064.00	£2,064.00	£3,630.00				£200.00	£200.00	£1,300.00				£0.00	£0.00	£1,941.42		
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TOTAL NON-REVENUE RECEIPTS			B	£0.00	£19.00																													
(#Attach that Fund's similar Account of Receipts as page AC1A, and so on)																																		
TOTAL RECEIPTS = A + B			C	£63,124.00	£21,833.92																													
<u>Reconciliation:-</u>																																		
<u>NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-</u>																																		
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">- REVENUE ITEMS (= A – D from page AC2)</td> <td style="width: 10%; text-align: center;">G</td> <td style="width: 10%; text-align: right;">£7,306.87</td> <td style="width: 10%; text-align: right;">£21,814.92</td> <td></td> <td></td> </tr> <tr> <td>- NON-REVENUE ITEMS (= B – E from page AC2)</td> <td style="text-align: center;">H</td> <td style="text-align: right; color: red;">-£1,184.91</td> <td style="text-align: right;">£19.00</td> <td></td> <td></td> </tr> <tr> <td>- COMBINED (=G+H)</td> <td></td> <td style="text-align: right;">£6,121.96</td> <td style="text-align: right;">£21,833.92</td> <td></td> <td></td> </tr> <tr> <td>CASH/BANK BALANCE FROM LAST YEAR-END</td> <td></td> <td style="text-align: right;">£33,979.16</td> <td style="text-align: right; background-color: #d9ead3;">£10,470.82</td> <td></td> <td></td> </tr> <tr> <td>CASH/BANK BALANCE AT THIS YEAR-END</td> <td style="text-align: center;">31.3.2021</td> <td style="text-align: right;">£40,101.12</td> <td style="text-align: right;">£33,979.16</td> <td></td> <td></td> </tr> </table>					- REVENUE ITEMS (= A – D from page AC2)	G	£7,306.87	£21,814.92			- NON-REVENUE ITEMS (= B – E from page AC2)	H	-£1,184.91	£19.00			- COMBINED (=G+H)		£6,121.96	£21,833.92			CASH/BANK BALANCE FROM LAST YEAR-END		£33,979.16	£10,470.82			CASH/BANK BALANCE AT THIS YEAR-END	31.3.2021	£40,101.12	£33,979.16		
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AC1																																		

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

Form
SCC A3 (R&P)
Apr-19

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

Unit Name: Newport 251	Charity No: 524366
Fund-name/purpose (if not held for the Unit's <u>general</u> purposes):-	
Notes	

**THIS
YEAR
£**

**LAST
YEAR
£**

REVENUE PAYMENTS –

DIRECT CHARITABLE ACTIVITY COSTS:

FUNDRAISING & SPECIAL EVENTS COSTS	£0.00	£419.03
COMPETITION COSTS	£0.00	£0.00
FUEL & TRAVEL COSTS	£0.00	£80.00
CATERING COSTS	£0.00	£0.00
TRAINING COURSES COSTS	£0.00	£2,351.03
ARTICLES PURCHASED FOR RESALE	£0.00	£0.00

OVERHEAD COSTS FOR:

RENT / COUNCIL TAX	£0.00	£263.00
HEAT, LIGHT & WATER	£562.55	£1,501.48
TELEPHONE & BROADBAND	£700.65	£547.15
OFFICE SUPPLIES, POSTAGE & PRINTING	£101.07	£60.50

MAINTENANCE COSTS FOR:

BUILDINGS & ESTATE	£53,245.03	£3,966.29
BOATS	£0.00	£0.00
VEHICLES	£0.00	£0.00
OTHER MISC EQUIPMENT	£0.00	£461.28
INSURANCE COSTS	£544.70	£543.20
BANK INTEREST & CHARGES	£0.00	£0.00

CHARITY GOVERNANCE COSTS:

FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION	£0.00	£0.00
FOR OTHER PROFESSIONAL FEES	£0.00	£0.00
FOR LEGAL ADVICE (for constitution or trustees)	£0.00	£0.00
OTHER REVENUE COSTS	£663.13	£0.00
TOTAL REVENUE PAYMENTS	D	£55,817.13
		£10,192.96

NON-REVENUE PAYMENTS –

ASSETS	£1,184.91	£149.00
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TOTAL NON-REVENUE	E	£1,184.91	£149.00
TOTAL PAYMENTS (=D+E)	F	£57,002.04	£10,341.96

(*Attach that Fund's similar Account of Payments as page AC2A, and so on)

