

HAMPSTHWAITE MEMORIAL HALL

TRUSTEES ANNUAL REPORT for the year ended 31 December 2021

Registered charity no. 523703

TRUSTEES

Hampsthwaite Parish Council (Corporate Trustees)

MANAGEMENT COMMITTEE OFFICERS

G Howard	Chairman
P C N Capel- Cure	Treasurer
J Campbell	Secretary
M Marshall	Booking Secretary (died July 2021)

ADDRESS

Hampsthwaite Memorial Hall
Hollins Lane
Hampsthwaite
Harrogate
HG3 2EH

SOLICITORS

Cowling, Swift & Kitchin
8 Blake Street
York
YO1 8XJ

BANKERS

National Westminster Bank Plc
3 Cambridge Crescent
Harrogate
HG1 1PJ

INDEPENDENT EXAMINER

John Blackburn
8 Brookfield Close
Hampsthwaite
Harrogate
HG3 2EA

HAMPSTHWAITE MEMORIAL HALL

TRUSTEES ANNUAL REPORT for the year ended 31 December 2021 (continued)

Report of the Trustees for the year to 31st December 2021

The Trustees present their report along with the financial statements of the charity for the year ended 31st December 2021.

The Charities Constitution and Management structure

The Memorial Hall Charitable Trust was established by the conveyance of land between the Tang Estates and the Parish Council of Hampsthwaite made on 30th March 1953 for the purpose of erecting and running a village hall, the Parish Council being the Trustees.

The general management and control of the Trust's premises and the arrangements for their use is invested in a management committee consisting of not more than twenty five members of whom eight shall be elected members of the public, the remainder being representatives of village organisations as laid out in the second schedule of the conveyance document.

All members of the committee shall retire at the Annual General Meeting. Every organisation entitled to appoint a member of the committee to replace a member retiring at the Annual General Meeting shall make the appointment at any time within one month before the Annual General Meeting.

Representation on the management committee is currently: -

Village organisations - Twelve

Public members - Eight

Due to the COVID-19 pandemic the hall committee has been unable to meet during 2021; however, any major issues have been discussed by the officers and where necessary where decisions were required these were emailed for approval.

Objectives and activities

The objectives of the Trust are for the purposes of physical and mental training, recreation and social, moral and intellectual development through the medium of reading and recreation rooms, library, lecture classes, recreation and entertainments or otherwise as may be found expedient for the benefit of the inhabitants of the Parish of Hampsthwaite.

The hall is let on a fixed charge or hourly basis dependant upon the hirer in order to support the activities described above.

Achievements during the year

Sadly, as a result of the COVID-19 pandemic the operation of the hall has continued to be severely restricted in the activities that could be carried out. Despite this the hall managed to generate an income of £14,175 from hiring activities. Whilst hiring the hall all protocol procedures relating to COVID-19 were implemented. The hall received through the government COVID-19 support scheme distributed via borough councils a grant of £17,597.

HAMPSTHWAITE MEMORIAL HALL

TRUSTEES ANNUAL REPORT for the year ended 31 December 2021 (continued)

This enabled the hall to remain solvent with an overall surplus of £11,563 being retained; however, a reserve of £10,000 has been transferred from the general reserve to take account of the contribution the hall has to make towards the refurbishment of the toilets and kitchen which is due to commence at the beginning of year 2022.

Financial Review

See above

The triennial review of rental charges took place during 2019 and the increase of 2% was implemented on 1st June 2020.

Declaration

Approved by the trustees and signed on their behalf

Signature

Full name

Position in the charity

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HAMPSTHWAITE MEMORIAL HALL

This report on the financial statements of the Charity for the year ended 31 December 2021, which are set out on pages five to eleven, is in respect of an examination carried out in accordance with section 145 of the Charities Act 2011.

