

PENYFFORD AND PENYMYNYDD WAR MEMORIAL INSTITUTE

England & Wales · Charity number 524095

Details

Other names THE INSTITUTE

Status Registered

Legal form Other

Registered 1965-12-13

Register [View on the Charity Commission register](#)

Contact

Address 20 Corwen Road
Penyffordd
Chester
CH4 0HL

Phone 07933795275

Email penyfforddwmitemasurer@gmail.com

Website <https://www.penyfforddwmico.uk/>

Activities

Objects: A PLACE OF RECREATION, EDUCATION OR SOCIAL INTERCOURSE FOR THE USE OF ALL PEOPLE OF ALL CLASSES REGARDLESS OF SEX, OF THE AGE OF 14 YEARS AND UPWARDS.

Activities: Provide a village hall facility for use by all members of the local community.

Classification

- **How:** Provides Buildings/facilities/open Space, Other Charitable Activities
- **What:** Religious Activities, Arts/culture/heritage/science, Amateur Sport
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

Geography

- **Area of benefit:** PENYFFORD AND PENYMYNYDD
- Flintshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-01-05	£42,808	£22,868	-	-
2024-01-05	£33,515	£48,637	-	-
2023-01-05	£41,893	£29,588	-	-
2022-01-05	£35,620	£39,486	-	-
2021-01-05	£46,075	£58,585	-	-

Trustees

Name	Role	Appointed
Claire Elizabeth Metcalfe		2020-01-28
Lindsay Jane Winkworth		2020-01-28
Patricia Margaret Ransome		2020-01-28
ROBERT OLDHAM		2012-03-27
Stuart Guy		2016-01-25

PENYFFORD AND PENYMYNYDD WAR MEMORIAL INSTITUTE

England & Wales - Charity number 524095

Accounts



Trustees' Annual Report for the period

From 6 January 2024

Period start date

To 5 January 2025

Period end date

Charity name: Penyffordd & Penymynydd War Memorial Institute

Charity registration number: 524095

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the charity is the provision and maintenance of a village hall for use by the inhabitants of the area of benefit without distinction of political, religious or other opinions, including use for: (a) meetings, lectures and classes, and (b) other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Remembrance Day Commemoration Hall hire Carnival Fireworks Night Spring Fair Christmas Fair
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees do seek advice from Flintshire Local Voluntary Council (FLVC) in the event of any questions relating to trustee responsibilities.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Penyffordd & Penymynydd War Memorial Institute (PPWMI) was founded in 1923 as a valuable meeting place, hosting various clubs and activities for the benefit of the local community. It has continued to provide this service for almost one hundred years.</p> <p>The PPWMI building is at the heart of the local community. It is a consecrated building and hosts the memorial plaques to those who gave their lives in two world wars.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The PPWMI enjoyed financial success during the accounting year 6 January 2024 to 5 January 2025.</p> <p>User bookings remained healthy throughout the year, which, together with various fundraising activities has provided the PPWMI with an operating profit.</p> <p>The PPWMI continued to invest in projects to maintain and enhance the facility.</p> <p>There are no current concerns as to the financial health of the charity.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are maintained to fund regular expenses relating to the running of the WMI building. These funds also serve as a reserve for maintenance purposes and any unforeseen expenses relating to the up-keep and smooth running of the WMI for the benefit of the community.
Amount of reserves held	Para 1.22	£30,316 (5 January 2025)
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Indentures (20 June 1923) Constitution (updated 21 November 2022)
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Foundation CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed by election following invitation.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Penyffordd & Penymynydd War Memorial Institute
Other name the charity uses	WMI, PPWMI
Registered charity number	524095
Charity's principal address	Chester Road Penyffordd Nr. Chester Flintshire CH4 0JZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Robert Oldham	President		
2	Claire Metcalfe	Chair		
3	Lindsay Winkworth			
4	Pat Ransome	Committee Member		
5	Stuart Guy	Treasurer		
6				
7				
8				
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12				
13				
14				
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16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name	N/A	N/A

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A	N/A	N/A

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information



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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Stuart James Guy	Claire Elizabeth Metcalfe
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Position (eg Secretary,
Chair, etc)

