

Outwood Memorial Hall & Community Centre

Reg Charity 523796

Annual General Meeting 24th June 2025

Present, Chris Welch, Jill Cannings, Margaret Kershaw, John McCarthy, Mark Honeyman, Paul Gaywood, Richard Lister.

Apologies. Cllr Charlie Keith, Christine Sharman, Cllr Lynn Masterman.

Charles Miller, Mollie Lund, Bob Baulch,

Minutes of the Annual General Meeting held on the 22nd of June 2024

Were **AGREED,**

Matters Arising **None**

Chairmans Annual Report

Chris started off by reminding us of the loss of two committee members this last year, Ian Bain who died in April and then Janet Miller in September both key members of the committee especially Janet who was vice chair. When the upstairs room is finished we will dedicate it to Janet, it will be the Janet Miller Room.

Ros Lunn decided not to stand at last year's AGM ,but we did recruit Mark Honeyman who was elected at the 2024 AGM.

Our constitution says that Chaiman and vice Chairman are elected for two years on alternate years, Janet was elected for two years last AGM,we now need to elect a chairman for two years and a vice Chairman for one year,

Organisation,

We are continually examining our Utility suppliers to obtain the best electricity and gas prices, We also monitor our investments so that our “rainy day” money is safe and earning whatever we can, I want to thank John for the research work he does on utility prices and investment returns and Jill for keeping our” books” straight, so that the accounts go in for audit with no major issues,

Events

We have had another busy year, lots of events going on, as well as dealing with regular “bookings” and a whole range of parties with sometimes three or four booked in just about every weekend of the year, Margaret also organized special events like the D -Day celebration, Spring Fayre, Christmas Fayre, and Christmas Dinner, all of which helps to raise the profile of the hall. All of this in addition to her job as Secretary for the committee. Thank you, Margaret.

Paul arranged a Heritage Open Weekend jointly at the Hall and the Institute, which focused on the history of the building and the area,

Maintenance

As you would come to expect from a building which celebrates its platinum Jubilee at the same time as the Queen, there are always jobs to be done to keep it in good repair,

We are so lucky to have Mark and John to carry out these sometimes minor, but always important, jobs. Clearing and realigning gutters, repainting work, fixing damage to doors and walls, resolving condensation issues, repairing water boilers and gardening work

We have now arranged a working party session every Tuesday to pick up these tasks.

We also have some works on a bigger scale. The main kitchen has been completely refurbished, although we had a contractor in to fit the units, do the plumbing and electrical work, our volunteers did most of the preparatory work stripping out the tiles and units and also many jobs afterwards, like raising the floor and fitting protective corners strips.

Mark has also researched and then fitted a ramp to the Kitchen door,

Another major task is dealing with the settlement apparent on the two Storey part of the building at the front. We have obtained prices for the necessary ground stabilisation work and we have sought funding from several bodies, unfortunately this was not successful, but our local Councilors have obtained approval for a grant from Wakefield Council.

It is proving a lengthy process to finalise the details of this, but we are getting somewhere now.

Again, our Maintenance Team have come up trumps and all preparatory work in stripping plaster, repairing the floor, removing redundant fireplaces etc has been done. Once the ground stabilisation has been finished, the room will need complete redecorating, again work will be carried out by our great team of volunteers.

Bees,

Grow Wakefield, who use the old cellar under the building as a workshop and hold craft sessions and gardening projects at the Hall have decided to branch out into bee-keeping. They arranged for a disused area at the back of the Car Park to be cleared so the apiary could be installed.

The bees arrived early this year.

Altogether a very busy year, with a great deal of work by volunteers, most of whom are in this room. I would like to thank everyone who has helped in any way, without you we would not have achieved half of the successes of the year,

Jill raised a vote of thanks for Chris for all the work he does a lot of it behind the scenes, He works tirelessly for the Hall.

All in all, a great team of volunteers.

Financial Report

The financial report for the year ending 31 December 2024 was tabled. (Report appended below) The accounts have been examined by Richard Lister and were approved. It was noted that our financial activities for the year were somewhat better than the previous year.

