

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2024		31	03	2025

Section A

Reference and administration details

Charity name Langstone Village Hall

Other names charity is known by

Registered charity number (if any) 524345

Charity's principal address Old Chepstow Road

Langstone

Newport

Postcode

NP18 2ND

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mark Wintle	Chair		
2	Danny Davies	Secretary		
3	Paul Hubbard			
4	Rosi Hollister			
5	Dean Moran			
6	Sharon Locke			
7	Anthony Ford			
8				
9	Richard Coles-Brunt			
10	Jacqueline Ford	Treasurer		
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution adopted 10 November 2004

How the charity is constituted
(eg. trust, association, company)

The Charity will be administered by the existing Trustees.

Trustee selection methods
(eg. appointed by, elected by)

The Trustees are appointed or reappointed annually at the Annual Meeting held in April.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the Charity is the provision and maintenance of a village hall for the use by the inhabitants of the area of benefit without distinction of political, religious or other opinions, including use for:

- a) meetings, lectures and classes and
- b) other forms of recreation and leisure-time occupation.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

<p>The trustees confirm that, in planning and delivering the charity's activities during the year, they have had due regard to the Charity Commission's guidance on public benefit.</p> <p>The object of the charity is the provision and maintenance of a village hall for the use of the inhabitants of the area of benefit, without distinction of political, religious or other opinions, including use for meetings, lectures, classes and other forms of recreation and leisure-time occupation.</p> <p>During the year ended 31 March 2025, the Village Hall continued to be made available to the local community as a welcoming, safe and well-maintained facility. The Hall was used regularly by a wide range of individuals and community groups for meetings, classes, social activities and recreational events, contributing to social inclusion, wellbeing and community cohesion.</p> <p>In addition to supporting regular and ongoing use, the trustees undertook a number of modest but meaningful improvement projects aimed at enhancing the Hall's facilities for the benefit of all users. These included the installation of a CCTV system to help deter anti-social behaviour and improve security, thereby providing a safer environment for those attending activities and events. New lighting was installed in both rooms, creating a more flexible, comfortable and welcoming space suitable for a variety of uses. The exterior of the building was also fully repainted, improving the appearance of the Hall and helping to preserve the fabric of the building for continued community use.</p> <p>Alongside these visible improvements, ongoing maintenance and minor repairs were carried out throughout the year to ensure the Hall remained functional, accessible and fit for purpose. This included work to electrical fittings, ventilation, Wi-Fi provision, fixtures and fittings, and garden maintenance. Much of this work was supported by trustees and volunteers, helping to keep costs manageable while maintaining a good standard of facilities.</p> <p>Through these activities, the trustees have ensured that the Village Hall continues to operate in furtherance of its charitable objects, providing a valuable shared resource that is accessible to all members of the local community and supports a wide range of social, educational and recreational activities.</p>

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the year ended 31 March 2025, the trustees successfully delivered a programme of maintenance and improvement works that enhanced the safety, functionality and appearance of Langstone Village Hall, supporting its continued use as a valued community facility.

Key achievements during the year included the installation of a CCTV system to help deter anti-social behaviour and improve security for users, the replacement of lighting in both rooms to create a more flexible and comfortable environment, and the full repainting of the exterior of the building to protect and preserve the fabric of the Hall.

In addition to these larger projects, the trustees oversaw ongoing routine maintenance and minor repairs throughout the year. This ensured that the Hall remained functional, accessible and fit for purpose, with issues addressed promptly and cost-effectively, supported in part by trustees and volunteers.

Demand for use of the Hall remained strong, with bookings continuing to increase year on year. This level of activity contributed to a stable financial position, enabling the trustees to meet operational costs and to plan for future maintenance and improvements in line with the charity's reserves policy.

The trustee body was also strengthened during the year through changes to its composition, supporting effective governance and continuity of oversight. The trustees remain committed to building on these achievements and to maintaining and improving the Hall for the benefit of current and future users.

Brief statement of the charity's policy on reserves

The trustees recognise the importance of maintaining adequate reserves to ensure the ongoing operation, maintenance and long-term preservation of the Village Hall, which was constructed in the 1960s and requires regular upkeep and periodic major repair.

