

York Sea Cadets Annual Trustees Report
For the Year April 1st 2024-March 31st 2025

Date of Report: 26/10/2025

Date of Unit AGM: 17/10/2025

Charity Name: York Sea Cadets

Charity Registration number: 523458

Address: York 21/22 Skeldergate, York YO1 6DH

Trustee names:

- Joe Anderson
 - Alan Evison,
 - John Cleaver,
 - Juliette Pegram
 - Mike Dineen
 - Jacqui Gorman (CO)
-
- Amy Ashton was elected at the AGM subject to DBS clearance and induction

Structure of the Charity:

Unincorporated charity.

Trustees are recruited from parents or local people interested in the work of the charity.

Trustees are elected or re-elected annually at the AGM which is open to all parents and staff of the sea cadet unit. The CO is not elected but has a voting position on the board of trustees due to her position within the unit.

All trustees are required to undergo a DBS check and to participate in safeguarding training, data protection training and other training as dictated by the MSSC (Marine Society and Sea Cadets) which is the umbrella organisation overseeing the work and running of all sea cadet units.

Trustees meet on average every 6 weeks. Decisions are made by majority vote although, in practice, we tend to achieve a consensus on all decisions.

Activities and objectives

Mission

“To provide young people from York and the York environs with the best possible cadet experience – inspiring all to achieve their potential through challenge and nautical adventure as defined by MSSC. To grow our capabilities, resources and training levels to such an extent that we become a model for the wider cadets corps.”

To facilitate a happy, inclusive and accessible cadet experience.

To ensure the long term sustainability of the unit

To ensure the safety of cadets and staff when participating in cadet activities

To strive to provide opportunities on par with or exceeding those available within other units.

In keeping with the above mission statement and objectives the trustees have this year

- Addressed staffing issues onboarding several new members of staff to support the CO
- Improved flood defences to ensure flood resilience and to minimise financial loss due to flooding.
- Improved the facilities for the cadets and staff to ensure a better learning environment. This has included re-decoration, maintenance, installing much improved wi-fi, purchase of technology to enhance cadet learning.
- Applied to grants to maximise financial sustainability and improve the cadet experience.
- Provided funds to allow all cadets to access several hours of water sports.
- Provided funds to heavily subsidise cadets attending offshore training experiences.

Trustees are proud that York Sea Cadets has one of the cheapest subscriptions of any unit in the country, alongside ensuring that ALL training is free for cadets to access and all offshore training experiences are heavily subsidised. We believe that financial issues should not limit the cadet experience.

The trustees confirm that the activities of York Sea Cadets provide a clear public benefit in line with the aims of the charity. The unit offers affordable access to structured youth development, leadership, and maritime skills training, open to all young people regardless of background or financial circumstances

Financial review:

Incomings - £28185

Outgoings - £39089

Bank balance at the end of the year £35321

For full details see accounts.

In line with our reserves policy, we have reduced our reserves this year. COVID resilience funding was banked as a buffer in case of flooding, but we are confident that the measures put in place have minimised the risk of major flood damage.

The deficit therefore reflects an intentional investment in building maintenance, improved cadet experience, and enhanced resources.

Reserves Policy: The charity aims to maintain reserves equivalent to 12 months of basic running costs (estimated at £ 18,000 – 20,000).

