

Offenham Village Hall

AGM Treasurers Report 2023

The trustees have a responsibility to provide and maintain the Village Hall & Car Park for our users as governed by the Charity Commission of England.

I wish to give big thank you to the committee / trustees for their work and dedication to the hall. Also to thank them for their support during last year when I was dealing with family matters.

Thank Kelly for running the bookings. We have an online booking system with mini laptop for the committee to review bookings and it is helpfully when booking maintenance work and checking who is in the hall.

Without them the hall couldn't survive.

The trustees do some incredible work and support the hall with new ideas to promote the hall.

As you can see from the accounts, we had a successful year and the trustees worked hard to achieve this by providing a well-used and well-maintained venue. With life getting back to normal after The COVID years the hall has continued to keep busy. Generally the hall is treated reasonable well by the users.

Our Thursday morning Coffee Morning is now 2 years and has become a very busy regular feature with sometimes more than 40 people attending. Coffee, tea and bacon sandwiches for £3.00. It is where strangers have become friends and people become helpers. The kitchen staff work very hard and I thank you all so much for your contribution to this great social event.

We also completed some really important work.

The outside has been insulated and rendered double glazing

The terrace was completed and what a fantastic addition it is to the hall. The architect fees were paid in 2022.

We also improved it the safety fencing and put a bank of soil with wild flowers.

The solar panels installation and car charging point completed.

We have installed new windows, The floor has been refurbished.

Replaced the water heater in the disabled 7 gents toilet. New satellite box

The chairs were cleaned, New cooker hob, replace the main hall lighting with led

New red Carpet fitted, New lighter tables have been purchased that to Worcestershire CC

New fire alarm installed, An extra cooler for the bar was purchased.,

Reduce broadband costs by £252

New security locks

Air purifier lamp replaced. New George foreman's for coffee morning.

New out rubbish storage for committee use only

Car parking bays and new car park signs are going up to protect our car park from misuse

New staff shirts have been purchased. We continue to supply Free WI

New chairs

Sorting out Management issues ie health & safety, safety guarding, securing new car park arrangements with business

Electric and gas prices have risen dramatically but has been helped by the solar panels and we took out a new 3yr contract.

Water costs are now monthly & not quarterly.

We aim to keep the hall clean and tidy but are sometimes let down by our users. This has been a big problem at times and plans to combat it will be produced soon. Everyone books a clean hall and everyone must leave it clean.

We continue to have a website.

The bar continues to earn a few pounds profit but needs to be used more to help with the halls running costs.

Overall we have had a very successful year and bookings are up with every weekday having 1 – 4 bookings. New groups are using the hall and at times we have had to refuse bookings because of no spaces.

We have plans for the changing rooms and meeting rooms for 2023

2023 will be a challenging year and we hope to keep our fees at an affordable level but we must cover our costs and continue to maintain the hall properly and not let it fall apart.

The accounts for February 2023 and 2022 will go through as a separate item next

OFFENHAM VILLAGE HALL

Main Street Offenham Evesham Worcestershire WR11 8QD
Charity Number 523168
January 2023 - December 2023

Income			Expenditure	
Cash	£ 1,187.50		Gas	£2,164.09
Lloydstsb	£ 3,332.03		Electric	£1,069.15
Lloydstsb Instant Access	£ 48,869.96		Water	£515.34
Lloydstsb Instant Grants			Insurance	£1,077.93
	£ 53,389.49		Services / Safely Checks	£848.78
			Licenses	£646.26
Total			Maintenance & Repairs	£1,043.70
Bar Stock	£ 53,389.49		TV Licence	£159.00
Total	£ 53,389.49	£ 53,389.49	Cleaning Materials & Equipment	£799.51
Bookings Paid			Cleaner	£1,893.75
			Window Cleaner	£200.00
			Stationery / Printing /Advert	£311.29
			Broadband	£470.90
			Website Expenses	£115.08
NCTMothers & Toddlers	£ 1,032.50		General	£190.06
Offenham Flower Club	£ 577.50		Booking & Deposit Refunds	£1,910.00
Offenham PC	£ 330.00			
Offenham Wake	£ 150.00		Sub total	£13,414.84
Offenham Youth Club	£ 150.00			
Phoenix Theatre Group	£ 862.50		Refurbishment	£ 24,775.78
Zumba With Tracey	£ 655.00			
Yoga With Wendy	£ 720.00		Equipment / Furnishings	£ 2,706.95
Zumba With Kerry Williams	£ 645.00			
Pulsefit	£ 1,080.00		Entertainment	£ 1,116.59
Lisa Farmer	£ 720.00		EV Charger	£ 163.29
Jump Academy H Mitchall	£ 675.00			£ 1,279.88
Helena Mitchell Dance	£ 150.00			
Sally Overthrow	£ 205.00			
Aikido With Tony	£ 990.00			
Private Bookings	£ 6,929.00		Coffee Morning	£ 1,647.22
Angie Latham	£ 150.00		Bar Stock	£ 2,038.11
Freedom Day Centre	£ 90.00		Bar Staff	£ 495.00
			Bar Equipment	£ 23.00
Total Hire	£ 16,111.50	£ 16,111.50	Bar Other Expenses	£ 24.81
Other Income				£ 4,228.14
Donations	£ 426.72			
Entertainments / Fund Raisers / Events	£ 1,274.00			
Coffee Morning	£ 3,580.25		Jubilee Gardens	£ 509.27
Bar Sales	£ 5,220.29			
Clothes Bank	£ 330.80		Donation	£ 70.00
EV Charger	£ 521.42			
Interest	£ 298.19		Car Park Costs	£ 734.00
Easyfund Raiser	£ 153.26			
Car Park Income	£ 200.00			
Sale Of Equipment	£ 30.00			
Grants				
Offenham Parish Council	£ 339.00			
Total Other Income	£ 12,373.93	£ 12,373.93		
Total Income		£ 28,485.43	Total Expenses	£47,718.86
			Balances B/fwd	£ 53,389.49
			Total Year Income	£ 28,485.43
Balances C/Fwd			Total Year Expenses	-£ 47,718.86
Cash	£ 1,249.05			£ 34,156.06
Lloydstsb	£ 738.86			
Lloydstsb Instant Access	£ 32,168.15		+ / - Year	-£ 19,233.43
Grant account				
Total	£ 34,156.06			
Bar Stock				
Total	£ 34,156.06			

OFFENHAM VILLAGE HALL (CHARITY NUMBER 523168)
RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2023

	<u>2023</u>	<u>2022</u>
<u>Receipts and Payments</u>		
Receipts	28,485.43	49,071.72
Payments	(47,718.86)	(36,427.87)
Net receipts / (payments)	<u>(19,233.43)</u>	<u>12,643.85</u>

Reconciliation

<u>Cash Funds</u>		
Lloyds treasurers account	1,229.17	3,358.68
Less uncleared payments	(490.31)	(26.65)
Lloyds instant account	32,168.15	48,869.96
Petty cash (verified by M Roberts)	1,249.05	1,187.50
	<u>34,156.06</u>	<u>53,389.49</u>
<u>Reserves</u>		
Brought forward	53,389.49	40,745.64
Net receipts / (payments)	(19,233.43)	12,643.85
	<u>34,156.06</u>	<u>53,389.49</u>

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Richard Hartwell
Richard Hartwell, AAT
7 Legion Court, Middle littleton, Evesham, WR11 8JH

Date: 31 JAN 2024