



# Trustees' Annual Report for the period

Period start date			Period end date		
1	10	2021	30	9	2022

**From** **To**

## Section A Reference and administration details

**Charity name** Roberttown Youth and Community Association

**Other names charity is known by**

**Registered charity number (if any)** 523812

**Charity's principal address**

Church Road

Roberttown

Liversedge, West Yorkshire

**Postcode**

**WF15 7LS**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Philip Aveyard			
2	Lynette Stone	Treasurer		
3	Kath Knott			
4	Kathy Aveyard			
5	Jayne Ross			
6	Elizabeth Mills			
7	Ian Lawrence			
8	Peter Knott	Chair		
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year


### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by committee members

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

The trustees have appointed a sub-committee from its members to review all policies on an ongoing basis. These are presented at meetings in rotation and agreed by the trustees at the bi-monthly meetings. The policies include financial and other major risk assessments

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To provide a building where adults and children from the local community can enjoy many different activities in a safe and clean environment

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The trustees meet every 2 months along with several non-trustee committee members, and are jointly responsible for all decisions taken in relation to running the building, including hiring it out to local groups and individuals for the purposes of recreation and education

**Additional details of objectives and activities (Optional information)**

The trustees give their time freely and receive no remuneration or other financial benefit. The trustees review all policies on an annual basis. Volunteers are involved in all our community and fundraising activities

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

## Section D

## Achievements and performance

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### Summary of the main achievements of the charity during the year

The charity was able to function normally with all the pre-covid user groups back in operation.

The trustees continue to investigate grant opportunities in order to improve the building

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

All money raised from hire charges is spent on running the building on a day to day basis, including ongoing repair costs. External donations are put towards improvements. The trustees aim is to hold enough funds to meet the operational costs of the building for as long as possible should all rental income cease.

**Details of any funds materially in deficit**

Not applicable

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Regular group bookings are our principal source of income, along with ad-hoc private party bookings. We receive a small number of donations from local fundraising events, not organised by RYCA itself.

**Section F Other optional information**

**Section G Declaration**

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>	Lynette Stone	
<b>Full name(s)</b>	Joy Lynette Stone	
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	
<b>Date</b>	1 <sup>st</sup> October 2022	

		<b><u>ROBERTTOWN YOUTH &amp; COMMUNITY ASSOCIATION</u></b>									
		<b><u>Income &amp; Expenditure account, Year ended 30th September 2022</u></b>									
<b><u>EXPENDITURE</u></b>						<b><u>INCOME</u></b>					
<b><u>2021</u></b>					<b><u>2022</u></b>	<b><u>2021</u></b>					<b><u>2022</u></b>
<b><u>£</u></b>					<b><u>£</u></b>	<b><u>£</u></b>					<b><u>£</u></b>
4,977	Contract Cleaning				5,228.75	320	Private Bookings				1,756.00
656	Rates				864.52	940	Slimming World				2,280.00
1,358	Electricity				1,852.24	8,484	Pre-School				9,126.25
2,594	Gas				2,787.64	115	Bluebird Singers				360.00
548	Refuse Collection				707.20	66	Art Group				869.00
1,437	Sundry & Stationery				1,678.19		W.I				286.00
1,789	Insurance				1,953.30		Jujitsu				1,210.00
277	Cleaning Materials				359.40	319	Dru Yoga				990.00
4,659	Repairs & Renewals				7,097.37	1,324	Sundry Income				2,140.03
	Admin Costs - Bookings				430.00		Karate				539.00
	Wi-Fi				187.32		Nova Bowmen				1,430.00
						7,000	KMC Emergency Grt				
						319	Pilates				748.00
						270	Donations & Sections				5,750.00
						3	Bank Interest				17.31
1,021	Depreciation				928.00						
	Surplus				3,427.66	157	Deficit				
					£27,501.59						£27,501.59

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978	Creditors & Accrual		552.32	105,532	Land & Buildings Buildings additions	105,531.57
161,793 (157)	Capital Fund	161,635.81				
161,636	Surplus for the year (last year deficit)	3,427.66	165,063.47		<u>EQUIPMENT</u>	
				9,271	Opening	9,271.00
	Accrued Income (For lighting project)		5,668.58		Depn	(928.00) 8,343.00
					<u>CURRENT ASSETS</u>	
				942	Debtors & Prepayments	1,544.00
					<u>CASH &amp; BANK ACCOUNTS</u>	
				40,000	Deposit Account	40,017.31
				6,734	Current Account	15,438.75
				135	Cash in hand	409.74
			£171,284.37			£171,284.37
I have prepared the attached Income & Expenditure Account and Balance Sheet from the books & vouchers of the Association. In common with other similar organisations it has been necessary, where no documentary evidence was available, to rely on information & explanations given to me by the Officers of the Association. Subject to this I certify that the Books of Account have been accurately kept and the Accounts show a true & fair reflection of the Association as at the 30th September 2022.						
and of its surplus for the year ended on that date.						
						18/10/22
					Mrs G Denvers	

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E. Davies 18/10/23

Mrs G Denvers

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