

PARISH ROOM AND INSTITUTE

England & Wales · Charity number 523517

Details

Other names	BRAMHAM VILLAGE HALL
Status	Registered
Legal form	Other
Registered	1964-03-16
Register	View on the Charity Commission register

Contact

Address Bramham Village Hall
Low Way
Bramham
Wetherby
LS23 6QT

Phone 07398244634

Email bramhamvh@outlook.com

Website thisisbramham.org.uk

Activities

Objects: PARISH ROOM AND INSTITUTE

Activities: BRAMHAM VILLAGE HALL IS THE LOCAL NAME FOR "PARISH ROOM & INSTITUTE". IT HAS A MAIN HALL, SIDE HALL/SUPPER ROOM, KITCHEN/BAR, STAGE PLUS ADJACENT DWELLING, COSY COTTAGE. THE HALL IS AVAILABLE FOR HIRE & USE BY LOCAL GROUPS INCLUDING GUIDES, ART GROUP, DANCE CLASSES, DRAMA GROUP, YORKSHIRE COUNTRY WOMEN, CHILDREN'S GROUPS, SENIOR CITIZENS & INDIVIDUALS. NAMED TRUSTEES ARE THE MANAGEMENT COMMITTEE.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Amateur Sport, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, Other Defined Groups

Geography

- **Area of benefit:** PARISH OF BRAMHAM
- Leeds City

Finances

Period end	Income	Expenditure	Assets	Employees
2024-10-31	£40,954	£32,441	-	-
2023-12-31	£41,390	£34,998	-	-
2022-12-31	£32,149	£29,075	-	-
2021-12-31	£35,491	£18,475	-	-
2020-12-31	£35,870	£12,372	-	-

Trustees

Name	Role	Appointed
STEWART GIBSON	Chair	
CLAIRE LISTER		2019-03-04
Pete Dunn		2020-05-01
Valarie Whitbread		2020-05-01

PARISH ROOM AND INSTITUTE

England & Wales - Charity number 523517

Accounts

Bramham Village Hall Accounts

To 31st October 2024

2024

2023

£

£

General Account

Income

Lettings & Fees	12,950.45	14,454.93
Grants/Donations/Fundraising	9,256.19	3,674.80
Bar (net)	2,491.06	3,001.72
Refund	148.51	0.00
Services credit	106.82	223.56
Cottage rent	9,790.00	11,880.00
Miscellaneous (inc M+T and Community Hub)	6,041.47	8,155.36
	<u>40,784.50</u>	<u>41,390.37</u>

Expenditure

Rates and Services	6,015.61	5,000.62
Cleaning, repairs & maintenance	8,760.02	10,119.46
Licenses and insurances	2,357.78	2,210.51
Stationery and sundries	12,587.15	15,809.00
Transfer to COOP Savings	1,000.00	0.00
Lettings Refunds	93.50	145.00
Cottage expenses	1,506.64	1,646.40
Bank Charges	70.31	66.65
	<u>32,391.01</u>	<u>34,997.64</u>

Movement in Reserve

8,393.49

6,392.73

Restoration Account

Income

100 Club less prizes	170.00	235.00
	<u>170.00</u>	<u>235.00</u>

Expenditure

Bank Charges	50.00	60.40
Transfer to General	0.00	0.00
	<u>50.00</u>	<u>60.40</u>

Movement in Reserve

120.00

174.60

Savings Account

Income

Transfer from HSBC Current account	1,000.00	0.00
Test payment	1.00	0.00
Interest	12.90	0.00
	<u>1,013.90</u>	<u>0.00</u>

Expenditure

0.00

0.00

Movement in Reserve

1,013.90

0.00

Balance Sheet at 31st October 2024

	2024	2023	
Assets			
Village Hall & Cottage (note 1)	96939	96,939	
Sundry Debtors	0	0	
Stock	765	603	
Bank Accounts			
General HSBC	Current account	40097	52,588
General COOP	Current Account	20938	0
Restoration	100 Club Account	1349	1,059
Deposit COOP	Deposit Account	1014	0
Cash	General Account	88	304
		161,190	151,493
Less			
Sundry Creditors		375	205
		160,815	151,288

Represented By:

General Account

Balance at 1st January 2024	80487	74,094
Movement in reserve	8,393	6,393
	<u>88,880</u>	<u>80,487</u>

Saving Account

Balance at 1st January 2024	0	0
Movement in reserve	1014	0
	<u>1,014</u>	<u>0</u>

Restoration Account

Balance at 1st January 2024	70801	70,626
Movement in reserve	120	175
	<u>70,921</u>	<u>70,801</u>

	160,815	151,288
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Note 1

The Village Hall and Cottage are shown in the accounts at book value
 These figures are not intended to show current market values

INDEPENDENT FINANCIAL EXAMINER'S REPORT

To the Trustees of Parish Room and Institute (Bramham Village Hall)
Charity No 523517

I report on the Income and Expenditure Accounts set out on the attached Financial Statements for the above-named organisation for the period ended 30th October 2024.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedure laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- State whether particular matters come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent Examiner's Statement

In connection with my examination no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, the requirements:

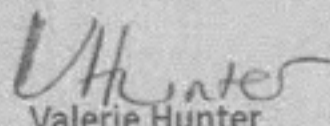
- To keep accounting records in accordance with Section 130 of the Charities Act 2011; and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met.

