



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	10	2023		30	9	2024

### Section A Reference and administration details

Charity name

Roberttown Youth and Community Association

Other names charity is known by

Registered charity number (if any) 523812

Charity's principal address

Church Road

Roberttown

Liversedge, West Yorkshire

Postcode

WF15 7LS

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Philip Aveyard			
2	Lynette Stone	Treasurer		
3	Kath Knott			
4	Kathy Aveyard			
5	Jayne Ross			
6	Elizabeth Mills			
7	Peter Knott	Chair		
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Trust

Trustee selection methods  
(eg. appointed by, elected by)

Elected by committee members

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The trustees have appointed a sub-committee from its members to review all policies on an ongoing basis. These are presented at meetings in rotation and agreed by the trustees at the bi-monthly meetings. The policies include financial and other major risk assessments

## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide a building where adults and children from the local community can enjoy many different activities in a safe and clean environment

The trustees meet every 2 months along with several non-trustee committee members, and are jointly responsible for all decisions taken in relation to running the building, including hiring it out to local groups and individuals for the purposes of recreation and education

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

The trustees give their time freely and receive no remuneration or other financial benefit. The trustees review all policies on an annual basis. Volunteers are involved in all our community and fundraising activities

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

2023/24 was a fairly quiet year after all the renovations that have been done pre 2023. We upgraded our AV equipment to improve the quality of what we can offer our hirers.

The trustees continue to investigate grant opportunities in order to improve the building

## Section E Financial review

### Brief statement of the charity's policy on reserves

All money raised from hire charges is spent on running the building on a day to day basis, including ongoing repair costs. External donations are put towards improvements. The trustees aim is to hold enough funds to meet the operational costs of the building for as long as possible should all rental income cease.

### Details of any funds materially in deficit

Not applicable

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Regular group bookings are our principal source of income, along with ad-hoc private party bookings. We receive a small number of donations from local fundraising events, not organised by RYCA itself.

## Section F Other optional information

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## Section G Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)

Lynette Stone



Full name(s)

Joy Lynette Stone

Position (eg Secretary, Chair, etc)

Treasurer

Date

24<sup>th</sup> March 2025



[illegible]



Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
Roberttown Youth & Community Association

On accounts for the year  
ended

30<sup>th</sup> September 2024

Charity no  
(if any)

523812

Set out on pages

1,2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2024

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

23.10.24

Name:

Mrs Gill Denvers

Relevant professional  
qualification(s) or body  
(if any):

ACA

Address:

8 Ullswater Avenue



Dewsbury
WF12 7PJ

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**