

NOTTON VILLAGE HALL TRUST

Minutes of Trustees' Meeting on 21st May 2025 held in the Hall at 7.00.

| | | |
|----------|------------------|------------|
| Present: | Janette Smith | Chair |
| | Alan Shand | Vice-chair |
| | Bairbre Hepworth | |
| | Peter Taylor | Secretary |
| | Helen Jaggar | |
| | John Hicks | |
| | Frank Carter | |
| | Mel Sclater | |

Apologies – Dennis Gillibrand

The minutes of the last Trustees' meeting, the Village Hall AGM, the Treasurer's report and the 2024 Accounts as audited were approved, and the Chair will upload them to the Charity Commission website.

The Trustees noted that the Trust's financial position was good, mostly thanks to the continued success of the annual Bonfire and Fireworks events. Some of the proceeds are being spent in the wider village, not just on Trust assets, where projects align with Trust objectives.

Notton Pastures was briefly discussed: again noted that there is a steady income from the grazing licence and the grass is cut fairly regularly by Mr Harrison pro bono.

The use of the sports field by two cricket teams seems to be working well. An enquiry about use by a football team (full-size pitch) is being investigated. It would involve widening the level grassed area north of the bonfire site.

The Archery Club are investigating the provision of a storage container: this would allow more use of the field and possibly more competitions.

The Chair will call the next meeting for 20th May 2026 at 7.00pm.

Notton Village Hall Committee Annual General Meeting.

Held on Wednesday 26th March 2025 at Notton Village Hall

Present: John Hicks (Minute Taker), Darrel Cartwright, Eleanor Turner, Chris Key, Jean Duncan, Alison King, Alan Shand, Cheryl Moreton, David Pywell, Janette Smith, Peter Taylor, Phil Cartwright, Melissa Sclater, Bairbre Hepworth, Andrew Legg, Helen Jagggar

Apologies were received from Michael Hunter, Mick Blain, John Pratt, Eileen Peters, Gareth Williams, Sue Parkinson. Margaret Shand

1. Chair's report – presented by Melissa Sclater

"It is now a year since I took over this role & I have really enjoyed getting to know the other committee members & indeed many other people in the village. I now feel fully integrated in Village life after all these years of living here and being a stranger!

I would like to express my sincere thanks and appreciation for all the support I have had over the last year from the committee. Your commitment has been absolutely outstanding. I constantly must remind myself that you... we... are all volunteers but we, without doubt, make a huge difference to making Notton such an appealing & lovely place to live with a real community feel.

Specifically, I must thank all those committee members with specific roles:-

- Treasurer – Peter Taylor
 - Secretary – Peter Taylor
 - Vice – Chairman – Helen Jagger
 - Minute Taker – John Hicks.
 - Booking Clerk – Alison King
 - Social & Fundraising – Alison King with a team behind her organising some fantastic events
 - Village Hall Website – Darrel Cartwright
 - Sports & Social Pavilion Booking – Darrel Cartwright
 - Facilities Manager – Bairbre Hepworth
 - Two hundred Club – Eleanor Turner
- & our
- 'No job's too much trouble for me to offer to help' - Gareth Williams

However, every person in this room or on the committee, and often their families too, gives something back to this village & I could be here all night singing your praises!

This year I would like to try and encourage as many new people as we can to get involved and, with your help too, hopefully create the next generation of committee members and helpers as we can't continue to just rely on those people who have given many years of support already. The bonfire organisation and execution should be a platform for this.

Finally, we have a healthy bank balance so although I'm certainly not suggesting that we look for things to spend money on if there are improvements or investments that would benefit the Hall or the surrounding areas or make the roles more efficient then please bring the proposals to the meeting as we move through the year.

Thank you"

2. Treasurer Report by Peter Taylor:

The financial situation at beginning of March 2025 is:

| | |
|--------------|---------------|
| Current a/c | £42,006 |
| Pastures a/c | 9,086 |
| Deposit a/c | <u>57,954</u> |
| Total | £109,046 |

Full accounts are attached.

3. Election of new members of the committee.

No new members were elected.

4. Election of Officers.

Only one change was made: After many years of hard work Darrel cartwright was standing down from her role as booking clerk for the social pavilion. This would now be taken on by Bairbre Hepworth. The Chair thanked Darrel for all her efforts over the years.