Respective responsibilities of the Trustees and the examiner

As trustees of the Charity, you are responsible for the preparation of the financial statements. You consider that the audit requirement of the Regulations and section 145 of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and that examination includes a review of the accounting records kept by the Charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulationshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

John Blackburn AIB
8 Brookfield Close
Hampsthwaite
Harrogate
HG3 2EA

Retired Bank Official

HAMPSTHWAITE MEMORIAL HALL

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDING 31 DECEMBER 2021

		Unrestricted Fund	Capital expenditure £	Designated Fund	Endowed Funds	2021 £	2020 £
	Notes	£	£				
<u>INCOMING RESOURCES</u>							
Voluntary income	2a	408	-			408	288
Grants received	2a	20,097	-			20,097	13,004
Charitable activities	2b	14,175	-			14,175	8,595
Other income	2c	-	-			-	121
Income from investments	2d	3	-			3	63
		<u>34,683</u>	<u>-</u>			<u>34,683</u>	<u>22,071</u>
<u>RESOURCES EXPENDED</u>							
Activities for generating funds		-	-			-	-
Charitable activities	3a	16,772	-			16,772	21,944
Management and administration	3b	1,099	-			1,099	30
Expenditure of a capital nature	3d	-	4,512			4,512	1,214
Governance costs	3c	737	-			737	425
		<u>18,608</u>	<u>4,512</u>			<u>23,120</u>	<u>23,613</u>
NET INCOMING RESOURCES		<u>16,075</u>	<u>(4,512)</u>	<u>-</u>	<u>-</u>	<u>11,563</u>	<u>(1,542)</u>
BALANCES C/FWD 1 JANUARY 2021		39,214	-	-	18,592	57,806	59,348
Transfers		(14,512)	4512	10,000		-	-
BALANCES B/FWD 31 DECEMBER 2021		<u>40,777</u>	<u>-</u>	<u>10,000</u>	<u>18,592</u>	<u>69,369</u>	<u>57,806</u>

HAMPSTHWAITE MEMORIAL HALL

BALANCE SHEET AT 31 DECEMBER 2021

	Notes	2021	2020
FIXED ASSETS			
Tangible - Property	5	18,592	18,592
CURRENT ASSETS			
Debtors	6	2,595	569
Cash at bank and in hand	7	54,261	40,690
		<u>56,856</u>	<u>41,259</u>
CREDITORS - AMOUNTS FALLING DUE WITHIN ONE YEAR	8	6,079	2,045
NET CURRENT ASSETS		<u>50,777</u>	<u>39,214</u>
NET ASSETS		<u><u>69,369</u></u>	<u><u>57,806</u></u>
CHARITABLE FUNDS			
ENDOWED RESERVE		18,592	18,592
GENERAL RESERVE		40,777	39,214
DESIGNATED RESERVE		10,000	-
	9	<u><u>69,369</u></u>	<u><u>57,806</u></u>

These financial statements were approved by the Trustees on

Signed on behalf of the Parish Council

HAMPSTHWAITE MEMORIAL HALL

Notes to the financial statements

For the year ended 31 December 2021

Cash Flow Statement

	2021	2020
Surplus / (Deficit) for the year	11,563	(1,542)
Expenditure of a capital nature	-	-
Decrease/(increase) in debtors	(2,025)	1,682
(Decrease)/increase in creditors	4,033	265
Net cash flow from operating activities	<u>13,571</u>	<u>405</u>

Net movement of cash balances

Bank current account	13,568	342
COIF deposit account	3	63
Increase in cash balances	<u>13,571</u>	<u>405</u>

HAMPSTHWAITE MEMORIAL HALL

Notes to the financial statements

For the year ended 31 December 2021

1. Accounting policies

The financial statements of the Hampsthwaite Memorial Hall have been prepared in accordance with the Charities Act 2011 and the SORPS 2005 using the accruals basis

Funds

Designated funds are funds set aside to cover major maintenance and or improvements that require carrying out at sometime in the near future.

Incoming resources

Charges due for the hire of the hall are recognised at the date that the hire takes place

Resources expended

Expenditure that has been incurred within the financial year end but not yet charged is accrued for at the year end

Fixed assets

The property is stated at its cost value. Other items of a capital nature are written off to the income and expenditure account at the time of purchase.