Custodian Funds: The charity does not hold any funds as a custodian trustee

THE SEA CADETS		Form	
ANNUAL STATEMENT OF ACCOUNT FOR THE UNIT		SCC A3 (R&P)	
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2025		Apr-20	
Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November			
Unit Name: YORK		Charity No: 523458	
Fund-name/purpose (if not held for the Unit's general purposes):-		THIS YEAR	LAST YEAR
		£	£
Notes			
REVENUE RECEIPTS –			
ANNUAL FUND/DIRECT GRANT		5,983	5,643
SCAVA (Sea Cadet Victualling Allowance)		7,300	0
OTHER GRANTS			0
CADET CONTRIBUTIONS		3,089	3,278
OTHER DONATIONS / LEGACIES		8,550	9,187
FUNDRAISING & SPECIAL EVENTS PROCEEDS		134	50
OTHER CHARITABLE ACTIVITIES:			
COMPETITION RECEIPTS			0
COURSE FEES			152
SUNDRY SALES RECEIPTS		21	0
BANK DEPOSIT INTEREST		1,350	918
PROPERTY RENTS (includes any occasional			0
OTHER REVENUE RECEIPTS		374	633
TOTAL REVENUE RECEIPTS	A	26,800	19,861
NON-REVENUE RECEIPTS –			
PROCEEDS FROM SALES OF OTHER FIXED		-	0
TOTAL NON-REVENUE RECEIPTS	B	-	0
(#Attach that Fund's similar Account of Receipts as page AC1A, and so on)			
TOTAL RECEIPTS = A + B	C	26,800	19,861
Reconciliation:-			
NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-			
- REVENUE ITEMS (= A – D from page AC2)	G	349	8,442
- NON-REVENUE ITEMS (= B – E from page AC2)	H	(11,359)	0
- COMBINED (=G+H)		(11,010)	8,442
CASH/BANK BALANCE FROM LAST YEAR-END		46,331	37,889
CASH/BANK BALANCE AT THIS YEAR-END	2025	35,321	46,331
AC1			

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2025

Form
SCC A3 (R&P)
Apr-20

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Unit Name: YORK	Charity No: 523458
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Fund-name/purpose (if not held for the Unit's general purposes):-	THIS YEAR	LAST YEAR
	£	£
Notes		

REVENUE PAYMENTS –

DIRECT CHARITABLE ACTIVITY COSTS:

FUNDRAISING & SPECIAL EVENTS COSTS	550	54
COMPETITION COSTS		0
FUEL & TRAVEL COSTS		20
CATERING COSTS		16
TRAINING COURSES COSTS	70	1,065
ARTICLES PURCHASED FOR RESALE		0

OVERHEAD COSTS FOR:

RENT / COUNCIL TAX		0
HEAT, LIGHT & WATER	3,106	2,253
TELEPHONE & BROADBAND	562	534
RUNNING COST, POSTAGE, PRINTING & OTHER	2,257	399

MAINTENANCE COSTS FOR:

BUILDINGS & ESTATE	10,647	315
BOATS	879	258
COMPUTERS/SMALL EQUIPMENT ITEMS	544	719
OTHER MISC EQUIPMENT	4,679	3,080
INSURANCE COSTS	2,881	2,692
BANK INTEREST & CHARGES	-	0

CHARITY GOVERNANCE COSTS:

FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATIONS		0
FOR OTHER PROFESSIONAL FEES	277	13
FOR LEGAL ADVICE (for constitution or trustees)		0
OTHER REVENUE COSTS		0

TOTAL REVENUE PAYMENTS

D 26,452 11,418

NON-REVENUE PAYMENTS –

ASSETS	11,359	
DEPRECIATION		
LOSSES ON ASSETS DISPOSALS		

TOTAL NON-REVENUE

E 11,359 0

TOTAL PAYMENTS (=D+E)

F 37,811 11,418

(*Attach that Fund's similar Account of Payments as page AC2A, and so on)

AC2

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2025

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SCC A3 (R&P)
Apr-20

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Unit Name: YORK	Charity No: 523458
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(English/Welsh Units: No valuations/costs or accounts notes required)

INVESTMENTS (ditto – belonging to a Restricted Fund, if

*For all these items (including any gifts at estimated value when given) state their total present value here if lower than as above

CONTINGENT LIABILITIES (estimated total amount)

Name of Fund	THIS YEAR	LAST YEAR
<u>if restricted</u>	£	£
	35,321	46,331
	472,685	472,685
	4,086	721
	9,459	9,459
	5,064	494
	6,708	4,716
[]	[]	[]

Alan Evison Unit Treasurer

Joseph Anderson..... Unit Chairman

Signed as authorised by the Unit's Management Committee - Date:

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

AC3

THE SEA CADETS ANNUAL STATEMENT OF ACCOUNT FOR THE UNIT RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2025		Form SCC A3 (R&P) Apr-20												
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Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [<u>not</u> : Scotland] :- <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%; height: 20px;"></td> <td style="width: 30%;"></td> <td style="width: 40%;"></td> </tr> </table>														
Nature and date of the Unit's constitution (governing document):- Governed by Sea Cadet Standard Constitution														
The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-														
<i>Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.</i>														
The Unit's charitable purpose(s) as set out in its constitution is:- To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).														
The Unit's main activities and achievements in the financial year were:- <div style="border: 1px solid black; padding: 5px; min-height: 100px;"> This year we have nearly doubled our number of staff and cadets. We have attended numerous events, courses and gained many advancements, namely - Sheriff's banquet, York Dragon boat race, Remembrance day and York Marathon. Our Junior boys football team won the area, district and National competition. There have been 22 advancements amongst our Cadets & many have gained qualifications in First aid, Marine Engineering, Seamanship, Piping, Sailing and Offshore sailing. Three Bronze and 1 Silver D of E awards were gained. Overall an extremely good year. </div>														
Public Benefit The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by: <ul style="list-style-type: none"> Regular and structured activities with a nautical theme. Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels. Availability of formal educational achievements whilst taking courses to earn badges and promotions Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.														

THE SEA CADETS
ANNUAL STATEMENT OF ACCOUNT FOR THE UNIT
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2025

Form
SCC A3 (R&P)
Apr-20

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

Unit Name: YORK

Charity No: 523458

Reserves Policy

The charity trustees' policy aims to maintain unrestricted reserves at a level 12 months equating to

revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in

Year-end reserves amounted £35,321 being 36 months' on that basis.
to

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-
None

Date signed as authorised by the Unit's Management Team: 27 September 2023

.....Alan Evison Unit Treasurer

.....Joseph Anderson Unit Chairman

.....Hayden Priest Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

AC5

THE SEA CADETS	UNIT NAME: York					
BALANCE SHEET NOTES	BALANCES AT 31 MARCH 2025					
31st March 2025						
<u>FIXED ASSETS:</u>						
	LAND & BUILDINGS	BOATS	BAND EQUIPMENT	COMPUTERS	OTHER EQUIPMENT	TOTAL
<u>COST:</u>						
Costs brought fwd from prior years	472,685	6,515	9,459	8,438	46,491	543,588
Additions during this period	-	3,495		5,023	2,841	11,359
Disposals during this period		-		-	-	0
<u>Total Costs to date</u>	472,685	10,010	9,459	13,461	49,332	554,946
<u>DEPRECIATION:</u>						
Depn brought fwd from prior years		5,794		7,944	41,775	55,513
Depreciation charged in this period	-	130	-	453	849	1,432
Depreciation charged to date						0
on disposals						0
Book profit/loss on disposals						0
<u>Total depreciation to date</u>	0	5,924	0	8,397	42,624	56,945
<u>Net book value to date</u>						
(taken to fixed assets lines on AC3) @ 31 March 2025	472,685	4,086	9,459	5,064	6,708	498,002
(taken to fixed assets lines on AC3) @ 31 March 2024	472,685	721	9,459	494	4,716	488,075
					Page AC6	

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FUNDRAISING & SPECIAL EVENTS PROCEEDS		134	50
OTHER CHARITABLE ACTIVITIES:			
COMPETITION RECEIPTS			0
COURSE FEES			152
SUNDRY SALES RECEIPTS		21	0
BANK DEPOSIT INTEREST		1,350	918
PROPERTY RENTS (includes any occasional			0
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AC1			

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RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2025

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Apr-20

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Fund-name/purpose (if not held for the Unit's general purposes):-	THIS YEAR	LAST YEAR
	£	£
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TRAINING COURSES COSTS	70	1,065
ARTICLES PURCHASED FOR RESALE		0

