

# THE OULTON INSTITUTE

England & Wales · Charity number 523794

## Details

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Other names	HAROLD HALL
Status	Registered
Legal form	Other
Registered	1970-08-18
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	Quarry Hill Oulton Leeds LS26 8SX
Phone	01132824101
Email	<a href="mailto:enquiries@oultoninstitute.org.uk">enquiries@oultoninstitute.org.uk</a>
Website	<a href="http://www.oultoninstitute.org.uk">www.oultoninstitute.org.uk</a>

## Activities

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**Objects:** PURPOSES OF A VILLAGE HALL

**Activities:** Provides a Hall and Meetings rooms for rent to the Local Community for activities such as dance classes, yoga, Pilates, line dancing, Children's pre-school activities and Salsa dancing.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes
- **Who:** The General Public/mankind

## Geography

- **Area of benefit:** PARISHES OF OULTON AND WOODLESFORD
- Bradford City
- City Of Wakefield
- Leeds City

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£98,793	£89,798	-	-
2024-12-31	£132,686	£164,756	-	-
2023-12-31	£68,255	£55,335	-	-
2022-12-31	£60,659	£37,777	-	-
2021-12-31	£60,418	£72,069	-	-

## Trustees

Name	Role	Appointed
<b>MARGARET PENISTON</b>	Chair	2014-01-28
Brenda Elizabeth Ball		2025-01-06
Catherine Caroline Anne Clayton		2026-01-05
<b>ELIZABETH TONKS</b>		
Hannah Rebecca Harvey		2019-01-14
<b>MR RON WALKER</b>		
<b>MRS PAT HOYLE</b>		
Michael Ball		2025-01-06
Pauline Hope		2014-02-21
Stuart David Ward		2021-03-08

**THE OULTON INSTITUTE**

England & Wales - Charity number 523794

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# Accounts

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## Trustees' Annual Report for the period

From 1 January 2025 To 31 December 2025

Charity name: The Oulton Institute

Charity registration number: 523794

### Objectives and Activities

<p>Summary of the purposes of the charity as set out in its governing document. Para 1.17</p>	<p>The object of the Institute is to manage and control by charitable means but not otherwise the freehold property at Oulton in the County of York described in and conveyed by a Conveyance dated 7 July 1893 and made between Edmund Calverley of the one part and himself and other of the other part (now vested in Trustees on behalf of the Institute) for the purpose of a village hall for the use of the inhabitants of the parishes of Oulton and Woodlesford without distinction of political religious or other opinions including use for meetings, lectures and classes and for other forms of recreation and leisure time with the object of improving the conditions of life for the said inhabitants.</p>
<p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. Para 1.17 and 1.19</p>	<p>The year 2025 was a continuation of normality.</p> <p>Most of the regular activities continued with one or two additions and losses. Children's birthday parties were a regular feature at weekends in the Hall. The Hall (refurbished in 2020) continues to impress.</p> <p>The Fair Exchange (link and build the local community) run a number of events at the Institute including an Art Class, Coffee Morning, Salsa and Healing Minds weekly and Craft &amp; Chat fortnightly.</p> <p>The local Oulton &amp; Woodlesford Neighbourhood Forum concerned with planning for the future of our villages continued to use the building for their monthly meetings and will continue in 2026. A notice board is provided to act as an information centre for the group.</p> <p>The Annual Service of Remembrance was held in the Hall before attendees made their way to the local War Memorial for the two-minute silence. Many then returned to the Hall for a warming Tea/Coffee and biscuits hosted by the Management Committee.</p> <p>The Trustees again organised the Annual Craft Fair, which was well received by all, to raise funds for the upkeep of the Institute. The weekly Tea Dance is now a regular feature and contributed to our Fund-raising effort.</p> <p>All the available Office space was let during the year and we had a full year of Rental Income which was very welcome.</p>

<p>Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit Para 1.18</p>	<p>The Trustees have given due regard to Charity Commission guidance on public benefit.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

<p>Policy on grant making Para 1.38</p>	
<p>Policy on social investment including program related investment Para 1.38</p>	
<p>Contribution made by volunteers Para 1.38</p>	
<p>Other</p>	

## Achievements and Performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p> <p>Para 1.20</p>	<p>Revenue from Community Letting was 7% lower than the previous year. Our charges were increased by 3.8% for the year, in line with the inflation rate at the time.</p> <p>We had a full year of Office Lettings which saw revenue from that source increase by just under 9% for the year. One tenant reduced the amount of space they were letting but that space was immediately taken up by a new tenant.</p> <p>Overall our income (including the loan of £29k) exceeded our expenditure by £8,994 in the year so we ended the year with £32,908 in hand.</p> <p>Our major focus in 2025 was again the exterior of the building. During winter 2023-4 there was an instance of stone falling from the building. The replacement of the worn-out stonework continued through the first quarter of 2025. We took advantage of the investment in scaffolding to replace nearly all the stone on the first floor and above and also to repair the timber windows at that level.</p> <p>The loan facility from the Charity Bank remained available into the first part of 2025 and we drew a further £29k.</p> <p>The whole process shows the Trustees determination to make this building the best it can be and extend its usefulness to the Community far into the future.</p> <p>In the area of general maintenance:</p> <ul style="list-style-type: none"><li>• All necessary Gas, Electrical, Emergency Lighting, Fire alarm and Fire Extinguisher testing was carried out.</li><li>• Repair to damp affected wood.</li><li>• Miscellaneous plumbing and electrical issues were dealt with.</li></ul> <p>Unfortunately, our General Maintenance man retired during the year, and we are yet to find a permanent replacement. He had been with us for over 10 years and been involved in all the enhancements we have made to the building over those years</p> <p>We wish him a long and happy retirement.</p> <p>This building is a focus of Community Activity and the on-going projects to maintain and improve it is welcomed and enjoyed by the increasing number of people who use it.</p>
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### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set  Para 1.41	
Performance of fundraising activities against objectives set  Para 1.41	
Investment performance against objectives  Para 1.41	
Other	

### Financial Review

Review of the charity's financial position at the end of the period.  Para 1.21	The charity finished the year with a balance of £32,908 having made continuing investment in repairing and improving the building. The Trustees have taken a Loan to cover work currently being undertaken and are confident that this will be repaid within the 10 year term of that Loan. The outstanding balance of the loan at the end of the year was £82,979.	
Statement explaining the policy for holding reserves stating why they are held  Para 1.22	During the year the Reserves Policy was reviewed by the Management Committee. We believe we are in a comfortable position to continue our program of future proofing the building so that it is available for future generations.	
Amount of reserves held	Para 1.22	£32,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no specific uncertainties at this time although the Management Committee is not getting any younger and could do with some maybe newly (rather than long) retired persons for the future.

**Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

**Structure, Governance and Management**

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution drawn up in 1970
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	By proposal to the Management Committee and vote to join the Committee. Must be residents of the Parish of Oulton & Woodlesford or have an attribute that would be beneficial to the running of the Institute.

**Additional information (optional)**

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	The Oulton Institute
Other name the charity uses	
Registered charity number	523794
Charity's principal address	Quarry Hill Oulton LEEDS LS26 8SX

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Margaret Peniston	President Chairman		
2	Pat Hoyle	Secretary		
3	Ron Walker	Treasurer		
4	Elizabeth Tonks			
5	Pauline Hope			
6	Hannah Harvey	Vice President		
7	Stuart Ward			
8	Mike Ball			
19	Brenda Ball			

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not Applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not Applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not Applicable

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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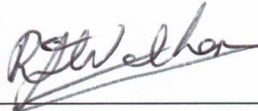

## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Ronald James Walker	Margaret Peniston
Position (eg Secretary, Chair, etc)	Honorary Treasurer	Honorary President & Chair

Date 

2 <sup>nd</sup> March 2026
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Receipts and payments accounts

CC16a

For the period  
from

1 January 2025

To

31 December 2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hall Lettings	32,538	-	-	32,538	31,674
Office Rents	19,926	-	-	19,926	18,379
House Rent	11,016	-	-	11,016	9,874
Bank Loan	29,000	-	-	29,000	61,000
Grants	-	-	-	-	5,000
Feed-in Tariff	2,354	-	-	2,354	1,651
Interest	550	-	-	550	1,141
Subs	18	-	-	18	18
Donations	24	-	-	24	615
Sundries	-	-	-	-	15
Fund Raising	3,367	-	-	3,367	3,319
<b>Sub total (Gross income for AR)</b>	<b>98,793</b>	<b>-</b>	<b>-</b>	<b>98,793</b>	<b>132,686</b>
<b>A2 Asset and investment sales, (see table).</b>					
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>98,793</b>	<b>-</b>	<b>-</b>	<b>98,793</b>	<b>132,686</b>
<b>A3 Payments</b>					
Loan Repayment	6,115	-	-	6,115	906
Loan Interest	6,205	-	-	6,205	592
Supplies	793	-	-	793	831
Admin Exp	1,284	-	-	1,284	3,158
Cleaning	2,978	-	-	2,978	2,931
Gas Hall	2,037	-	-	2,037	1,291
Electric Hall	637	-	-	637	775
Gas Offices	1,709	-	-	1,709	1,363
Electric Offices	485	-	-	485	711
Water	929	-	-	929	605
Rates	333	-	-	333	147
Waste Removal	773	-	-	773	703
Insurance	1,815	-	-	1,815	1,782
Telecom	736	-	-	736	552
Licences	1,029	-	-	1,029	717
Sundries	10	-	-	10	122
Donations	300	-	-	300	300
Gas House	-	-	-	-	94
Electric House	-	-	-	-	7
Repair & Maint.	12,185	-	-	12,185	15,387
<b>Sub total</b>	<b>40,352</b>	<b>-</b>	<b>-</b>	<b>40,352</b>	<b>32,974</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Re-furbishment Labour	49,027	-	-	49,027	129,947
Materials	420	-	-	420	1,537
Equipment	-	-	-	-	298
<b>Sub total</b>	<b>49,447</b>	<b>-</b>	<b>-</b>	<b>49,447</b>	<b>131,782</b>
<b>Total payments</b>	<b>89,798</b>	<b>-</b>	<b>-</b>	<b>89,798</b>	<b>164,756</b>
<b>Net of receipts/(payments)</b>	<b>8,994</b>	<b>-</b>	<b>-</b>	<b>8,994</b>	<b>32,070</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>23,913</b>	<b>-</b>	<b>-</b>	<b>23,913</b>	<b>55,984</b>
<b>Cash funds this year end</b>	<b>32,908</b>	<b>-</b>	<b>-</b>	<b>32,908</b>	<b>23,913</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Current Account	698	-	-
	Bank Reserve Account	32,208	-	-
	Cash on Hand	1	-	-
	<b>Total cash funds</b>	<b>32,908</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))


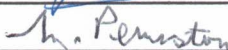
Details	OK Unrestricted funds to nearest £	OK Restricted funds to nearest £	OK Endowment funds to nearest £
<b>B2 Other monetary assets</b>	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>		-	-
		-	-
		-	-
		-	-
		-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			
Charity Bank Loan		82,979	12 December 2034
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	R J Walker (Treasurer)	2.3.2026
	Margaret Peniston (President)	2.3.2026

**THE OULTON INSTITUTE**  
**Independent Examiner's Report to The Oulton Institute**

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....  
Signed: A Cutler FCCA

Date:

Cutler & Co Chartered Certified Accountants  
Brook House  
Church Lane  
Garforth  
Leeds  
LS25 1HB

**THE OULTON INSTITUTE**  
**Independent Examiner's Report to The Oulton Institute**

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

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- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

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In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....  
Signed: A Cutler FCCA

Date:

Cutler & Co Chartered Certified Accountants  
Brook House  
Church Lane  
Garforth  
Leeds  
LS25 1HB

**THE OULTON INSTITUTE**

England & Wales - Charity number 523794

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# Accounts

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## Trustees' Annual Report for the period

