

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month Jun	Year 2021		Day 31	Month May	Year 2022

Section A Reference and administration details

Charity name

East Cottingwith Village Hall

Other names charity is known by

Registered charity number (if any)

523233

Charity's principal address

East Cottingwith Village Hall

Church Lane

East Cottingwith

Postcode

YO42 4TL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Sally Hobbs	Chair		
2	Mr Andrew Boothroyd	Vice Chair		
3	Mr John Barlow	Treasurer		
4	Mr Paul Lemkes	Secretary		
5	Mrs Sue Bowers			
6	Mr Tim Knott			
7	Mrs Mhairi Morter			
8				
9				
10				
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16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Invitation and election by trustees' committee. Appointment by Parish Council (see below).

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

The trust has a relationship with the East Cottingwith and Storwood Parish Council which retains the right to appoint a trustee to the board.

A fire risk and general safety audit has been carried out and relevant safety plans put in place.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

1. To provide a safe and attractive space for community activities.
2. Hold the village hall in trust for the inhabitants of the Parish of East Cottingwith for meetings, lectures and classes and for recreation and leisure time activities.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Much of the period was dominated by COVID lockdowns which limited the availability of the hall to be open. This provided the opportunity to conduct a major programme of works which is outlined below.

On completion of the work, the hall has again been available for villagers to use, and has been used for classes, meetings, and hired by villagers for their own functions and parties.

The trustees run the hall for the benefit of the Community and in doing so have regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

N/A

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The main achievement during this year has been the instigation and completion of an ambitious modernisation programme to bring the village hall up to acceptable modern standards and, in particular, to make it fully accessible for wheelchair users. The work undertaken included:

- ☐ the installation of a wheelchair ramp;
- ☐ widening access doors;
- ☐ installation of disabled WC and baby changing facilities
- ☐ improving emergency exit provision;
- ☐ updated and more efficient central heating system;
- ☐ installation of energy efficient lighting system;
- ☐ refurbishment of WC facilities;
- ☐ refurbishment of wooden flooring;
- ☐ redecoration of the complete building;
- ☐ installation of updated fire regulations compliant window to kitchen;
- ☐ improved insulation in roof space.

All this was achieved through the generosity of two major donors together with a number of fund-raising activities conducted over previous years.

This will future-proof the hall and has made the space safer and more welcoming which will encourage greater use of the facilities going forward.

Section E

Financial review

Brief statement of the charity's policy on reserves

It is the trustees' policy to hold an estimated 3 years' running costs to be held in reserve to allow the charity to remain solvent in the event that force majeure prevents or limits income for a period.

Details of any funds materially in deficit

No funds are in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

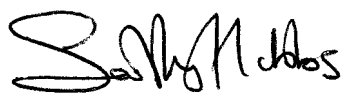

Ordinarily the charity's principal sources of income are a grant from the Parish Council, hire fees, the monthly village draw, and fundraising. This year has been exceptional in that significant income was obtained through grants given to conduct the improvement project outlined above.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Sally Lorinda Hobbs	Paul Douglas Lemkes
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date		

**EAST COTTINGWITH VILLAGE HALL
RECEIPTS AND PAYMENTS JUNE 2021 TO MAY 2022**

	£	p	£	p
OPENING BALANCE			34,572.39	
ADD RECEIPTS:				
GRANTS	30,330.29			
DONATIONS	1,313.00			
HALL RENTAL		500.00		
FEAST (NET)*		761.66		
DRAW (NET)**		871.00		
CALENDAR AND CARD SALES		681.72		
CALENDAR SPONSORSHIP	365.00			
COMPENSATION PAYMENTS		175.00		
AMAZON	17.54			
INTEREST	12.93			
			<u>35,028.14</u>	
			69,600.53	
LESS PAYMENTS:				
BUILDERS	52,921.00			
INSURANCE	914.45			
ELECTRICITY AND WATER	518.51			
OIL	438.38			
CHUBB		204.12		
SUBSCRIPTION ERVHN		60.00		
MISCELLANEOUS SMALL ITEMS***		623.84		
			<u>(55,680.30)</u>	
CLOSING BALANCE			<u>13,920.23</u>	
REPRESENTED BY:-				
CASH AT BANK		£2,726.19		
PETTY CASH		£181.11		
DEPOSIT ACCOUNT		£11,012.93		

* Items 15-27, 29, 30.

** Draw receipts less prizes and license fee.

*** Items 44, 48, 127, 128 139 150 153 154, 156, 157. There relate to small items bought for events (e.g. cleaning materials, consumables) or for the refitting of the hall (e.g. bathroom fittings).



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Report to the trustees/
members of

TRUSTEES OF EAST COTTINGWITH VILLAGE HALL

On accounts for the year
ended

31st May 2022

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/05/2022

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

V Parapen

Date:

25/2/23

Name:

Victoria Parapen

Relevant professional
qualification

CIMA Civil servant

Address:

Old Ship Cottage, Church Lane
East Cotingwith, York, YO42 4TL