Comments:

No matters to be brought to your attention.

Signed:



Date: 31.10.25

Name:

Valerie Hunter

Address:

10 Lyndon Close
Bramham
Wetherby. LS23 6SR

Welcome

This is the AGM for the Parish Room & Institute - the original charity name of our Village Hall

On the 4th December 23 the new charity Bramham Village Hall was registered with the Charities Commission as a C.I.O (Charitable Incorporated Organisation.) We have regularly updated residents of the benefits of this change

From that date until now considerable work has been required both from our committee and our solicitors in order to complete the conversion.

Many village halls have made this change and all report that it is a long road. Two weeks ago I was able to advise our solicitors that all the accounts for the old charity have now been closed and they should now be arranging with the Charities Commission to merge the old charity into the New.

Over this intervening period the PR & I has been operating alongside the new V H charity

At our AGMs it is my practice to bring attendees up to date with the current situation re the hall whilst Claire will report on the previous financial year

Through 24/25 the Village Hall has continued in much the same way as before . The changes from the old charity to a C.I.O were very much behind the scenes

Throughout this period

We have continued to provide an ever improving facility -

We have seen a deep clean of the hall , complete redecoration , new carpet and a screen installed in the meeting room , new curtains throughout , a new dishwasher for the kitchen and a new glass washer for the bar

We have provided entertainment ranging from an oompah band to a rock band from New Jersey , from a Taylor Swift tribute evening for the family to an annual “quiz with a difference”

We have seen the continued success of The Hub and Mums & Tots

We have seen the hall’s finances remain healthy - you will hear more from Claire shortly

We have maintained our charges at a level which must be one of the most reasonable in the area

I must take this opportunity to thank the former holding trustees of the hall who have now stepped down both for their commitment over the years and for their support for the conversion to C.I.O

Thanks for listening

Treasurers Report Village Hall 1st January 2024- 31st October 2024

For the period ended 31st October 2024 the Village Hall (**Parish Rooms and Institute**) Village Hall had an excess of income over expenditure of £8393.49

Income from lettings was £12950. This would be sufficient to meet the day to day running costs of the hall, including routine maintenance.

Fundraising, which included events organised and run by the Committee and the provision of a bar at private events gave a net income of just under £2700.

The other source of income available to the Hall is the net income received from letting the adjacent Cosy Cottage. Net income from 1st January – 31st October 2024 was £8283.36 . A similar position to the previous year due again to a stable period in the tenancy and no requirement for pre and post letting maintenance/improvement works.

Cash reserves on 31st October stood at £61035

Due to the conversion to Bramham Village CIO Registered Charity Number 1206056. at the end of October 2024 and transfer of assets this will be the final submission for Parish Rooms and Institute (Registered Charity Number 523517)

Claire Lister

Treasurer

PARISH ROOM AND INSTITUTE

England & Wales - Charity number 523517

Accounts

BRAMHAM VILLAGE HALL AGM

22 OCT 24

I will try & succinctly cover the main activities of the year

The hall continues to be a popular venue for regular and one off hirers whilst continuing to provide a service to residents through the Hub , Mums & Tots and the Christmas events. We have also provided defibrillator and first aid training

In addition the we continue to organise events to both entertain the community and raise funds for maintenance and improvement of the hal plus local charities

The major event this year was the gig which brought to Bramham , all the way from New Jersey , the Billy Walton Band. What a band and what a night that was with the hall packed with an appreciative audience

On a quieter but no less enjoyable note we repeated the “ Quiz with a Difference” - Again the hall was packed and the only downside was your Chairman being a member of the team finishing last !

The usual annual Christmas Day lunch was replaced this year by a Christmas Special Event complete with a wonderful guest singer whilst Christmas Hampers were sent out to those who could not attend

Both the Monday morning Hub and the Wednesday morning Mums & Tots continue to be popular and well supported and my thanks to all the volunteers for these events . Also my thanks to Linda Matthews who left the village this year and consequently

our committee but continues to run Mums and Tots in her usual enthusiastic way

I take this opportunity to welcome Lyndsay Savery to our committee. Lyndsay is already coming up with new ideas for the year ahead

After a long process we are now close to completing our transmission to a Charitable Incorporated Organisation. Just to remind everyone there will be many benefits from this change but perhaps most importantly the village hall will become a legal body capable of entering into contracts and also protecting the trustees from incurring any potential individual liabilities. This will provide stability for the hall and its assets whilst both current and future trustees will carry no personal financial risk

Going forward , our focus will continue to be upon maintenance and improvement of the hall whilst maintaining hire costs at a reasonable level

Within the last week we have completed a deep clean of the hall and my thanks to Nick and Nina Olte for such a first class job.

