

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1	1	2020		31	12	2020

Section A Reference and administration details

Charity name The East Riding of Yorkshire Federation of Young Farmers' Clubs

Other names charity is known by East Riding YFC

Registered charity number (if any) 523316

Charity's principal address THE YFC OFFICE, THE SHOWGROUND, DRIFFIELD
EAST YORKSHIRE

Postcode YO25 9DN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Samuel Whitehead	County President		
2	James Robert Buckton	County Chairman		
3	Philippa Louise Norris	County Vice Chairman	From 27.3.2020	
4	Guy William Fennel Gilliat	County Vice Chairman	From 27.3.2020	
5	Charlotte Frances Foreman		Until 27.3.2020	
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

(eg. trust deed, constitution)

Constitution adopted 13th March 1997

How the charity is constituted

(eg. trust, association, company)

Unincorporated association

Trustee selection methods

(eg. appointed by, elected by)

Trustees are appointed or reappointed annually at the Annual General Meeting held in March

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- ☐ To advance the education of young members of the public at large in agriculture, home crafts, country life and related subjects; and
- ☐ In the interests of the social welfare of such members of the public to provide and promote the provision of facilities for recreation and other leisure time occupations, being facilities which will improve their conditions of life and will assist in the development of their

spiritual and mental capacities, self-reliance and individual responsibility so that they may grow to full maturity as individuals and members of the community.

In setting objectives and planning activities, events, competitions and training for the members of the East Riding of Yorkshire Federation of Young Farmers' Clubs, the Trustees gave careful consideration and diligence to the Charity Commission's Public Benefit guidance.

Our key objects for the year included:

- ☐ Working with the National Federation of Young Farmers' Clubs (NFYFC) to organise a programme of competitions for our members to participate in. These included public speaking, reading, sporting, stock judging, cooking and floral competitions. Encouraging and enabling our members to be the very best they can be through learning and practising new and existing skills.
- ☐ Supporting clubs and members through the Covid-19 Pandemic to ensure that clubs were able to keep functioning and members were able to access any resources they needed.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year
Membership

For the purposes of this report, the figures given for the annual total will be those up to the end of July 2020, when the membership year came to a close. Membership of East Riding YFC suffered this year as a result of the pandemic meaning the cancellation of two competitions days which would both usually have resulted in a number of members signing up. It is anticipated that this trend will continue in the year to July 2021 due to a large portion of the year being lost, there were a total of 306 members (excluding Advisory Members and Club Leaders) across 14 clubs. This is a 19% decrease on the previous year. Our Clubs have members with ages ranging from 10 through to 26. Operating as a democratic organisation, East Riding YFC encourages all of its clubs to develop a strong ethos of team work. Older members take on Club Officer roles and mentor younger members, ensuring that skills and knowledge are passed on from year to year.

Our members come from a variety of backgrounds however they all have the common interests of community, rural life and agriculture. Our members understand the importance of becoming part of a youth organisation that supports and celebrates the County and its young people. East Riding YFC works hard to ensure that all aspects of the organisation embrace and furthers this ethos.

Competitions

Once again, our members have had a successful year competing at Club, County, Area and National levels.

Our members have taken part in competitions in the last year including public speaking, cookery, flower arranging, sport, dancing, singing and stock judging.

Competitions such as public speaking, floral art and stock judging help members to develop skills that help enhance other parts of their lives. Many of our members progress onto competing at Area and National level.

Unfortunately, this year many competitions were cancelled, but a Public Speaking day was held and competitions that could continue did so virtually, with a number of members having success right up to the National level.

Fundraising, Community and Charity Work

Our young farmers often go on to put their new skills and confidence into practice, not only in their working life, but also by volunteering to be part of committees and groups within their local communities and by raising funds for good causes.

Members have once again worked incredibly hard to raise money for charity, taking part in sponsored walks, organising tractor runs, and holding Club social events, including a number of new novel ideas to comply with social distancing rules.

The Coming Year

The aims for East Riding YFC for the coming year continue to be centred around the development of our members; offering the young people of our rural County the opportunity to make lifelong friends, develop skills, undertake training, build on and broaden their personal and collective skills sets and generally enrich their lives. There will also be a rebuilding process as Covid-19 restrictions are lifted, with a number of clubs not having met regularly for over a year and all clubs having to recruit members, with few new members having been recruited in the last year.