Treasurer	Chair
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Date

15 March 2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Penyffordd & Penymynydd War Memorial Institute

No (if any)
524095

CC16a



Receipts and payments accounts

For the period from	Period start date 06/01/2024	To	Period end date 05/01/2025
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hire of Institute Facilities	23,566	-	-	23,566	17,958
Grants	4,000	-	-	4,000	4,000
Donations	1,175	-	-	1,175	2,664
WMI Fundraising	5,740	-	-	5,740	3,097
Carnival	2,677	-	-	2,677	2,721
Fireworks Night	4,973	-	-	4,973	2,914
Miscellaneous	-	-	-	-	100
Cash	548	-	-	548	-
Interest	129	-	-	129	61
	-	-	-	-	-
Sub total (Gross income for AR)	42,808	-	-	42,808	33,515
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	42,808	-	-	42,808	33,515
A3 Payments					
Projects	30	-	-	30	27,647
Gas	5,791	-	-	5,791	4,937
Electricity	2,105	-	-	2,105	1,899
Water	470	-	-	470	385
WiFi	216	-	-	216	216
Insurance	1,053	-	-	1,053	1,030
Cleaning	3,546	-	-	3,546	2,470
Caretaker	2,472	-	-	2,472	2,472
Maintenance Buildings	2,042	-	-	2,042	1,548
Maintenance Grounds	50	-	-	50	239
Carnival	176	-	-	176	2,158
Fireworks Night	2,226	-	-	2,226	-
Expenses	446	-	-	446	2,128
Refunds	1,830	-	-	1,830	1,010
Bank Charges	62	-	-	62	63
Business Rates	353	-	-	353	-
	-	-	-	-	-
Sub total	22,868	-	-	22,868	48,202
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	22,868	-	-	22,868	48,202
Net of receipts/(payments)	19,940	-	-	19,940	- 14,687
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	10,376	-	-	10,376	-
Cash funds this year end	30,316	-	-	30,316	- 14,687

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	HSBC Deposit A/C (****6125)	18,842	-	-
	HSBC Current A/C (****9783)	10,812	-	-
	Cash	662	-	-
	Total cash funds	30,316	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		STUART GUY	15/03/2025	
		CLAIRE METCALFE	15/03/2025	



Section A

Independent Examiner's Report

Report to the trustees/ members of

Penyffordd & Penymynydd War Memorial Institute

On accounts for the year ended

5 January 2025

Charity no (if any)

524095

Set out on pages

(Remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/01/2025

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

K Hardington

Date:

11/2/25

Name:

KELLY HARDING

Relevant professional qualification(s) or body (if any):

Address:

8 HUNTERS CROFT
HIGHER KINNERTON
CHESTER CH4 9PD

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



PENYFFORD AND PENYMYNYDD WAR MEMORIAL INSTITUTE

England & Wales - Charity number 524095

Accounts



Trustees' Annual Report for the period

From 6 January 2023

Period start date

To 5 January 2024

Period end date

Charity name: Penyffordd & Penymynydd War Memorial Institute

Charity registration number: 524095

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the charity is the provision and maintenance of a village hall for use by the inhabitants of the area of benefit without distinction of political, religious or other opinions, including use for: (a) meetings, lectures and classes, and (b) other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Remembrance Day Commemoration Hall hire Carnival Fireworks Night Spring Fair Christmas Fair
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees do seek advice from Flintshire Local Voluntary Council (FLVC) in the event of any questions relating to trustee responsibilities.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Penyffordd & Penymynydd War Memorial Institute (PPWMI) was founded in 1923 as a valuable meeting place, hosting various clubs and activities for the benefit of the local community. It has continued to provide this service for almost one hundred years.</p> <p>The PPWMI building is at the heart of the local community. It is a consecrated building and hosts the memorial plaques to those who gave their lives in two world wars.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The PPWMI enjoyed financial success during the accounting year 6 January 2023 to 5 January 2024.</p> <p>User bookings remained healthy throughout the year, which, together with various fundraising activities has provided the PPWMI with an operating profit.</p> <p>The PPWMI continued to invest in projects to maintain and enhance the facility.</p> <p>There are no current concerns as to the financial health of the charity.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>Reserves are maintained to fund regular expenses relating to the running of the WMI building. These funds also serve as a reserve for maintenance purposes and any unforeseen expenses relating to the up-keep and smooth running of the WMI for the benefit of the community.</p>
Amount of reserves held	Para 1.22	£10,376 (5 January 2024)
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Indentures (20 June 1923) Constitution (updated 21 November 2022)
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Foundation CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed by election following invitation.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Penyffordd & Penymynydd War Memorial Institute
Other name the charity uses	WMI, PPWMI
Registered charity number	524095
Charity's principal address	Chester Road Penyffordd Nr. Chester Flintshire CH4 0JZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Robert Oldham	President		
2	Claire Metcalfe	Chair		
3	Lindsay Winkworth			
4	Pat Ransome	Committee Member		
5	Stuart Guy	Treasurer		
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16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name	N/A	N/A

