

Butetown Community Association

Report and Financial Statements

Year ending 31 March 2024

Charity number: 524130



Butetown Community Association

Annual Report
1st April 2023 – 31st March 2024



Centre details

Organisation Name & Address:

Butetown Community Association
Butetown Community Centre
Loudoun Square, Butetown
Cardiff. CF10 5JA
Tel: 029 20487658
Email: butetowncommunitycentre@gmail.com
Facebook: [Butetown Community Centre – Docks](#)
Website: Butetowncommunitycentre.co.uk

Organisation type: Registered Charity

Charity Registration No. 524130

Accountants: **Llewellyns Chartered Accountants**
Brook House, Brook Street, Cardiff, CF14 1DU

Management Committee: @ March 31 st 2024	Chairperson	Sheila Hendrickson-Brown
	Vice-Chair	Vacant
	Treasurer	Vacant
	Secretary	
	Committee	Carlton Peets
		Franklyn Parris
	Francine Cordle	
	Joseph Brown	
	Gaynor Legall	

Centre Staff

Centre Manager	Carrole Fox
Caretaker	Peter Phillips Jr
Food Pantry Coordinator	Kervin Julien (part time)

Governance

The Trustees meet monthly on the second Thursday of each month. The Committee sets up sub-committees to focus on specific pieces of work such as special tasks or events. The finance sub-committee, headed by the Treasurer meets on the first Thursday of each month. The Annual General Meeting takes place once per year. New Trustees are elected at the AGM but as vacancies arise, Trustees are recruited as and when necessary. Induction and support of a new Trustee is undertaken by the Chair and Vice-Chair.

Trustees delegate the day-to-day management of the community centre to the Centre Manager, who is expected to adhere to the aims, objectives and policies of the Charity. The Chair and the Centre Manager meet regularly, the Centre Manager provides a written report to the Trustees at their monthly Management Committee meetings.

Our aims and objectives

Our aims and objectives are to enhance the quality of life for local people by providing educational, health, well-being and recreational activities in a safe and supportive environment for all, without discrimination of race, sex, political or religious opinions. The Association is non-party in politics and non-sectarian in religion.

The Butetown Community Centre's Management Committee is run by an unpaid voluntary group of dedicated, committed people with strong links to the community, who run the Community Centre on behalf of the local community. We are a registered charity, self-funding and do not operate to make a profit. All money raised is put back into the Centre to enable us to carry out our aims and objectives.

Chairperson's Report

I am pleased to present the Annual Report and Audited Accounts on behalf of the Management Committee of Butetown Community Association.

The report outlines both the Centre's financial position and key activities, developments and plans.

I joined the Committee last year and took over as the Chair part-way through the year following the resignation of the former Chair, Hilary Brown. It has been a busy year of opportunity and challenge in which I have been supported by the Management Committee from the start of my tenure as Chair to review the Centre's plans and operations with a view to responding to the need to change where needed the Centre's offer to ensure it reflects current demands and needs and is a welcoming and safe space for all our members, staff, volunteers, trustees, service providers and the wider community.

The Committee and I have taken the year to consolidate before moving forwards and have made changes to the Centre in terms of offering more activities, reviewing the membership offer – which I'm pleased to say has translated into a healthy increase in our membership

numbers, and trialling some new approaches. We are in the process of reviewing our policies, procedures and prices with the aim of making things simple, clear, consistent and fair and have begun developing our Business Plan. We are also working on our finance strategy and communications and hope you will see more services and activities on offer and be supported to be kept aware of developments and to share your thoughts and feedback.

My thanks in the meantime to fellow members of the Management Committee for your support and for your trust in inviting me to be Chair, to Carole and the staff and volunteer team for all your help and all you do to help people in our communities, to our local community and to all our members for making me feel so welcome in my role.

I look forward to working with you all in the forthcoming year and seeing more plans come to fruition. Onwards and upwards.

Sheila Hendrickson-Brown
Chairperson

Centre Manager's Report

During this reporting period, we have continued to pursue the aims and objectives of the Association - to enhance the quality of life for local people by providing educational, health, well-being and recreational activities in a safe and supportive environment for all.