AC2

Form
SCC A3 (R&P)
Apr-19

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Unit Name:	Newport 251	Charity No:	524366
-------------------	-------------	--------------------	--------

Name of Fund	THIS YEAR	LAST YEAR
if restricted	£	£

ASSETS:

CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)	£40,101.12	£33,979.16
BANK DEPOSITS (if any) not included above		
LOANS RECOVERABLE		
OTHER DEBTS (total recoverable – exclude any “accruals”)		
*STOCKS OF ITEMS FOR RESALE (total cost)		
INVESTMENTS (present value of securities &c)		
INVESTMENTS (ditto – belonging to a Restricted Fund, if		

- LAND & BUILDINGS
- BOATS
- VEHICLES
- COMPUTERS & OTHER EQUIPMENT

*For all these items (including any gifts at estimated value when given) state their total present value here if lower than as above

LOANS REPAYABLE
OTHER CREDITORS (total payable – exclude any “accruals”)
CONTINGENT LIABILITIES (estimated total amount)

For any separate Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund accounted for and the legal restrictions on its use

Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity or project

Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it

Amount of any trustee expenses reimbursed and for how many trustees

Amount and nature of any other trustee-transactions (including with connected persons, stating the relationship) - together with any amount owing at the year-end (say if none)

Any further information that ‘may reasonably assist’ a reader’s

(*Show details on an extra attached (numbered) page if necessary)

	[Amounts]	Particulars
Give page no(s). - or say if none		
	[]	
(or say if none)	[]	Authority:
(or say if none)	[]	For how many:
	[]	Nature:
	[]	
Give page no(s).	AC1a , AC2a	Base Rate

.....Unit Treasurer

..... Unit Chairman

Signed as authorised by the Unit's Management Committee - Date:

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

THE SEA CADETS ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March		Form SCC A3 (R&P) Apr-19
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)		
Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November		
Unit Name: Newport 251	Charity No: 524366	
Unit address (or address for correspondence):-		
House name:	Cleveleys	
Street and No:	Treberth Crescent	
Area or Estate		
Town/City:	Newport City	
County	Newport City	
Post Code:	NP19 9TF	
Unit Management Team members (the 'charity trustees') at date of signing Report:-		
Elaine Blackley	Chair	
Rod McDonald	Vice Chair	
Irene Ann Bowen	Treasurer	
Julie Jones	Secretary	
Samantha Williams	Member	
Yvonne Stone	Member	
Names of any other persons who were charity trustees of the Unit at any time in the financial year:-		
Andrew Tuggey	President	
Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [<u>not</u> : Scotland]:-		
Nature and date of the Unit's constitution (governing document):- Governed by Sea Cadet Standard Constitution		
The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-		
<i>Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.</i>		
The Unit's charitable purpose(s) as set out in its constitution is:-		
To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).		
The Unit's main activities and achievements in the financial year were:-		
Raised £68086 in grants and savings to implement phase one project to renovate and refurbish premises and provide a new parade square. Raised £11,500 Coronavirus resilience funds. Raised £8160 in grants for off-shore sailings and purchase of equipment for new skills based training. Unit awarded a Pennant at Annual Review. Staff successfully set up a virtual learning platform for virtual training programme accessed by most of the registered cadets. All registered cadets and their parents received regular pastoral contact and updates throughout the enforced closure due to Covid 19.		
Public Benefit		
The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:		
<ul style="list-style-type: none"> Regular and structured activities with a nautical theme. Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels. Availability of formal educational achievements whilst taking courses to earn badges and promotions 		
Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.		

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

Form
SCC A3 (R&P)
Apr-19

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

Unit Name: Newport 251

Charity No: 524366

Reserves Policy

The charity trustees' policy aims to maintain unrestricted reserves at a level months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in Year-end reserves amounted months' on that basis.

[Delete this section if not applicable]

The Unit holds in designated funds representing fixed assets needed for future activities and for future projects to be carried out in as currently planned/expected

[Delete this section unless the Unit has a Restricted Fund in deficit]

A restricted fund held for the purpose of was in deficit to the extent of and the steps being taken to rectify it are:- N/A

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:- N/A

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

Model of H M S Bulldog

Date signed as authorised by the Unit's Management Team:

Irene Ann Bowen

Unit Treasurer

Elaine Blackley

Unit Chairman

Aileen Williams

Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

AC5

SET - UP PAGE

Please enter the relevant data into the cells shaded

RI I IF

UNIT NAME
Newport 251
CHARITY NUMBER
524366
YEAR ENDING
2021

RECONCILLIATION	
Opening Balances	
£0.00	Bank Account
£12,016.32	Saving Account
£0.00	Petty Cash
£12,016.32	Total Opening Balance at 1st April 2020
Closing Balances	
£0.00	Bank Account
£21,570.86	Saving Account
£0.00	Petty Cash
£21,570.86	Total Closing Balance at 31st March 2021
£21,570.86	Closing Balance per A3 Report
£0.00	