From 1 January 2024 To 31 December 2024

Charity name: The Oulton Institute

Charity registration number: 523794

### Objectives and Activities

<p>Summary of the purposes of the charity as set out in its governing document. Para 1.17</p>	<p>The object of the Institute is to manage and control by charitable means but not otherwise the freehold property at Oulton in the County of York described in and conveyed by a Conveyance dated 7 July 1893 and made between Edmund Calverley of the one part and himself and other of the other part (now vested in Trustees on behalf of the Institute) for the purpose of a village hall for the use of the inhabitants of the parishes of Oulton and Woodlesford without distinction of political religious or other opinions including use for meetings, lectures and classes and for other forms of recreation and leisure time with the object of improving the conditions of life for the said inhabitants.</p>
<p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. Para 1.17 and 1.19</p>	<p>The year 2024 was a continuation of normality.</p> <p>Most of the regular activities continued with one or two additions and losses. Children's birthday parties were a regular feature at weekends in the Hall. The refurbished Hall continues to impress.</p> <p>The Fair Exchange (link and build the local community) run a number of events at the Institute including an Art Class, Coffee Morning, Salsa and Healing Minds weekly and Craft &amp; Chat fortnightly.</p> <p>The local Oulton &amp; Woodlesford Neighbourhood Forum concerned with planning for the future of our villages continued to use the building for their monthly meetings and will continue in 2025. A notice board is provided to act as an information centre for the group.</p> <p>The Annual Service of Remembrance was held in the Hall before attendees made their way to the local War Memorial for the two minute silence. Many then returned to the Hall for a warming Tea/Coffee and biscuits hosted by the Management Committee.</p> <p>The Trustees again organised the Annual Craft Fair, which was well received by all, to raise funds for the upkeep of the Institute. The weekly Tea Dance is now a regular feature and contributed to our Fund-raising effort.</p> <p>All the available Office space is now let and we had an almost full year of Rental Income which was very welcome.</p>

<p>Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit Para 1.18</p>	<p>The Trustees have given due regard to Charity Commission guidance on public benefit.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

<p>Policy on grant making Para 1.38</p>	
<p>Policy on social investment including program related investment Para 1.38</p>	
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<p>Other</p>	

## Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

Para 1.20

Revenue from Community Letting was 7% lower than the previous year. Our charges were increased by 3.5% for the year, compared to the inflation rate at the time of 4.7%.

We had a full year of Office Lettings apart from one month void period which saw revenue from that source virtually unchanged for the year. One tenant left on 31<sup>st</sup> January 2024 and was replaced on 1<sup>st</sup> March.

Overall our expenditure exceeded our income by £32,070 in the year so we ended the year with £23,914 in hand. Revenue generated by the Letting of the Building spaces was supplemented by a Grant of £5,000 and a Loan of £61,000.

Our major focus in 2024 has been the exterior of the building. During winter 2023-4 there was an instance of stone falling from the building. In March a survey of the stonework was commissioned which resulted in a quotation for £53k (+Vat) to replace all the stone considered to be in a dangerous condition. It seemed sensible to replace the roof on that part of the building, £44k as part of the same project. This would mean that all 3 roofs would have been brought up to modern standards in recent years.

As this was beyond the scope of our existing funds it was decided to seek a loan which was eventually agreed with the Charity Bank. We have a facility for £120k and in 2024 drew £61k. Work eventually started with large amounts of scaffolding going up in late September and continues into 2025. Inevitably as work progressed other areas were identified as necessary and more as cosmetic which made sense to undertake whilst the areas were accessible, and funds became available.

The whole process shows the Trustees determination to make this building the best it can be and extend its usefulness to the Community for the future.

In the area of general maintenance:

- Replacement of one Boiler and repairs to the other two.
- General Repairs and Maintenance including to the 1<sup>st</sup> floor windows which were in places badly rotted and currently easily accessible.
- All necessary Gas, Electrical and Fire Extinguisher testing was carried out.

This building is a focus of Community Activity and the on-going projects to maintain and improve it is welcomed and enjoyed by the increasing number of people who use it.

### Additional information (optional)

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### Financial Review

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Amount of reserves held	Para 1.22	£22,000
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**Structure, Governance and Management**

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Other name the charity uses	
Registered charity number	523794
Charity's principal address	Quarry Hill Oulton LEEDS LS26 8SX

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Cove	President	1 <sup>st</sup> January – 2 <sup>nd</sup> September	
	Professor Cove sadly passed away in September. He was our longest serving Trustee and very active in support of the Institute, the local area and the local Community in general. He was also a supporter of the Save the Children Charity and the Council for the Protection of Rural England. He will be greatly missed.			
2	Margaret Peniston	Vice President Chairman		
3	Pat Hoyle	Secretary		
4	Ron Walker	Treasurer		
5	Elizabeth Tonks			
6	Pauline Hope			
7	Hannah Harvey			
8	Stuart Ward			
9				
10				

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not Applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not Applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not Applicable

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information

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### Declarations

The trustees declare that they have approved the trustees' report above.

#### Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Ronald James Walker	Margaret Peniston
<b>Position (eg Secretary, Chair, etc)</b>	Honorary Treasurer	Honorary Vice-President & Chair