HAMPSTHWAITE MEMORIAL HALL

Notes to the financial statements

For the year ended 31 December 2021

	2021	2020
2 INCOMING RESOURCES		
2a Voluntary income		
Donations	-	20
Local Lotto	402	268
Amazon Smile	6	-
HBC grant support due to the COVID-19 Pandemic	17,597	12,084
Grants received	<u>2,500</u>	<u>920</u>
	<u>20,505</u>	<u>13,292</u>
2b Charitable activities		
Receipts from hire of the hall		
Snooker Club	-	794
Bowls Club	124	145
Brownies & Beavers & Guides	13	-
Hampsthwaite Wednesday Group	200	-
" Players	790	483
" Village Society	-	156
" Junior Football	375	-
" Film Club	-	62
Nidderdale Bridge Club	325	252
Mothers and Toddlers	208	135
W I	300	188
North American Modellers	300	475
Pilates	242	234
Zumba	868	358
Yoga 2	-	84
Yoga	594	320
Harrogate Gymnastics	1,125	-
Baby Ballet	3,350	-
Gardening Club	-	120
Solar energy	219	1,205
Keep fit	-	-
Car Park Rent	(100)	950
R Scaife - Concerts	-	480
Kitchen Hire	1,680	-
Well Being	812	250
Sundry Hirers	<u>2,750</u>	<u>1,904</u>
	<u>14,175</u>	<u>8,595</u>
2c Other income		
Contributions to Electricity	-	22
Insurance Contribution	-	99
	<u>-</u>	<u>121</u>
Investment income		
Bank deposit interest	-	-
COIF deposit interest	<u>3</u>	<u>63</u>
	<u>3</u>	<u>63</u>
TOTAL INCOMING RESOURCES	<u>34,683</u>	<u>22,071</u>

HAMPSTHWAITE MEMORIAL HALL

Notes to the financial statements

For the year ended 31 December 2021

	2021	2020
3 Resources expended		
3a Charitable activities		
Electricity	796	617
Gas	1,944	2,798
Rates	175	67
Water Rate	541	493
Insurances	4,916	4,820
Repairs & Renewals - General	1,970	3,352
" " - Electrical	-	-
Fire Precaution maintenance	359	663
Grounds & Garden Maintenance	728	1,042
Boiler Maintenance	97	531
Caretaking	-	-
Cleaning wages	3,281	2,964
Cleaning Materials	432	34
Hygiene	125	125
I T and Broadband	733	708
Licenses & Performing Rights	675	609
VE day expenditure	-	1,259
COVID expenditure	-	1,862
	<u>16,772</u>	<u>21,944</u>
3b Management and administration		
Secretarial & Stationary	127	-
Honorarium	-	-
Advertisements	-	-
Miscellaneous	972	30
	<u>1,099</u>	<u>30</u>
3c Governance costs		
Trustees Indemnity insurance	737	425
TOTAL RESOURCES EXPENDED	<u>18,608</u>	<u>1,714</u>
3d Expenditure of a capital nature		
Projectin control unit etc	1,772	-
Stage lighting	2,740	-
Chair trolley frames	-	314
Parking signs	-	-
New crockery	-	-
Architect fees	-	900
	<u>4,512</u>	<u>1,214</u>

HAMPSTHWAITE MEMORIAL HALL

Notes to the financial statements (continued)

For the year ended 31 December 2021

	2021	2020
Expenditure supported by grants		
Stage upgrade		
Expenditure	2,740	-
Less grant received	<u>2,500</u>	<u>-</u>
Net cost to the Memorial Hall	<u>240</u>	<u>-</u>
 VE day celebrations		
Expenditure (balance from 2020)	73	1,259
Less grants received	<u>-</u>	<u>920</u>
Net cost to the Memorial Hall	<u>73</u>	<u>339</u>

HAMPSTHWAITE MEMORIAL HALL

Notes to the financial statements

For the year ended 31 December 2021

	2021	2020
5 Fixed assets		
Memorial Hall	18,592	18,592
6 Debtors		
Hirers and sundry debtors	2,495	400
Prepayments and accrued income	100	170
	<u>2,595</u>	<u>570</u>
7 Cash at bank and in hand		
Current account	30,219	16,651
Capital reserve account	130	132
COIF deposit account	<u>23,912</u>	<u>23,909</u>
	54,261	40,692
Cash in hand	-	-
	<u>54,261</u>	<u>40,692</u>
8 Creditors: amounts falling due within one year		
Trade creditors	5,574	-
Accruals		
Deferred income	-	-
Gas	274	774
Electricity	230	169
Water	-	-
Others	-	1,102
	<u>504</u>	<u>2,045</u>
	<u>6,079</u>	<u>2,045</u>
9 Fund analysis		
	Bal b/f 1 January 2021	Bal c/f 31 December 2021
	Income	Expenditure
		Transfers
Endowed reserve	18,592	-
General reserve	39,214	(23,120)
Designated reserve	-	10,000
Total funds	<u>57,806</u>	<u>69,369</u>

Endowed reserve

As the Memorial Hall Building is held in trust with the Parish Council on behalf of the village, in order to show a true picture with regard to general reserves available to the committee, the cost of the building has been transferred to endowed capital.