Services and Activities

Butetown Food Pantry

- ❖ The Butetown Food Pantry offers a dignified and inclusive approach to tackling food poverty in the community. For a modest regular fee members choose 10 items of food - which include fresh fruit and vegetables, bread, milk, halal meat and food cupboard essentials with a Food Pantry opens at 12.00pm until 3.00pm. Food is donated and, when grant funding allows, is purchased from local supermarkets and from our neighbourhood halal butcher.
- ❖ A table of free surplus food is available on a daily basis, free food packs are available to the homeless community and a subsidised fee is available to Asylum Seekers with no recourse to public funds, free sanitary products are also available to those in need.
- ❖ Users of the Pantry average between 45-60 in number each week, and many arrive early to sit and talk to friends and neighbours and enjoy free refreshments thus adding value through increased social connection and wellbeing.

The Unpaid Carer's Group

- ❖ The Unpaid Carers Group has been supported by the C3SC Unpaid Carers Short Breaks Grant Scheme. The project was formed to offer respite to local Unpaid

Carers, who access free health and wellbeing activities such as arts and crafts, mindfulness sessions, sewing club, fitness class, information and support as well access to short breaks such as the cinema, local health Spa, craft studio sessions, along with a free lunch.

- ❖ The group offers information, advice and practical help such as tips and techniques for managing stress.
- ❖ 90% of the group have reported improved wellbeing and reduced feelings of loneliness and isolation.
- ❖ The Unpaid Carers Group, Supper Club provides social and emotional support to many and allows participants to engage with the wider community. A significant number have reported that they feel a stronger sense of community and have found new friendships at the Supper Club.

New Projects and New Partnerships

During this period, we continued to establish new initiatives and partnerships that support the wellbeing of the community and contribute to the Welsh Governments ***Wellbeing of Future Generations Act and Race Equality Action Plan – an anti-racist Wales*** to help deliver: a prosperous Wales, a resilient Wales., a healthier Wales, and a more equal Wales.

Adult Education

- ❖ This new partnership with Adult Learning Wales has enabled us to offer lifelong learning to mature people in the community to
- ❖ Develop basic education skills, such as literacy and numeracy.
- ❖ Develop new vocational skills and expertise to adapt to the changing labour market or to change career.
- ❖ Promote self-confidence and improve mental and physical health.
- ❖
- ❖ The Thursday morning I.T Class caters to all ages and abilities and is open to both men and women, The learners work at a steady pace with one-to-one support to attain a qualification at the end of the term.
- ❖ The Wednesday afternoon Men's Cooking Class equips participants with new life skills
- ❖ Encourages teamwork
- ❖ Promotes healthy eating awareness
- ❖ Improves mental health and combats loneliness and isolation.

Sky Up Digital Support

The new 'Sky Up' Project launched this period with resources from Sky UK Ltd -the British telecommunications company, who have provided us with free laptops, tablets and free Wi-Fi throughout the building to support people to succeed in the digital age, ensuring that everyone that enters the Community Centre and those who are most at risk of being digitally excluded are given access to the right skills, technology, and connectivity.

Butetown Job Club

The Butetown Job Club is in partnership with Cardiff Council's Into Work Service, offers weekly sessions of job searching support, CV writing support and free adult education classes, digital support and employment training.

The Caribbean Elders Wellbeing Project

Funded by the GVS Third Sector Capital Fund. We know that many older people in the community are negatively impacted by food and fuel poverty, the project supported a preventative approach to combat loneliness and isolation, encourage healthier lifestyles and improved well-being among older people. The funding enabled us to purchase resources for cooking classes, equipment and adaptations for IT classes and board games and sports games to encourage social interaction and enhanced health and wellbeing.

