

Low Bentham Victoria Institute and Public Hall

AGM 22nd June 2021

Chairpersons Report

Last year I posed the question” what were the challenges in front of us due to Covid -19 and the impact it would have on our community building”?

The Victoria Institute did have challenge's to overcome with the introduction of Government Tier systems in the winter of 2020, this created issues surrounding the interpretation and definition of the rules. Terms like support bubbles , rule of six , self-isolate, new vocabulary to get used to! Each organisation had to interpret the guidance for their group. With full support from this committee, the hall users and the wider community, we were able to deal with these difficulties successfully.

Thankfully we have been able to access government funding, which has helped us considerably and puts us in a firmer position.

Whilst the Institute was in local restrictions we took the opportunity to invest in the general up keep. This included having the entrance area and stairs painted and the completion of LED lighting in the main hall. The purchase and installation of a new dishwasher and replacing the external wooden safety hand rails for the mobility ramp. The ongoing conservatory was delayed due to changes in the structural planning and obtaining a supplier for the steel work.

The community garden is bright and blooming, this is due to Michael Marshall's time and effort and to John and Joan Lawson who volunteered to cut the grass. Their hard work has received favourable comments from various members of the public.

With the introduction of the vaccination programme, this gave us all hope of gradually resuming regular activities. We had a look at the reopening process and which groups could return and when! All this was surrounded by government direction. All of our regular users were keen to come back!

The CLC have made a welcome return, this has been a tremendous team effort and I have to thank the BOPT team and most importantly Andrea, Vanessa and their volunteers for their positive approach to working with the `new normal`

Added to this we have been joined by additional new user groups! The unity and the commitment of this committee was an important factor in attracting and making the hall open and accessible in welcoming these new groups.

Since welcoming Sandra to the post of treasurer, she has played a leading role in remodelling the financial systems and policies, ably assisted by Lin and Julie on the staffing sub-committee. We now have in place employment contracts and are registered with HMRC. This process was an arduous task and I would like to thank them for their time and work.

The future is looking rosy for the Victoria Institute, I'm proud to say the V.I are offering a lifeline for older residents, social spaces for youngsters and a place to pop in and have a coffee and chat. There is so much more this place can offer, training events, film nights and thanks must go to Cornerstones for installing the projector and screen, these are but a few examples. We have gained two new committee members Lynne and Liz but had to say goodbye to Frances. We are always ready to welcome new members to the committee and strengthen our links with the community. Thank you to everyone who has supported us throughout this unprecedented time.

This new normal path will continue and I will leave you with this proverb "Where there is a will there is a way"

June 21

Low Bentham Public Hall and Victoria Institute

Income and Expenditure from 1st April 2020 to 31st March 2021

Income and Expenditure from 1st April 2020 to 31st March 2021					
Income			Expenditure		
	2020/21	2019/20		2020/21	2019/20
Room Hire			Running Costs		
Helen Howard	£ 240.00	£ 3,106.80	Gas	£ 880.83	£ 1,836.00
Tai Chi	£ -	£ 480.00	Electricity	£ 871.86	£ 987.69
Snooker Club	£ 137.50	£ 687.50	Water	£ 1,698.39	£ 1,204.23
Pipers Painters	£ -	£ 25.00	Business Rates	£ -	£ 138.92
Art Group	£ 230.00	£ 713.00	Insurance	£ 2,112.18	£ 2,060.47
Line Dancing	£ -	£ -	Cleaning (cleaner self-employed)	£ 1,708.00	£ 1,591.35
Bat and Chat	£ 44.00	£ 402.15			
Table Top	£ 45.00	£ 220.60	Tf to CLC (rec'd in account)	£ 508.80	
Room Hire Occasional	£ 253.00	£ 1,507.00	Sundry Expenses	£ 591.57	£ 1,252.49
Community Link Café	£ 792.00	£ 1,584.00	Covid-19 expenses	£ 236.08	£ -
Cornerstone Church	£ 761.00	£ -			
Sunday Band	£ 99.00	£ -			
BOPT	£ -	£ 199.00			
Other Income			Office & other staff Expenses		
			Admin salary (self employed)	£ 2,439.83	£ 1,927.18
			Office Supplies	£ 99.57	£ 297.89
			Phone/Internet	£ 490.90	£ 492.57
Bk swap	£ 21.00	£ 113.42			
Fundraising	£ -	£ 3,519.66			
Bank Interest	£ -	£ -			
Dog Bags	£ 18.00	£ 20.00	Other Expenses		
Post Office	£ -	£ 260.00	Petty Cash	£ 50.00	£ 604.85
Miscellaneous	£ -	£ 210.00	Building Development Work		
			Maintenance inc Garden	£ 5,440.62	£ 1,426.00
			Extension	£ -	£ 2,560.27
Donations and Grants			Capital Equipment	£ 1,324.98	£ 350.00
Donations and Grants *	£ 29,982.09	£ 5,176.99			
Total Income	£ 32,622.59	£ 18,225.12	Total Expenditure	£ 18,453.61	£ 16,729.91
Balances	1st April 2020	1st April 2019	Closing Balance	31st March 2021	31st March 20
Current Account Balance on Books	£ 24,214.36	£ 22,719.15	Current Account Balance on Books	£ 38,383.34	£ 24,214.36
Cash in Hand Petty Cash	£ -	£ -	Cash in Hand (Petty Cash)		
Reserve Account	£ -	£ -	Reserve Account		£ -
Uncashed cheques	£ -	£ -			
Total Balances at start of period	£ 24,214.36	£ 22,719.15	Closing Balances	£ 24,214.36	

Balances	
Balances 1st Apr 2020	£ 24,214.36
Income yr ended 31 Mar 2021	£ 32,622.59
Total Funds	£ 56,836.95
Less Expenditure yr ended 31 Mar 2021	£ 18,453.61
End balance	£ 38,383.34

Entries * modified from 2019/20 following splitting of VI & BOPT grants and expenses

APD
Har
19.05.2021



Section A

Independent Examiner's Report

Report to the trustees/
members of

VICTORIA Institute, Bentham

On accounts for the year
ended

MARCH 2021

Charity no
(if any)

523773

Set out on pages

1-3

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31.03.2021

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to
undertake the examination by being a qualified member of [insert name of
applicable listed body]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination (other than that
disclosed below *) which gives me cause to believe that in, any material
respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Frank Parr

Date:

19.05.2021

Name:

FRANK PARR

Relevant professional
qualification(s) or body