The property was revalued on 19th February 2019 for insurance reinstatement purposes

The Memorial Hall was revalued in June 2020 £700,000

Current indexed link value for 2021 £795,607

Previous value in 1999 £325,000

HAMPSTHWAITE MEMORIAL HALL

TRUSTEES ANNUAL REPORT for the year ended 31 December 2021

Registered charity no. 523703

TRUSTEES

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HAMPSTHWAITE MEMORIAL HALL

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The Charities Constitution and Management structure

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HAMPSTHWAITE MEMORIAL HALL

TRUSTEES ANNUAL REPORT for the year ended 31 December 2021 (continued)

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Financial Review

See above

The triennial review of rental charges took place during 2019 and the increase of 2% was implemented on 1st June 2020.

Declaration

Approved by the trustees and signed on their behalf

Signature

Full name

Position in the charity

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HAMPSTHWAITE MEMORIAL HALL

This report on the financial statements of the Charity for the year ended 31 December 2021, which are set out on pages five to eleven, is in respect of an examination carried out in accordance with section 145 of the Charities Act 2011.

Respective responsibilities of the Trustees and the examiner

As trustees of the Charity, you are responsible for the preparation of the financial statements. You consider that the audit requirement of the Regulations and section 145 of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of this report

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Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act; and
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John Blackburn AIB
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Retired Bank Official

HAMPSTHWAITE MEMORIAL HALL

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDING 31 DECEMBER 2021

		Unrestricted Fund	Capital expenditure £	Designated Fund	Endowed Funds	2021 £	2020 £
	Notes	£	£				
<u>INCOMING RESOURCES</u>							
Voluntary income	2a	408	-			408	288
Grants received	2a	20,097	-			20,097	13,004
Charitable activities	2b	14,175	-			14,175	8,595
Other income	2c	-				-	121
Income from investments	2d	3	-			3	63
		<u>34,683</u>	<u>-</u>			<u>34,683</u>	<u>22,071</u>
<u>RESOURCES EXPENDED</u>							
Activities for generating funds		-	-			-	-
Charitable activities	3a	16,772	-			16,772	21,944
Management and administration	3b	1,099	-			1,099	30
Expenditure of a capital nature	3d	-	4,512			4,512	1,214
Governance costs	3c	737	-			737	425
		<u>18,608</u>	<u>4,512</u>			<u>23,120</u>	<u>23,613</u>
NET INCOMING RESOURCES		<u>16,075</u>	<u>(4,512)</u>	<u>-</u>	<u>-</u>	<u>11,563</u>	<u>(1,542)</u>
BALANCES C/FWD 1 JANUARY 2021		39,214	-	-	18,592	57,806	59,348
Transfers		(14,512)	4512	10,000		-	-
BALANCES B/FWD 31 DECEMBER 2021		<u>40,777</u>	<u>-</u>	<u>10,000</u>	<u>18,592</u>	<u>69,369</u>	<u>57,806</u>

HAMPSTHWAITE MEMORIAL HALL

BALANCE SHEET AT 31 DECEMBER 2021

	Notes	2021	2020
FIXED ASSETS			
Tangible - Property	5	18,592	18,592
CURRENT ASSETS			
Debtors	6	2,595	569
Cash at bank and in hand	7	54,261	40,690
		<u>56,856</u>	<u>41,259</u>
CREDITORS - AMOUNTS FALLING DUE WITHIN ONE YEAR	8	6,079	2,045
NET CURRENT ASSETS		<u>50,777</u>	<u>39,214</u>
NET ASSETS		<u>69,369</u>	<u>57,806</u>
CHARITABLE FUNDS			
ENDOWED RESERVE		18,592	18,592
GENERAL RESERVE		40,777	39,214
DESIGNATED RESERVE		10,000	-
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These financial statements were approved by the Trustees on

