
To:	Bramley Village Trust
Date:	13TH JANUARY 2026
Report	TRUSTEES REPORT FOR YEAR ENDING 31ST MARCH 2025
Purpose of Report:	FOR INFORMATION

BACKGROUND

Notes of Interest

The buildings continued to be open as normal throughout the year and new groups were attracted to both buildings. Many of the new users were bookings of several hours at a time, meaning good growth was achieved this year. As stated in the last Trustees report, other strategies were also explored to raise community participation, and several “free to attend” classes have been run throughout the year. Once again, there has been no charge for the Clerk and the Finance Officers time included in the charges for this financial year. Although outside audit fees of £139.30, bank charges of £71.40 are included. An additional £5,000.00 was received as a refund from Total Gas and Power and has been shown as miscellaneous income so as not to distort current utility figures.

Once again, we have made savings where possible by applying and receiving full rate relief on Trust buildings.

Parish Hall - Cross Street

Recovery finally feels like it has arrived after a sustained slow period following the COVID pandemic. The Parish Hall income increased by just over 17% from £6,613.00 last year to £7,738.00 this year. This is still only a fraction of the pre COVID 2019/20 income of £21,594.00. Although new users have been attracted, and continued improvement is expected in the next financial year, other funding streams such as grants etc are continuing to be explored to help reduce long term losses and use the facilities in different ways.

Utility costs reduced from £5,588.09 last financial year to £4,982.77 in 24/5. Gas being £3,051.06 and Electricity £1,931.71. Water costs reduced slightly to £466.79 this year from £500.79 in 2023/24.

Repairs and renewals more than doubled from £1,393.84 in 2023/24 financial year to £2,979.34. This was due to the driveway clean that cost £1,270.00. Small projects including £3,030.00 for new fire doors totalled £4,033.66. Waste collection increased from £590.00 in 23/4 to £1,132.48 in 24/5 despite being with the same provider. This as prompted a supplier review for the coming financial year. Finally wages increased from £12,862.99 to £13,784.46, the increase being due to the national minimum wage increase as no additional hours were undertaken.

To summarise during 2024/25 with total costs of £27,457.58 and income of £7,738.00, once again the Parish Hall made a loss of £19,719.58 in comparison to the loss of £17,316.22 in 23/4 and £10,932.48 in 22/23. This loss-making position is expected to continue but improve over the coming years as more income is generated.

Bill Chafer Youth Centre - Flash Lane

Youth Club lettings totalled £9,267.00 in 24/25 compared to £7,787.00 in 2023/24 this is just over an increase of 19%. However, still much lower than the 2022/23 figure of £11,983.50 and pre COVID high of £12,653.25 in 2019/20. The last report noted grants and other funding opportunities need to be explored. Many staff hours have been spent on this endeavour, with great success. Free to attend classes and workshops started during this financial year and continue into 25/6.

Gas costs increased this year to £11,986.74 from £9,535.70 in 2023/24. It is believed the increase is due to more frequent use of the buildings and a slightly higher tariff under the new contracts. However, Electric costs for last financial year totalled £950.82 and remained steady at £921.99 in 24/5. Previous reports have commented on the age and inefficiency of the system and a review and long-term programme of repairs was formulated during this financial year for completion in the short to medium term. Alongside gas and electric costs, water reduced from £814.02 to £307.25. It should be noted that ongoing discussions with water companies regarding supply have produced erratic billing. It is hoped that new contracts taken out late 25/6 will eliminate this and a more reliable figure can be achieved.

In previous years premises expenses including wages, cleaning, waste, small projects and repairs and renewals have been lumped together for this site. Figures have now been separated to give better clarity from this financial year forward. In 24/5 waste collection was £1132.48, cleaning products totalled £1649.54, repairs and renewals came in at £5924.97, small projects £254.60 and wages £8724.21. Giving a grand total of £17,685.80. In comparison the 2023/24 report showed these cost totalled £22,681.24, with £4700.00 of this being for Youth Club Scaffolding. The reduction to £17,685.80 being almost entirely due to no scaffolding costs.