**Date** 3<sup>rd</sup> March 2025



Receipts and payments accounts

CC16a

For the period  
from

1 January 2024


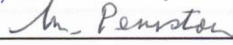
To

31 December 2024

**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hall Lettings	31,674	-	-	31,674	34,140
Office Rents	18,379	-	-	18,379	17,506
House Rent	9,874	-	-	9,874	10,493
Bank Loan	61,000	-	-	61,000	
Grants	5,000	-	-	5,000	
Feed-in Tariff	1,651	-	-	1,651	1,471
Interest	1,141	-	-	1,141	1,399
Subs	18	-	-	18	18
Donations	615	-	-	615	110
Sundries	15	-	-	15	132
Fund Raising	3,319	-	-	3,319	2,986
<b>Sub total (Gross income for AR)</b>	<b>132,686</b>	<b>-</b>	<b>-</b>	<b>132,686</b>	<b>68,255</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>132,686</b>	<b>-</b>	<b>-</b>	<b>132,686</b>	<b>68,255</b>
<b>A3 Payments</b>					
Loan Repayment	906	-	-	906	-
Loan Interest	592	-	-	592	-
Supplies	831	-	-	831	1,038
Admin Exp	3,158	-	-	3,158	749
Cleaning	2,931	-	-	2,931	3,270
Gas Hall	1,291	-	-	1,291	956
Electric Hall	775	-	-	775	954
Gas Offices	1,363	-	-	1,363	1,126
Electric Offices	711	-	-	711	1,014
Water	605	-	-	605	660
Rates	147	-	-	147	165
Waste Removal	703	-	-	703	744
Insurance	1,782	-	-	1,782	1,675
Telecom	552	-	-	552	491
Licences	717	-	-	717	622
Sundries	122	-	-	122	249
Donations	300	-	-	300	300
Gas House	94	-	-	94	-
Electric House	7	-	-	7	-
Repair & Maint.	15,387	-	-	15,387	11,993
<b>Sub total</b>	<b>32,974</b>	<b>-</b>	<b>-</b>	<b>32,974</b>	<b>26,006</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Re-furbishment Labour	129,947	-	-	129,947	21,161
Materials	1,537	-	-	1,537	2,993
Equipment	298	-	-	298	5,175
<b>Sub total</b>	<b>131,782</b>	<b>-</b>	<b>-</b>	<b>131,782</b>	<b>29,329</b>
<b>Total payments</b>	<b>164,756</b>	<b>-</b>	<b>-</b>	<b>164,756</b>	<b>55,335</b>
<b>Net of receipts/(payments)</b>	<b>- 32,070</b>	<b>-</b>	<b>-</b>	<b>- 32,070</b>	<b>12,920</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>55,984</b>	<b>-</b>	<b>-</b>	<b>55,984</b>	<b>43,063</b>
<b>Cash funds this year end</b>	<b>23,914</b>	<b>-</b>	<b>-</b>	<b>23,914</b>	<b>55,984</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Current Account	1,613	-	-
	Bank Reserve Account	22,297	-	-
	Cash on Hand	4	-	-
	<b>Total cash funds</b>	<b>23,914</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B4 Assets retained for the charity's own use</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B5 Liabilities</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		R J Walker (Treasurer)	3. 3. 2025	
		Margaret Peniston (President)	3. 3. 2025	

**THE OULTON INSTITUTE**  
**Independent Examiner's Report to The Oulton Institute**

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Signed: A Cutler FCCA

Date:

Cutler & Co Chartered Certified Accountants  
Brook House  
Church Lane  
Garforth  
Leeds  
LS25 1HB

**THE OULTON INSTITUTE**  
**Independent Examiner's Report to The Oulton Institute**

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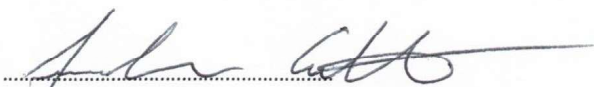
**Basis of independent examiner's statement**

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**Independent examiner's statement**

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  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Signed: A Cutler FCCA

Date:

Cutler & Co Chartered Certified Accountants  
Brook House  
Church Lane  
Garforth  
Leeds  
LS25 1HB

**THE OULTON INSTITUTE**

England & Wales - Charity number 523794

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# Accounts

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## **Trustees' Annual Report for the period**

**From 1 January 2023 To 31 December 2023**

**Charity name: The Oulton Institute**

**Charity registration number: 523794**

### **Objectives and Activities**

<p>Summary of the purposes of the charity as set out in its governing document. Para 1.17</p>	<p>The object of the Institute is to manage and control by charitable means but not otherwise the freehold property at Oulton in the County of York described in and conveyed by a Conveyance dated 7 July 1893 and made between Edmund Calverley of the one part and himself and other of the other part (now vested in Trustees on behalf of the Institute) for the purpose of a village hall for the use of the inhabitants of the parishes of Oulton and Woodlesford without distinction of political religious or other opinions including use for meetings, lectures and classes and for other forms of recreation and leisure time with the object of improving the conditions of life for the said inhabitants.</p>
<p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. Para 1.17 and 1.19</p>	<p>The year 2023 was a continuation of normality after the years of COVID strangeness.</p> <p>Most of the regular activities continued with one or two additions and losses. Children's birthday parties were a regular feature at weekends in the Hall. The refurbished Hall continues to impress.</p> <p>The Fair Exchange (link and build the local community) ran a number of events at the Institute including an Art Class, Coffee Morning and Salsa weekly and Craft &amp; Chat fortnightly.</p> <p>The local Oulton &amp; Woodlesford Neighbourhood Forum concerned with planning for the future of our villages returned to the building for their monthly meetings and will hopefully continue in 2024. A notice board is provided to act as an information centre for the group.</p> <p>The Annual Service of Remembrance was held in the Hall before attendees made their way to the local War Memorial for the two minute silence. Many then returned to the Hall for a warming Tea/Coffee and biscuits hosted by the Management Committee.</p> <p>The Trustees again organised the Annual Craft Fair, which was well received by all, to raise funds for the upkeep of the Institute. The weekly Tea Dance is now a regular feature and contributed to our Fund-raising effort.</p> <p>All the available Office space is now let and we had a full year of Rental Income which was very welcome.</p>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit Para 1.18	The Trustees have given due regard to Charity Commission guidance on public benefit.
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Policy on grant making Para 1.38	
Policy on social investment including program related investment Para 1.38	
Contribution made by volunteers Para 1.38	
Other	

## Achievements and Performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p> <p>Para 1.20</p>	<p>Revenue from Community Letting was 11% higher than the previous year. Our charges were increased by 5% for the year, compared to the inflation rate at the time of 9.6%.</p> <p>We had a full year of Office Lettings with no void periods which saw revenue from that source rise by 10%. One tenant gave notice to leave on 31<sup>st</sup> January 2024.</p> <p>Overall our income exceeded our expenditure by £12,920 in the year so we ended the year with £55,982 in hand. Virtually all revenue generated by the Letting of the Building Spaces, with small contributions from Bank Interest and Solar Power Feed-in Tariff.</p> <p>The Major Project of 2023 was the replacement of the roof to the rear part of the building. This included the installation of further Solar Panels with Battery Storage, which was also added to the existing Installation. Looking forward to lower electricity usage from the Grid as our 3-year contract will expire this year and prices will undoubtedly increase.</p> <p>The Ladies Toilet needed major repairs as the floor was found to be rotten due to damp from leaking external rainwater drains.</p> <p>In the area of general maintenance:</p> <ul style="list-style-type: none"> <li>• Repairs to Boilers.</li> <li>• Roof Repairs</li> <li>• All necessary Gas, Electrical and Fire Extinguisher testing was carried out.</li> </ul> <p>This building is a focus of Community Activity and the on-going project to maintain and improve it is welcomed and enjoyed by the increasing number of people who use it.</p>
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### Additional information (optional)

You may choose to include further statements where relevant about:

<p>Achievements against objectives set</p> <p>Para 1.41</p>	
<p>Performance of fundraising activities against objectives set</p> <p>Para 1.41</p>	
<p>Investment performance against objectives</p> <p>Para 1.41</p>	
<p>Other</p>	

## Financial Review

Review of the charity's financial position at the end of the period.  Para 1.21	The charity finished the year with a balance of £55,982 having made continuing investment in repairing and improving the building.	
Statement explaining the policy for holding reserves stating why they are held  Para 1.22	During the year the Reserves Policy was reviewed by the Management Committee. We believe we are in a comfortable position to continue our program of future proofing the building so that it is available for future generations.	
Amount of reserves held	Para 1.22	£40,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no specific uncertainties at this time although the Management Committee is not getting any younger and could do with some maybe newly (rather than long) retired persons for the future.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution drawn up in 1970
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	By proposal to the Management Committee and vote to join the Committee. Must be residents of the Parish of Oulton & Woodlesford or have a skill that would be beneficial to the running of the Institute

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	The Oulton Institute
Other name the charity uses	
Registered charity number	523794
Charity's principal address	Quarry Hill Oulton LEEDS LS26 8SX

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Cove	President		
2	Margaret Peniston	Chairman		
3	Pat Hoyle	Secretary		
4	Ron Walker	Treasurer		
5	Elizabeth Tonks			
6	Pauline Hope			
7	Hannah Harvey			
8	Stuart Ward			
9				
10				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	Not Applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not Applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not Applicable

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Ronald James Walker	Margaret Peniston
<b>Position (eg Secretary, Chair, etc)</b>	Honorary Treasurer	Honorary Vice-President & Chair

**Date** 4<sup>th</sup> March 2024



**Receipts and payments accounts**

**CC16a**

For the period from	01/01/2023	To	31/12/2023
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**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants	-	-	-	-	-
Donations	110	-	-	110	110
Office Rents	17,506	-	-	17,506	15,868
Hall Lettings	34,140	-	-	34,140	30,665
House Rent	10,493	-	-	10,493	9,600
Feed-in Tariff	1,471	-	-	1,471	1,431
Fundraising Events	2,986	-	-	2,986	2,587
Subscriptions	18	-	-	18	18
Interest Received	1,399	-	-	1,399	269
Sundries	132	-	-	132	111
<b>Sub total (Gross income for AR)</b>	<b>68,255</b>	<b>-</b>	<b>-</b>	<b>68,255</b>	<b>60,659</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>68,255</b>	<b>-</b>	<b>-</b>	<b>68,255</b>	<b>60,659</b>
<b>A3 Payments</b>					
Supplies	1,038	-	-	1,038	531
Administration Expenses	749	-	-	749	1,110
Repairs and Maintenance	11,992	-	-	11,992	8,392
Cleaning	3,270	-	-	3,270	3,165
Gas - Offices	1,126	-	-	1,126	1,126
Gas - Hall	956	-	-	956	962
Gas - House	-	-	-	-	181
Electricity - Offices	1,014	-	-	1,014	395
Electricity - Hall	955	-	-	955	886
Electricity - House	-	-	-	-	36
Water Rates	660	-	-	660	605
General Rates	165	-	-	165	279
Waste Removal	744	-	-	744	872
Insurance	1,675	-	-	1,675	1,584
Telecom and Broadband	491	-	-	491	402
Licences	622	-	-	622	505
Donations	300	-	-	300	300
Sundry Expenses	249	-	-	249	395
<b>Sub total</b>	<b>26,006</b>	<b>-</b>	<b>-</b>	<b>26,006</b>	<b>21,726</b>
<b>A4 Asset and investment purchases. (see table)</b>					
Equipment	5,175	-	-	5,175	2,179
Refurbishment - Labour	21,161	-	-	21,161	8,923
Refurbishment - Materials	2,993	-	-	2,993	4,949
Harold Hall	-	-	-	-	-
<b>Sub total</b>	<b>29,329</b>	<b>-</b>	<b>-</b>	<b>29,329</b>	<b>16,051</b>
<b>Total payments</b>	<b>55,335</b>	<b>-</b>	<b>-</b>	<b>55,335</b>	<b>37,777</b>
<b>Net of receipts/(payments)</b>	<b>12,920</b>	<b>-</b>	<b>-</b>	<b>12,920</b>	<b>22,882</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	43,063	-	-	43,063	20,181
<b>Cash funds this year end</b>	<b>55,983</b>	<b>-</b>	<b>-</b>	<b>55,983</b>	<b>43,063</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Current Account	931	-	-
	Bank Reserve Account	55,051	-	-
	Cash on Hand	1	-	-
	<b>Total cash funds</b>	<b>55,983</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

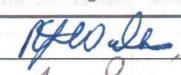
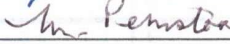
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Ron Walker (Treasurer)	4.3.2024
	Margaret Peniston (Vice President)	4, 3 2024

**THE OULTON INSTITUTE**  
**Independent Examiner's Report to The Oulton Institute**

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

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- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

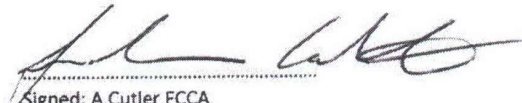
**Basis of independent examiner's statement**

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**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Signed: A Cutler FCCA

Date:

Cutler & Co Chartered Certified Accountants  
Brook House  
Church Lane  
Garforth  
Leeds  
LS25 1HB

**THE OULTON INSTITUTE**  
**Independent Examiner's Report to The Oulton Institute**

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.