Signed on behalf of the Parish Council

HAMPSTHWAITE MEMORIAL HALL

Notes to the financial statements

For the year ended 31 December 2021

Cash Flow Statement

	2021	2020
Surplus / (Deficit) for the year	11,563	(1,542)
Expenditure of a capital nature	-	-
Decrease/(increase) in debtors	(2,025)	1,682
(Decrease)/increase in creditors	4,033	265
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Net movement of cash balances

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HAMPSTHWAITE MEMORIAL HALL

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1. Accounting policies

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Funds

Designated funds are funds set aside to cover major maintenance and or improvements that require carrying out at sometime in the near future.

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HBC grant support due to the COVID-19 Pandemic	17,597	12,084
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Contributions to Electricity	-	22
Insurance Contribution	-	99
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Investment income		
Bank deposit interest	-	-
COIF deposit interest	<u>3</u>	<u>63</u>
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I T and Broadband	733	708
Licenses & Performing Rights	675	609
VE day expenditure	-	1,259
COVID expenditure	-	1,862
	<u>16,772</u>	<u>21,944</u>
3b Management and administration		
Secretarial & Stationary	127	-
Honorarium	-	-
Advertisements	-	-
Miscellaneous	972	30
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Trustees Indemnity insurance	737	425
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New crockery	-	-
Architect fees	-	900
	<u>4,512</u>	<u>1,214</u>

HAMPSTHWAITE MEMORIAL HALL

Notes to the financial statements (continued)

For the year ended 31 December 2021

	2021	2020
Expenditure supported by grants		
Stage upgrade		
Expenditure	2,740	-
Less grant received	<u>2,500</u>	<u>-</u>
Net cost to the Memorial Hall	<u>240</u>	<u>-</u>
 VE day celebrations		
Expenditure (balance from 2020)	73	1,259
Less grants received	<u>-</u>	<u>920</u>
Net cost to the Memorial Hall	<u>73</u>	<u>339</u>

HAMPSTHWAITE MEMORIAL HALL

Notes to the financial statements

For the year ended 31 December 2021

	2021	2020
5 Fixed assets		
Memorial Hall	18,592	18,592
6 Debtors		
Hirers and sundry debtors	2,495	400
Prepayments and accrued income	100	170
	<u>2,595</u>	<u>570</u>
7 Cash at bank and in hand		
Current account	30,219	16,651
Capital reserve account	130	132
COIF deposit account	<u>23,912</u>	<u>23,909</u>
	54,261	40,692
Cash in hand	-	-
	<u>54,261</u>	<u>40,692</u>
8 Creditors: amounts falling due within one year		
Trade creditors	5,574	-
Accruals		
Deferred income	-	-
Gas	274	774
Electricity	230	169
Water	-	-
Others	-	1,102
	<u>504</u>	<u>2,045</u>
	<u>6,079</u>	<u>2,045</u>
9 Fund analysis		
	Bal b/f 1 January 2021	Bal c/f 31 December 2021
	Income	Expenditure
		Transfers
Endowed reserve	18,592	-
General reserve	39,214	(23,120)
Designated reserve	-	10,000
Total funds	<u>57,806</u>	<u>69,369</u>

Endowed reserve

As the Memorial Hall Building is held in trust with the Parish Council on behalf of the village, in order to show a true picture with regard to general reserves available to the committee, the cost of the building has been transferred to endowed capital.

The property was revalued on 19th February 2019 for insurance reinstatement purposes

The Memorial Hall was revalued in June 2020 £700,000

Current indexed link value for 2021 £795,607

Previous value in 1999 £325,000

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HAMPSTHWAITE MEMORIAL HALL

This report on the financial statements of the Charity for the year ended 31 December 2021, which are set out on pages five to eleven, is in respect of an examination carried out in accordance with section 145 of the Charities Act 2011.

Respective responsibilities of the Trustees and the examiner

As trustees of the Charity, you are responsible for the preparation of the financial statements. You consider that the audit requirement of the Regulations and section 145 of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and that examination includes a review of the accounting records kept by the Charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulationshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



John Blackburn AIB
8 Brookfield Close
Hampsthwaite
Harrogate
HG3 2EA

Retired Bank Official