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RENT / COUNCIL TAX		0
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INSURANCE COSTS	2,881	2,692
BANK INTEREST & CHARGES	-	0

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FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINERS		0
FOR OTHER PROFESSIONAL FEES	277	13
FOR LEGAL ADVICE (for constitution or trustees)		0
OTHER REVENUE COSTS		0

TOTAL REVENUE PAYMENTS

D 26,452 11,418

NON-REVENUE PAYMENTS –

ASSETS	11,359	
DEPRECIATION		
LOSSES ON ASSETS DISPOSALS		

TOTAL NON-REVENUE

E 11,359 0

TOTAL PAYMENTS (=D+E)

F 37,811 11,418

(*Attach that Fund's similar Account of Payments as page AC2A, and so on)

AC2

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2025

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Apr-20

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Unit Name: YORK	Charity No: 523458
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In E&W: STATEMENT OF ASSETS & LIABILITIES	Name of Fund	THIS YEAR	LAST YEAR
(English/Welsh Units: <u>No</u> valuations/costs or accounts notes required)	if restricted	£	£
<u>ASSETS:</u>			
CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)		35,321	46,331
BANK DEPOSITS (if any) not included above			
LOANS RECOVERABLE			
OTHER DEBTS (total recoverable – exclude any “accruals”)			
*STOCKS OF ITEMS FOR RESALE (total cost)			
INVESTMENTS (present value of securities &c)			
INVESTMENTS (ditto – belonging to a Restricted Fund, if			
<u>*OTHER FIXED ASSETS:</u>			
- LAND & BUILDINGS		472,685	472,685
- BOATS		4,086	721
- BAND EQUIPMENT		9,459	9,459
- COMPUTERS		5,064	494
- OTHER EQUIPMENT		6,708	4,716
*For all these items (including any gifts at estimated value when given) state their total <u>present value</u> here if lower than as above		[]	[]
<u>LIABILITIES</u>			
LOANS REPAYABLE		26,404	26,404
OTHER CREDITORS (total payable – exclude any “accruals”)			
CONTINGENT LIABILITIES (estimated total amount)			

Alan Evison Unit Treasurer

Joseph Anderson..... Unit Chairman

Signed as authorised by the Unit's Management Committee - Date:

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

AC3

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Form
SCC A3 (R&P)
Apr-20

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

Unit Name: YORK

Charity No: 523458

Reserves Policy

The charity trustees' policy aims to maintain unrestricted reserves at a level 12 months equating to

revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in
Year-end reserves amounted £35,321 being 36 months' on that basis.
to

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-
None

Date signed as authorised by the Unit's Management Team: 27 September 2023

.....Alan Evison Unit Treasurer

.....Joseph Anderson Unit Chairman

.....Hayden Priest Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

AC5

THE SEA CADETS	UNIT NAME: York					
BALANCE SHEET NOTES	BALANCES AT 31 MARCH 2025					
31st March 2025						
<u>FIXED ASSETS:</u>						
	LAND & BUILDINGS	BOATS	BAND EQUIPMENT	COMPUTERS	OTHER EQUIPMENT	TOTAL
<u>COST:</u>						
Costs brought fwd from prior years	472,685	6,515	9,459	8,438	46,491	543,588
Additions during this period	-	3,495		5,023	2,841	11,359
Disposals during this period		-		-	-	0
<u>Total Costs to date</u>	472,685	10,010	9,459	13,461	49,332	554,946
<u>DEPRECIATION:</u>						
Depn brought fwd from prior years		5,794		7,944	41,775	55,513
Depreciation charged in this period	-	130	-	453	849	1,432
Depreciation charged to date						0
on disposals						0
Book profit/loss on disposals						0
<u>Total depreciation to date</u>	0	5,924	0	8,397	42,624	56,945
<u>Net book value to date</u>						
(taken to fixed assets lines on AC3) @ 31 March 2025	472,685	4,086	9,459	5,064	6,708	498,002
(taken to fixed assets lines on AC3) @ 31 March 2024	472,685	721	9,459	494	4,716	488,075
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