- ❖ **The Butetown Domino Social Club**, has been a resident group at the Centre for more than three decades, it offers a warm and welcoming haven to older individuals. Rooted in Caribbean culture, they come together for social events, lively domino matches, and memorable away days. Their weekly early evening sessions at BCC provide a space where members—many of whom arrived in the UK from Commonwealth countries like the Caribbean and Africa, form an integral part of our esteemed Windrush Generation.
- ❖ **The Tuesday Club**, has been a fixture at the Centre for over fifty years, they attend regularly, to offer emotional support and companionship to older people. During their meetings, they catch up, play bingo, and enjoy a complimentary lunch provided by a local volunteer.

Celebrating heritage and culture

Throughout this period, our community came together to celebrate diversity, heritage and culture. We take pride in being a wonderful venue that fosters connections, advocates for positive change, raises awareness, and revels in shared moments.

- 🎉 In April 2023, we celebrated Eid-al-Fitr with a free community meal, cooked by local Caterers – ShamShack. 180 people enjoyed a delicious, traditional meal.
- 🎉 In May the Unpaid Carers Group celebrated Africa Day (formerly African Freedom Day) by making African inspired Tote bags.
- 🎉 In June, the University of Alabama, Birmingham's Afro-American Gospel Choir visited the Community Centre in partnership with the Urdd National Eisteddfod. The American choir treated us to an array of traditional gospel songs. The relationship between Wales and Alabama was formed over fifty years ago when children and families from Butetown raised money to donate a stained glass window to the 16th Street Baptist Church following a terrorist attack by the Ku Klux Klan.
- 🎉 This year to mark the 75th anniversary of the arrival of the Windrush Generation to the UK, we took part in the 1st march through the streets of Butetown to the Senedd and held a celebration event.
- 🎉 In August the Butetown Domino Club celebrated Jamaican Independence day with a domino tournament and dance at the centre.
- 🎉 During October we celebrated Black History Month by celebrating the achievements of African Americans throughout history and highlighting the contributions Black communities have made to Britain and Wales.
- 🎉 During the winter months we held children's events to celebrate Diwali, Bon fire night and Christmas.

Enterprise Units and regular groups

The Enterprise Units remain an important resource for the Community Centre and the many community organisations who continue to successfully deliver their many different services and support to the community.

- ❖ Unit 1- The Heritage and Cultural Exchange is an organisation that aims to chronicle the heritage and cultural diversity of Tiger bay and the Docks with an online archive of photographs, oral histories and resources.
- ❖ Unit 2 – Hayaat Women Trust, offer a range of different services, advice and information, consultations, health and education projects to BAME women and families.
- ❖ Unit 3 – ICAHT, Cardiff Hijama Centre, is an integrative clinic that provides Hijama, natural holistic cupping therapies.
- ❖ Unit 4 – TMR, The MentorRing provides in person and online mentoring and support for people of all ages and backgrounds who can participate in volunteering, social and cultural activities.
- ❖ Unit 5 – Jukebox Collective are a community based, youth led collective of creatives, specialising in dance, artist management and consultancy. They provide children's dance classes every Wednesday during term time and access to the community centres rehearsal space for productions, dance competitions etc.
- ❖ Office spaces – C3SC are a large organisation that supports and develops Cardiff's third sector (charities and voluntary organisations) by providing specialist advice, information and training.

Room Hire

Meeting room hire - previously a regular and crucial income source for the centre, continues to pose challenges, as during this period room hire has not yet picked up due to organisations having continued to deliver their services online following the changes brought on by the pandemic, rendering the need for in person meetings no longer necessary or cost effect.

The Bar

The licensed bar continues to be one of the Community Centre's most valued assets. As well as making a significant difference to our ability to generate unrestricted income it is also one of the biggest draws to people to use the Centre.

However, the reduction in bookings has meant the bar has seen a reduction in footfall and thus reduced its contribution to the Centre's income. New activities have started to be introduced – such as the Supper Club and Bingo sessions – and the Entertainments Committee is trialling a range of activities to increase its contribution to the Centre's income.

During this period, we remained a significant factor for many in the community, delivering a range of services, activities and benefits to local people and beyond.