Last year saw the installation of a replacement cooker and this year we are looking at the possibility of acquiring a dishwasher . This is not as simple as it may sound as we will require a commercial dishwasher and we have to find a suitable machine which can be installed in our kitchen. Enquiries are currently in hand

We now also plan some essential building work and redecoration to ensure our hall continues to be the first choice for village hall hire in the area

As always I take this opportunity to thank all my colleagues on the committee both for their hard work and friendship throughout the year

Stewart Gibson

Chair

Treasurers Report Year ending 2023

For the year ended 31st December 2023 the Village Hall had an excess of income over expenditure of £6392.73

Income from lettings was £14454.93. This would be sufficient to meet the day to day running costs of the hall, including routine maintenance.

Fundraising, which included events organised and run by the Committee and the provision of a bar at private events gave a net income of just over £5000.

The other source of income available to the Hall is the net income received from letting the adjacent Cosy Cottage. Net income in 2023 was £10230. An improvement on previous years due to a stable period in the tenancy and no requirement for pre and post letting maintenance/improvement works.

(Net income 2022 was £4210).

Cash reserves on 31st December 2023 stood at £52588

A number of maintenance and building works will need to be undertaken in the next few years and therefore the recommendation would be for the Hall to continue to try to increase income and cash reserves where possible. The upcoming conversion to CIO should also lead to much greater grant/fundraising potential

Claire Lister

Treasurer

Bramham Village Hall Accounts

Year Ended 31st December	2023	2022
	£	£
General Account		
Income		
Lettings & Fees	14,454.93	11,742.20
Grants/Donations/Fundraising	3,674.80	3,157.00
Bar (net)	3,001.72	3,158.48
Services credit	223.56	
Cottage rent	11,880.00	8,871.15
Miscellaneous (inc M+T and Community Hub)	8,155.36	5,220.60
	<u>41,390.37</u>	<u>32,149.43</u>
Expenditure		
Rates and Services	5,000.62	5,244.68
Cleaning, repairs & maintenance	10,119.46	12,000.16
Licenses and insurances	2,210.51	1,960.33
Stationery and sundries	15,809.00	4,809.99
Lettings Refunds	145.00	320.00
Cottage expenses	1,646.40	4,660.71
Bank Charges	66.65	79.16
	<u>34,997.64</u>	<u>29,075.03</u>
Movement in Reserve	6,392.73	3,074.40
Restoration Account		
Income		
100 Club less prizes	235.00	250.00
	£235.00	250.00
Expenditure		
Bank Charges	60.40	60.40
Transfer to General	0.00	0.00
	<u>60.40</u>	<u>60.40</u>
Movement in Reserve	174.60	189.60

Balance Sheet at 31st December

	2023	2022
	£	£
Assets		
Village Hall & Cottage (note 1)	96,939	96,939
Sundry Debtors	0	0
Stock	603	948
Bank Accounts		
General		
Cheque Account	52,588	46,000
Card Account	0	0
Restoration		
Ordinary Account	0	0
100 Club Account	1,059	880
Deposit Account	0	0
Cash		
General Account	304	154
	<u>151,493</u>	<u>144,920</u>
Less		
Sundry Creditors	205	200
	<u><u>151,288</u></u>	<u><u>144,720</u></u>

Represented By:

General Account

Balance at 1st January 2023	74,094	71,020
Movement in reserve	<u>6,393</u>	<u>3,074</u>
	80,487	74,094

Restoration Account

Balance at 1st January 2023	70,626	70,436
Movement in reserve	<u>175</u>	<u>190</u>
	70,801	70,626

	<u><u>151,288</u></u>	<u><u>144,720</u></u>
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Respective responsibilities of trustees and examiner

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Having satisfied myself that the charity is eligible for independent examination, it is my responsibility to:

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Basis of Independent Examiner's Statement

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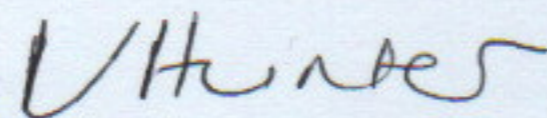
- To keep accounting records in accordance with Section 130 of the Charities Act 2011; and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met.

Comments:

No matters to be brought to your attention.

Signed:



Date: 22.10.24

Name:

Valerie Hunter

Address:

10 Lyndon Close

Bramham

Wetherby. LS23 6SR

PARISH ROOM AND INSTITUTE

England & Wales - Charity number 523517

Accounts

VILLAGE HALL AGM OCT 23

First of all I want to thank our committee for all the hard work everyone has put in this year. As always the committee has operated with good humour and friendship. But I do think some of our residents don't always appreciate the amount of time and effort required to operate and maintain the hall

As always it has been a busy year and I propose to outline here only the major activities

Both the Village Hall Hub and " Mums & Tots " have provided wonderful facilities to our community through the year . Also our Christmas Day lunch once again brought residents together on the big day . My thanks to all the volunteers who make these events the success they are

The hall is regularly hired by groups and organisations. It also continues to provide a popular venue for both adult and childrens' parties. Please remember to book early for your event