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A	N/A	N/A

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A



Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Stuart James Guy	Claire Elizabeth Metcalfe
Position (eg Secretary, Chair, etc)	Treasurer	Chair
Date	30 September 2024	





Receipts and payments accounts

For the period from	Period start date 06/01/2023	To	Period end date 05/01/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hire of Instutute Facilites	17,958	-	-	17,958	20,335
Grants	4,000	-	-	4,000	4,500
Donations	2,664	-	-	2,664	7,501
WMI Fundraising	3,097	-	-	3,097	-
Carnival	2,721	-	-	2,721	5,816
Fireworks Night	2,914	-	-	2,914	3,710
Miscellaneous	100	-	-	100	-
Interest	61	-	-	61	31
Sub total (Gross income for AR)	33,515	-	-	33,515	41,893
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	33,515	-	-	33,515	41,893
A3 Payments					
Projects	27,647	-	-	27,647	9,403
Gas	4,937	-	-	4,937	1,991
Electricity	1,900	-	-	1,900	1,464
Water	385	-	-	385	623
WiFi	216	-	-	216	198
Insurance	1,030	-	-	1,030	865
Cleaning	2,470	-	-	2,470	3,136
Caretaker	2,472	-	-	2,472	2,472
Maintenance Buildings	1,548	-	-	1,548	570
Maintenance Grounds	239	-	-	239	1,570
Carnival	435	-	-	435	194
Fireworks Night	2,158	-	-	2,158	2,255
Expenses	2,128	-	-	2,128	1,045
Refunds	1,010	-	-	1,010	50
Bank Charges	62	-	-	62	64
Loan Repayments	-	-	-	-	3,688
	-	-	-	-	-
Sub total	48,637	-	-	48,637	29,588
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	48,637	-	-	48,637	29,588
Net of receipts/(payments)	- 15,122	-	-	- 15,122	12,305
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	25,499	-	-	25,499	-
Cash funds this year end	10,377	-	-	10,377	12,305

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	HSBC Deposit A/C (****6125)	1,363	-	-
	HSBC Current A/C (****9783)	8,899	-	-
	Cash in Hand	114	-	-
	Total cash funds	10,377	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Stuart Guy	30/09/2024	
		Claire Metalfe	30/09/2024	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Penyffordd and Penymynydd War Memorial Institute

**On accounts for the year
ended**

5 January 2024

**Charity no
(if any)**

524095

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **05 / 01 / 2024**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

29.09.2024

Name:

Victoria Jones

**Relevant professional
qualification(s) or body
(if any):**

ICAEW

Address:

31 Oak Drive, Penyffordd, CH4 0AW

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

PENYFFORD AND PENYMYNYDD WAR MEMORIAL INSTITUTE

England & Wales - Charity number 524095

Accounts



Trustees' Annual Report for the period

From 6 January 2022

Period start date

To 5 January 2023

Period end date

Charity name: Penyffordd & Penymynydd War Memorial Institute

Charity registration number: 524095

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the charity is the provision and maintenance of a village hall for use by the inhabitants of the area of benefit without distinction of political, religious or other opinions, including use for: (a) meetings, lectures and classes, and (b) other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Remembrance Day Commemoration Hall hire Carnival Fireworks Night Spring Fair Christmas Fair
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees does seek advice from Flintshire Local Voluntary Council (FLVC) in the event of any questions relating to trustee responsibilities.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Penyffordd & Penymynydd War Memorial Institute (PPWMI) was founded in 1923 as a valuable meeting place, hosting various clubs and activities for the benefit of the local community. It has continued to provide this service for almost one hundred years.</p> <p>The PPWMI building is at the heart of the local community. It is a consecrated building and hosts the memorial plaques to those who gave their lives in two world wars.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

