

Acting Chairman's Report

Mrs Gill reported

2020-21 Last year Mark Pugh said it was a year of 2 halves – with the 2nd half being so affected by the pandemic. And this last 12 months has been no different. We have only had a relatively few weeks where any in-person activity was possible and staff have done the most amazing job to give cadets as many opportunities to be involved as possible, within Covid safe working parameters. The rest of the year was spent providing online zoom activities, which were accessed by many and we even now have a waiting list of young people waiting to join the unit.

But we also had so many challenges still in place from the previous year – not least the flooding from February 2020 – quite a challenge to overcome when restrictions mean even adults were unable to access the unit for some months. But – as this report is made – we have overcome all these, and more, and our unit is in better physical shape than for many years. Having utilised the latest funding Monica Graham had secured the male heads – so badly needing refurbishment – are completed and even allow access from the waterfront for partners such as the Scouts. And latterly we benefited greatly from a partnership with Sewells – lead contractors for the Rutland Mills Tileyard North development just over the river. They have repaired and painted the riverside frontage of the unit and replaced the last bit of roofing area, meaning we should be watertight. Substantial thanks go to Jon at Sewells and partner organisations Ashtree Roofing, CTS Decorating Services, Elevation Scaffolding Yorkshire and Littlewoods Joinery.

One person I would particularly like to thank at this point is PO(SCC) G Everitt Gareth – he has done a tremendous amount during the year to link with builders, painters, roofers and plumbers – to name but a few. We were left with snagging issues from the roofing and the flooding work and he remained resilient throughout – getting the building in its current good state is due in no small part to his perseverance.

Flooding is ever in our minds and we had to organise FlashFlood as our new insurance device and process; we have had sandbags out again and know this will be one of our highest risks – ensuring we have processes in place to rapidly react and move key equipment is one of the things we must always see as a high priority.

One key decision the UMT made was not to go for a replacement minibus at the current time when we have less need of one and there are others available locally which could be used. This should be more cost effective.

Everyone will be aware of the pressures felt by all ages from the pandemic and this has impacted on adult volunteer numbers – whether on the UMT or Staff. On the UMT Monica sadly had to step down after so many years and everyone would like to thank her very much for all her years of support. We were delighted that this was recognised when she became an Honorary Member of UMT. Thank you Monica.

During the year we worked out just how many volunteer hours go into running a unit – these are 6720 on a regular basis, and many more additional ones so over 7000 donated hours from Staff running cadet evenings twice a week, and UMT work running the Unit overall.

There are many people who give so many hours of their time in these figures – Suzanne does so very much as secretary – much of it behind the scenes on the admin side of things. A unit cannot run without this. And Teresa stepped up as Acting Vice Chair and is a key part of the UMT, even undertaking PAT testing as well as her

committee role. Thanks to them both. Jonathan and Emma Crewe also joined the UMT following the last AGM but have been unable to continue their commitment and are stepping down.

Sam Goldspink has done a great job as treasurer for the 2nd year and I can report that the Wakefield Unit remains fiscally viable and in as healthy a financial position as possible given the difficulties of the last year. Due to work commitments Sam has already said she will not be re-standing for the role of Treasurer but she hopes to remain on the UMT. It has not been an easy year undertaking financial issues with online banking being essential and banking staff being unavailable in person. We thank Sam very much for her commitment and perseverance as treasurer.

Continuing to find volunteers to join the UMT and Staff is no easy task – and I would encourage any and all of you to ask friends, family and others if they can help out. As someone with no experience of the cadets I did find things somewhat confusing to start with but there are always people around to help and it is an amazingly satisfying thing to be a part of such a committed team – helping so many young people in the early part of their lives.

Regarding finance we were particularly delighted during the year to receive funding from Trinity House for a new Trinity (which will be ordered as soon as these are being made again – due to the pandemic none are available currently) and also from the Naval Lodge for 6 kayaks and the kit needed for young people to go out onto the water with these. Thank you so much to these funders.

As usual the UMT is but a part of the team. A huge thank you must go to all the Staff at Wakefield Sea Cadets who every Tuesday and Friday and many other times in between deliver the Sea Cadet Experience. As you will understand from the many hours donated freely this is at some personal cost – thanks in particular to Jean our Commanding Officer and Lynn our Executive Officer. They also help me decipher the many acronyms that are a part of the cadet tradition! And thanks also go to our Cadets, Parents & Supporters for their part in our continued success. The Wakefield Unit is a great team, and everyone is part of this.