All our users will have welcomed our new addition to our kitchen A brand new and easy to use cooker ! The cooker was purchased with the assistance of a donation from the Community Fund

Anxious to ensure the health and safety of our users and our community a full risk assessment was carried out in the hall early in the year . Training was provided in two sessions covering the use of the defibrillator fitted outside the hall and emergency first aid

In January we began planning an Oktoberfest later in the year - a top Oompah Band was hired and the best German beer and bratwurst provided. Whilst everyone who attended had a great night the event did not attract the numbers anticipated. We are not sure why but this has led us to consider do our residents want good quality events provided in the hall ? Such events involve a substantial outlay to stage and can only continue if supported by the village

In May of 2024 we are bringing all the way from New Jersey USA , " The Billy Walton Band " (have a look and listen on the internet !) Tickets are already being requested and we hope to see a big turn out for this event

We are aware that there are numerous groups in the village all organising events and we have written to these groups suggesting an events calendar to avoid clashes . We hope this will benefit both the individual groups and the community as a whole

Our major challenge this year has been the conversion of the status of the hall to that of a Charitable Incorporated Organisation. Through necessity this has been a slow process . The process began by advising all residents of our intention and setting out the benefits of converting. Residents were given the opportunity to raise queries before discussion with the existing trustees who unanimously supported the change. Then there was the task of searching original documentation and approaching the land registry before creating a new constitution . Finally our solicitors are now submitting the proposal to the Charity Commission

We continue to monitor the hire charges made by other halls in the area . We do compare favourably. However there will be a small increase next year to reflect increasing costs

Thank s to all of you who have supported us through '23 and we look forward to seeing you again in '24

Stewart Gibson

Treasurers Report

For the year ended 31st December 2022 the Village Hall had an excess of income over expenditure of £3,074.

Income from lettings was £11,742. This would be sufficient to meet the day to day running costs of the hall, including basic routine maintenance.

Fundraising, which included events organised and run by the Committee and the provision of a bar at private events gave a net income of just under £5000.

The other source of income available to the Hall is the net income received from letting the adjacent Cosy Cottage. Net income in 2022 was £4210. A lower amount than previous years due to a void period in the tenancy (lost income plus expenditure on Council Tax and utilities normally met by the tenant) together with pre and post letting maintenance/improvement works.

Cash reserves on 31st December 2021 stood at £46000

A number of maintenance and building works will need to be undertaken in the next few years and therefore the recommendation would be for the Hall to continue to try to increase income and cash reserves where possible.

Claire Lister

Bramham Village Hall Accounts

Year Ended 31st December 2,022.00
£

General Account

Income

Lettings & Fees	11,742.20
Transfer from Restoration A/C	0.00
Transfer from CC Account	0.00
Grants/Donations/Fundraising	3,157.00
Bar (net)	3,158.48
Cottage rent	8,871.15
Miscellaneous (inc M+T)	5,220.60
	<hr/> 32,149.43

Expenditure

Rates and Services	5,244.68
Cleaning, repairs & maintenance	12,000.16
Licenses and insurances	1,960.33
Stationery and sundries	4,809.99
Lettings Refunds	320.00
Cottage expenses	4,660.71
Bank Charges	79.16
	<hr/> 29,075.03

Movement in Reserve 3,074.40

Restoration Account

Income

100 Club less prizes	250.00
	<hr/> 250.00

Expenditure

Bank Charges	60.40
Transfer to General	0.00
	<hr/> 60.40

Movement in Reserve 189.60

2021

£

7,063.00
11.58
40.05
18,541.00
0.00
6,675.00
3,160.52

35,491.15

4,232.86
7,515.53
1,746.71
1,532.00
500.00
1,489.20

N/A

17,016.30

18,474.85

250.00

250.00

11.58

11.58

238.42

Balance Sheet at 31st December

2022

£

Assets

Village Hall & Cottage (note 1)		96939
Sundry Debtors		0
Stock		948
Bank Accounts		
General	Cheque Account	46000
	Card Account	0
Restoration	Ordinary Account	0
	100 Club Account	880
	Deposit Account	0
Cash	General Account	154
		<hr/>
		144920
Less		
Sundry Creditors		200
		<hr/>
		<u>144720</u>

Represented By:

General Account

Balance at 1st January 2022	71020
Movement in reserve	3074
	<hr/>
	74094

Restoration Account

Balance at 1st January 2022	70436
Movement in reserve	190
	<hr/>
	70626

144720

Note 1

The Village Hall and Cottage are shown in the accounts at book value
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0

2021

96939

0

0

44024

0

0

730

0

3

141696

240

141456

52545

18475

71020

70198

238

70436

141456

Creditors

	General	100 Club	Total
2021 creditors c/f	0.00	240.00	240.00
		<i>* plus £30 unclaimed prizes carried forward</i>	
2022 creditors c/f	0.00	200.00	200

Bar Account - workings

Estimated value Opening Stock 1st Jan 2022 (donated by Bramham Community Action

Purchases

Less Estimated value Closing Stock 31.12.22

Cost of Sales

Sales
(Cash float)