--	--	--

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The PPWMI enjoyed financial success during the accounting year 6 January 2022 to 5 January 2023.</p> <p>User bookings remained healthy throughout the year, which, together with various fundraising activities has provided the PPWMI with an operating profit.</p> <p>The PPWMI continued to invest in projects to maintain and enhance the facility.</p> <p>There are no current concerns as to the financial health of this charity.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>Reserves are maintained to fund regular expenses relating to the running of the WMI building. These funds also serve as a reserve for maintenance purposes and any unforeseen expenses relating to the up-keep and smooth running of the WMI for the benefit of the community.</p>
Amount of reserves held	Para 1.22	£25,499 (6 January 2023)
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Indentures (20 June 1923) Constitution (updated 21 November 2022)
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Foundation CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed by election following invitation.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Penyffordd & Penymynydd War Memorial Institute
Other name the charity uses	WMI, PPWMI
Registered charity number	524095
Charity's principal address	Chester Road Penyffordd Nr. Chester Flintshire CH4 0JZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Robert Oldham	President		
2	Claire Metcalfe	Chair		
3	Lindsay Winkworth			
4	Pat Ransome	Committee Member		
5	Stuart Guy	Treasurer		
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name	N/A	N/A

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A	N/A	N/A

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A



Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Stuart James Guy	Claire Elizabeth Metcalfe
Position (eg Secretary, Chair, etc)	Treasurer	Chair
Date	24 May 2023	



Receipts and payments accounts

CC16a

For the period from	06/01/2022	To	05/01/2023
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Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Hire of Institute Facilities	20,335	-	-	20,335	9,586
Grants	4,500	-	-	4,500	18,050
Donations	6,682	-	-	6,682	5,193
Donations - Just Giving (Online)	10	-	-	10	377
Donations - Other	808	-	-	808	2,301
Carnival	5,816	-	-	5,816	-
Fireworks Night	3,710	-	-	3,710	-
Interest	31	-	-	31	0
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	41,893	-	-	41,893	35,506
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	41,893	-	-	41,893	35,506
A3 Payments					
WMI Development Projects	9,403	-	-	9,403	27,327
Gas	1,991	-	-	1,991	1,860
Electricity	1,464	-	-	1,464	1,419
Water	623	-	-	623	273
WiFi	198	-	-	198	126
Insurance	865	-	-	865	882
Cleaning	3,136	-	-	3,136	1,985
Caretaker	2,472	-	-	2,472	2,507
Maintenance Buildings	570	-	-	570	1,002
Maintenance Grounds	1,570	-	-	1,570	-
Carnival	194	-	-	194	-
Fireworks Night	2,255	-	-	2,255	-
Loan repayments	3,688	-	-	3,688	-
Miscellaneous	-	-	-	-	2,062
Expenses	1,045	-	-	1,045	-
Refunds	50	-	-	50	38
Bank Charges	64	-	-	64	5
Sub total	29,588	-	-	29,588	39,486
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	29,588	-	-	29,588	39,486
Net of receipts/(payments)	12,304	-	-	12,304	3,980
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	13,194	-	-	13,194	-
Cash funds this year end	25,499	-	-	25,499	3,980

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	HSBC Deposit A/C (****6125)	14,427	-	-
	HSBC Current A/C (****9783)	10,957	-	-
	Cash in Hand	114	-	-
	Total cash funds	25,499	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK



Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Stuart Guy	24 May 2023
	Claire Metalfe	24 May 2023



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Penyffordd/Penymynydd War Memorial Institute.

On accounts for the year
ended

5 Jan. 2023

Charity no
(if any)

524095

Set out on pages

1 & 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/01/2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

26/02/23

Name:

John E. Martin

Relevant professional qualification(s) or body (if any):

N/A

Address:

1 Allerton Close, Penyffordd, CH4 0NJ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Empty box for disclosure details.

PENYFFORD AND PENYMYNYDD WAR MEMORIAL INSTITUTE

England & Wales - Charity number 524095

Accounts



Trustees' Annual Report for the period

From 6 January 2021

Period start date

To 5 January 2022

Period end date

Charity name: Penyffordd & Penymynydd War Memorial Institute

Charity registration number: 524095

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the charity is the provision and maintenance of a village hall for use by the inhabitants of the area of benefit without distinction of political, religious or other opinions, including use for: (a) meetings, lectures and classes, and (b) other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Remembrance Day Commemoration Hall hire Carnival Bonfire Night
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have sought advice regarding trustee responsibilities from Flintshire Local Voluntary Council (FLVC).

