

Sheffield Federation for School Sports

Reference and Administrative Details for the year: 1 September 2022 – 31 August 2023

Trustees:	Steve Moran: Chairman Pat Howse Andy Davis: Hon Secretary Andrew Beare: Hon Treasurer Pete Mcleod: Block Entry Form Secretary Helen Raynes: Charities Commission Craig Malkin: Primary Competition Coordinator
Principal Address:	Steve Moran Sacred Heart Catholic Primary School Ripley Street Sheffield S6 2NU
Charity Registered Number:	523931
Independent Examiner:	Marriott Gibbs Rees Wallis Limited First Floor, Unit 4 Broadfield Court Sheffield South Yorkshire S8 0XF

Sheffield Federation for School Sports

Trustees Annual Report for the year: 1 September 2022 – 31 August 2023

Aims and purposes

The objective of the Federation is to foster the mental, moral and physical development of children by promoting and encouraging sporting activities, and to help charities as the Management Committee shall, from time to time, determine.

The Federation continues to be the main provider of competitive inter-school sporting opportunities for the city's school children, and the organiser of representative school city teams in a number of sports. These opportunities are provided through a number of individual sporting Associations, which are members of the Federation.

Objectives

The Federation is committed to enabling as many school pupils as possible to take part in sporting competitions. The Management meetings of the Federation (which take place 3 times a year) maintain an overview of the activities provided by individual sport Associations and support Associations where needed.

When planning activities for the year. The Federation continues to consider the possibilities of extending the offer of sporting competition to primary schools and to extending opportunities for inclusive sporting competition. Steady progress has been made in this direction.

Activities

Associations

The Associations which have been active in 2022 – 23 have been:

- Athletics (primary and secondary)
- Badminton (primary and secondary)
- Basketball (secondary)
- Cricket (primary and secondary)
- Cross Country (primary and secondary)
- Cycle Speedway (primary and secondary)
- Football (primary, secondary and girls)
- Hockey (primary and secondary)
- Inclusive Sport (primary and secondary)
- Netball (primary and secondary)
- Orienteering (primary and secondary)
- Rounders (secondary)
- Rugby League (secondary)
- Rugby Union (secondary)
- Table Tennis (primary and secondary) (No activity this year)
- Trampolining (primary and secondary)

These activities have been carried out for the purposes of the Federation providing the opportunity to enhance the child's development and have had regard for the Charities Commission guidance on public benefit.

Achievements & performance

Presentation Evening

The annual Presentation Evening continues to be an impressive showcase for the federation. In December 2023 the evening was held at Sheffield Town Hall in the presence of the Lord Mayor, other councillors, sponsors and local sporting personalities. A full list of award winners can be found on the Federation's website: www.sfss.co.uk.

Inclusion and City Diversity

The participation levels across the city has been a valuable asset throughout the year with many competitions having an increase in entries, increasing the number of schools and pupils participating. All activities are promoted for all children across all schools in the city, with an open entry procedure to enable more schools to enter with more children and teams. All thirty three secondary schools and 80 % of Primary schools enter our competitions, with additional pupils competing from other school settings including home schooled pupils.

Competition has been regular and varied to meet the needs of all pupils. Schools have achieved success across the city with success shared. In many of our activities, progress has been made by both individuals and teams at City, Regional and National level. In athletics, cross country, badminton, trampoline and orienteering, pupils have reached the final stages of national competition, bringing great recognition to the Federation's work.

These achievements help enhance the children's development, through building confidence and team building. These are skills that can be applied when taking part in future activities within the Federation for and outside in society as a whole.

Financial review

The federation held cash reserves of £92,088 (2022 - £96,273) for the use of the federation and to be spent according to the governing document.

The Block Entry Fees (BEF) remain the Federation's main funding mechanism. The rate for both primary and secondary schools was not raised for 2022 – 23. The income from BEF decreased by £9,109 this year. This is partly due to timing with a number of fees being paid early for the reported 2022-23 period in August 2022 and reflected in the 2021-22 accounting period. Such timing of receipts did not recur at the end of 2022-23. These amounts are expected to return to previous levels as seen in previous years.

An important form of income is from the Sheffield City Council who have supported the Federation through an annual grant. The amount of £4,000 was confirmed however it was not received for the year 2022–23 and is under review.