Surplus

Group and individuals)

0

2480.89
2,480.89

948.00

1,532.89

4541.37

150

4691.37

3,158.48

Movement in Cash

General

Main Account

Opening balance 1.1.22

Bank 44,023.69

Cash 3.54

44,027.23

Add Income 33,682.32

77,709.55

Less Expenditure 31,555.92

46,153.63

Closing balance 31.12.22

Bank 46,000.09

Cash 153.54

46,153.63

Restoration Fund

100 Club

Opening balance 1.1.22 730.00

Income 410.00

Expenditure (2022prizes) -200.00

Bank charges -60.40

879.60

Closing balance 31.12.22 879.60

INDEPENDENT FINANCIAL EXAMINER'S REPORT

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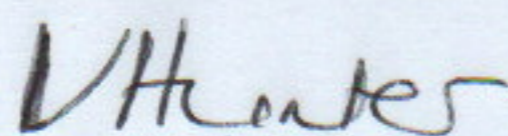
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- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met.

Comments:

No matters to be brought to your attention.

Signed:



Date: 23.10.23

Name:

Valerie Hunter

Address:

10 Lyndon Close

Bramham

Wetherby. LS23 6SR

PARISH ROOM AND INSTITUTE

England & Wales - Charity number 523517

Accounts

Bramham Village Hall Annual General Meeting

Bramham Village Hall Meeting Room

17 October 2022 4.00 pm

Present: Stewart Gibson, Yvonne Gibson, Keith Robinson, Andy Beaumont, Chris Gibson, Helena Buck, Linda Matthews, Claire Lister, Jillian Lawson

Apologies: Pete Dunn

Chairman's Report

First of all, my thanks to my fellow committee members. Not only are responsibilities shared and willingly taken on board by my colleagues, but I can also say, for me, it is a pleasure to be part of the team

Last year's report referred to the need for maintenance work to the hall. The plan is to carry out this work over a period of time A damp report was obtained and work has been carried out to combat this problem. This work has included repairs to the roof over the bar, to the guttering and some pointing work. The coming winter period will show how effective this and what and if further work is required. This will also dictate when redecoration work can start Work has also been carried out to improve our lighting and sound systems with some of the cost has been with the drama group who once again will be putting on an excellent panto in the hall this year. We have also installed an outdoor power source to the car park area following the success of the outdoor event as we were coming out of covid. An indoor isolator has also been installed. New cleaners and a new waste disposal company have been appointed and we are very pleased with their performances Finally following health and safety concerns re the railings at the bottom of the car park a wooden fence has been installed in front of the railings.

Generally, normality has returned to the hall following the removal of covid restrictions. The hall is busy with regular and one-off private bookings. Booking is easy online where you can also check availability - the general message is If you want to book a specific date book early. Whilst prices have had to be increased as our costs increase these rises have been kept to a minimum and I believe we are one of if not the most reasonably priced halls in the area.

Mums and Tots continue to be a successful addition to the hall's activities and there was a particularly enjoyable event to mark the Jubilee We have also introduced Dementia awareness sessions which have been well attended There was another successful Christmas lunch event on Christmas Day which will be repeated this year all being well We are also organising some of our own entertainment events in the hall . On the 11th of November we are holding a "quiz with a difference "- this will be aimed at raising funds for work on the hall and for Martin House. There will also be the return of the New Year's Party with "One Night Stand" & the bells on the big screen at midnight - details for both events are in the Parish Magazine. We are also looking at another event in the first quarter of next year so keep reading your monthly magazine We do use the Parish Magazine as our main means of communicating with residents and with that in mind we are now making a quarterly donation to the Parish magazine.

I do have a number of changes to report. I have already referred to the increase in charges and to keep these to a Minimum we have reviewed our heating system incorporating time controls. There have been a couple pf recent issues however when users have been unable to increase the temperature in the hall.

Recognising that we may not as yet have the perfect system, we are meeting with our electrician THIS Friday to discuss the way forward.

In trying to ensure sufficient parking for our users we have installed signs in our carpark emphasising that the car park is for users only Unfortunately a few local residents have chosen to ignore these signs and we continue to be aware of the need to resolve this issue.

Finally, this year we have been reviewing the status of the Village Hall. This has involved studying the trust deeds and holding discussions with the hall's current trustees. Both the trustees and the management committee agree it is time for a change and we are now beginning the process of becoming a Charitable Incorporated Organisation as have many village halls. We have appointed solicitors who will guide us through the process of change. Further information is supplied in the article in the September edition of the Parish Magazine and if you have not done so I would urge you to read the item. The purpose and aims of the Village Hall will not fundamentally change but it is felt that the long-term stability of the hall will be fully protected by the change of status
Thank you for listening - any questions before I hand over to our treasurer.

Treasurer's Report

The treasurer circulated the accounts and these were approved.

For the year ended 31st December 2021 the Village Hall had an excess of income over expenditure of £18475. This was mainly due to a number of grants from LCC totalling £17431

Income from lettings was £7063, following the low lettings income from 2020 again due to Covid restrictions in the first part of the year.