We continue to provide free hall space to local groups for charity, fundraising purposes and public and health awareness meetings where residents can get information and have their voices heard.

We are always open to suggestions for community participation from individuals and organisations.

Membership

Between April 2023 – March 2024, we had a total of 141 members.

Volunteering

As a voluntary organisation, we continue to have a great reliance on our team of dedicated volunteers, who provide invaluable assistance in delivering our services and activities – including the food pantry and the Supper Club.

Our Management Committee also undertake their role as the Centre's board of trustees in a voluntary capacity.

Thank you to our volunteers, for whose dedication and support we are extremely grateful.

Carrole Fox

Centre Manger

Developments for 2024-2025

Looking to the next phase in our development, we will continue to work on the implementation of our Business and Strategic Plans. We will continue to improve our facilities, develop the services and activities we offer and look at ways to increase our income.

Treasurer's Report

**Butetown Community Centre
Annual General Meeting
Treasurer's Report**

During the period *April 2023 to March 2024*, Carole Fox the Centre Manager, supported by the Chair and Members of the Management Committee, has been successful in the following applications for funding:

Date	Source of Grant	Amount Received	Purpose of Grant
07/03/2024	CCC Buildings Grant	£7,665.06	Building Improvements
12/01/2024	CCC Direct Food Grant	£8,184.63	Food Pantry
20/11/2023	GVS	£3,422.90	Caribbean Wellbeing Group
10/10/2023	Community Foundation In Wales	£5,000.00	Food Pantry
16/08/2023	Race Council Cymru Windrush Celebration Day	£1,750.00	Windrush
30/06/2023	TNL Windrush	£7,063.00	Windrush
08/06/2023	Unpaid Carers Short Breaks Fund 1	£19,056.00	Unpaid Carers
	Total received	£52,141.59	

These grant monies were restricted, and therefore have paid for specific activities rather than core costs. Core costs – including salaries and maintenance - are paid for by the income raised through room bookings, tenant's rents and income raised from events.

However, the use of the Centre and the income generated has not returned to pre-pandemic levels. The Committee are therefore reviewing the role of the Centre for the future to be better placed to match provision with current needs and demands.

Meanwhile, the Committee will be reviewing the pricing structures and prices charged to ensure they are balanced in terms of being reasonable alongside being sufficient to meet basic costs.

Plans for 2024/25

1. Look for more external funding and include core 'management and building costs' in bids for funding.
2. Take steps to encourage more groups to book our rooms.
3. Take steps to encourage more people to book and use our facilities.
4. Review rental and booking costs to create greater consistency and clarity and increase our income.

Butetown Community Association's mission is to:

Continue to provide a sustainable, safe and high quality community building that is run efficiently, for the use and benefit of the local community in line with our charitable objectives. We will continue to move forward to increase participation and memberships and to investigate and evaluate the need for new services and activities for the coming year.

Governance

The Trustees meet monthly on the second Thursday of each month. The Committee sets up sub-committees to focus on specific pieces of work such as special tasks or events. The finance sub-committee, headed by the Treasurer meets on the first Thursday of each month. The Annual General Meeting takes place once per year. New Trustees are elected at the AGM but as vacancies arise, Trustees are recruited as and when necessary. Induction and support of a new Trustee is undertaken by the Chair and Vice-Chair. Trustees delegate the day-to-day management of the community centre to the Centre Manager, who is expected to adhere to the aims, objectives and policies of the Charity. The Chair and the Centre Manager meet regularly, the Centre Manager provides a written report to the Trustees at their monthly Management Committee meetings.

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Butetown Community Association
Report of the trustees (including strategic report) for the year ending 31 March 2024
(continued)

Trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business

Butetown Community Association

Report of the trustees (including strategic report) for the year ending 31 March 2024

(continued)

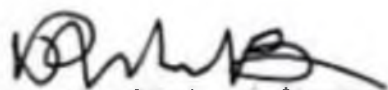
The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation and in other jurisdictions.