Once again, the Youth Club made a loss of £21,634.78 in this financial year. This is however a drop from losses of £26,294.40 in 23/24. Although, further losses are expected to continue as this building requires further refurbishment and ongoing repairs. A review and long-term programme of repairs as now been formulated for completion in the short to medium term.

Recreation Ground - Flash Lane including Play Area, MUGA and Skate Park

Pitch hire has increased dramatically once again to £4,330.00 in the 24/25 financial year. This is over an 104% increase on the 2023/24 figure of £2,115.00. Which in itself was a 30% increase on the 2022/23 total of £1485.00. This is due entirely to the Admin Assistant, who has attracted several additional youth teams along with adult clubs.

Electricity costs which include the MUGA lights and the Changing Rooms, were £1336.37 last year, this reduced to £483.63. The reduction being attributed to the reduction of hours the MUGA is now lit. Water costs totalled £220.60 in 2023/24 and increased to £290.89, This can be attributed to the increase in changing room use.

Pitch costs last year totalled £2100.00 and increased to £2468.00 this financial year, with an additional £50.00 on incidentals.

Wages which include football and the play area gate, totalled £3627.12 in 23/4 down from £8178.57 last year in 22/23. However, during the 23/4 period, litter picking was done by a general contractor for some of the year due to illness. In 24/5 this figure returned to £7282.92 with the general contractor retaining bin emptying duties only.

Costs for the play area, MUGA and skate park totalled £3,361.44 this year, an increase from £1,404.18. The increase being a £1,847.00 skate park repair. Other costs across the site totalled £6,164.80 in 23/4, and this remained steady to £6,160.81 in this financial year. Broken down into £1,389.39 for the changing rooms, £4,377.71 recreation ground costs and £393.72 for other events.

The Flash Lane site as a whole made a loss of £15,767.69 in 24/5 in comparison to £11,365.92 loss in 24/25. This was made up of costs totalling £20,097.69 less income of £ 4330.00. The increased loss being attributed to the skate park repair and wages increase.

Chatty Café

In this financial year the Chatty Café was moved over to the Trust. Income received from the Café totalled £3680.68, with cost that were paid by the trust of £819.94. Income and expenditure paid by the Parish Council were not recharged to the Trust in this financial year, this will be corrected in 2025/6. For future reference BPC income, less expenditure totalled £6190.30 in 24/5 meaning a profit of £9051.04 for the year. £7000.00 of this being a grant from RMBC. It should also be noted that most wages cost related to the grant will appear in the 25/6 report and would reduce the profit by a further £1209.81. Meaning figures for this year will be high and next year will be low. However, this endeavour was not created as a cost making exercise, but as a community asset. The Café continues to be well attended and has proven to be a great success.

Conclusion

In conclusion, before grants received, Bramley Village Trust made a loss of £49470.02 in 24/25. This is a £5660.71 reduction on the 23/24 loss figure of £55130.73. This almost entirely being attributed to the £5000.00 Total Gas and Power refund.

The increase in loss for Flash Lane site of £4401.77 and the Parish Hall of £2403.36 counterbalanced the decrease at the Youth Club of £4659.62 and chatty café profit of £2860.74 (not including BPC income and expenditure). This loss was covered as always by a grant from the sole trustee Bramley Parish Council, this year's grant totalling £50,000.00 was a £4,000.00 reduction on 2023/24.

Recovery from the COVID pandemic lows seems to have begun and the Trusts income is on the increase in all areas. However, cost continue to rise year on year in all other areas meaning the loss-making situation is expected to continue in the short term at least. As recommended in last year's report, an increase in hire rates of £2 per hour was implemented in April 2025 and will impact figures in the next report. In the writers opinion this hire rate is comparative to other local venues and set at a price that attracts users. However, to put things into context with current hire rates of £12 per hour weekdays and £17 weekends, both buildings would need to be hired out for 8 hours per day, 6 days a week for 50 weeks a year to break even. With the Flash Lane site being unlikely to cover all costs with income generated.