The other source of income available to the Hall is the net income received from letting the adjacent Cosy Cottage. Net income in 2021 was £5186. A similar amount to 2020.

Total income including cottage but without grants etc was £18060 and expenditure £17016

Hire rates are increasing from January 2022 to reflect the increased costs of energy, supplies and equipment.

Cash reserves on 31st December 2021 stood at £44024.

A number of maintenance and building works will need to be undertaken in the next few years and therefore the recommendation would be for the Hall to continue to try to increase income and cash reserves where possible.

Election of Officers

Chair Stewart Gibson

Vice Chair Pete Dunn

Secretary Val Whitbread

Treasurer and Bookings Secretary Claire Lister

Date of Next AGM to be arranged in April 2023 when the date of CIO status is confirmed.

Bramham Village Hall Accounts

Year Ended 31st December

2021

2020

£

£

General Account

Income

Lettings & Fees	7,063.00	8,244.00
Transfer from Restoration A/C	11.58	9,245.14
Transfer from CC Account	40.05	
Grants/Donations/Fundraising	18,541.00	10,080.52
Cottage rent	6,675.00	7,975.00
Miscellaneous (inc M+T)	3,160.52	324.98
	<u>35,491.15</u>	<u>35,869.64</u>

Expenditure

Rates and Services	4,232.86	3,083.14
Cleaning, repairs & maintenance	7,515.53	3,311.65
Improvements	0.00	0.00
Licenses and insurances	1,746.71	2,011.34
Stationery and sundries (inc M &T)	1,532.00	993.88
Lettings Refunds	500.00	365.00
Cottage expenses	1,489.20	2,607.36
	<u>17,016.30</u>	<u>12,372.37</u>

Movement in Reserve

18,474.85

23,497.27

Restoration Account

Income

Proceeds from events & bar sales	0.00	11.58
Bank interest	0.00	6.76
100 Club less prizes	250.00	240.00
	<u>250.00</u>	<u>258.34</u>

Expenditure

Transfer to General	11.58	9,245.14
	<u>11.58</u>	<u>9,245.14</u>

Movement in Reserve

238.42

-8,986.80

Balance Sheet at 31st December

2021

Assets

Village Hall & Cottage (note 1)		96,939
Sundry Debtors		
Bank Accounts		
General	Cheque Account	44,024
	Card Account	0
Restoration	Ordinary Account	0
	100 Club Account	730
	Deposit Account	0
Cash	General Account	3
		<hr/>
		141,696
Less		
Sundry Creditors		240
		<hr/>
		<u>141,456</u>

Represented By:

General Account

Balance at 1st January 2021	52,545
Movement in reserve	18,475
	<hr/>
	71,020

Restoration Account

Balance at 1st January 2021	70,198
Movement in reserve	238
	<hr/>
	70,436

Balance at 1st January 2021	0
Movement in reserve	0
	<hr/>
	0

141,456

Note 1

The Village Hall and Cottage are shown in the accounts at book value
These figures are not intended to show current market values

2020
£

96,939

25,549

0

12

480

0

3

122,983

240

122,743

29,048

23,497

52,545

79,184

-8,998

70,186

0

12

12

122,743

Creditors

	General	CC A/C	100 Club	Total
2020 creditors b/f (per balance sheet)	0.00	0.00	240.00	240.00
2021 creditors c/f	0.00	0.00	240.00	240.00

** plus £30 unclaimed prizes carried forward*

Movement in Cash

General

Main Account

Opening balance 1.1.21	
Bank	25,548.84
Cash	<u>3.54</u>
	25,552.38
Add Income	<u>35,439.52</u>
	60,991.90
Less Expenditure	<u>17,016.50</u>
	43,975.40

Add Transfers from Rest A/C	11.58
Add Transfers from CC Account	<u>40.05</u>
	44,027.03

Closing balance 31.12.21	
Bank	44,023.69
Cash	<u>3.54</u>
	44,027.23

Card Account

Opening balance 1.1.21	0.00
Net card sales	0.00

Fees- World Pay	-59.95
Transfers from general A/c	100.00
Transfers to general A/c	-40.05

Closing balance 31.12.21	0.00
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Restoration Fund

Deposit Account

Opening balance 1.1.21	0.00
Net income	0.00

Transfers to General A/c

Closing balance 31.12.21	0.00
--------------------------	------

100 Club

Opening balance 1.1.21	480.00
Income	460.00
Expenditure (2021 prizes)	<u>-210.00</u>
	730.00

Increased creditor re 2021	0.00
Transfer to General A/c	0.00

Closing balance 31.12.21	730.00
--------------------------	--------

Ordinary Account

Opening balance 1.1.21	
Bank	11.58
Net income	<u>0.00</u>
	11.58
Transfers to General A/c	<u>11.58</u>
	0.00

Closing balance 31.12.21	0.00
--------------------------	------

INDEPENDENT FINANCIAL EXAMINER'S REPORT

To the Trustees of **Parish Room and Institute (Bramham Village Hall)**
Charity No 523517

I report on the Income and Expenditure Accounts set out on the attached Financial Statements for the above-named organisation for the year ended 31st December 2021.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedure laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- State whether particular matters come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

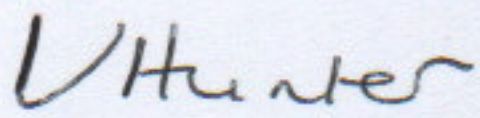
Independent Examiner's Statement

In connection with my examination no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, the requirements:

- To keep accounting records in accordance with Section 130 of the Charities Act 2011; and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met.