**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Signed: A Cutler FCCA

Date:

Cutler & Co Chartered Certified Accountants  
Brook House  
Church Lane  
Garforth  
Leeds  
LS25 1HB

**THE OULTON INSTITUTE**

England & Wales - Charity number 523794

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# Accounts

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## **Trustees' Annual Report for the period**

**From 1 January 2022 To 31 December 2022**

**Charity name: The Oulton Institute**

**Charity registration number: 523794**

### **Objectives and Activities**

<p>Summary of the purposes of the charity as set out in its governing document Para 1.17</p>	<p>The object of the Institute is to manage and control by charitable means but not otherwise the freehold property at Oulton in the County of York described in and conveyed by a Conveyance dated 7 July 1893 and made between Edmund Calverley of the one part and himself and other of the other part (now vested in Trustees on behalf of the Institute) for the purpose of a village hall for the use of the inhabitants of the parishes of Oulton and Woodlesford without distinction of political religious or other opinions including use for meetings, lectures and classes and for other forms of recreation and leisure time with the object of improving the conditions of life for the said inhabitants.</p>
<p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. Para 1.17 and 1.19</p>	<p>The year 2022 was pretty much a return to normality after two years of strangeness.</p> <p>Most of the activities that had taken place up to March 2020 had returned although we lost one or two. Children's birthday parties were a regular feature at weekends in the Hall. The refurbished Hall continues to impress.</p> <p>The Fair Exchange (link and build the local community) ran a number of events at the Institute including an Art Class, Coffee Morning and Salsa weekly and Craft &amp; Chat fortnightly.</p> <p>The local Oulton &amp; Woodlesford Neighbourhood Forum concerned with planning for the future of our villages returned to the building for their last meeting of the year and will hopefully continue in 2023. A notice board is provided to act as an information centre for the group.</p> <p>The Annual Service of Remembrance was held in the Hall before attendees made their way to the local War Memorial for the two minute silence. Many then returned to the Hall for a warming Tea/Coffee and biscuits hosted by the Management Committee.</p> <p>The Trustees again organised the Annual Craft Fair, which was well received by all, to raise funds for the upkeep of the Institute. The weekly Tea Dance is now a regular feature and contributed to our Fund-raising effort.</p> <p>All the available Office space is now let and we had a full year of Rental Income which was very welcome.</p>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit Para 1.18	The Trustees have given due regard to Charity Commission guidance on public benefit.
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Policy on grant making Para 1.38	
Policy on social investment including program related investment Para 1.38	
Contribution made by volunteers Para 1.38	
Other	

## Achievements and Performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p> <p>Para 1.20</p>	<p>Revenue from Community Letting was 45% better than the previous year. Our charges were increased by 2% for the year.</p> <p>Following refurbishment of the Offices in 2021 Revenue from Office letting rose by 80%.</p> <p>Overall our income exceeded our expenditure by £22,882 in the year so we ended the year with £43,063 in hand. All revenue generated by the Letting of the Building Spaces.</p> <p>The Major Project of 2021 was the refurbishment of the Caretaker's House at the rear of the Property on which we spent just under £9,000. This has long been used as Offices and needed updating when the previous Tenants moved out in December 2021.</p> <ul style="list-style-type: none"> <li>• New False ceilings</li> <li>• Enhanced lighting and electrical connections</li> <li>• Enhanced Fire protection and new Fire doors</li> <li>• New flooring and decorating</li> </ul> <p>We were fortunate to let the space immediately to a new Tenant.</p> <p>In the area of general maintenance:</p> <ul style="list-style-type: none"> <li>• Repairs to Boilers.</li> <li>• Roof Repairs</li> <li>• All necessary Gas, Electrical and Fire Extinguisher testing was carried out.</li> </ul> <p>This building is a focus of Community Activity and the on-going project to maintain and improve it is welcomed and enjoyed by the increasing number of people who use it.</p>
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### Additional information (optional)

You may choose to include further statements where relevant about:

<p>Achievements against objectives set</p> <p>Para 1.41</p>	
<p>Performance of fundraising activities against objectives set</p> <p>Para 1.41</p>	
<p>Investment performance against objectives</p> <p>Para 1.41</p>	
<p>Other</p>	

## Financial Review

Review of the charity's financial position at the end of the period  Para 1.21	The charity finished the year with a balance of £43,063 having made continuing investment in repairing and improving the building.	
Statement explaining the policy for holding reserves stating why they are held  Para 1.22	During the year the Reserves Policy was reviewed by the Management Committee. We believe we are in a comfortable position to continue our program of future proofing the building so that it is available for future generations.	
Amount of reserves held	Para 1.22	£40,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no specific uncertainties at this time although the Management Committee is not getting any younger and could do with some maybe newly (rather than long) retired persons for the future.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution drawn up in 1970
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	By proposal to the Management Committee and vote to join the Committee. Must be residents of the Parish of Oulton & Woodlesford or have a skill that would be beneficial to the running of the Institute

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	The Oulton Institute
Other name the charity uses	
Registered charity number	523794
Charity's principal address	Quarry Hill Oulton LEEDS LS26 8SX

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Cove	President		
2	Margaret Peniston	Chairman		
3	Pat Hoyle	Secretary		
4	Ron Walker	Treasurer		
5	Elizabeth Tonks			
6	Pauline Hope			
7	Hannah Harvey			
8	Stuart Ward			
9				
10				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	Not Applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not Applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not Applicable

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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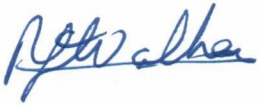

## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Ronald James Walker	Margaret Peniston
<b>Position (eg Secretary, Chair, etc)</b>	Honorary Treasurer	Honorary Vice-President & Chair

