



# Trustees' Annual Report for the period

Period start date  
From 1 November 2024 To 31 October 2025  
Period end date

## Section A Reference and administration details

Charity name Helmsley Town Hall

Other names charity is known by

Registered charity number (if any) 523360

Charity's principal address

Town Hall

Market Place

Postcode

YO62 5BL

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Clive Ward	Chair & Treasurer		
2	Katie Hunton			
3	Neil Butcher			Old Meeting House
4	Ben Scott			
5	Steve Arnold			
6				Helmsley Town Council
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Treasurer	Clive Ward	

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Trustee selection methods  
(eg. appointed by, elected by)

The trustees are both nominated by local organisations and directly elected.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

A small group of trustees including the chair handle day to day decision making, operating as a management committee and reporting to the full meetings of trustees which are held approximately every 2 months.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The charitable objective is set out in the scheme dated 23rd October 1958. The lease for the land and the building are vested in the custodian trustee. They are held for the purposes of a village hall for the use of the inhabitants of the Parish of Helmsley in particular for use for meetings lectures and classes and for other forms of recreation and leisure time occupation.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Helmsley Community Library occupies a substantial part of the ground floor.

The Main Hall, kitchen and meeting room are used for commercial, local and charitable events.

The Trustees remain conscious of the need to balance usage of the hall between commercial hiring and leaving it available for community use.

The Trustees have complied with their duty to have due regard to the Charity Commissions public benefit guidance when exercising any powers or duties to which the guidance is relevant.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Any surplus of income over expenditure is to be retained towards meeting maintenance and refurbishment costs.

### Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Helmsley Community Library contributes £12500 rent annually.

Venue hire is the main source of income. These range from individuals, community groups to commercial bookings and the Community Library.

## Section F

## Other optional information


## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s) Clive Ward

Position (eg Secretary, Chair, etc) Chair

Date 9/3/2026



CHARITY COMMISSION  
FOR ENGLAND AND WALES

HELMSLEY TOWN HALL

523360

## Receipts and payments accounts

CC16a

For the period from

01/11/2024

To

31/10/2025

### Section A Receipts and payments

Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £

#### A1 Receipts

Letting of Rooms	25,278	-	-	25,278	29,352
Donations	1,414	-	-	1,414	-
Bank Interest	1,561	-	-	1,561	1,529
Sundry Income	-	-	-	-	50
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>28,253</b>	<b>-</b>	<b>-</b>	<b>28,253</b>	<b>30,931</b>

#### A2 Asset and investment sales, (see table).

	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>Total receipts</b>	<b>28,253</b>	<b>-</b>	<b>-</b>	<b>28,253</b>	<b>30,931</b>
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#### A3 Payments

Major Repairs	8,164	-	-	8,164	-
Equipment	4,536	-	-	4,536	-
Other Premises costs	11,691	-	-	11,691	14,452
Administration	14,915	-	-	14,915	8,489
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>39,306</b>	<b>-</b>	<b>-</b>	<b>39,306</b>	<b>22,941</b>

#### A4 Asset and investment purchases, (see table)

	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>Total payments</b>	<b>39,306</b>	<b>-</b>	<b>-</b>	<b>39,306</b>	<b>22,941</b>
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<b>Net of receipts/(payments)</b>	<b>- 11,053</b>	<b>-</b>	<b>-</b>	<b>- 11,053</b>	<b>7,990</b>
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#### A5 Transfers between funds

	-	-	-	-	-
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#### A6 Cash funds last year end

	95,896	-	-	95,896	87,906
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<b>Cash funds this year end</b>	<b>84,843</b>	<b>-</b>	<b>-</b>	<b>84,843</b>	<b>95,896</b>
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## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash at Bank	84,843	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>84,843</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))


	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	C. WARD	13-3-'26





Section A

Independent Examiner's Report

Report to the trustees

Helmsley Town Hall

On accounts for the year  
ended

31/10/2025

Charity no  
(if any)

523360

Set out on pages

1 - 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 October 2026.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~ \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*A Hickey*

Date:

17/3/26

Name:

Aimee Hickey

Relevant professional  
qualification(s) or body  
(if any):

Institute of Chartered Accountants in England and Wales

Address:

Ashby Berry Coulsons Chartered Accountants

2 Belgrave Crescent, Scarborough

North Yorkshire, YO11 1UB

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.