



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	01	2020		31	Mar	2021

Section A Reference and administration details

Charity name Llanstephan Memorial Hall

Other names charity is known by n/a

Registered charity number (if any) 524020

Charity's principal address C/O Treasurer, Craig y Môr, High Street, Llansteffan, Carmarthenshire

Postcode SA33 5JY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Davies	Chair	n/a	n/a
2	Anthea Evans	Secretary	n/a	n/a
3	Rhian Worrell	Treasurer	n/a	n/a
4				
5				
6				
7				
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9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Conveyance Document dated 29 th April 1939
How the charity is constituted (eg. trust, association, company)	Volunteer group with 3 elected trustees (Chair, Secretary and Treasurer)
Trustee selection methods (eg. appointed by, elected by)	Volunteers Trustees elected by wider Hall Committee (also volunteers appointed by hall local user groups)

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

The Hall was gifted to the community in 1939. It is run and maintained by volunteers from the community. There are three trustee appointments to aid in the running of the Hall - the Chair, the Secretary and the Treasurer (all volunteers). In addition, local community groups using the Hall on a regular basis (e.g weekly or monthly) put forward one volunteer to the Hall Committee to assist with the running of the Hall and with fundraising efforts. The appointments and volunteer contribution are reviewed annually.

The Hall receives no local government funding. This year 20/21 was an exception because 20K of COVID grant money was received.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

<p>What the charity does:</p> <ul style="list-style-type: none"> <input type="checkbox"/> General Charitable Purposes <input type="checkbox"/> Arts/culture/heritage/science <input type="checkbox"/> Human Rights/religious Or Racial Harmony/equality Or Diversity <input type="checkbox"/> Recreation <p>Who the charity helps:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Children/young People <input type="checkbox"/> Elderly/old People <input type="checkbox"/> The General Public/Local Community <p>How the charity helps:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Provides Buildings/facilities/open Space <p>Where the charity operates:</p> <p>Llansteffan and immediate environ</p>	<p>The Hall is run and maintained for the good and benefit of the whole community. It is the focal point within the rural village of Llansteffan; providing a safe space for local people and groups to meet (e.g. WI, Yoga, History Society, Evergreen, HUB, Short Mat Bowls etc.).</p> <p>In addition, many private and community events are held within the Hall (e.g. funeral teas, charity events, concerts, plays, film nights, children’s parties, Village Christmas Carol Service etc.).</p> <p>Hire fees are kept as low as is reasonable to ensure the Hall is a sustainable resource for all into the future.</p>
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Additional details of objectives and activities (Optional information)

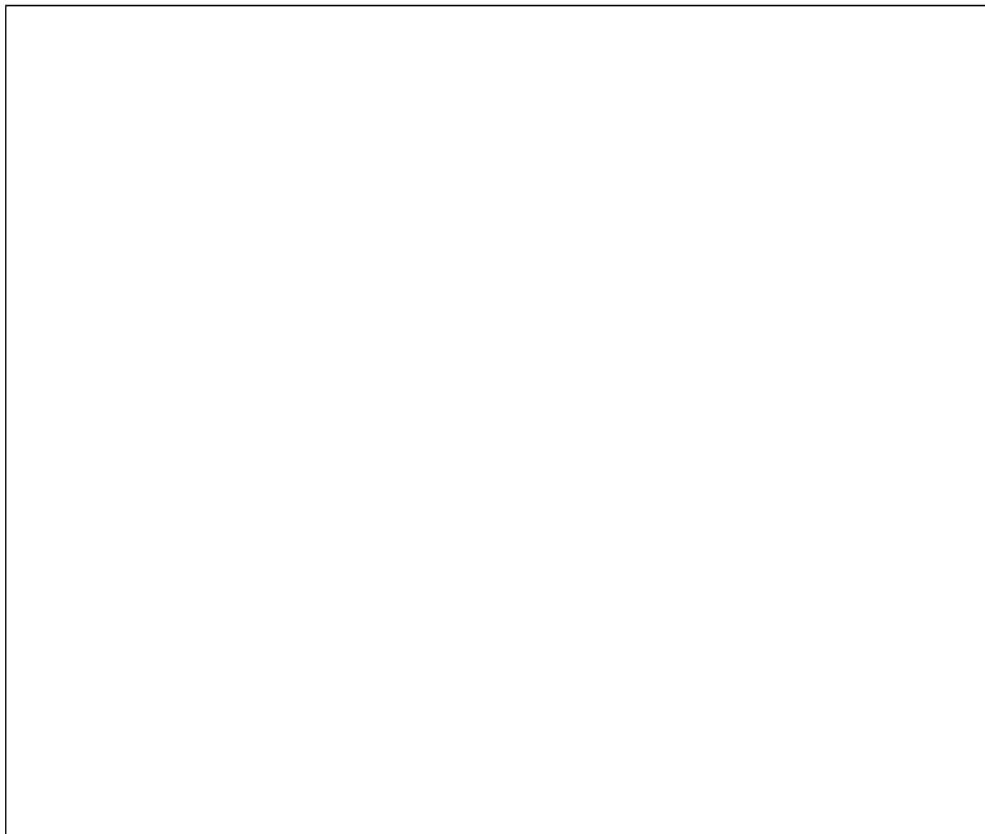
You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