Brief statement of the charity's policy on reserves

Dissolution of the County Federation

If in the event of the dissolution of the County Federation there remains after the satisfaction of all its debts and liabilities any property or funds whatsoever to which it is beneficially entitled, the same shall be transferred to the National Federation of Young Farmers' Clubs to be held on trust by the National Federation at its discretion and used for the benefit of the Young Farmers' Clubs organisation in the area concerned and shall not be distributed among the Member Clubs of the County Federation unless the said National Federation is no longer in being at the time of dissolution.

Restricted Reserves

The restricted reserves are:

- ☐ Monies received from closed clubs is restricted for 7 years during which it will be transferred back to the said club if at any point during this period it reforms. After this period, it will be transferred to the unrestricted reserves.
- ☐ Monies received from organisations is restricted to the specific use or event it was originally provided for. If, after the specific use or event has been delivered, there are remaining funds, these may be transferred to the unrestricted reserves or any other restricted reserve with the agreement of the management committee.

Unrestricted Reserves

The unrestricted reserves are available for the general operating expenditure of the charity. The charities reserve policy is to maintain freely available reserves equivalent to 12 months of budgeted operating expenditure, based on previous 2 year average. The trustees consider that unrestricted reserves of at least £45,000 should be maintained. This will be reviewed at each management committee meeting. Action will be taken to maintain the level of reserves by the management committee.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	J.R.Buckton	
Full name(s)	James Buckton	
Position (eg Secretary, Chair, etc)	County Chairman	
Date	06.03.2021	

CHARITY REG NO: 523316

**EAST RIDING OF YORKSHIRE FEDERATION
OF YOUNG FARMERS' CLUBS**

REVISED FINANCIAL STATEMENTS

**FOR THE YEAR ENDING
31 DECEMBER 2020**

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF EAST RIDING OF YORKSHIRE FEDERATION OF YOUNG FARMERS' CLUB

I report to the trustees on my examination of the accounts of East Riding of Yorkshire Federation of Young Farmers' Club ('the Charity') for the year ending 31 December 2020 set out on pages 5 to 8.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Charity as required by Section 130 of the Act;
- or
- the accounts do not accord with those accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Adrian Allen FCA
Sowerby FRS LLP
Beckside Court
Annie Reed Road
Beverley
East Yorkshire
HU17 0LF

Date: 18th March 2021

EAST RIDING OF YORKSHIRE FEDERATION OF YOUNG FARMERS' CLUB

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2020

EXPENDITURE	2020 £	2019 £	INCOME	2020 £	2019 £
<u>Administration Expenses</u>			Club Levies	13,760	20,196
Contributions -			Donations	-	1,500
County Organiser	14,362	14,486	Grants		
Membership Support & Development Officer	-	4,312	Job Retention Scheme	6,694	
Staff training	165	-	ERYC	6,580	
Rent and rates	975	1,560	Tesco Groundworks	500	13,774
Postages	16	36	Events – net income		
Telephone	1,211	756	County Rally and Dance	-	5,104
Printing, Stationery and Photocopying	659	444	Ploughing Matches	638	-
N. F. Y. F. C Levy – Drifffield YFC Levy	9,081	10,104	Rugby Match	-	1,962
Insurances	2,721	2,568	Tractor Run	-	544
Travel and Subsistence	295	1,600	Club Shirt Do	-	3,966
Accountancy Charges (Incl VAT)	300	277	Holderness Trio	140	-
	29,785	36,143	Not So YF Rally	-	778
			Other Receipts		
Courses, Conferences and Delegates' Expenses			Interest Received	1,296	1,372
Council Members' Fares, Pool and Accommodation	189	495		29,608	34,644
Junior Training Weekend	-	4,058			
Competitions and Competitors' Expenses					
Competition Expenses (Cancelled 2020)	215	198			
Public speaking	129	1,007			
N A Weekend	-	211			
Stockman of the Year	-	497			
Grants					
Society of Ploughmen Limited	25	25			
Parkinson's	-	544			
Other Expenses					
Hire of Committee Rooms	50	450			
Computer Maintenance and Consumables	421	1,223			
Repairs, Replacements and Sundries	1,312	1,792			
Promotional Expenses (Drifffield/Yorkshire Shows)	-	484			
Honorarium	500	1,000			
Bank Charges	(18)	400			
Bad debt written off	1,358	-			
Depreciation	326	435			
Total expenses	34,292	48,962			
(Excess of Expenditure over income) – Excess of Income over Expenditure	(4,684)	(14,318)			
	29,608	34,644		29,608	34,644

