

WETWANG VILLAGE HALL MANAGEMENT COMMITTEE

ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED

30TH SEPTEMBER 2021

Charity Registration Number: 523308

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WETWANG VILLAGE HALL MANAGEMENT COMMITTEE

REFERENCE AND ADMINISTRATION INFORMATION

Charity Name: Wetwang Village Hall

Charity Number: 523308

TRUSTEES as at 30/9/2021 and any changes in year

The committee, who are the Trustees, are elected by nomination and approved at the Annual General Meeting. Any trustee appointed during the year must resign and, if they so wish, be re-appointed at the next Annual General Meeting.

Anne Turpin	Trustee
Jim Wager	Trustee
Anne Sonley	Trustee
Michael Andrews	Trustee
Chris Smith	Trustee (resigned 11.8.2021)
Carol Taylor	Trustee
Nigel Taylor	Trustee
Susie Andrews	Trustee

PRINCIPAL ADDRESS: Southfield Road
Wetwang
Driffield
East Yorkshire
YO25 9XX

BANK: NatWest Bank
Market Place
Beverley
East Yorkshire

EMPLOYEES : Jennifer Young - Caretaker

Michael Wanty - Cleaner/Handyman

Carol Albinger - Administrator

WETWANG VILLAGE HALL MANAGEMENT COMMITTEE

TRUSTEES' RESPONSIBILITIES

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

1. Select suitable accounting policies and then apply them consistently
2. Make judgements and estimates that are reasonable and prudent
3. State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the following statements, and
4. Prepare the financial statements on the ongoing concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets for the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

NB

In accordance with Charity Commission guidelines, Simple Income and Expenditure Accounts have been prepared.

These accounts have been prepared on the ongoing concern basis.

There are currently NO restricted funds.

Trustees Report for the Year Ending September 2021

Structure, Governance and Management

Wetwang Village Hall is a registered charity governed by its Trust Deed dated December 30th 1936. It is managed by a committee of Trustees and has employed three part time staff –Carol Albinger, our Administrator, Jenny Young, the caretaker and booking secretary and Mike Wanty, the cleaner and general maintenance man. All these people are a tremendous help in running the Hall.

Objectives and Activities

The principle objectives and activities are to provide recreational facilities for the residents of Wetwang and to any other person who wants to use the Hall.

Achievements and Performances

This year, numerous groups have used the Hall as their venue since COVID restrictions were eased starting in March. The Driffield Karate Club members use the Hall for training activities every week. The Zumba class and the Wolds Spinners are also regular users. New for 2021 has been a jazz band practicing. Childrens parties including the bouncy castle have also been successful since March.

The Post Office comes to the Hall every Tuesday morning and continued through lockdown as an essential service for the village. The weekly 'Meeting Point' coffee shop continued from March as the COVID restrictions were eased.

Bookings

The income from hiring the Hall out has been impacted significantly due to the pandemic regulations and guidance restricting activities taking place. The estimated financial impact of lost hiring is £2500 from regular bookings and £1000 from parties/private bookings. The fundraising activities have been impacted by the pandemic. Estimated financial impact is £3000. A reduced scarecrow festival took place in August as well as a Garage Sale. These raised £3478.

'Easyfundraising' continues. This provides a small percentage donation from online sales from a variety of companies. This year the Hall has registered for "Amazon Smile" which again provides a small percentage donation from each online purchase.

Pandemic

The Hall received £17431 of grants due to the COVID restrictions.

The Hall has used the government furlough scheme for all 3 staff members.

Maintenance

On the maintenance side, all the statutory requirements have been complied with – eg: insurance, licences, PAT testing, health and safety checks, burglar and fire alarm inspections.

The discussions with the Highways Department of ERYC about car parking spaces have not been pursued due to the approval of the plans for the new housing development behind the Hall. However discussions are continuing with the Parish Council on providing additional spaces.

Finally, the Trustees would like to thank everyone who has helped in so many ways with the fund raising activities to keep the Hall in good condition. We couldn't have done without your help.

Nigel Taylor

Chair

WETWANG VILLAGE HALL MANAGEMENT COMMITTEE

TREASURER'S REPORT FOR THE YEAR ENDED 30TH SEPTEMBER 2021

The financial balance sheet is presented at the end of this report. It has been presented to, and accepted by, the management committee for the year. It will be made available to any member of the public who wishes to see it.