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Penyffordd & Penymynydd War Memorial Institute (PPWMI) was founded in 1923 as a valuable meeting place, hosting various clubs and activities for the benefit of the local community. It has continued to provide this service for almost one hundred years.</p> <p>The PPWMI building is at the heart of the local community. It is a consecrated building and hosts the memorial plaques to those who gave their lives in two world wars.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

--	--	--

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The accounting year 6 January 2021 to 5 January 2022 began with an ongoing shutdown period due to the Covid pandemic.</p> <p>Some residual costs carried over into the early part of the financial year ending 5 January 2022 from an earlier project to extend the PPWMI building.</p> <p>The PPWMI was able to reopen to the public for regular community use on 17 May 2021</p> <p>Since the resumption of activities, the PPWMI has continued to operate with income exceeding outgoings.</p> <p>There are no current concerns as to the financial health of this charity.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are maintained to fund regular expenses relating to the running of the WMI building. These funds also serve as a reserve for maintenance purposes and any unforeseen expenses relating to the up-keep and smooth running of the WMI for the benefit of the community.
Amount of reserves held	Para 1.22	£13,193 (6 January 2022)
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	

A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Indentures (20 June 1923) Constitution (29 July 2005)
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Foundation CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed by election following invitation.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Penyffordd & Penymynydd War Memorial Institute
Other name the charity uses	WMI, PPWMI
Registered charity number	524095
Charity's principal address	Chester Road Penyffordd Nr. Chester Flintshire CH4 0JZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Robert Oldham	President		
2	Claire Metcalfe	Chair		
3	Lindsay Winkworth	Secretary		
4	Pat Ransome	Committee Member		
5	Stuart Guy	Treasurer		
6				
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16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name	N/A	N/A

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A	N/A	N/A

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A



Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Stuart James Guy	Claire Elizabeth Metcalfe
Position (eg Secretary, Chair, etc)	Treasurer	Chair
Date	30 September 2022	



Receipts and payments accounts

CC16a

For the period
from

06/01/2021

To

05/01/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hire of Institute Facilities	9,586	-	-	9,586	809
Grants	18,050	-	-	18,050	26,000
Donations	5,193	-	-	5,193	8,004
Donations - Just Giving (Online)	377	-	-	377	3,728
Donations - Donate (Text)	-	-	-	-	181
Donations - Other	2,301	-	-	2,301	-
Carnival	-	-	-	-	-
Bonfire Night	-	-	-	-	500
Funds Transferred to Current Account	-	-	-	-	5,853
Loans	-	-	-	-	1,000
Interest	0	-	-	0	5
Cash	114	-	-	114	-
Sub total (Gross income for AR)	35,620	-	-	35,620	46,080
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	35,620	-	-	35,620	46,080
A3 Payments					
WMI Development Projects	27,327	-	-	27,327	52,715
Gas	1,860	-	-	1,860	857
Electricity	1,419	-	-	1,419	684
Water	273	-	-	273	197
WiFi	126	-	-	126	-
Insurance	882	-	-	882	994
Cleaning	1,985	-	-	1,985	353
Caretaker	2,507	-	-	2,507	2,000
Maintenance Buildings	1,002	-	-	1,002	131
Maintenance Grounds	-	-	-	-	538
Carnival	-	-	-	-	-
Bonfire Night	-	-	-	-	50
Refunds	38	-	-	38	-
Bank Charges	5	-	-	5	-
Miscellaneous	2,062	-	-	2,062	66
	-	-	-	-	-
Sub total	39,486	-	-	39,486	58,585
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	39,486	-	-	39,486	58,585
Net of receipts/(payments)	- 3,866	-	-	- 3,866	- 12,505
A5 Transfers between funds	-	-	-	-	- 5,848
A6 Cash funds last year end	17,059	-	-	17,059	35,417
Cash funds this year end	13,193	-	-	13,193	17,064

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	HSBC Deposit A/C (****6125)	5,550	-	-
	HSBC Current A/C (****9783)	7,529	-	-
	Cash in Hand	114	-	-
	Total cash funds	13,193	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK



Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Personal Loan @ 0% interest (BH)		1,000	
	Personal Loan @ 0% interest (CM)		2,688	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	STUART GUY	15-Feb-22
	CLAIRE METCALF	15-Feb-22



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Penyffordd/Penymynydd War Memorial Institute

**On accounts for the year
ended**

2021	Charity no (if any)	524095
------	--------------------------------	--------

Set out on pages

(Insert details to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**


[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: 

Date: 23/02/2022

Name: John Edward Martin

Relevant professional Retired. Ex. MoD Civil Servant

qualification(s) or body
(if any):

--

Address:

1 Allerton Close, Penymynydd, Penyffordd, Nr. Chester, CH40NJ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

--

PENYFFORD AND PENYMYNYDD WAR MEMORIAL INSTITUTE

England & Wales - Charity number 524095

Accounts



Trustees' Annual Report for the period

From 6 January 2020
To 5 January 2021

Period start date
Period end date

Charity name: Penyffordd & Penymynydd War Memorial Institute

Charity registration number: 524095

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the charity is the provision and maintenance of a village hall for use by the inhabitants of the area of benefit without distinction of political, religious or other opinions, including use for: (a) meetings, lectures and classes, and (b) other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Remembrance Day Commemoration Hall hire Carnival Bonfire Night
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have sought advice regarding trustee responsibilities from Flintshire Local Voluntary Council (FLVC).

