

Section 1 – Annual Governance Statement 2020/21

We acknowledge as the members of:

NAFFERTON PARISH COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2021, that:

	Agreed		Yes means that this authority:
	Yes	No	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable, in our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
	✓		has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

11.5.21

and recorded as minute reference:

ACCOUNTS

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

[Signature]

Clerk

H. A. Tyler

www.nafferton.net

Section 2 – Accounting Statements 2020/21 for

NAFFERTON PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2020 £	31 March 2021 £	
1. Balances brought forward	95714	79366	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	49550	52800	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	38360	58906	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	17868	15164	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	N/A	N/A	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	86390	50537	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	79366	125371	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	79366	125371	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	1102068	1106567	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March
10. Total borrowings	NIL	NIL	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust funds or assets. N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2021 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

H. A. Tyler

Date

11.5.21

I confirm that these Accounting Statements were approved by this authority on this date:

11.5.21

as recorded in minute reference:

Accounts

Signed by Chairman of the meeting where the Accounting Statements were approved

[Signature]

				Recreation Club Balance Sheet 1.4.20 to 31.3.21					New	Services	Old	Services			Ground	Machine		
							Gross	VAT	Building	New	Building	Old	Misc	Caretaker	work	repairs		
									Building	Building	Building	Building						
28.4.20		Naff Under 5's	833.33			R. Holmes	38.20							38.20				
		ERYC	25000	1.4.20	2043	Quickline	89.96	14.99		74.97								
18.5.20		Cash	80		2044	Sports Surfacing	6,000.00	1,000.00							5,000.00			
28.5.20		Naff Under 5's	833.33	4.4.20	d/d	npower	273.97	45.66		228.31								
7.7.20		Naff Under 5's	833.33	14.4.20	d/d	Business Stream	245.56			245.56								
28.7.20		Naff Under 5's	833.33		d/d	Business Stream	29.01					29.01						
4.9.20		ERYC grant	2250	20.4.20	2045	Eling	18.81	3.13							15.68			
14.9.20		Naff Under 5's	833.33		2046	Delta Security	168.00	28.00		140.00								
				5.5.20	d/d	Npower - gas	458.56	76.43		382.13								
	8	Louise - cash	247	7.5.20	2047	Quickline	12.00	2.00		10.00								
6.10.20		Naff Under 5's	833.33		2048	Tess (Hull)	216.00	36.00		180.00								
8.10.20		Dance	30	6.5.20	d/d	npower	227.24	10.82		216.42								
19.10.20	6	R. Palmer	64.8	20.5.20	d/d	npower	69.51	3.31				66.20						
	5	S. Goodwin	175.5	24.5.20	d/d	npower	13.61	0.65				12.96						
				27.5.20	d/d	npower - no invoice	110.18			110.18								
		Baby Kalma	64.8	27.5.20	2049	Screwfix	82.79				82.79							
28.10.20		Naff Under 5's	833.33		2050	K. Dibble	20.00						20.00					
		VAT refund	1764.4	16.6.20	2051	Cleveland Containers	1,614.00	269.00					1,345.00					
10.11.20			169		2052	ERYC Bins	351.65			351.65								
30.11.20		Naff Under 5's	833.33		2053	Quickline	101.96	16.99		84.97								
29.12.20		Naff Under 5's	833.33		2054	Holmes Poultry	203.00	33.00						9.00	131.00	30.00		
13.1.21		Lions Club	500		2055	Paint/Telephone	145.27	17.20		42.00		86.07						
28.1.21		Naff Under 5's	833.33	4.6.20	d/d	npower	304.93	14.52		290.41								
23.2.21		ERYC grant	2000	6.6.20	d/d	npower	72.18	3.44				68.74						
		ERYC grant	3000	17.6.20	2056/57	D. Marley	500.00						500.00					
		ERYC grant	6000	26.3.20	d/d	Npower	116.55			116.55								
		ERYC grant	3143	23.6.20	2058	Safety signs	140.94	23.31	117.63									
		All rent	500		2059	Cancelled												
		ERYC refund	54.1		2060	Legionaire testing kit	126.84	21.14	105.70									
29.3.21		Naff Under 5's	833.33	10.7.20	2061	Ryedale Garage Doors	144.00	24.00	120.00									
					2062	Holmes Poultry	151.20	25.20							126.00			
					2063	W.C. Watts	335.86	55.98							279.88			
			53986.23	18.7.20	d/d	Npower	305.20	14.53		290.67								
		£24 cash		21.7.20	d/d	Npower - gas	180.98	8.62		172.36								
				23.7.20	d/d	Business Stream	66.99					66.99						
				23.7.20	d/d	Business Stream	241.98			241.98								
					2064	Refund/signs etc	39.09		39.09									
				5.8.20	2065	Container paint	159.65							159.65				
				11.8.20	2066	Cherrys	692.00	107.97							87.97	496.06		
					2067	Eling	25.00	4.17							20.83			
					2068	East Coast Fire	46.92	7.82		39.10								
					2069	Holmes Poultry	169.20	28.20							141.00			
				1.8.20	d/d	Npower -gas	162.99	7.76		155.23								
				31.7.20	d/d	Npower	308.15	14.67		293.48								
				11.8.20	2070	M. Dixon	576.52	96.09	480.43									
				8.9.20	2071	Quickline	101.96	16.99		84.97								
					2072	M. Brack	1,511.13	251.86							1,259.27			
					2073	Holmes Poultry	429.24	71.54						42.00	315.70			
				6.9.20	d/d	Npower	110.83	5.28				105.55						
				4.9.20	d/d	Npower	309.32	14.73		294.59								
					2074	Cherrys	20.23	3.37							16.86			
				7.10.20	d/d	Business Stream	231.80			231.80								
				19.10.20	d/d	Npower	305.66	14.56		291.10								
				27.10.20	d/d	Npower - gas	395.29	49.41		345.88								
				13.10.20	2075	Eling	30.90	5.15							25.75			
					2076	Holmes Poultry	280.33	46.72					35.61	30.00	168.00			