The meeting was closed at 7.20pm

John Hicks

THE NOTTON VILLAGE HALL FUND

Charity Number 523790

ACCOUNTS AND TRUSTEES' ANNUAL REPORT

| | Notes | 2024 £ | 2023 £ |
|---|-------|---------------|---------------|
| INCOME | | | |
| General hire of facilities | | 16,439 | 15,583 |
| Functions | | 6,673 | 5,946 |
| Bonfire (net expense: (7 2023 £11,048)) | | 16,465 | 9,529 |
| Bonfire sponsorship | | | 10,000 |
| 200 Club | | 1,000 | 950 |
| Contributions by facility users | | 5,733 | 4,348 |
| Legacy | | 0 | 1,000 |
| Grazing licence | | 3,860 | 3,870 |
| Rural payments agency | | 536 | 504 |
| Deposit account interest | | 2,824 | 2,232 |
| | | <u>53,530</u> | <u>54,961</u> |

EXPENDITURE

| | | | |
|-----------------------------------|----------|----------------|---------------|
| Cleaning | | 5,228 | 5,123 |
| Maintenance | | 8,566 | 7,704 |
| Rates | | 884 | 860 |
| Water | | 497 | 383 |
| Electricity | | 3,092 | 2,953 |
| Gas | | 972 | 7 |
| Internet/CCTV | | 371 | 542 |
| Insurance | | 3,780 | 3,912 |
| Licences | | 971 | 526 |
| Capital expenditure | | 14,541 | 20,407 |
| Bank charges | | 179 | 161 |
| Functions (not incl Bonfire) | | 2,328 | 4,012 |
| Other | | 68 | 0 |
| | | <u>41,477</u> | <u>45,583</u> |
| SURPLUS/(DEFICIT) for year | 3 | 12,053 | 9,379 |
| Opening surplus | | 97,213 | 87,834 |
| Cumulative Surplus | | 109,266 | 97,213 |

BALANCE SHEET

| | | | |
|---------------------------------------|------|----------------|---------------|
| | Note | | |
| Property | 2 | - | - |
| Cash held | | | |
| Unity Bank accounts | | 51,311 | 42,083 |
| Deposit Account with COIF | | 57,955 | 55,130 |
| TOTAL BALANCE SHEET NET ASSETS | | 109,266 | 97,213 |

Independent Examination Report to the Trustees of Notton Village Hall Fund

I report to the trustees on my completed examination of the accounts of the Notton Village Hall Fund for the year ended 31 December 2024; which has been carried out under section 145 of the Charities Act.

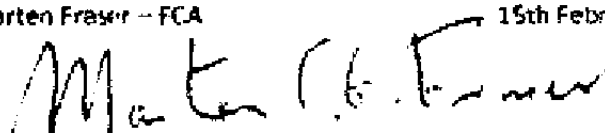
As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I confirm that no material matters have come to my attention which give me cause to believe that accounting records were not kept in accordance with section 130 of the Act, or the accounts do not accord with the accounting records. No other matters have come to my attention which should be reported in order to enable a proper understanding of the accounts to be reached.

Marten Fraser – FCA

15th February 2025

Page 1



1. Accounting policies

- a. The accounts consist of an income and expenditure and a balance sheet as permitted by the Charities Act 2011 for charities with income of less than £250,000 per annum. The accounts are prepared in accordance with the Charities Statement of Recommended Practice issued in October 2019 applicable in the United Kingdom (FRS102) and the Charities Act 2011.
- b. It is the Trustees' policy to collect all income and to pay all outstanding bills as far as reasonably possible by the year end to reflect a realistic picture of the fund's performance in the year. There were no significant liabilities at 31 December 2024 or 2023.

2. Property

The Trust owns approximately 15 acres of land in Notton, being in 2 areas, with the buildings thereon:

- a. The area of Village Hall, the tennis courts, the cricket field and part of the lings recreation area.
- b. the Pastures, a field close to the village, which is partly let out and partly used for recreation.

These properties and their buildings have been acquired largely from donations of land or cash. No value is ascribed to them in the accounts.

3. Tax

The Charity is a registered Charity and is therefore exempt from taxation.

4. Employees

The Trustees receive no remuneration for their services or expenses, and there are no people directly employed by the Trust. There were no transactions with related parties or Trustees.

5. Public Benefit Requirement

The Trustees confirm that they have complied with the Requirements of Charities Act 2011 Sec 17 and the guidance thereon by the Charities Commission. The Trust provides public benefit by offering local residents facilities for recreation and related activities.

6. Trustees' Financial Review

The Trustees report that the financial position of the Fund remains strong. Funds are built up through income generated to maintain and enhance the assets owned by the Fund over time.

7. Risks and Management thereof

The Board regularly reviews risks to safeguard the assets and facilities of the Trust.

8. Recruitment and appointment of Trustees

The number has to be maintained at not less than 5. The Board is always seeking new Trustees from the community and local organisations with the interest and skills to take an active part in the Trust's management.