As previously, it is expected that Community Infrastructure Levy (CIL) funds, will be used over the short and medium term to undertake a programme of works to improve the Youth Club significantly, ensuring the building remains usable for future generations.

The 2024/25 BPC prediction for the Trust requirements was between £50,000.00 to £60,000.00, with the minimum amount being allocated. Based on past and current information, it is suggested that support of between £40,000.00 and £50,000.00 will be required in the financial year 2025/26. Further work is currently being undertaken to best ascertain how this will be delivered.

POLICY IMPLICATIONS

None

RECOMMENDATION

1. Council minute the information provided.
2. Council approves the report and accounts and agree it can be uploaded to the Charity Commission.

Date: 11/12/2025
Time: 11:49:35

Bramley Village Trust
Profit and Loss

Page: 1

From: Month 1, April 2024
To: Month 12, March 2025

Chart of Accounts:

Default Layout of Accounts

	<u>Period</u>	<u>Year to Date</u>
Sales		
Parish Hall Lettings	7,738.00	7,738.00
Misc Income	5,000.00	5,000.00
Bill Chafer Y. C. C. Lettings	9,267.00	9,267.00
Football Income	4,330.00	4,330.00
Chatty Cafe Income	3,680.68	3,680.68
Grants Etc	50,000.00	50,000.00
	80,015.68	80,015.68
Purchases		
	0.00	0.00
Gross Profit/(Loss):	80,015.68	80,015.68
Overheads		
Hall Water Rates	466.79	466.79
Hall Repairs and Renewals	2,979.34	2,979.34
Hall Electricity	1,931.71	1,931.71
Hall Small Projects	4,033.66	4,033.66
Hall Gas	3,051.06	3,051.06
Hall Cleaning	78.08	78.08
Bank Charges and Interest Paid	71.40	71.40
Audit and Accountancy Fees	139.30	139.30
Bad Debt Write-Off	(2.00)	(2.00)
Youth Club Water Rates	307.25	307.25
Youth Club Waste	1,132.48	1,132.48
Changing Rooms Water Rates	290.89	290.89
Youth Club Electric	921.99	921.99
Youth Club Gas	11,986.74	11,986.74
Changing Room Electric	483.63	483.63
Youth Club Cleaning	1,649.54	1,649.54
Youth Club Repairs & Renewels	5,924.97	5,924.97
Changing Rooms Repairs & Renewels	829.23	829.23
Play Area, MUGA & Skate Park Repairs & Renewels	3,188.94	3,188.94
Football Pitch Repairs & Renewels	50.00	50.00
Other Event Costs	393.72	393.72
Cleaning Products	428.32	428.32
Parish Hall Waste	1,132.48	1,132.48
Parish Hall Wages	13,784.46	13,784.46
Youth Club Wages	8,724.21	8,724.21
Youth Club Small Projects	254.60	254.60
Flash Lane Play Area costs	172.50	172.50
Flash Lane Wages	7,282.92	7,282.92
Changing Rooms Running Costs	131.84	131.84
Flash Lane Recreation Ground Running Costs	4,377.71	4,377.71

Date: 11/12/2025
Time: 11:49:35

Bramley Village Trust
Profit and Loss

From: Month 1, April 2024
To: Month 12, March 2025

Chart of Accounts:

Default Layout of Accounts

	<u>Period</u>		<u>Year to Date</u>
Flash Lane Pitch	2,468.00		2,468.00
Chatty Cafe Expenditure	819.94		819.94
		79,485.70	79,485.70
Net Profit/(Loss):		<u>529.98</u>	<u>529.98</u>

Independent examiner's report to the trustees of Bramley Village Trust

I report to the trustees on my examination of the accounts of the Bramley Village Trust (the Trust) for the year ended 31 March 2025

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

J. Hepworth.

Name: Janice Hepworth

Relevant professional qualification or membership of professional bodies (if any): FMAAT

Address: 47 Tiln Lane, Retford, Nottinghamshire, DN22 6SN

Date: 11 December 2025