The contribution made by all the volunteers is huge. The Hall simply would not exist without the volunteers.

Without the huge fundraising effort conducted by volunteers the income from hire fees alone would not cover the annual costs of running the Hall. It would simply close without the work of the small band of dedicated volunteers.

The volunteers, with the support of the community, ensure it remains a positive vibrant space available to all.



Summary of the main achievements of the charity during the year

This period covered the turbulent period of the COVID pandemic. It was a difficult time for everyone. The Hall was closed and without the COVID grant money the Charity would have had an excess of expenditure over income.

However, during the closure the time was used constructively to complete some well overdue improvement/maintenance work. The Hall was painted internally and externally. Some internal insulation work was carried out. The floor was professionally sanded and revarnished. Other internal work was done to improve the aesthetics of the Hall.

The fundraising effort continued throughout this period.

Section E Financial review

Brief statement of the charity's policy on reserves

During this financial period there was no policy on reserves. This issue will be addressed at the Dec 22 Hall Council (committee) meeting.

Details of any funds materially in deficit

NIL

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Rhian Worrell	
Full name(s)	Rhian Worrell	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	5 Dec 2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Llanstephan Memorial Hall

524020

Receipts and payments accounts

For the period from	1-Jan-20	To	31-Mar-21
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Regular User Hire Receipts	1,339	-	-	1,339
Fundraising	1,450	-	-	1,450
Hire of Hall (one of events)	495	-	-	495
Book Sales	165	-	-	165
HUB Income	830	-	-	830
Donations	100	-	-	100
COVID Gov. Grants	20,000	-	-	20,000
Misc. Income	1,900	-	-	1,900
Sub total (Gross income for AR)	26,279	-	-	26,279
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	26,279	-	-	26,279
A3 Payments				
Running Costs (Utilities)	4,554	-	-	4,554
Caretaker's Honoraria	1,500	-	-	1,500
Maintenance, repairs and purchases	9,559	-	-	9,559
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	15,613	-	-	15,613
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	15,613	-	-	15,613
Net of receipts/(payments)	10,666	-	-	10,666
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	13,185	-	-	13,185
Cash funds this year end	23,851	-	-	23,851

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Cash in Bank	23,851	-
		-	-
		-	-
	Total cash funds	23,851	-
	(agree balances with receipts and payments account(s))	OK	OK
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
B3 Investment assets			-
			-
			-
			-
			-
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-
B5 Liabilities			-
			-
			-
			-
			-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	

CC16a



Last year
to the nearest £

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**Endowment
funds**
to nearest £

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**Endowment
funds**
to nearest £

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**Current value
(optional)**

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**Current value
(optional)**

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**When due
(optional)**

Date of
approval



Section A

Independent Examiner's Report

**Report to the
trustees/ members
of**

Charity Name
Llansteffan Memorial Hall

**On accounts for the
year ended**

31/03/2021

**Charity
no (if
any)**

524020

Set out on pages

1-2 of the Accounts

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Jean Reynolds

Date: 5/12/2022

Name: Jean Reynolds

**Relevant
professional**

CIPFA , MAAT

**qualification(s) or
body (if any):**

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Address:

Rhooks Farm

Llanybri

Carmarthen

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.