The charity's reserves are held to meet the cost of routine and planned maintenance, to contribute towards significant repairs or replacement of building fabric and services as required, and to provide a financial buffer against unforeseen expenditure or short-term interruptions to income.

The trustees have set a target level of free reserves of approximately £10,000, which they consider to be prudent and proportionate in light of the age and condition of the building, anticipated maintenance requirements, insurance excesses, and their responsibility to ensure continuity of the hall's availability for community use.

These reserves are held in a separate account and designated by the trustees for this purpose. While bookings for the hall have remained strong in recent years and the reserves balance has therefore increased, the trustees consider this position appropriate in strengthening the charity's financial resilience and reducing reliance on external funding for future maintenance and repair costs.

The trustees review the reserves policy and the level of reserves held on an annual basis and will adjust the target level as necessary to reflect planned expenditure, changing circumstances, and the charity's overall financial position.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal Sources of Funds

The charity's principal source of income during the year was hire charges for the use of Langstone Village Hall by local community groups and individual hirers. Bookings remained strong throughout the year and continued to provide a reliable and sustainable source of income. The charity did not undertake any formal fundraising activities during the year. From time to time, the charity benefits from the support of volunteers and the goodwill of local tradespeople, which helps to manage costs and maximise the effective use of funds.

Application of Funds

Expenditure during the year was incurred primarily in support of the charity's objects, namely the provision and maintenance of a village hall for the benefit of the local community. Funds were applied to the day-to-day running of the Hall, including utilities, insurance and routine maintenance, as well as to specific improvement projects undertaken during the year. These included enhancements to security, lighting and the exterior of the building, all of which contribute to maintaining a safe, welcoming and fit-for-purpose facility for a wide range of community uses.

Investment Policy

The trustees' policy is to adopt a low-risk approach to the management of the charity's funds. Surplus funds are held in cash deposits with UK-based financial institutions to ensure liquidity and security, rather than for the purpose of generating investment returns. The trustees do not currently operate a formal ethical investment policy, as the charity does not hold long-term investments, but will keep this position under review should the charity's financial circumstances change.

Section F**Other optional information**

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Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mark Wintle	
Position (eg Secretary, Chair, etc)	Chair	
Date	12 January 2026	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Langstone Village Hall

No (if any)
524345

CC16a

Receipts and payments accounts

For the period
from

Period start date
01/04/2024

To

Period end date
31/03/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
One-off Hire Fees	3 424	-	-	3 424	-
Regular Hire Fees	21 634	-	-	21 634	-
NCC Elections	900	-	-	900	-
BT Wayleave	9	-	-	9	-
Interest received (bank)	91	-	-	91	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	26 058	-	-	26 058	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	26 058	-	-	26 058	-
A3 Payments					
Alarm maintenance	395	-	-	395	-
Broadband	571	-	-	571	-
Cleaners	3 716	-	-	3 716	-
Electricity/Gas	2 769	-	-	2 769	-
Equipment	1 933	-	-	1 933	-
Fire extinguisher	169	-	-	169	-
Improvements	4 607	-	-	4 607	-
Insurance	1 017	-	-	1 017	-
Janitorial Supplies	651	-	-	651	-
Maintenance	630	-	-	630	-
Pest control	390	-	-	390	-
NCC Rates/Waste	1 269	-	-	1 269	-
Staff costs	3 900	-	-	3 900	-
Stationery	39	-	-	39	-
Water rates	359	-	-	359	-
Landscaping maintenance	1 116	-	-	1 116	-
Land registry fee	20	-	-	20	-
Sub total	23 551	-	-	23 551	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	23 551	-	-	23 551	-
Net of receipts/(payments)	2 507	-	-	2 507	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	2 507	-	-	2 507	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Current Account	8 562	-	-
	Bank Business Account	12 326	-	-
		-	-	-
	Total cash funds	20 888	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Mark Wintle	Jan-26	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

Langstone Village Hall

On accounts for the year ended

31 March 2025

Charity no (if any)

524345

Set out on pages

1 - 11

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2025**.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

B Newport

Date:

10 January 2025

Name:

Bernadette Newport

Relevant professional qualification(s) or body (if any):

Address:

60 Maplewood

Langstone

Newport NP18 2AP

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None to report.