Comments: No matters to be brought to your attention.

Signed: 
Name: Valerie Hunter
Address: 10 Lyndon Close
Bramham
Wetherby. LS23 6SR

Date: 30.10.22

PARISH ROOM AND INSTITUTE

England & Wales - Charity number 523517

Accounts

Bramham Village Hall Annual General Meeting minutes - 20 September 2021

In attendance: Stewart Gibson (Chair), Pete Dunn (Vice Chair), Claire Lister (Treasurer), Yvonne Gibson, Jillian Lawson, Linda Matthews, Chris Gibson, Val Whitbread (Secretary)

Trustees: Keith Robinson, Andy Beaumont.

2 residents

The Chair welcomed everyone to the meeting

1. Chairman's Report

Our last AGM in Oct of last year found us with a relatively new committee settling in whilst dealing with the issues presented to us by COVID I am delighted to report that our committee have now settled into our roles and I would like to thank each of you for your valued contributions throughout the year .

COVID has both limited our activities and presented challenges for us We have maintained financial stability by utilizing the hall whenever possible , by maintaining a regular rental income from the attached cottage and with the aid of local authority grants , meantime we have used the " availability " of the hall because of its limited use to continue our policy of ongoing maintenance , development and improvement.

At the turn of the year a full H & S risk assessment was carried out and a regular weekly rota of inspections is now carried out to ensure the safe and full operation of the hall We have also taken the opportunity to arrange damp and structural inspections of the hall and we now have a clear plan of maintenance work required both short and long term. Estimates have been and are being obtained and work will be carried out in a planned order minimising any restriction of the use of the hall We have also had a full lighting and sound inspection carried out by " Spot On " who have made various recommendations to maintain and improve our facilities - detailed estimates for the work are awaited The cost of the structural , sound & lighting work is not inconsiderable and will be spread over a period of time. Whilst Village Hall funds are in a good state and Claire will no doubt enlarge upon this in her treasurer's report we are also considering running fund raising events COVID allowing !

We did actually run two events during the year , both non fund raising , and both aimed at supporting our village community. At Christmas our annual dinner took on a new format with Christmas lunches and hampers delivered to residents . My thanks to the many non committee helpers who assisted in this event and also to our Vice Chairman Pete Dunn who has been the driving force for this event over the years . It is hoped that the Christmas Lunch will take place again this year On July the 24th we ran a " Get back together " event at the hall aimed at literally bringing friend old and new back together . This was not a fund raising exercise

and there was no admission charge . The day was fine , attendees were able to sit in the hall or in the decorated and seated car park. There was a bar , live music and food . Again my thanks to the various other village organisations and residents who contributed to the event. There was a great turn out and the day was thoroughly enjoyed by all who attended.

Going forward , and with fingers crossed , we look forward to a return to normality with the hall fully in use. Already bookings are increasing and it is clear that our online booking system is making booking much easier for our users. At the same time our already excellent facilities continue to be improved most impressively by the introduction of a bluetooth system which allows users to route music through the hall sound system from their mobile phones We have continued to maintain hire prices at a very reasonable level for our users

2. Treasurer's Report

For the year ended 31st December 2020 the Village Hall had an excess of income over expenditure of £14,510. This was due to a combination of the Small Business Grant of £10,000 from LCC and the transfers into the General account of the total Balance of the Restoration/Project Fund, sundry other accounts and the excess from the 100-club totalling £9245

Income from lettings was £8244; down over £3000 on previous years due do the effect of various lockdowns. This would not, in normal years, be sufficient to meet the day-today running costs of the Hall including routine maintenance.

The other source of income available to the Hall is the net income received from letting the adjacent Cosy Cottage. Net income in 2020 was £5367. An increase on 2019 due to a full year's tenancy income, but less than 2018 as further improvement and maintenance works were required on the Cottage.

The Hall made no income from fundraising and, due to Covid 19 restrictions, was closed to most users for long periods throughout 2020.

Cash reserves at 31st December 2020 stood at £26000. As Covid 19 continues to restrict activity in the Hall it is uncertain when Lettings incomes will return to normal levels. A number of maintenance and building works will need to be undertaken in the next few years and therefore the recommendation would be for the Hall to continue to try to increase cash reserves where possible.

The Accounts had been checked and approved by an independent person (Christine Dalton) and were accepted as such by the Village Hall Committee.

3. Election of Officers

The following were elected:

Chairman - Stewart Gibson

Vice Chair - Pete Dunn

Secretary – Val Whitbread

Bookings Secretary / Treasurer – Claire Lister

4. AOB

Pete Dunn commented that the forward look is promising with a good mix of users of the Hall and engagement with the community.

