

# **HAMPSTHWAITE MEMORIAL HALL**

## **TRUSTEES ANNUAL REPORT for the year ended 31 December 2023**

**Registered charity no. 523703**

### **TRUSTEES**

Hampsthwaite Parish Council (Corporate Trustees)

### **MANAGEMENT COMMITTEE OFFICERS**

G Howard	Chairman
P C N Capel- Cure	Treasurer
J Campbell	Secretary

### **ADDRESS**

Hampsthwaite Memorial Hall  
Hollins Lane  
Hampsthwaite  
Harrogate  
HG3 2EH

### **SOLICITORS**

Cowling, Swift & Kitchin  
8 Blake Street  
York  
YO1 8XJ

### **BANKERS**

National Westminster Bank Plc  
3 Cambridge Crescent  
Harrogate  
HG1 1PJ

### **INDEPENDENT EXAMINER**

John Blackburn  
8 Brookfield Close  
Hampsthwaite  
Harrogate  
HG3 2EA

## **HAMPSTHWAITE MEMORIAL HALL**

### **TRUSTEES ANNUAL REPORT for the year ended 31 December 2023**

#### **Report of the Trustees for the year to 31<sup>st</sup> December 2023**

The Trustees present their report along with the financial statements of the charity for the year ended 31<sup>st</sup> December 2023.

#### **The Charities Constitution and Management structure**

The Memorial Hall Charitable Trust was established by the conveyance of land between the Tang Estates and the Parish Council of Hampsthwaite made on 30<sup>th</sup> March 1953 for the purpose of erecting and running a village hall, the Parish Council being the Trustees.

The general management and control of the Trust's premises and the arrangements for their use is invested in a management committee consisting of not more than twenty five members of whom eight shall be elected members of the public, the remainder being representatives of village organisations as laid out in the second schedule of the conveyance document.

All members of the committee shall retire at the Annual General Meeting. Every organisation entitled to appoint a member of the committee to replace a member retiring at the Annual General Meeting shall make the appointment at any time within one month before the Annual General Meeting.

Representation on the management committee is currently: -

Village organisations - Twelve

Public members - Eight

Due to the COVID-19 pandemic the hall committee has been unable to meet during 2022-3; however, any major issues have been discussed by the officers and where necessary where decisions were required these were emailed for approval. Committee are about to commence again.

#### **Objectives and activities**

The objectives of the Trust are for the purposes of physical and mental training, recreation, and social, moral and intellectual development through the medium of reading and recreation rooms, library, lecture classes, recreation and entertainments or otherwise as may be found expedient for the benefit of the inhabitants of the Parish of Hampsthwaite.

The hall is let on a fixed charge or hourly basis dependent upon the hirer to support the activities described above.

#### **Achievements during the year**

After the COVID-19 pandemic hirings have now recovered with one or two new regular bookings the income for the year being 23,817 plus grants received of 8,621

## **HAMPSTHWAITE MEMORIAL HALL**

### **TRUSTEES ANNUAL REPORT for the year ended 31 December 2023 (continued)**

The grants received were to cover various activities (see note )

#### **Financial Review**

See above

With the new booking system now operational the charge will require reassessing.

#### **Declaration**

Approved by the trustees and signed on their behalf

Signature

Full name

Position in the charity

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HAMPSTHWAITE MEMORIAL HALL**

This report on the financial statements of the Charity for the year ended 31 December 2023, which are set out on pages five to eleven, is in respect of an examination carried out in accordance with section 145 of the Charities Act 2011.

### **Respective responsibilities of the Trustees and the examiner**

As trustees of the Charity, you are responsible for the preparation of the financial statements. You consider that the audit requirement of the Regulations and section 145 of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

### **Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and that examination includes a review of the accounting records kept by the Charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Act; and
  - to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulationshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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R Barford AAT  
Accountant  
2 Brookfield Rise  
Hampsthwaite  
Harrogate  
HG3 2FY