Election of Officers

There being only one nominee for each post, the following were elected unanimously:

Chairman (for two years) - Chris Welch

Vice-Chairman (for one year) - Mark Honeyman

Secretary – Margaret Kershaw

Treasurer – Jill Cannings

Election of Committee

The following were elected unanimously:

Bob Baulch

Paul Gaywood

Mollie Lund

John McCarthy

Charles Miller

Christine Sharman

The Chairman thanked all for attending and closed the meeting at 6.40

Draft 20/05/2025

OUTWOOD MEMORIAL HALL AND COMMUNITY CENTRE

FINANCIAL STATEMENTS FOR THE
YEAR ENDED 31 DECEMBER 2024

R A LISTER FCA
14 RISHWORTH STREET
WAKEFIELD
WF1 3BY

Draft 20/05/2025

OUTWOOD MEMORIAL HALL AND COMMUNITY CENTRE

FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024

CONTENTS

LEGAL AND ADMINISTRATIVE	1
INDEPENDENT EXAMINERS REPORT	2
STATEMENT OF FINANCIAL ACTIVITY	3
BALANCE SHEET	4

OUTWOOD MEMORIAL HALL AND COMMUNITY CENTRE

LEGAL AND ADMINISTRATIVE DETAILS

Registered as a Charity with the Charity Commissioners
Charity Number 523796

Chair	Chris Welch
Vice Chair	Janet Miller
Secretary	Margaret Kershaw
Treasurer	Jill Cannings
Committee	Rosalyn Lunn- to June 2024 Ian Bain- May 2024 Christine Sharman Mollie Lund Bob Baulch Paul Gaywood Charles Miller John McCarthy Mark Honeyman - from January 2024
Bankers	Virgin Money Wakefield

OUTWOOD MEMORIAL HALL AND COMMUNITY CENTRE

Independent Examiner's Report to the Trustees of the
Outwood Memorial Hall and Community Centre

On the accounts for the year ended 31 December 2024
Set out on pages 3 to 4.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts.
The charity's trustees consider that an audit is not required for this year under Section 144
of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- * examine the accounts under Section 145 of the Charities Act;
- * follow the procedures laid down in the general Directions given by the Charity
Commission (under Section 145(5)(b) of the Charities Act), and
- * state whether particular matters have come to my attention.

Basis of Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity
Commission. An examination includes a review of the accounting records kept by the Group
and a comparison of the accounts presented with those records. It also includes consideration of
any unusual items or disclosures in the accounts, and seeking explanations from you as trustees
concerning such matters. The procedures undertaken do not provide all the evidence that would be
required in an audit, and consequently no opinion is given as to whether the accounts present a
true and fair view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:

- * to keep records in accordance with Section 130 of the Charities Act;
- * to prepare accounts which accord with the accounting records and comply with the accounting
requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding
of the accounts to be reached,

Name: R A Lister

Address: 14 Rishworth Street

Wakefield

WF1 3BY

Date 17th June 2025

OUTWOOD MEMORIAL HALL AND COMMUNITY CENTRE

STATEMENT OF FINANCIAL ACTIVITY

FOR THE YEAR ENDED 31 DECEMBER 2024

	2024		2023	
	£	£	£	£
Hire of Hall		38207		33129
Interest received		2928		261
Blood Transfusion Service		2250		1575
WMDC Grant		0		0
WMDC Covid19 Grant		0		0
Grants and subsidies		0		0
Donations		1400		40
Insurance claim		0		0
		<u>44785</u>		<u>35005</u>
OVERHEADS				
Telephone		572		537
Sundry expenses		350		291
Light & heat		6101		7743
Ground rent		3		3
Repairs and ground maintenance		16920		10827
Printing & stationery		10		82
Insurance		3330		3108
Donations		0		0
Cleaning and waste disposal		9663		8513
Water rates		798		812
Licences, fees etc		619		544
Mid Yks Com Fund Holiday Club		0		0
Accountancy charges		660		648
Professional fees		0		1974
Bank charges		-9		-2
Depreciation - building		124		124
Depreciation - Fixtures & fittings		90		106
		<u>39231</u>		<u>35310</u>
SURPLUS/(DEFICIT) FOR THE YEAR		<u><u>5554</u></u>		<u><u>-305</u></u>

OUTWOOD MEMORIAL HALL AND COMMUNITY CENTRE

BALANCE SHEET AS AT 31 DECEMBER 2024

	2024		2023	
	£	£	£	£
FIXED ASSETS		4966		5180
CURRENT ASSETS				
United Trust	80000		80000	
Charity Bank	33189		20261	
Virgin Money	9298		17459	
Cash in hand	1118		590	
Debtors and Prepayments	5418		5328	
	<u>129023</u>		<u>123638</u>	
CURRENT LIABILITIES				
Accruals	2351		2734	
	<u>2351</u>		<u>2734</u>	
NET CURRENT ASSETS		126672		120904
		<u>131638</u>		<u>126084</u>
REPRESENTED BY				
CAPITAL ACCOUNT				
Opening balance		126084		126389
(Deficit)/Surplus for the year		5554		-305
		<u>131638</u>		<u>126084</u>

Approved on behalf of the Committee

Chair Chris Welch

Treasurer Jill Cannings

Date 17th June 2025

Draft 20/05/2025

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