Statement as to disclosure to our Independent Examiner

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the independent examiner in connection with preparing their reports, of which the group's independent examiner's is unaware, and;
- the trustees, having made enquiries of fellow directors and the group's independent examiner that they ought to have individually taken, have each taken all steps that he/she is obliged to take as a director in order to make themselves aware of any relevant information and to establish that the Independent examiner's is aware of that information.



By order of the board of trustees

SHEILA HENDRICKSON-BROWN

Butetown Community Association
Report of the trustees (including strategic report) for the year ending 31 March 2024
(including income and expenditure account)

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
		£		£	£
<u>Income and endowments from:</u>					
Rent & Room hire		113,325	-	113,325	118,933
Grants received		-	52,141	52,141	42,212
Event costs & bar income		58,074		58,074	40,390
Food pantry income		1,973	-	1,973	3,517
Admissions, subscriptions and donations		450	-	450	3,540
Other income		271	-	271	-
Total income	3	174,093	52,141	226,234	208,592

Expenditure:

Bar expenditure		37,627		37,627	53,084
Establishment costs		52,640		52,640	48,715
Centre activities and administration		89,196		89,196	58,320
Total expenditure	3	179,463	-	179,463	160,119
Net income/(expenditure) and net movement in funds before gains and losses on investments		- 5,370	52,141	46,771	48,473

Reconciliation of funds

Total funds brought forward				-	32,617
Funds transfer		-		-	-
Total funds carried forward		- 5,370	52,141	46,771	81,090

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

Butetown Community Association
Balance Sheet at 31 March 2024

	Notes	2024 £	2023 £
Fixed assets			
Tangible Assets	8	1,451	1,451
Investments		-	-
Total Fixed Assets		<u>1,451</u>	<u>1,451</u>
Current assets			
Stock	9	3,745	3,745
Debtors	10	30,660	7,797
Cash at bank and in hand		33,192	45,208
Bar cash and float		443	134
Total Current Assets		<u>68,040</u>	<u>56,884</u>
Liabilities			
Creditors falling due within one year	11	(13,381)	(18,197)
Net Current assets		<u>54,659</u>	<u>38,687</u>
Total assets less current liabilities		<u>56,110</u>	<u>40,138</u>

Creditors: falling due after more than one year

Net assets

The funds of the charity:

Unrestricted income funds	12	16,514	21,884
Restricted income funds		39,453	18,907
Total charity funds		<u>55,967</u>	<u>40,791</u>

The notes at pages 9 to 16 form part of these accounts

Approved by the trustees and signed on their behalf by:

Signed 

Name **SHERIA HENDRICKSON-BROWN**

Butetown Community Association

Notes to the accounts for the year ended 31 March 2024

1. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of preparation

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014.

Butetown Community Association meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

There are no significant judgements made in the process of applying the entity's accounting policies. With respect to the next accounting period 2024-2025 the most significant area of uncertainty that will affect the carrying value of the assets held by the charity are the level of investment return and performance of the investment market. This will affect both the carrying value of investments and also the performance of the pension funds.

b) Preparation of the accounts on a going concern basis

The charity has reported a cash inflow for the year of £x although notes that a small deficit was recorded for the year. The charity is currently self-financing, and the trustees are in the fortunate position that they do not rely on external finance to operate.

After reviewing the charity's forecasts and projections the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

c) Income

Fee income

Fees receivable are accounted for in the period in which the service is provided.

Deferred income - advance fees

Where income is received in advance of meeting any performance related conditions and there is not unconditional entitlement to the income, its recognition is deferred and included in creditors as deferred income until the performance

Butetown Community Association

Notes to the accounts for the year ended 31 March 2024

(continued)

Donations and legacies

Donations and legacies receivable for the general purposes of the charity are credited to 'unrestricted funds'. Donations and legacies for purposes restricted by the wishes of the donor are taken to 'restricted funds'.

