

## **BRAMHAM VILLAGE HALL AGM**

**22 OCT 24**

I will try & succinctly cover the main activities of the year

The hall continues to be a popular venue for regular and one off hirers whilst continuing to provide a service to residents through the Hub , Mums & Tots and the Christmas events. We have also provided defibrillator and first aid training

In addition the we continue to organise events to both entertain the community and raise funds for maintenance and improvement of the hal plus local charities

The major event this year was the gig which brought to Bramham , all the way from New Jersey , the Billy Walton Band. What a band and what a night that was with the hall packed with an appreciative audience

On a quieter but no less enjoyable note we repeated the “ Quiz with a Difference” - Again the hall was packed and the only downside was your Chairman being a member of the team finishing last !

The usual annual Christmas Day lunch was replaced this year by a Christmas Special Event complete with a wonderful guest singer whilst Christmas Hampers were sent out to those who could not attend

Both the Monday morning Hub and the Wednesday morning Mums & Tots continue to be popular and well supported and my thanks to all the volunteers for these events . Also my thanks to Linda Matthews who left the village this year and consequently

our committee but continues to run Mums and Tots in her usual enthusiastic way

I take this opportunity to welcome Lyndsay Savery to our committee. Lyndsay is already coming up with new ideas for the year ahead

After a long process we are now close to completing our transmission to a Charitable Incorporated Organisation. Just to remind everyone there will be many benefits from this change but perhaps most importantly the village hall will become a legal body capable of entering into contracts and also protecting the trustees from incurring any potential individual liabilities. This will provide stability for the hall and its assets whilst both current and future trustees will carry no personal financial risk

Going forward , our focus will continue to be upon maintenance and improvement of the hall whilst maintaining hire costs at a reasonable level

Within the last week we have completed a deep clean of the hall and my thanks to Nick and Nina Olte for such a first class job.

Last year saw the installation of a replacement cooker and this year we are looking at the possibility of acquiring a dishwasher . This is not as simple as it may sound as we will require a commercial dishwasher and we have to find a suitable machine which can be installed in our kitchen. Enquiries are currently in hand

We now also plan some essential building work and redecoration to ensure our hall continues to be the first choice for village hall hire in the area

As always I take this opportunity to thank all my colleagues on the committee both for their hard work and friendship throughout the year

Stewart Gibson

Chair

## **Treasurers Report Year ending 2023**

For the year ended 31<sup>st</sup> December 2023 the Village Hall had an excess of income over expenditure of £6392.73

Income from lettings was £14454.93. This would be sufficient to meet the day to day running costs of the hall, including routine maintenance.

Fundraising, which included events organised and run by the Committee and the provision of a bar at private events gave a net income of just over £5000.

The other source of income available to the Hall is the net income received from letting the adjacent Cosy Cottage. Net income in 2023 was £10230. An improvement on previous years due to a stable period in the tenancy and no requirement for pre and post letting maintenance/improvement works.

(Net income 2022 was £4210).

Cash reserves on 31<sup>st</sup> December 2023 stood at £52588

A number of maintenance and building works will need to be undertaken in the next few years and therefore the recommendation would be for the Hall to continue to try to increase income and cash reserves where possible. The upcoming conversion to CIO should also lead to much greater grant/fundraising potential

Claire Lister

Treasurer

## Bramham Village Hall Accounts

Year Ended 31st December	2023 £	2022 £
<b>General Account</b>		
<b>Income</b>		
Lettings & Fees	14,454.93	11,742.20
Grants/Donations/Fundraising	3,674.80	3,157.00
Bar (net)	3,001.72	3,158.48
Services credit	223.56	
Cottage rent	11,880.00	8,871.15
Miscellaneous (inc M+T and Community Hub)	8,155.36	5,220.60
	<u>41,390.37</u>	<u>32,149.43</u>
<b>Expenditure</b>		
Rates and Services	5,000.62	5,244.68
Cleaning, repairs & maintenance	10,119.46	12,000.16
Licenses and insurances	2,210.51	1,960.33
Stationery and sundries	15,809.00	4,809.99
Lettings Refunds	145.00	320.00
Cottage expenses	1,646.40	4,660.71
Bank Charges	66.65	79.16
	<u>34,997.64</u>	<u>29,075.03</u>
<b>Movement in Reserve</b>	<b>6,392.73</b>	<b>3,074.40</b>
<b>Restoration Account</b>		
<b>Income</b>		
100 Club less prizes	235.00	250.00
	£235.00	250.00
<b>Expenditure</b>		
Bank Charges	60.40	60.40
Transfer to General	0.00	0.00
	<u>60.40</u>	<u>60.40</u>
<b>Movement in Reserve</b>	<b>174.60</b>	<b>189.60</b>

**Balance Sheet at 31st December**

		<b>2023</b>	<b>2022</b>
		£	£
<b>Assets</b>			
Village Hall & Cottage (note 1)		96,939	96,939
Sundry Debtors		0	0
Stock		603	948
Bank Accounts			
General	Cheque Account	52,588	46,000
	Card Account	0	0
Restoration	Ordinary Account	0	0
	100 Club Account	1,059	880
	Deposit Account	0	0
Cash	General Account	304	154
		<hr/> 151,493	<hr/> 144,920
Less			
Sundry Creditors		205	200
		<hr/> 151,288	<hr/> 144,720

**Represented By:****General Account**

Balance at 1st January 2023	74,094	71,020
Movement in reserve	<hr/> 6,393	<hr/> 3,074
	80,487	74,094

**Restoration Account**

Balance at 1st January 2023	70,626	70,436
Movement in reserve	<hr/> 175	<hr/> 190
	70,801	70,626

<hr/> 151,288	<hr/> 144,720
---------------	---------------

**Note 1**

The Village Hall and Cottage are shown in the accounts at book value  
These figures are not intended to show current market values



## INDEPENDENT FINANCIAL EXAMINER'S REPORT

To the Trustees of

Parish Room and Institute (Bramham Village Hall)

Charity No 523517

I report on the Income and Expenditure Accounts set out on the attached Financial Statements for the above-named organisation for the year ended 31<sup>st</sup> December 2023.

### Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedure laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- State whether particular matters come to my attention.

### Basis of Independent Examiner's Statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

### Independent Examiner's Statement

In connection with my examination no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, the requirements:

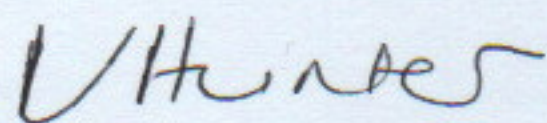
- To keep accounting records in accordance with Section 130 of the Charities Act 2011; and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met.

Comments:

No matters to be brought to your attention.

Signed:



Date: 22.10.24

Name:

Valerie Hunter

Address:

10 Lyndon Close

Bramham

Wetherby.

LS23 6SR