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Penyffordd & Penymynydd War Memorial Institute was founded in 1923 as a valuable meeting place, hosting various clubs and activities for the benefit of the local community. It has continued to provide this service for almost one hundred years.</p> <p>The Institute building is at the heart of the local community. It is a consecrated building and hosts the memorial plaques to those who gave their lives in two world wars.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The accounting year 6 January 2020 to 5 January 2021 was an exceptional year for the Penyffordd & Penymynydd War Memorial Institute (WMI).</p> <p>Following many years of planning and efforts to secure funding, a building project was undertaken between February and September 2020 to extend the Institute building. The project required a substantial contribution from WMI reserves, together proceeds from grants and additional fundraising activities.</p> <p>Whilst WMI reserves were depleted over the course of the year due to the building project, a comfortable sum has been retained to fund operational WMI expenses and there are no current concerns as to the financial health of the charity.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>Reserves are maintained to fund regular expenses relating to the running of the WMI building. These funds also serve as a reserve for maintenance purposes and any unforeseen expenses relating to the up-keep and smooth running of the WMI for the benefit of the community.</p>
Amount of reserves held	Para 1.22	£17,059.99 (6 January 2021)
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Indentures (20 June 1923) Constitution (29 July 2005)
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Foundation CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed by election following invitation.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Penyffordd & Penymynydd War Memorial Institute
Other name the charity uses	WMI, PPWMI
Registered charity number	524095

Charity's principal address	Chester Road Penyffordd Nr. Chester Flintshire CH4 0JZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Robert Oldham	President		
2	Claire Metcalfe	Chair		
3	Lindsay Winkworth	Secretary		
4	Pat Ransome	Committee Member		
5	Stuart Guy	Treasurer		
6				
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16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name	N/A	N/A

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A	N/A	N/A

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information



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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Stuart James Guy	Claire Elizabeth Metcalfe
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Position (eg
Secretary, Chair, etc)

Treasurer	Chair
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Date

4 October 2021



Receipts and payments accounts



CC16a

For the period from	06/01/2020	To	05/01/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hall Hire	809	-	-	809	6,671
Grants	26,000	-	-	26,000	4,000
Donations	8,004	-	-	8,004	1,925
Donations - Just Giving (Online)	3,728	-	-	3,728	-
Donations - Donate (Text)	181	-	-	181	-
Carnival	-	-	-	-	-
Bonfire Night	500	-	-	500	3,864
Miscellaneous	5,853	-	-	5,853	25
Loan	1,000	-	-	1,000	-
Bank Interest (HSBC Deposit A/C (***)6125) - Remaining	0	-	-	0	12
	-	-	-	-	-
Sub total (Gross income for AR)	46,075	-	-	46,075	16,497
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	46,075	-	-	46,075	16,497
A3 Payments					
Gas	857	-	-	857	863
Electricity	684	-	-	684	1,965
Water	197	-	-	197	399
Insurance	994	-	-	994	706
Cleaning	353	-	-	353	1,366
Caretaker	2,000	-	-	2,000	1,980
Maintenance Buildings	131	-	-	131	3,867
Maintenance Grounds	538	-	-	538	-
Bonfire Night	50	-	-	50	2,732
Miscellaneous	66	-	-	66	390
WMI Improvements (2019) / Building Project (2020)	52,715	-	-	52,715	200
	-	-	-	-	-
Sub total	58,585	-	-	58,585	14,468
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	58,585	-	-	58,585	14,468
Net of receipts/(payments)	- 12,510	-	-	- 12,510	2,029
A5 Transfers between funds	- 5,848	-	-	- 5,848	
A6 Cash funds last year end	35,417	-	-	35,417	33,389
Cash funds this year end	17,059	-	-	17,059	35,418

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	HSBC Deposit A/C (****6125)	-	-	-
	HSBC Current A/C (****9783)	17,059	-	-
		-	-	-
	Total cash funds	17,059	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Cash Loans	Unrestricted	3,688	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		STUART GUY	04-Oct-21	
		CLAIRE METCALFE	04-Oct-21	