Investment income

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable. Dividends are recognised once the dividend has been declared and notification has been received of the dividends due. This is normally upon notification by our investment

Volunteer income - unpaid general volunteers

Like many charities, we often rely on the contribution of unpaid general volunteers in carrying out our activities. However, placing a monetary value on this contribution presents significant difficulties. For example, volunteers might complement the work of paid staff rather than replace them. These factors, together with the lack of a market comparator price for general volunteers, make it impractical for their contribution to be measured reliably for accounting purposes. Given this absence of a reliable measurement basis, the contribution of general volunteers is not included as income in these accounts.

d) Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific artistic projects being undertaken by the charity.

e) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required, and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise the costs of marketing.
- Expenditure on charitable activities includes the costs of salaries, and other activities undertaken to further the purposes of the charity and their associated support costs.
- Other expenditure represents those items not falling into any other heading
- Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

f) Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activity. Support costs include the costs of office salaries, and governance costs which support the charity in the provision of education. The bases on which support costs have been allocated are set out in note 7.

g) Tangible fixed assets

Individual fixed assets costing £500 or more are capitalised at cost. All assets are depreciated over their estimated useful economic lives on a straight-line basis as follows:

Asset Category	Annual rate
Fixtures and fittings	20%
Computer equipment	20%

i) Stock

Stock is included at the lower of cost or net realisable value

k) Cash at bank

Cash at bank and cash in hand includes cash and short term highly liquid investments depreciated over their estimated useful economic lives on a straight-line basis as the deposit or similar account.

l) Debtors

Debtors are recognised at the settlement amount due after any discount offered.

m) Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

2. Legal status of the Charity

The Charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding-up is limited to £1.

Butetown Community Association
Notes to the accounts for the year ended 31 March 2024
(continued)

3. Comparative information by fund

	Unrestricted		Restricted	
	2024	2023	2024	2023
	£	£	£	£
<u>Income and endowments from:</u>				
Rents & Room hire				
Meeting room hire	68,749	78,867	-	-
Rent receivable	44,576	40,066	-	-
Total Rents & Rooms hire	113,325	118,933	-	-
Grants received				
Race Council Cymru	-	-	1,750	-
TNL Windrush	-	-	7,063	5,000
GVS	-	-	3,423	-
CCC Buildings Grant	-	-	7,665	-
CCC Direct Food Grant	-	-	8,184	-
CF in Wales	-	-	5,000	-
UPCG1	-	-	19,056	-
Moondance Foundation	-	-	-	-
Young peoples' summer scheme	-	-	-	4,550
Young peoples project	-	-	-	8,480
National Lottery Grant	-	-	-	10,000
Warm spaces	-	-	-	3,000
Food poverty	-	-	-	6,379
C3SC Grant	-	-	-	-
Neighbourly fund	-	-	-	-
Job Retention Scheme Government Grant	-	-	-	-
Race Council Cymru	-	-	-	3,803
Welsh Government Grant	-	-	-	-
Cardiff Council	-	-	-	-
National Museum of Wales	-	-	-	-
	-	-	-	-
Total Grant received	-	-	52,141	41,212
Gross Bar income	58,074	40,390	-	-
Food pantry income	1,973	3,517	-	-
Admissions and donations	450	3,540	-	-
Other income				
Interest income	271	-	-	-
Bond income	-	-	-	-
Total Other income	271	-	-	-
Total Income	174,093	166,380	52,141	41,212

Butetown Community Association
Notes to the accounts for the year ended 31 March 2024
(continued)

	Unrestricted		Restricted	
	2024	2023	2024	2023
<u>Resources Expended</u>	£	£	£	£
Bar expenditure				
Purchases (in. stock movement)	28,823	36,550		
Entertainment	950	2,050	-	-
Bar staff	7,854	14,484	-	-
Total Bar expenditure	37,627	53,084	-	-
6. Analysis of expenditure on charitable activities				
<u>Establishment</u>				
Rates	6,742	6,198	-	-
Light, power and heat	25,338	21,269	-	-
Cleaning	14,005	13,052	-	-
Repairs, preventative maintenance and security	6,555	8,196	-	-
Total Establishment expenses	52,640	48,715	-	-
<u>Centre activities and charitable administration</u>				
Staff wages	63,466	40,394		12,804
Employer pension	985	760		-
Telephone	1,849	1,632		-
Postage and stationery	115	321		-
Licences	626	1,040		-
Computer costs	29	957		-
Insurance	4,019	3,576		-
Accountancy fees	3,818	4,011		-
Sundry expenses	34	10		-
Event and meeting hire expenses	4,903	1,414		-
Grant expenditure		-	31,595	27,495
Donation		-		-
Food Panty Costs	4,851	-		-
Centre and charitable activities	2,645	2,382		-
Bank charges	1,203	1,297		-
Depreciation	653	526		-
Total Centre activities and charitable administration	89,196	58,321	31,595	40,299
Total expenses	179,463	160,120	31,595	40,299

