



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 01 April 2020 To 31 March 2021

Charity name: Rudry Parish Hall and Social Centre

Charity registration number: 524243

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Manage Rudry Parish Hall for the benefit of the inhabitants of the Parish of Rudry and its immediate vicinity for their health and wellbeing, recreation, and their social, moral and intellectual development.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Hall continues to provide a vital community space for the use of local clubs, schools and organisations. However, during the year the Hall has been unable to operate normally due to the Covid-19 restrictions outlined by the Welsh Government. The Management Committee has taken a prudent approach to re-opening when restrictions allowed which is exacerbated by the Hall being a multi-purpose venue whereby we cannot undertake a one size fits all approach to proposed usages.</p> <p>The Hall also supports a GDPR compliant e-mail database and utilises social media to keep the community informed.</p> <p>The Management Committee has a wide range of skills and experience. The Management Committee aim to act as a cohesive group which focuses on each other's strengths. The Management Committee are committed to maintaining the Hall as a central part of the community.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In managing the Hall the Management Committee have kept in mind the Charity Commission's guidance on public benefit at our Management Committee meetings.


Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
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Policy on grant making		
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p> 	Para 1.20	<p>The Covid epidemic and first lockdown started in March 2020, immediately prior to the year under review. Throughout the year the Hall has operated under Covid restrictions which has severely limited the offering the Committee are able to deliver. A limited re-opening in line with Welsh Government Guidance occurred late summer but further restrictions introduced prior to Christmas 2020 effectively kept the Hall shut through the remainder of the reporting year.</p> <p>The Hall had a really strong momentum prior to the epidemic. This meant there was great enthusiasm for the classes introduced in the autumn but much of the other activities, clubs and casual hires could not proceed under the Covid guidance.</p> <p>The Hall Manager, Nicola Schilling, must be praised for her attention to detail in keeping up to date with Covid guidance, agreeing policy with the Committee and then having the frustrating duty to ensure the Hall has remained Covid compliant.</p> <p>The Music Festival was replaced by an online virtual festival. This was privately organised by members of the Music Festival sub-committee so that no financial burden lay with the Hall.</p> <p>The Hall placed its freezer and bottle fridge on permanent loan with a local food bank which was ramping up its operations through Covid. .</p>

		<p>The Hall also offered its' facilities to the food bank and Rudry School for additional space, if needed, through the epidemic.</p> <p>The Committee continue to be grateful to Rudry Common Trust who manage and monitor the woodland owned by the Hall and work to ensure the preservation of the habitat for rarer species.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The Hall received £24,000 in Covid-19 support grants in the year together with a contribution of £1,586 from the furlough scheme. Hall operating activities were limited but the short period of opening gave rise to some Hall Hire income and bar stock was sold off or donated to a local food bank.</p> <p>Expenditure was scaled back in line with the level of operation and early decisions were taken to cancel the Music Festival and Bonfire Night so no expenditure was sunk into aborted events.</p> <p>The level of support received and income generated exceeded our costs by £12,626. However it must be remembered that the support received covers a timeframe beyond the reporting period and that we will need to incur expenditure to re-open after the reporting period. The Management Committee are therefore expecting a loss in 2021-22 and we hope to break even in 2022-23.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The Committee had set a reserves target of £50,000 so that there is a significant buffer to meet both short and long term issues without needing a safety net from external sources. This target has been achieved. We had aimed to run the Hall at a surplus before routine capital expenditure, safe in the knowledge that we have funds to deal with the unexpected.</p> <p>At 31 March 2021 we have reserves of £79,044. These will diminish slightly in 2021/22 but the Committee are conscious that the reserves held are to be used for the benefit of the Hall. With this in mind we are using the opportunity of the surplus reserves to improve the Hall. It is several years since the refurbishment and there are several projects the Committee are now looking at to improve the user experience, some refurbishment and reduce the Hall's environmental footprint. We expect to invest around £20,000 in 2021-23 in these projects.</p>
Amount of reserves held	Para 1.22	£79,044
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Covenant dated 11 May 1953
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust Deed
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed at General Meeting by residents of the Parish