EAST RIDING OF YORKSHIRE FEDERATION OF YOUNG FARMERS' CLUB
BALANCE SHEET AS AT 31 DECEMBER 2020

LIABILITIES	2020	2019	ASSETS	2020	2019
	£	£		£	£
Sundry creditors	636	1,481	Office Building - Cost	3,285	3,285
Loan – “200” Club (free of interest)	2,000	2,000	Office Furniture and Federation Equipment		
Training Fund	3,669	4,369	Brought forward	1,305	1,161
General Reserve Fund	8,000	8,000	Additions	-	579
			Deduct: Depreciation @ 25% pa	(326)	(435)
				<u>979</u>	<u>1,305</u>
Building Fund	8,000	8,000	Cups and Trophies as valued by the		
Yorkshire & Humber Assessment	6,576	6,576	Management Committee 1994	8,545	8,256
Accumulated Fund			Stock on hand	1,740	2,415
Balance as at 1 January 2019	116,782		Sundry Debtors	15,027	2,371
Excess of Expenditure over Income	<u>(4,684)</u>	112,098	Prepayments	7,066	8,176
			Barclays Bank plc		
			Business Current Account	18,912	37,067
			Cambridge & Counties Bank		
			Business Savings Bank	85,625	84,333
			Cash in hand	100	-
				<u>141,279</u>	<u>147,208</u>
	<u>141,279</u>	<u>147,208</u>			

These financial statements have been approved by the trustees and signed on their behalf:

Trustee:

Trustee:

James Robert Buckton
Date: 18th March 2021

John Whitehead
Date: 18th March 2021

EAST RIDING OF YORKSHIRE FEDERATION OF YOUNG FARMERS' CLUB

Notes to the financial statements for the year ending 31 December 2020

ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements have been prepared on an accrual's basis.

Receipts

Receipts consist of subscriptions and income from rallies and events

Payments

Payments consist of amounts expended in relation to the charity's work in furtherance of its objects.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds are funds whose manner of expenditure is subject to conditions set out by the donor.

Throughout the year to 31 December 2020, and for the previous year, the trustees consider that there were no restricted funds.

Tangible Fixed Assets

Depreciation is provided at the following rates in order to write off each asset over its estimated useful life.

The annual rates used are:

Office building	-	No depreciation charged
Office furniture and equipment	-	25% on the written down balance

Taxation

The charity is exempt from tax on its charitable activities

Stock on Hand

	2020	2019
	£	£
Stationery	75	75
Bar	1,295	1,970
Folders, Badges etc.	370	370
	<u>1,740</u>	<u>2,415</u>

Sundry Debtors

Levies	13,885	1,358
DBS checks	165	150
Training weekend	-	688
Wreath Making	75	175
Flyers – Muston YFC	31	-
Job Retention Scheme	871	-
	<u>15,027</u>	<u>2,371</u>

Prepayments

NFYFC Levy	5,310	6,276
Insurance	1,756	1,900
	<u>7,066</u>	<u>8,176</u>

Sundry Creditors

Accountancy	300	300
Signal Telecom	55	55
Ploughing Match		325
Donation – Alzheimer's		85
Donation – Parkinson's		543
Rent	195	-
HMRC - PAYE	86	173
	<u>636</u>	<u>1,481</u>

EAST RIDING OF YORKSHIRE FEDERATION OF YOUNG FARMERS' CLUB
Notes to the financial statements (continued)
for the year ending 31 December 2020

Repairs, Replacements and Sundries

	2020	2019
	£	£
DBS checks	(15)	435
Cancelled Dinner Dance	-	200
Wreath making	-	326
Membership Cards	-	205
Bar stock write off	675	154
Repairs	198	-
Engraving, Retirement Gift Expenses	369	-
Sundry Expenses	85	472
	<u>1,312</u>	<u>1,792</u>

Events Income and Expenditure

	Income	Expend- iture	Profit/ (loss)	2019
County Rally and Dance	-	-	-	5,104
Ploughing Matches	638	-	638	-
Rugby Match	-	-	-	1,962
Tractor Run	-	-	-	544
Holderness Trio	140	-	140	-
Club Shirt Do	-	-	-	3,966
	<u>778</u>	<u>-</u>	<u>778</u>	<u>11,576</u>

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