Thanks were expressed to Claire Lister and Jillian Lawson for their work on keeping us in line with Covid regulations.

Keith Robinson and Andy Beaumont agreed to work with Stewart and Pete in deciding the best way forward regarding the relationship with Trustees.

Keith advised that he would explore the possibilities of engaging a band for a Village Hall fund raising event.

Stewart thanked everyone for attending and closed the meeting.

Bramham Village Hall Accounts

Year Ended 31st December

2020

£

General Account

Income

Lettings & Fees	8,244.00
Transfer from Restoration A/C	9,245.14
Grants/Donations/Fundraising	10,080.52
Cottage rent	7,975.00
Miscellaneous	324.98
	<u>35,869.64</u>

Expenditure

Rates and Services	3,083.14
Cleaning, repairs & maintenance	3,311.65
Improvements	0.00
Licenses and insurances	2,011.34
Stationery and sundries	993.88
Net credit card sales	0.00
Refunds	365.00
Cottage expenses	2,607.36
	<u>12,372.37</u>

Movement in Reserve

23,497.27

Restoration Account

Income

Proceeds from events & bar sales	11.58
Rental income from cottage (net)	0.00
Bank interest	6.76
100 Club less prizes	240.00
	<u>258.34</u>

Expenditure

Transfer to General	9,245.14
	<u>9,245.14</u>

Movement in Reserve

-8,986.80

2019

£

11,548.60
8,558.96
560.00
0.00
292.80
20,960.36

4,407.27
5,728.33
5,070.00
2,886.11
1,360.33
0.00
170.00
2,463.09
22,085.13

-1,124.77

996.57
5,759.84
12.61
225.00
6,994.02

8,558.96
8,558.96

-1,564.94

Balance Sheet at 31st December

2020
£

Assets

Village Hall & Cottage (note 1)		96,939
Sundry Debtors		
Bank Accounts		
General	Cheque Account	25,549
	Card Account	0
Restoration	Ordinary Account	12
	100 Club Account	480
	Deposit Account	0
Cash	General Account	3
		<hr/>
		122,983
Less		
Sundry Creditors		240
		<hr/>
		122,743
		<hr/> <hr/>

Represented By:

General Account

Balance at 1st January 2020	29,048
Movement in reserve	23,497
	<hr/>
	52,545

Restoration Account

Balance at 1st January 2020	79,184
Movement in reserve	-8,998
	<hr/>
	70,186

Christmas Lunch Reserve

Balance at 1st January 2020	0
Movement in reserve	12
	<hr/>
	12

122,743

Note 1

The Village Hall and Cottage are shown in the accounts at book value
These figures are not intended to show current market values

2019
£

96,939

1,674

500

1,020

1,812

6,631

3

108,579

347

108,232

30,173

-1,125

29,048

80,749

-1,565

79,184

0

0

0

108,232

Creditors

	General	CC A/C
2019 creditors b/f (per balance sheet)	0.00	122.20
2020 creditors c/f		
2020 prizes	0.00	

100 Club

Total

225.00

347.20

240.00

240.00

Movement in Cash

General

Main Account

Opening balance 1.1.20

Bank 1,674.27

Cash 3.54

1,677.81

Add Income 35,869.64

37,547.45

Less Expenditure 12,372.37

25,175.08

Add Transfers from CC Account 377.30

25,552.38

Closing balance 31.12.20

Bank 25,548.84

Cash 3.54

25,552.38

Card Account

Opening balance 1.1.20 499.50

Net card sales 0.00

499.50

Creditor b/f - World Pay -122.20

Transfers to Main A/c -377.30

0.00

Closing balance 31.12.20 0.00

Restoration Fund

Deposit Account

Opening balance 1.1.20 6,631.10

Net income 6.76

6,637.86

Transfers to General A/c 6,637.86

0.00

Closing balance 31.12.20 0.00

100 Club

Opening balance 1.1.20 1,812.16

Income 480.00

Expenditure (2020 prizes) 240.00 240.00

2,052.16

Increased creditor re 2020 15.00

Transfer to General A/c -1587.16 -1,572.16

480.00

Closing balance 31.12.20	480.00
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Ordinary Account

Opening balance 1.1.20	
------------------------	--

Bank	1,020.12
------	----------

Net income	<u>11.58</u>
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	1,031.70
--	----------

Transfers to General A/c	
--------------------------	--

	<u>1,020.12</u>
--	-----------------

	11.58
--	-------

Closing balance 31.12.20	
--------------------------	--

	11.58
--	-------

To Bramham Village Hall Committee

I have reviewed the underlying records of Bramham Village Hall for the year ending 31 December 2020.

I am satisfied that the attached accounts for the year ended 31st December 2020 are in accordance with the underlying records for that year and with the information and explanations I have received.

A handwritten signature in black ink, appearing to be 'C.M. DALTON', with a large, sweeping horizontal flourish underneath the letters.

CHRISTINE M. DALTON