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Rudry Parish Hall and Social Centre
Other name the charity uses	
Registered charity number	524243
Charity's principal address	Rudry Parish Hall Rudry Caerphilly CF83 3DF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Vittoria Allender			
2	Joe Farace			
3	Robin Howard			
4	Vassilia Williams			
5	Sandra Burton			
6	Lynda Lee			
7	Barbara Jones			
8	Zoe Hewer			
9	Kate Briscoe			
10	Fay Gay			
11	Richard Lee			
12	Phil Lewis			
13				
14				
15				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Gareth Llewellyn		
Christopher Allender		
Owen Tamplin		
Kevin Stanworth		
Phillip Lewis		
Timothy Jones		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Vittoria Allender</i>	<i>R. Howard</i>
Full name(s)	VITTORIA ALLENDER	ROBIN HOWARD
Position (eg Secretary, Chair, etc)	SECRETARY	COMMITTEE MEMBER
Date	15 Dec 2021	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Rudry Parish Hall and Social Centre

**On accounts for the year
ended**

31 March 2021

**Charity no
(if any)** 524243

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

**Responsibilities and basis of
report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Fiona M.D Evans

Date:

10/12/21

Name:

Fiona M.D Evans

**Relevant professional
qualification(s) or body (if
any):**

Address:

8 Ty'n-y-coedcae

Waterloo, Machen

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Rudry Parish Hall and Social Centre

No (if any)
524243

CC16a

Receipts and payments accounts

For the period from	Period start date 01 April 2020	To	Period end date 31 March 2021
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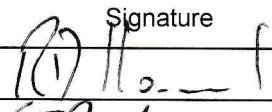
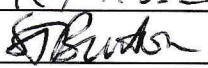
Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Revenue Grants & Donations	-	-	-	-	4,070
Government Covid Assistance	24,000	-	-	24,000	-
Furlough Scheme income	1,586	-	-	1,586	-
Events	-	-	-	-	3,548
Rudry Music Festival in year	-	-	-	-	18,419
Rudry Music Festival future ticket sales	-	-	-	-	561
General bar sales	665	-	-	665	9,679
Hall Hire	865	-	-	865	20,977
Interest	21	-	-	21	51
Sub total (Gross income for AR)	27,137	-	-	27,137	57,305
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	27,137	-	-	27,137	57,305
A3 Payments					
Cleaning	429	-	-	429	3,643
Cleaning materials	121	-	-	121	365
Hall Management costs paid on behalf of RPH CIC	6,336	-	-	6,336	8,683
Electricity	3,133	-	-	3,133	3,163
Water	285	-	-	285	372
Repairs and Maintenance	1,493	-	-	1,493	4,886
Waste Disposal	423	-	-	423	605
Licenses	227	-	-	227	574
Telecom and website	847	-	-	847	877
Insurance	1,174	-	-	1,174	1,151
Credit card charges	-	-	-	-	49
Events expenditure	-	-	-	-	2,169
Rudry Music Festival	-	-	-	-	14,689
Bar purchases	-	-	-	-	5,581
Office costs	43	-	-	43	83
Net donation to SANE	-	-	-	-	658
Other expenditure	-	-	-	-	-
Sub total	14,511	-	-	14,511	47,548
A4 Asset and investment purchases. (see table)					
Buildings	-	-	-	-	-
Other assets	-	-	-	-	2,292
Sub total	-	-	-	-	2,292
Total payments	14,511	-	-	14,511	49,840
Net of receipts/(payments)	12,626	-	-	12,626	7,465
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	66,418	-	-	66,418	58,953
Cash funds this year end	79,044	-	-	79,044	66,418

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Accounts	27,806	-	-
	Deposit Account	51,051	-	-
	Cash	187	-	-
		-	-	-
		-	-	-
	Total cash funds	79,044	-	-
(agree balances with receipts and payments account(s))		OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Building		430,444	-
	Other assets		31,543	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	ROBIN HOWARD	15/12/2021
	SANDRA BURTON	15/12/2021