The charity initially identifies the costs of its support functions. It then identifies those costs which relate to the governance function. Having identified its governance costs, the remaining support costs together with the governance costs are apportioned between the three key charitable activities undertaken in the year. Refer to the table below for the basis for apportionment and the analysis of support and governance costs.

Butetown Community Association
Notes to the accounts for the year ended 31 March 2024
(continued)

4. Net income/(expenditure) for the year

This is stated after charging:	2024	2023
	£	£
Depreciation	653	526
Accountancy services	3,818	4,011
	4,471	4,537

5. Analysis of staff costs, trustee remuneration and expenses

	2024	2023
	£	£
Salaries & NI costs - Centre staff	63,466	40,394
Salaries & NI costs - Bar staff	7,854	14,484
	71,320	54,878

6. Staff Numbers

The average monthly headcount was 6 staff (2021-6 staff) and the average monthly number of full-time equivalent employees (including casual and part-time staff) during the year was as follows:

	2024	2023
	Number	Number
Management	2	2
Domestic and administrative	2	2
	4	4

The charity considers its key management personnel comprise the trustees. The total employment benefits including employer pension contributions of the key management personnel were £Nil (2023: £Nil)

The number of employees whose emoluments exceeded £60,000 were:

	2024	2023
£60,000 - £70,000	0	0
£70,000 - £80,000	0	0
	0	0

Butetown Community Association
Notes to the accounts for the year ended 31 March 2024
(continued)

7. Related party transactions

There were no related party transactions during the year.

8. Tangible fixed assets - charity

	Computer Equipment	Fixtures and Fittings	Total
	£	£	£
Cost:			
As at 1 April 2023	2,932	26,048	28,980
Additions	-	-	-
As at 31 March 2024	2,932	26,048	28,980
Depreciation:			
As at 1 April 2023	2,095	24,781	26,876
Charge for the year	400	253	653
As at 31 March 2024	2,495	25,034	27,529
Net book value:			
As at 31 March 2023	837	1,267	1,451
As at 31 March 2024	437	1,014	2,104

9. Stock

	2024	2023
	£	£
Stock	3,745	3,745
	3,745	3,745

10. Debtors

	2024	2023
	£	£
Trade debtors	30365	7502
Prepayments	295	295
	30660	7797

11. Creditors: amounts falling due within one year

	2024	2023
	£	£
Trade creditors and accruals	96	3,600
Taxation and social security costs	13,285	14,597
	13,381	18,197

Butetown Community Association
Notes to the accounts for the year ended 31 March 2024
(continued)

12. Analysis of charitable funds

	April 2023 £	Incoming resources £	Resources expended £	Transfer between funds £	As at 31 March 2024 £
Unrestricted funds	21,884	174,093	(179,463)		16,514
Restricted funds	18,907	52,141	(31,595)		39,453
Total Funds	40,791	226,234	(211,058)	0	55,967

Unrestricted funds

The unrestricted funds are the funds which the directors are free to use in accordance with the charitable objectives of

Restricted funds

The restricted funds are to be utilised in accordance with the restrictions attached to the grants received



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Butetown Community Association

On accounts for the year
ended

31 March 2024

Charity no
(if any)

524130

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2024**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date: 31/01/25

Name:

MIKE TANN

Relevant professional
qualification(s) or body
(if any):

ACCA