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

Form
SCC A3 (R&P)
Apr-19

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Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

Unit Name: Newport 251	Charity No: 524366
-------------------------------	---------------------------

Fund-name/purpose (if not held for the Unit's general purposes):-	THIS YEAR	LAST YEAR
Base Rate Reward Account (AC1a)	£	£
Notes		

REVENUE RECEIPTS –

ANNUAL FUND/DIRECT GRANT	£0.00	£0.00
SCAVA (Sea Cadet Victualling Allowance)	£0.00	£0.00
OTHER GRANTS	£0.00	£0.00
CADET CONTRIBUTIONS	£0.00	£0.00
OTHER DONATIONS / LEGACIES	From Poble	£0.00
FUNDRAISING & SPECIAL EVENTS PROCEEDS	£0.00	£0.00

OTHER CHARITABLE ACTIVITIES:

COMPETITION RECEIPTS	£0.00	£0.00
COURSE FEES	£0.00	£0.00
SUNDRY SALES RECEIPTS	£0.00	£0.00
BANK DEPOSIT INTEREST	£12.04	£0.00
PROPERTY RENTS (includes any occasional	£0.00	£0.00
OTHER REVENUE RECEIPTS	£0.00	£0.00

TOTAL REVENUE RECEIPTS

A

£15,012.04 £0.00

NON-REVENUE RECEIPTS –

PROCEEDS FROM SALES OF OTHER FIXED ASSETS	£0.00	£0.00
---	-------	-------

TOTAL NON-REVENUE RECEIPTS

B

£0.00 £0.00

(*Attach that Fund's similar Account of Receipts as page AC1A, and so on)

TOTAL RECEIPTS = A + B

C

£15,012.04 £0.00

Reconciliation:-

NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-

- REVENUE ITEMS (= A – D from page AC2)	G	£9,554.54	£0.00
- NON-REVENUE ITEMS (= B – E from page AC2)	H	£0.00	£0.00
- COMBINED (=G+H)		£9,554.54	£0.00
CASH/BANK BALANCE FROM LAST YEAR-END		£12,016.32	£0.00
CASH/BANK BALANCE AT THIS YEAR-END	2021	£21,570.86	£12,016.32

AC1

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

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Apr-19

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Unit Name: Newport 251

Charity No: 524366

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[Delete this section if not applicable]

The Unit holds in designated funds representing fixed assets needed for future activities and for future projects to be carried out in as currently planned/expected

[Delete this section unless the Unit has a Restricted Fund in deficit]

A restricted fund held for the purpose of was in deficit to the extent of and the steps being taken to rectify it are:-

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

Date signed as authorised by the Unit's Management Team:

Ann Bowen

Unit Treasurer

Elaine Blackley

Unit Chairman

Aileen Williams

Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

AC5

Form
SCC A3 (R&P)
Apr-19

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

Unit Name:	Newport 251	Charity No:	524366
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(English/Welsh Units: No valuations/costs or accounts notes required)

*For all these items (including any gifts at estimated value when given) state their total present value here if lower than as above

CONTINGENT LIABILITIES (estimated total amount)

(*Show details on an extra attached (numbered) page if necessary)

	- or say if none
--	------------------

Signed as authorised by the Unit's Management Committee - Date:

AC3

THE SEA CADETS ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March		Form SCC A3 (R&P) Apr-19																		
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Area or Estate																				
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Names of any other persons who were charity trustees of the Unit at any time in the financial year:- <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="height: 20px;"></td><td style="height: 20px;"></td><td style="height: 20px;"></td></tr> <tr><td style="height: 20px;"></td><td style="height: 20px;"></td><td style="height: 20px;"></td></tr> <tr><td style="height: 20px;"></td><td style="height: 20px;"></td><td style="height: 20px;"></td></tr> <tr><td style="height: 20px;"></td><td style="height: 20px;"></td><td style="height: 20px;"></td></tr> </table>																				
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From: Aileen Williams aileen98williams@gmail.com
Subject: Accounts
Date: Dec 8, 2021 at 11:38:21 AM
To: beerscold@ntlworld.com

Hi Ann

I am happy having looked at books and examined bank statements everything matches to your books

Regards

Aileen Williams

Sent from my iPhone