						2077	Music Licence		462.44		462.44								
				5.11.20	d/d		Npower		447.35	74.56		372.79							
					d/d		Npower		404.88	67.48		337.40							
							Npower	-	305.66	-	14.56	-	291.10						
				9.11.20	d/d		Npower gas		432.25	72.04		360.21							
				11.11.20		2078	Telephone		42.00			42.00							
						2079	Cherrys		223.79	37.29							186.50		
						2080	Holmes Poultry		117.55	19.59				24.00	73.96				
						2081	Eling		11.50	1.92					9.58				
						2082	Tess (Hull)		174.00	29.00		145.00							
						2083	ER Hoticulture		192.60	32.10					160.50				
						2084	ERYC		76.47	12.74		63.73							
						2085	Vacuum		199.00	33.17		165.83							
				16.11.20	d/d		Business Stream		186.49			186.49							
				24.11.20	d/d		Npower		40.82	1.94		38.88							
					d/d		Npower		36.91	1.76		35.15							
				8.12.20		2086	Quickline		101.96	17.00		84.96							
						2087	TWC facilities		234.00	39.00		195.00							
						2088	Npower		420.00	70.00		350.00							
						2089	Eling		12.50	2.08					10.42				
						2090	Holmes Poultry		50.40	8.40					42.00				
				23.12.20	d/d		Npower		311.88	51.98		259.90							
				4.1.21	d/d		Npower gas		438.14	73.02		365.12							
				6.1.21		2091	ER Fire Services		54.00	9.00		45.00							
						2092	Electrician/telephone		91.00		70.00	21.00							
					d/d		Npower		455.10	75.85		379.25							
				7.1.21	d/d		Business Stream		129.93			129.93							
					d/d		Business Stream		245.97			245.97							
					d/d		Npower		480.01	80.00		400.01							
				19.2.21	d/d		Npower		482.20	80.37		401.83							
				23.2.21	d/d		Npower		448.26			448.26							
				9.3.21		2093	Cherrys	3,598.80	599.90								2,998.90		
						2094	Quickline	101.96	17.00			84.96							
						2095	Eling	26.00	4.34						21.66				
				17.3.21	d/d		E.on next	363.97	60.66			303.31							
								29,871.61	4,051.84	1,395.29	10,085.19		82.79	435.52	1,900.61	302.85	7,906.06	3,711.46	

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H. A. Taylor

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