Outside of our direct Wakefield team thanks also go to our Area and District Staff, Our Patron the Right Worshipful the Mayor of the City of Wakefield Metropolitan District, Wakefield Metropolitan District Council, the Lord Lieutenant of West Yorkshire, our President. & all our donors, sponsors & supporters for their continued support through 2020-21. As well as Sewells mentioned earlier I would also like in particular to thank Trinity House, the Navy Lodge and the Rotary Club of Settle, all of whom have given funding to get more cadets out onto the river in 2022 with 6 kayaks and new Trinity all on order.

After 79 years the UMT and Staff remain committed to providing a safe and economically viable training base for the many young people within the cadets whilst supporting the wider community of Wakefield and the South East of the district.

Are there any questions?

Then I submit a motion that my report to the meeting be accepted. Can I have a Proposer and Second.

Wakefield SCC

Financial Year 1st April 2020 to 31st March 2021

Year to Date Detail Report

Receipts

Donations

	£10,595.55
Bursaries - restricted	£0.00
Bursaries - unrestricted	£0.00
Cadet	£75.00
P&SA	£0.00
Third party - restricted	£5,295.00
Third party - unrestricted	£5,225.55
Ward Room	£0.00

Fundraising

	£0.00
Bag packs	£0.00
Flag week	£0.00
Social events	£0.00
Community events	£0.00
Other	£0.00

Generated

	£2,204.00
Property Rental	£804.00
Sale of Assets	£0.00
Sale of Goods	£0.00
SCAVA	£1,400.00

Grants

	£51,267.25
External - restricted	£41,267.25
External - unrestricted	£10,000.00
MS-SC Restricted Grant	£0.00

Training

	£137.50
Competition Fees - external provider	£0.00
Competition Fees - internal provider	£50.00
Course Fees - external provider	£0.00
Course Fees - internal provider	£87.50

Unearned

	£0.00
Bank Interest	£0.00
Gift Aid	£0.00
Investment Income	£0.00

£64,204.30

Payments

Charitable Activity

	£429.77
Competition Fees - external provider	£0.00
Competition Fees - internal provider	£0.00
Course Fees - external provider	£80.88
Course Fees - internal provider	£68.00
Training Materials	£0.00
Fuel	£0.00
3rd Party travel	£0.00
MSSC Travel Refund (enter as credit)	£0.00
Catering	£0.00
Fundraising Costs	£0.00
Special Events	£280.89

Operating

	£24,278.77
Unit Health, Hygiene & Well-being	£0.00
Office Equipment <£250.00	£0.00
Office Stationery, Printing & Postage	£0.00
IT Consumables	£92.08
Building maintenance	£20,673.90
Grounds maintenance	£3,284.79
Boat maintenance	£0.00
Vehicle maintenance, MOT & RFT	£0.00
Other maintenance	£228.00
Goods for resale	£0.00
PPE & Branded clothing	£0.00
Various Unit Assets	£0.00

Overheads

	£5,819.92
Rent	£540.00
Rates	£0.00
Lease Fees	£0.00
Water Rates	£0.00
Sewage Rates	£0.00
Electricity	£1,494.57
Gas	£1,461.89
Broadband	£694.81
Telephone	£0.00
Alarm Monitoring	£0.00
Insurance - MS-SC provided	£1,200.10
Insurance - Non MS-SC provided	£184.99
Roadside assistance	£0.00
Certification	£243.56

Fees Charges

	£0.00
Audit/Accountancy fees	£0.00
Legal fees	£0.00
Other professional fees	£0.00
Other revenue costs	£0.00
Bank charges	£0.00

£30,528.46

Surplus / Deficit

Financial Year 1st April 2020 to 31st March 2021

£33,675.84



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of	Wakefield SCC		
On accounts for the year ended	31st March 2021	Charity no	523988
Set out on pages	On form SCC A3 - Tabs detailed AC1, AC2 & AC3 <small>(remember to include the page numbers of additional sheets)</small>		

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: C S Hoyland Date: 28/01/2022

Name: Christopher Hoyland

Relevant professional qualification(s) or body (if any):

Fellow Institution of Certified Bookkeepers - Practice Number ICB101243

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High Street, Bentley
Doncaster. DN5 0AA