**Date**

6 March 2023
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**Receipts and payments accounts**

CC16a

For the period  
from

01-Jan-22

To

31-Dec-22

**Section A Receipts and payments**

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Grants	-	-	-	-	19,051
Donations	110	-	-	110	200
Office Rents	15,868	-	-	15,868	8,708
Hall Lettings	30,665	-	-	30,665	21,044
House Rent	9,600	-	-	9,600	8,888
Feed-in Tariff	1,431	-	-	1,431	1,210
Fundraising Events	2,587	-	-	2,587	1,087
Subscriptions	18	-	-	18	18
Interest Received	269	-	-	269	102
Sundries	111	-	-	111	110
<b>Sub total (Gross income for AR)</b>	<b>60,659</b>	<b>-</b>	<b>-</b>	<b>60,659</b>	<b>60,418</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>60,659</b>	<b>-</b>	<b>-</b>	<b>60,659</b>	<b>60,418</b>
<b>A3 Payments</b>					
Supplies	531	-	-	531	242
Administration Expenses	1,110	-	-	1,110	1,069
Repairs and Maintenance	8,392	-	-	8,392	3,413
Cleaning	3,165	-	-	3,165	2,680
Gas- Offices	1,126	-	-	1,126	625
Gas - Hall	962	-	-	962	675
Gas - House	181	-	-	181	21
Electricity - Offices	395	-	-	395	237
Electricity - Hall	886	-	-	886	384
Electricity- House	36	-	-	36	-
Water Rates	605	-	-	605	246
General Rates	279	-	-	279	125
Waste Removal	872	-	-	872	635
Insurance	1,584	-	-	1,584	1,573
Telecom and Broadband	402	-	-	402	316
Licences	505	-	-	505	266
Donations	300	-	-	300	250
Website	-	-	-	-	7,500
Consultancy Fees	-	-	-	-	-
Sundry Expenses	395	-	-	395	517
<b>Sub total</b>	<b>21,726</b>	<b>-</b>	<b>-</b>	<b>21,726</b>	<b>20,774</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Equipment	2,179	-	-	2,179	562
Refurbishment - Labour	8,923	-	-	8,923	36,401
Refurbishment - Materials	4,949	-	-	4,949	13,708
Harold Hall	-	-	-	-	624
<b>Sub total</b>	<b>16,051</b>	<b>-</b>	<b>-</b>	<b>16,051</b>	<b>51,295</b>
<b>Total payments</b>	<b>37,777</b>	<b>-</b>	<b>-</b>	<b>37,777</b>	<b>72,069</b>
<b>Net of receipts/(payments)</b>	<b>22,882</b>	<b>-</b>	<b>-</b>	<b>22,882</b>	<b>11,651</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>20,181</b>	<b>-</b>	<b>-</b>	<b>20,181</b>	<b>31,832</b>
<b>Cash funds this year end</b>	<b>43,063</b>	<b>-</b>	<b>-</b>	<b>43,063</b>	<b>20,181</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Current Account	1,915	-	-
	Bank Reserve Account	41,147	-	-
	Cash on Hand	1	-	-
	<b>Total cash funds</b>	<b>43,063</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

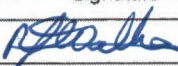

	Details	OK Unrestricted funds to nearest £	OK Restricted funds to nearest £	OK Endowment funds to nearest £
<b>B2 Other monetary assets</b>			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>	Land and Buildings	Endowment	-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Fixtures and Fittings	Unrestricted		-
	Equipment	Unrestricted		-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Ron Walker (Treasurer)	
	Margaret Peniston (Vice President)	

**THE OULTON INSTITUTE**  
**Independent Examiner's Report to The Oulton Institute**

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

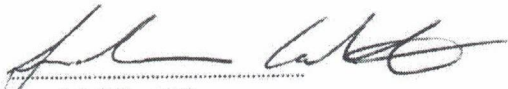
**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....  
Signed: A Cutler FCCA

Date:

Cutler & Co Chartered Certified Accountants  
Brook House  
Church Lane  
Garforth  
Leeds  
LS25 1HB

**THE OULTON INSTITUTE**  
**Independent Examiner's Report to The Oulton Institute**

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

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- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
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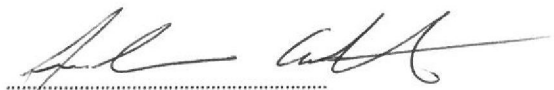
**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Signed: A Cutler FCCA

Date:

Cutler & Co Chartered Certified Accountants  
Brook House  
Church Lane  
Garforth  
Leeds  
LS25 1HB

**THE OULTON INSTITUTE**

England & Wales - Charity number 523794

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# Accounts

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## Trustees' Annual Report for the period

From 1 January 2021 To 31 December 2021

Charity name: The Oulton Institute

Charity registration number: 523794

### Objectives and Activities

<p>Summary of the purposes of the charity as set out in its governing document Para 1.17</p>	<p>The object of the Institute is to manage and control by charitable means but not otherwise the freehold property at Oulton in the County of York described in and conveyed by a Conveyance dated 7 July 1893 and made between Edmund Calverley of the one part and himself and other of the other part (now vested in Trustees on behalf of the Institute) for the purpose of a village hall for the use of the inhabitants of the parishes of Oulton and Woodlesford without distinction of political religious or other opinions including use for meetings, lectures and classes and for other forms of recreation and leisure time with the object of improving the conditions of life for the said inhabitants.</p>
<p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. Para 1.17 and 1.19</p>	<p>For the first three months of 2021 very little happened in terms of Community use of the building as a further lockdown was imposed. From April onwards activity picked up although not to the levels that were evident in 2019 before the Pandemic.</p> <p>Most of the activities that had taken place up to March 2020 returned although we lost one or two. After the Summer School holidays, Children's birthday parties returned to the Hall. Everyone was impressed with the refurbished Hall.</p> <p>The Fair Exchange (link and build the local community) ran a number of events at the Institute including an Art Class, Coffee Morning and Salsa weekly and Craft &amp; Chat fortnightly.</p> <p>The local Oulton &amp; Woodlesford Neighbourhood Forum concerned with planning for the future of our villages did not use the building for their meetings which continued to be conducted by tele-conference. A notice board is provided to act as an information centre for the group.</p> <p>The Trustees were able to organise the Annual Craft fair which was well received by all, to raise funds for the upkeep of the Institute. A weekly tea dance event was also started which contributed to our Fund-raising effort.</p> <p>A long-standing Office tenant retired at the end of 2020 and an extensive refurbishment program was undertaken in order to attract new tenants which we successfully did from October.</p>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit Para 1.18	The Trustees have given due regard to Charity Commission guidance on public benefit.
---	--

**Additional information (optional)**

You may choose to include further statements where relevant about:

Policy on grant making Para 1.38	
Policy on social investment including program related investment Para 1.38	
Contribution made by volunteers Para 1.38	
Other	

## Achievements and Performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p> <p>Para 1.20</p>	<p>Revenue from Community Letting was nearly double the previous year. Our charges were not increased for the year.</p> <p>For the reasons mentioned above Revenue from Office letting fell by 35%.</p> <p>Overall our expenditure exceeded our income by £11,651 in the year so we ended the year with £20,181 in hand. We were grateful to receive various pandemic related grants totalling just over £19,000.</p> <p>The Major Project of 2021 was the refurbishment of the Office Spaces on the 1<sup>st</sup> Floor on which we spent just over £50,000.</p> <ul style="list-style-type: none"> <li>• Additional Insulation</li> <li>• Re-division of the space to create more lettable units</li> <li>• Creation of a communal Kitchen</li> <li>• Enhanced lighting and electrical connections</li> <li>• Enhanced Fire protection and new Fire doors</li> <li>• Replastering and decorating</li> </ul> <p>This is an investment for the next 5 - 10 years and new Tenants took occupancy on 1<sup>st</sup> October.</p> <p>In the area of general maintenance:</p> <ul style="list-style-type: none"> <li>• Repairs to Boilers.</li> <li>• Roof Repairs</li> <li>• All necessary Gas, Electrical and Fire Extinguisher testing was carried out.</li> </ul> <p>This building is a focus of Community Activity and the on-going project to maintain and improve it is welcomed and enjoyed by the increasing number of people who use it.</p>
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### Additional information (optional)