**HAMPSTHWAITE MEMORIAL HALL**

**STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDING 31 DECEMBER 2023**

	Notes	Unrestricted Fund £	Capital expenditure £	Designated Fund	Endowed Funds	2023 £	2022 £
<b><u>INCOMING RESOURCES</u></b>							
Voluntary income	2a	908	-			908	1,004
Grants received	2a	6,556	-			6,556	900
Refurbishment grant	2a	-	-			-	25,119
Charitable activities	2b	23,817	-			23,817	24,941
Other income	2a	1,157	-			1,157	26
Income from investments	2d	1,060	-			1,060	233
		<u>33,498</u>	<u>-</u>			<u>33,498</u>	<u>52,223</u>
<b><u>RESOURCES EXPENDED</u></b>							
Activities for generating funds		-	-			-	-
Charitable activities	3a	27,798	-			27,798	17,979
Management and administration	3b	165	-			165	356
Expenditure of a capital nature	3d	-	5,311			5,311	41,575
Governance costs	3c	1,071	-			1,071	1,054
		<u>29,034</u>	<u>5,311</u>			<u>34,344</u>	<u>60,964</u>
<b>NET INCOMING RESOURCES</b>		<u>4,465</u>	<u>(5,311)</u>	<u>-</u>	<u>-</u>	<u>(846)</u>	<u>(8,741)</u>
<b>BALANCES C/FWD 1 JANUARY 2023</b>		42,036	-		18,592	60,628	69,369
<b>Transfers</b>						-	-
<b>BALANCES B/FWD 31 DECEMBER 2023</b>		<u>46,501</u>	<u>(5,311)</u>	<u>-</u>	<u>18,592</u>	<u>59,782</u>	<u>60,628</u>

# HAMPSTHWAITE MEMORIAL HALL

## BALANCE SHEET AT 31 DECEMBER 2023

	Notes	2023	2022
<b>FIXED ASSETS</b>			
Tangible - Property	5	18,592	18,592
<b>CURRENT ASSETS</b>			
Debtors	6	7,503	5,365
Cash at bank and in hand	7	36,795	39,060
		<u>44,298</u>	<u>44,425</u>
<b>CREDITORS - AMOUNTS</b>			
FALLING DUE WITHIN ONE YEAR	8	3,108	2,389
<b>NET CURRENT ASSETS</b>		<u>41,190</u>	<u>42,036</u>
<b>NET ASSETS</b>		<u>59,782</u>	<u>60,628</u>
<b>CHARITABLE FUNDS</b>			
<b>ENDOWED RESERVE</b>		18,592	18,592
<b>GENERAL RESERVE</b>		41,190	42,036
<b>DESIGNATED RESERVE</b>	9	<u>59,782</u>	<u>60,628</u>

Signed on behalf of the Parish Council

# HAMPSTHWAITE MEMORIAL HALL

## Notes to the financial statements

### For the year ended 31 December 2023

#### Cash Flow Statement

	2023	2022
<b>Surplus / (Deficit) for the year</b>	(846)	(8,741)
<b>Expenditure of a capital nature</b>	-	-
Decrease/(increase) in debtors	(2,157)	(2,741)
(Decrease)/increase in creditors	739	3,710
Designated reserve	-	1,000
<b>Net cash flow from operating activities</b>	<u>(2,264)</u>	<u>(6,772)</u>

#### Net movement of cash balances

Bank current account	(3,324)	
COIF deposit account	1,060	24,276
<b>Increase in cash balances</b>	<u>(2,264)</u>	<u>24,276</u>

# **HAMPSTHWAITE MEMORIAL HALL**

## **Notes to the financial statements**

### **For the year ended 31 December 2023**

#### **1. Accounting policies**

The financial statements of the Hampsthwaite Memorial Hall have been prepared in accordance with the Charities Act 2011 and the SORPS 2005 using the accruals basis

##### **Funds**

Designated funds are funds set aside to cover major maintenance and or improvements that require carrying out at sometime in the near future.

##### **Incoming resources**

Charges due for the hire of the hall are recognised at the date that the hire takes place

##### **Resources expended**

Expenditure that has been incurred within the financial year end but not yet charged is accrued for at the year end

##### **Fixed assets**

The property is stated at its cost value. Other items of a capital nature are written off to the income and expenditure account at the time of purchase.