In summary:

The total income for the year was £32946.32 and the expenditure £24554.12 giving an excess of income over expenditure of £8392.20. The balance of free funds to carry forward to the new year is £30423.04. This comprises of £30054.55 in the current account and £368.49 cash in hand.

Income:

On the income side the hire charges of 4687.80 was a lot lower than usual due to the impact of the Coronavirus pandemic which resulted in the hall been closed for several months. Our other income £2670.84 from the annual Scarecrow Festival and £661.01 from the Garage Sales. We also received £17,431 in grants from ERYC and have been able to claim money from the Job Retention Scheme towards wages too.

Expenditure:

The cost of light, heat and water was considerably less this year, due to fewer oil deliveries and electricity usage being lower due to lockdown. The main expense this year has been the electrical work done to bring everything up to date.

Conclusion:

The balance sheet shows that income exceeded expenditure by £8392.20 with a final balance of just over £30,000.

Carol Albinger

Administrator

WETWANG VILLAGE HALL - BALANCE SHEET 2020/21

INCOME	2019/20	2020/21	EXPENDITURE	2019/20	2020/21
Hire Charges	4585.95	4687.80	Light/Heat/Water	2841.13	1264.16
Scarecrow Festival	75.00	3708.22	Scarecrow Festival	367.91	1037.38
Donations	1376.98	20.00	Phone	517.89	277.40
Coffee Mornings	0	332.66	Insurance	2186.79	2225.24
Garage Sales	5.00	798.00	Garage Sales	0	136.99
Bingo	25.50		Rep/Maint	1772.62	6147.95
Jumble Sale	224.21		Supplies/Cleaning	685.89	653.36
Pumpkin Comp		27.00	Stationery/Postage	121.13	98.68
Kids Activity Session		50.50	Misc	1241.82	1193.93
Easy Fundraising	26.70	61.17	Wages	10640.53	11519.03
Amazon Smile	0	5.00			
Misc	10.00	212.89			
HMRC JRS Grant	3902.52	5612.08			
ERYC Grants	10000.00	17431.00			
Village Hall & Comm B	200.00				
	20431.86	32946.32		20375.71	24554.12

Balance b/f from
2019/20

22030.84

54977.16

Total c/f to 2020/21

30423.04

54977.16

Balance carried forward made up of:

Current Account 30054.55

Cash In Hand 368.49

30423.04

NOTES TO THE ACCOUNT 2021

FUNDRAISING

	Income	Expenditure	Profit
Easy Fundraising	61.17		61.17
Garage Sales	798.00	136.99	661.01
Scarecrow Festival	3708.77	1037.38	2670.84
			<u><u>3393.02</u></u>

REPAIRS AND MAINTENANCE

Fire and Burglar Alarms	1310.61
Electrical Work	3507.31
Lock on outdoor store	30.00
New lighting in cloakrooms	1010.03
Boiler Service	270.00
Window cleaning	20.00
	<u>6147.95</u>

MISCELLANEOUS EXPENDITURE

Lottery Licence	20.00
Domain Renewals	67.17
ERYC Waste Collection	333.96
ER Village Halls Membership	60.00
Gift Vouchers	126.95
Storage tubs	15.96
Coffee machine & coffee	122.95
Toaster	55.00
Paper cups	35.68
Defibrillator move	317.80
Rat bait boxes	38.46
	<u>1193.93</u>

RECONCILIATION

Balance as per statement	31919.58
Outstanding cheques	
401	-162.54
406	-131.76
407	-270.00
408	-120.00
409	-80.00
410	-703.71
411	-171.57
412	-225.45

30054.55

WETWANG VILLAGE HALL

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report on the accounts of the charity for the year ended 30 September 2021 which comprise the Statement of Financial Activities, Balance Sheet and Notes to the Accounts.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. In accordance with the "Charity Reporting and Accounting document (CC15d)" -(November 2016 update), the charity's trustees consider that an audit is **not** required for this year ended and that an independent examination is required by the Charities Act 1993.

Accordingly, it is my responsibility to:

1. Examine the accounts
2. State whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with the general directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:


1. Which gives me reasonable cause to believe that in any material respect the requirements:
 - a. to keep accounting records in accordance with Section 4 of the 1992 Act; and
 - b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act.

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date


24th May 2022