You may choose to include further statements where relevant about:

<p>Achievements against objectives set</p> <p>Para 1.41</p>	
<p>Performance of fundraising activities against objectives set</p> <p>Para 1.41</p>	
<p>Investment performance against objectives</p> <p>Para 1.41</p>	
<p>Other</p>	

## Financial Review

Review of the charity's financial position at the end of the period  Para 1.21	The charity finished the year with a balance of £20,181 having made continuing investment in repairing and improving the building.	
Statement explaining the policy for holding reserves stating why they are held  Para 1.22	During the year the Reserves Policy was reviewed by the Management Committee. Whilst the end of year balance has decreased we do not believe it to be unreasonable given the size and age of the building.	
Amount of reserves held	Para 1.22	£20,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no specific uncertainties at this time although the Management Committee is not getting any younger and could do with some maybe newly (rather than long) retired persons for the future.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution drawn up in 1970
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Community Benefit Society?
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	By proposal to the Management Committee and vote to join the Committee. Must be residents of the Parish of Oulton & Woodlesford or have a skill that would be beneficial to the running of the Institute

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	The Oulton Institute
Other name the charity uses	
Registered charity number	523794
Charity's principal address	Quarry Hill Oulton LEEDS LS26 8SX

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Cove	President		
2	Margaret Peniston	Chairman		
3	Pat Hoyle	Secretary		
4	Ron Walker	Treasurer		
5	Elizabeth Tonks			
6	Pauline Hope			
7	Hannah Harvey			
8	Stuart Ward			
9				
10				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	Not Applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not Applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not Applicable

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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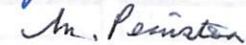
## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	<i>RJ Walker</i>	<i>M Peniston</i>
<b>Full name(s)</b>	Ronald James Walker	Margaret Peniston
<b>Position (eg Secretary, Chair, etc)</b>	Honorary Treasurer	Honorary Vice-President & Chair
<b>Date</b>	14 March 2022	

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Current Account	20,018	-	-
	Bank Deposit Account	158	-	-
	Cash on Hand	5	-	-
	<b>Total cash funds</b>	<b>20,181</b>	<b>-</b>	<b>-</b>
(agree balances with receipts and payments account(s))				
<b>B2 Other monetary assets</b>	<b>Details</b>	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
	Land and Buildings	Endowment	-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
	Fixtures and Fittings	Unrestricted	-	-
	Equipment	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Ron Walker (Treasurer)	14-3-2022	
		Margaret Peniston (Vice President)	14-3-2022	



Receipts and payments accounts

CC16a

For the period  
from

1-Jan-2021

To

31-Dec-2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants	19,051	-	-	19,051	209,820
Donations	200	-	-	200	1,010
Office Rents	8,708	-	-	8,708	13,512
Hall Lettings	21,044	-	-	21,044	11,067
House Rent	8,888	-	-	8,888	8,757
Feed-in Tariff	1,210	-	-	1,210	1,257
Fundraising Events	1,087	-	-	1,087	-
Subscriptions	18	-	-	18	16
Interest Received	102	-	-	102	312
Sundries	110	-	-	110	9,353
<b>Sub total (Gross income for AR)</b>	<b>60,418</b>	<b>-</b>	<b>-</b>	<b>60,418</b>	<b>255,104</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>60,418</b>	<b>-</b>	<b>-</b>	<b>60,418</b>	<b>255,104</b>
<b>A3 Payments</b>					
Supplies	242	-	-	242	257
Administration Expenses	1,069	-	-	1,069	3,574
Repairs, Maintenance & Refurbishment	3,413	-	-	3,413	255,349
Cleaning	2,680	-	-	2,680	1,190
Gas- Offices	625	-	-	625	1,050
Gas - Hall	675	-	-	675	753
Gas - House	21	-	-	21	-
Electricity - Offices	237	-	-	237	-
Electricity - Hall	384	-	-	384	498
Electricity- House	-	-	-	-	-
Water Rates	246	-	-	246	333
General Rates	125	-	-	125	56
Waste Removal	635	-	-	635	444
Insurance	1,573	-	-	1,573	1,488
Broadband	316	-	-	316	342
Licences	266	-	-	266	188
Donations	250	-	-	250	150
Website	-	7,500	-	7,500	-
Consultancy Fees	-	-	-	-	1,999
Sundry Expenses	517	-	-	517	269
<b>Sub total</b>	<b>13,274</b>	<b>7,500</b>	<b>-</b>	<b>20,774</b>	<b>267,940</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Equipment	562	-	-	562	-
Refurbishment - Labour	36,401	-	-	36,401	-
Refurbishment - Materials	13,708	-	-	13,708	-
Harold Hall	624	-	-	624	-
<b>Sub total</b>	<b>51,295</b>	<b>-</b>	<b>-</b>	<b>51,295</b>	<b>-</b>
<b>Total payments</b>	<b>64,569</b>	<b>7,500</b>	<b>-</b>	<b>72,069</b>	<b>267,940</b>
<b>Net of receipts/(payments)</b>	<b>- 4,151</b>	<b>- 7,500</b>	<b>-</b>	<b>- 11,651</b>	<b>- 12,836</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>24,195</b>	<b>7,637</b>	<b>-</b>	<b>31,832</b>	<b>44,668</b>
<b>Cash funds this year end</b>	<b>20,044</b>	<b>137</b>	<b>-</b>	<b>20,181</b>	<b>31,832</b>

**THE OULTON INSTITUTE**  
**Independent Examiner's Report to The Oulton Institute**

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Signed: A Cutler FCCA

Date: 14.3.2022

Cutler & Co Chartered Certified Accountants  
Brook House  
Church Lane  
Garforth  
Leeds  
LS25 1HB