The effects of the COVID19 pandemic provided many challenges in recent years and the return to schooling on a full time basis enables the increase in funds from Block Entry Fees to meet the costs of the increased volume of activities. Trustees are confident that financially the Federation will have sufficient funds to continue to as a going concern.

The Federation holds a surplus cash balance at the end of the financial year and into 2024 upon the submission of this report. This umbrella organisation that oversees the provision of sporting competition for all Sheffield school children expects to receive continued annual

membership fees from schools in future years to enhance the cashflow involved in the provision of sporting activities. The Federation has no significant liabilities or financial commitments and relies on the support of dedicated volunteers which enables the federation to manage cash flow in accordance with varying levels of funding.

The reserves held have decreased by £4,185, however the federation continues to receive the support and income mentioned above, therefore the trustees do not have any uncertainties about the federation continuing as a going concern.

Reserves Policy

Now that the Council's grant is set to continue for the foreseeable future, the Federation's Cafgold reserves will be reviewed by the committee on an ongoing basis and allocated to provide additional funding to support the resourcing of school sports requirements of the federation where necessary, whilst ensuring that there are sufficient reserves to support the Federation as a going concern.

Gift Aid

The Federation is still registered with HMRC.

Association Budgets

All Association budgets were accepted by officers.

Volunteers

The Federation is entirely run by volunteers. This continues to be a major strength and provides continuity, as we are not subject to the vagaries of government initiatives and profit margins. The officers of the Federation would like to thank all those who have given up their time to help provide sporting activities as part of the Federation programme.

Structure, Governance and Management

The charity is an unincorporated association governed by the rules of the Federation.

Election of Officers

The Vice-Chairman shall be elected bi-annually and shall become Chairman for the following two years.

The General Secretary and General Treasurer shall be elected annually.

Only representatives who have served on the Management Committee for twelve months shall be eligible for nomination to the post of Vice Chairman.

Nomination forms for these Officers shall be sent to all association secretaries of the Federation on or before 31st October. These papers shall be returned to the General Secretary within seven day). If there is more than one nominee for any position, voting will take place at the Annual General Meeting.

Management meetings

All Associations have up to three officers who can attend Management Meetings — chair, secretary and treasurer. Management Meetings are the decision-making body for the Federation, including approving budgets for the year. In accordance with the rules of the Federation, three MMs were held during the year, with all Associations but one being represented at a minimum of one meeting. They were well attended, with an average of 9 attendees.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Sheffield Federation for School Sports

**On accounts for the year
ended**

31 August 2023

**Charity no
(if any)**

523931

Set out on pages

1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

25 June 2024

Name:

Tina Havenhand

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Address:

First Floor, Unit 4, Broadfield Court

Sheffield

S8 0XF

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



CHARITY COMMISSION
FOR ENGLAND AND WALES

United Kingdom Federation for Sailing Schools 327331

Receipts and payments accounts

CC16a

For the period from	01/09/2022	To	31/08/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Bank Interest	529	-	-	529	32
Block Entry Fees	16,928	-	-	16,928	26,037
Donations	11,291	-	-	11,291	7,817
Equipment	291	-	-	291	
Event Income	975	-	-	975	
Grants	1,636	-	-	1,636	5,110
Miscellaneous	8	-	-	8	
		-	-	-	-
Sub total (Gross income for AR)	31,658	-	-	31,658	38,996
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	31,658	-	-	31,658	38,996
A3 Payments					
Affiliation and Awards	4,004	-	-	4,004	1,591
Entry Fees	5,874	-	-	5,874	3,626
Equipment	6,361	-	-	6,361	1,035
Hire Charges	13,247	-	-	13,247	10,677
Insurance	1,502	-	-	1,502	1,467
Travel	1,142	-	-	1,142	-
Secretarial	227	-	-	227	400
Website	150	-	-	150	150
Miscellaneous	3,337	-	-	3,337	2,540
Sub total	35,843	-	-	35,843	21,486
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	35,843	-	-	35,843	21,486
Net of receipts/(payments)	- 4,185	-	-	- 4,185	17,510
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	96,273	-	-	96,273	78,763
Cash funds this year end	92,088	-	-	92,088	96,273

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CashCaf/CashGold	85,537	-	-
	Virgin Money	6,551	-	-
	Total cash funds	92,088	-	-
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		AS Beave	Andrew Beave	25/06/24