

## VILLAGE HALL AGM OCT 23

First of all I want to thank our committee for all the hard work everyone has put in this year. As always the committee has operated with good humour and friendship But I do think some of our residents don't always appreciate the amount of time and effort required to operate and maintain the hall

As always it has been a busy year and I propose to outline here only the major activities

Both the Village Hall Hub and " Mums & Tots " have provided wonderful facilities to our community through the year . Also our Christmas Day lunch once again brought residents together on the big day . My thanks to all the volunteers who make these events the success they are

The hall is regularly hired by groups and organisations It also continues to provide a popular venue for both adult and childrens' parties. Please remember to book early for your event

All our users will have welcomed our new addition to our kitchen ..... A brand new and easy to use cooker ! The cooker was purchased with the assistance of a donation from the Community Fund

Anxious to ensure the health and safety of our users and our community a full risk assessment was carried out in the hall early in the year . Training was provided in two sessions covering the use of the defibrillator fitted outside the hall and emergency first aid

In January we began planning an Oktoberfest later in the year - a top Oompah Band was hired and the best German beer and bratwurst provided. Whilst everyone who attended had a great night the event did not attract the numbers anticipated. We are not sure why but this has led us to consider do our residents want good quality events provided in the hall ? Such events involve a substantial outlay to stage and can only continue if supported by the village

In May of 2024 we are bringing all the way from New Jersey USA , " The Billy Walton Band " ( have a look and listen on the internet ! ) Tickets are already being requested and we hope to see a big turn out for this event

We are aware that there are numerous groups in the village all organising events and we have written to these groups suggesting an events calendar to avoid clashes . We hope this will benefit both the individual groups and the community as a whole

Our major challenge this year has been the conversion of the status of the hall to that of a Charitable Incorporated Organisation. Through necessity this has been a slow process .

The process began by advising all residents of our intention and setting out the benefits of converting. Residents were given the opportunity to raise queries before discussion with the existing trustees who unanimously supported the change

Then there was the task of searching original documentation and approaching the land registry before creating a new constitution .

Finally our solicitors are now submitting the proposal to the Charity Commission

We continue to monitor the hire charges made by other halls in the area . We do compare favourably. However there will be a small increase next year to reflect increasing costs

Thank s to all of you who have supported us through '23 and we look forward to seeing you again in '24

Stewart Gibson

## Treasurers Report

For the year ended 31<sup>st</sup> December 2022 the Village Hall had an excess of income over expenditure of £3,074.

Income from lettings was £11,742. This would be sufficient to meet the day to day running costs of the hall, including basic routine maintenance.

Fundraising, which included events organised and run by the Committee and the provision of a bar at private events gave a net income of just under £5000.

The other source of income available to the Hall is the net income received from letting the adjacent Cosy Cottage. Net income in 2022 was £4210. A lower amount than previous years due to a void period in the tenancy (lost income plus expenditure on Council Tax and utilities normally met by the tenant) together with pre and post letting maintenance/improvement works.

Cash reserves on 31<sup>st</sup> December 2021 stood at £46000

A number of maintenance and building works will need to be undertaken in the next few years and therefore the recommendation would be for the Hall to continue to try to increase income and cash reserves where possible.

Claire Lister



## **Bramham Village Hall Accounts**

Year Ended 31st December 2,022.00  
£

### **General Account**

#### **Income**

Lettings & Fees	11,742.20
Transfer from Restoration A/C	0.00
Transfer from CC Account	0.00
Grants/Donations/Fundraising	3,157.00
Bar (net)	3,158.48
Cottage rent	8,871.15
Miscellaneous (inc M+T)	5,220.60
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	32,149.43

#### **Expenditure**

Rates and Services	5,244.68
Cleaning, repairs & maintenance	12,000.16
Licenses and insurances	1,960.33
Stationery and sundries	4,809.99
Lettings Refunds	320.00
Cottage expenses	4,660.71
Bank Charges	79.16
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	29,075.03

**Movement in Reserve** 3,074.40

### **Restoration Account**

#### **Income**

100 Club less prizes	250.00
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	250.00

#### **Expenditure**

Bank Charges	60.40
Transfer to General	0.00
	<hr/>
	60.40

**Movement in Reserve** 189.60

**2021**

£

7,063.00

11.58

40.05

18,541.00

0.00

6,675.00

3,160.52

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35,491.15

4,232.86

7,515.53

1,746.71

1,532.00

500.00

1,489.20

N/A

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17,016.30

18,474.85

250.00

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250.00

11.58

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11.58

238.42

## Balance Sheet at 31st December

2022

£

### Assets

Village Hall & Cottage (note 1)	96939
Sundry Debtors	0
Stock	948
Bank Accounts	
General	Cheque Account 46000
	Card Account 0
Restoration	Ordinary Account 0
	100 Club Account 880
	Deposit Account 0
Cash	General Account 154
	<hr/> 144920
Less	
Sundry Creditors	200
	<hr/> <hr/> 144720

### Represented By:

#### General Account

Balance at 1st January 2022	71020
Movement in reserve	3074
	<hr/> 74094

#### Restoration Account

Balance at 1st January 2022	70436
Movement in reserve	190
	<hr/> 70626

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144720

#### Note 1

The Village Hall and Cottage are shown in the accounts at book value  
These figures are not intended to show current market values

2021

96939

0

0

44024

0

0

730

0

3

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141696

240

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141456

52545

18475

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71020

70198

238

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70436

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141456

**Creditors**

	General	100 Club	Total
2021 creditors c/f	0.00	240.00	240.00
		<i>* plus £30 unclaimed prizes carried forward</i>	
2022 creditors c/f	0.00	200.00	200



## **Bar Account - workings**

Estimated value Opening Stock 1st Jan 2022 (donated by Bramham Community Action

Purchases

Less Estimated value Closing Stock 31.12.22

Cost of Sales

Sales

( Cash float)

Surplus

Group and individuals) 0

2480.89  
2,480.89

948.00

1,532.89

4541.37  
150  
4691.37

3,158.48

## **Movement in Cash**

### **General**

#### **Main Account**

Opening balance 1.1.22

Bank	44,023.69
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Cash	3.54
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44,027.23

Add Income	33,682.32
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77,709.55

Less Expenditure	31,555.92
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46,153.63

Closing balance 31.12.22

Bank	46,000.09
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Cash	153.54
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46,153.63

### **Restoration Fund**

#### **100 Club**

Opening balance 1.1.22	730.00
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Income	410.00
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Expenditure (2022prizes)	-200.00
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Bank charges	-60.40
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879.60

Closing balance 31.12.22	879.60
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## INDEPENDENT FINANCIAL EXAMINER'S REPORT

To the Trustees of

Parish Room and Institute (Bramham Village Hall)  
Charity No 523517

I report on the Income and Expenditure Accounts set out on the attached Financial Statements for the above-named organisation for the year ended 31<sup>st</sup> December 2022.

### Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedure laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- State whether particular matters come to my attention.

### Basis of Independent Examiner's Statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

### Independent Examiner's Statement

In connection with my examination no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, the requirements:

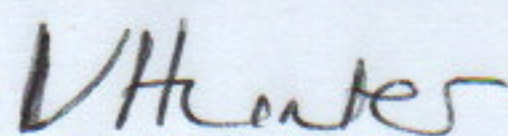
- To keep accounting records in accordance with Section 130 of the Charities Act 2011; and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met.

Comments:

No matters to be brought to your attention.

Signed:



Date: 23.10.23

Name:

Valerie Hunter

Address:

10 Lyndon Close

Bramham

Wetherby.

LS23 6SR