# HAMPSTHWAITE MEMORIAL HALL

## Notes to the financial statements

### For the year ended 31 December 2023

	2023	2022
<b>3 Resources expended</b>		
<b>3a Charitable activities</b>		
Electricity	4,011	449
Gas	2,653	1,683
Rates	241	342
Water Rate	2,696	595
Insurances	5,222	5,031
Repairs & Renewals - General	3,741	2,135
Grounds & Garden Maintenance	574	1,083
Boiler Maintenance	174	453
Cleaning wages	3,016	2,832
Cleaning Materials	347	1,037
Hygiene	169	125
I T and Broadband	900	867
Licenses & Performing Rights	899	362
Jubilee celebrations	-	985
	<u>24,642</u>	<u>17,979</u>
<b>3b Management and administration</b>		
Secretarial & Stationary	-	30
Miscellaneous	165	326
	<u>165</u>	<u>356</u>
<b>3c Governance costs</b>		
Trustees Indemnity insurance	1,071	1,054
<b>Fund raising costs and Junior football</b>		
Amie Woodford Finden concert	1,966	-
Coronation	411	-
Junior football	778	-
	<u>3,156</u>	<u>-</u>
<b>TOTAL GENERALRESOURCES EXPENDED</b>	<u>29,034</u>	<u>19,389</u>
<b>3d Expenditure of a capital nature</b>		
Capital equipment purchases	1,331	7,105
Major refurbishment	-	34,470
Feast cabin	3,154	-
Hall extension	826	-
	<u>5,311</u>	<u>41,575</u>
Less transferred from designated		(10,000)

# HAMPSTH+A1:H60WAITE MEMORIAL HALL

## Notes to the financial statements (continued)

### For the year ended 31 December 2023

	2023	2022
<b>2a &amp; 3d Fund raising</b>		
Amie Woodford Finden concert	1157	-
Costs expended	1966	-
Loss on concert	<u>(809)</u>	<u>-</u>
Coronation celebrations		
Knab ridge grant and sundry donations	687	-
Expenses	411	-
	<u>275</u>	<u>-</u>
<b>2a &amp; 3d Expenditure supported by grants</b>		
Stage upgrade		
Expenditure	-	2,740
Less grant received	-	2,500
Net surplus to the Memorial Hall	<u>-</u>	<u>240</u>
VE day celebrations		
Expenditure (balance from 2020)	-	73
Less grants received	-	-
Net cost to the Memorial Hall	<u>-</u>	<u>73</u>
Hall refurbishment		
Grant received		25,119
Refurbishment costs		34,730
Net loss		<u>(9,611)</u>
Transferred from reserves to cover shortfall		10,000
<b>Hall extension</b>		
NYCC grant received	750	
Expenditure to date	826	
Net cost to date	<u>(76)</u>	
<b>Coronation celebrations</b>		
Knab ridge grant and sundry donations	687	
Expenses	411	
Net surplus	<u>275</u>	
<b>Junior football</b>		
NYCC grant	1054	
Expenditure	778	
Payment to outstanding invoices	230	
Balance available	<u>46</u>	

# HAMPSTHWAITE MEMORIAL HALL

## Notes to the financial statements

### For the year ended 31 December 2023

	2023	2022
<b>5 Fixed assets</b>		
Memorial Hall	18,592	18,592
<b>6 Debtors</b>		
Hirers and sundry debtors	10,138	5,336
Debt write off	(2,635)	-
	<u>7,503</u>	<u>5,336</u>
<b>7 Cash at bank and in hand</b>		
Current account	11,460	14,784
Capital reserve account	134	130
COIF deposit account	<u>25,202</u>	<u>24,146</u>
	36,795	39,060
Cash in hand	-	-
	<u>36,795</u>	<u>39,060</u>
<b>8 Creditors: amounts falling due within one year</b>		
Trade creditors	2,360	2,389
Accruals		
Deferred income	198	-
Gas	272	-
Electricity	279	-
Water	-	-
	748	-
	<u>3,108</u>	<u>2,389</u>
<b>9 Fund analysis</b>		
	Bal b/f 1 January 2023	Bal c/f 31 December 2023
	Income	Expenditure
		Transfers
Endowed reserve	18,592	-
General reserve	42,036	(34,344)
Designated reserve	-	-
<b>Total funds</b>	<u>60,628</u>	<u>59,782</u>

#### Endowed reserve

As the Memorial Hall Building is held in trust with the Parish Council on behalf of the village, in order to show a true picture with regard to general reserves available to the committee, the cost of the building has been transferred to endowed capital.

The property was revalued on 19th February 2019 for insurance reinstatement purposes

The Memorial Hall was revalued in June 2020 £700,000

Current indexed link value for 2023 £1,209,205

Previous value in 1999 £325,000