

HARTLEBURY PARISH HALL

England & Wales · Charity number 523151

Details

Status Registered

Legal form Other

Registered 1962-10-25

Register [View on the Charity Commission register](#)

Contact

Address Hartlebury Parish Hall
Waresley Court Road
Hartlebury
Worcestershire
DY11 7TQ

Phone 01299 250808

Email holdencatherine362@gmail.com

Website www.hartleburyparishhall.co.uk

Activities

Objects: FOR THE PURPOSES OF A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF HARTLEBURY AND THE NEIGHBOURHOOD WITHOUT DISTINCTION OF SEX, OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, AND IN PARTICULAR FOR USE FOR MEETINGS, LECTURES AND CLASSES AND FOR OTHER FORMS OF RECREATION AND LEISURE TIME OCCUPATION, WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

Activities: The maintaining and running of Hartlebury Parish Hall.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Economic/community Development/employment, Recreation
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** HARTLEBURY AND THE NEIGHBOURHOOD
- Worcestershire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£36,203	£43,161	-	-
2024-03-31	£42,066	£43,420	-	-
2023-03-31	£44,636	£44,059	-	-
2022-03-31	£35,898	£28,670	-	-
2021-03-31	£23,570	£18,804	-	-

Trustees

Name	Role	Appointed
Catherine Louise Holden	Chair	2016-06-01
ANTHONY JOHN HARDWICK		2013-08-12
Christine Harvey		2025-06-16
Christine Mary Neale		2026-05-05
Elizabeth Davies		2022-06-16
Julie Howells		2024-01-17
Simon Fletcher		2024-07-10
Stephanie Andrea Hadley		2025-08-20
Tina Cresswell		2025-10-22
Wendy Southall		2023-07-19

HARTLEBURY PARISH HALL

England & Wales - Charity number 523151

Accounts



Hartlebury Parish Hall
Unaudited financial statements
Year ended 31 March 2025

Hartlebury Parish Hall

Unaudited financial statements

Year ended 31 March 2025

Charity Registration No. 523151

Trustees Report

The trustees present their report and the unaudited financial statements of Hartlebury Parish Hall (“the charity”) for the year ended 31 March 2025.

Legal status

Hartlebury Parish Hall is a public benefit entity for Hartlebury and the neighbourhood. The charity is registered with the Charity Commission, with the charity registration number 523151. The registered address is Hartlebury Parish Hall, Waresley Court Road, Hartlebury, Worcestershire, DY11 7TQ. The charity is controlled by its governing document, and constitutes an unincorporated charity. The governing document of the charity was the lease and declaration of trust dated 30 May 1962 as amended by deed dated 24 January 2006 and then amended on 16 April 2014, 17 May 2023, 21 June 2023, 10 July 2024 and 18 June 2025.

The Parish Hall is held on a 99 year lease effective 1 January 2006 with a rent of £1 per annum from Hartlebury Parish Council who own the freehold.

Objectives and activities – maintaining and running of Hartlebury Parish Hall

The objectives of the charity through the trustees and Hartlebury Parish Hall Management Committee are the provision and maintenance of the Parish Hall for the use of the inhabitants of the Parish and the neighbourhood without distinction of political, religious or other opinions, including use for meetings, lectures, civic events, classes, education and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for these inhabitants.

Public benefit

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 (“the Act”) to have due regard to the public benefit guidance published by the Charity Commission.

Review of the year – achievements and outlook

Our management committee has been hard at work this past year, fulfilling our usual obligations to the community, whilst funding the completion of much needed projects.

The patio wall is now complete and this enhances our hall optics considerably. The patio has been used for parties and outdoor seating on lovely evenings of sunshine.

For reasons of health and safety we made it a priority to clear the loft space of all traces of asbestos. This was carried out by a professional roofing contractor and we used the opportunity to renew our loft insulation. This then allowed for the installation of dimmer controls for our LED lights, which will enhance the ambience during evening parties and events.

We installed a glass washer into our bar area in order to improve our standards of hygiene and efficiency. A new till was also purchased plus a new card reader system.

The CCTV camera installation is now complete. This joint venture with the Parish Council is already reaping benefits. A new cupboard for storing the equipment was built by a trustee and is held in a secure area of the Hall.

We purchased two new noticeboards, one internal and one external. These have tidied up and enhanced our documents display. The outside notice-board is very useful in advertising our Hall events and the internal one is excellent for displaying our statutory notices. We also paid for two commemorative boards displaying photographs from our Jubilee celebrations. These have been much admired.

The hot water supply to the sinks in all three bathrooms was repaired and made more energy efficient following the removal of the large boiler in the store room.

We had some minor repairs to the kitchen boiler too, when it was discovered that a leak had formed during the winter months.

In the coming year we aim to overhaul and improve our bar area after some years of neglect. We also hope to install new stage lighting, again much needed. A new sub-committee has formed to investigate grants so that we might broaden our scope and look forward to a new sound system.

Trustees Report (continued)

Review of the year – achievements and outlook (continued)

We are aware of the need for fiscal caution and try our best to balance the upkeep and hall renovations with our income. However, we cannot help feeling content with the improvements made this past year. The Hall is warmer, less costly to heat, and continues to attract a great many compliments.

Financial review

During the year the charity had income down by 14% at £36,203 (2024 – £42,066) largely due to lower fundraising activity levels and bar income partially offset by continued growth in hall lettings. Expenditure was broadly flat at £43,161 (2024 – £43,420) due to cost inflation and higher depreciation charges offset by lower repair and one-off expenditure. This resulted in net expenditure of £6,958 (2024 – net expenditure of £1,354). The charity had net funds of £134,980 (2024 – £141,938) and cash and deposit balances at 31 March 2025 remain adequate at £50,501 (2024 – £47,727). However, the Trustees continue to monitor the financial position regularly.

Reserves policy

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes. Unrestricted reserves at the year end was £63,129 (2024 – £62,403) of which £50,501 (2024 – £47,727) was in cash and deposit balances. The trustees aim to prudently hold unrestricted reserves (excluding fixed assets) of at least £30,000 to provide a buffer for financial and operating risks facing the charity. At the year-end this target was more than met with £63,129 (2024 – £48,301) of unrestricted reserves (excluding fixed assets). However, funds are now required for various maintenance and capital work that will need drawdown on these reserves. On 22 October 2025 trustees approved a reduction in the reserves policy to holding unrestricted reserves (excluding fixed assets) of at least £20,000.

Structure, governance and management including trustees and officer roles

The trustees who served during the year, unless otherwise stated are as follows:

Catherine Louise Holden (Chair)

Ray Kirby (resigned 6 November 2024)

Elizabeth Davies (Secretary)

Graham Hipkins (resigned 18 September 2025)

Anthony John Hardwick

Julie Howells

Joshua Bennett (resigned 9 June 2025)

Wendy Southall

Gilliam Morris (resigned 20 April 2024)

Keenan Pratt (resigned 22 May 2024)

Caroline Boughton-Thomas (resigned 22 May 2024)

Andrew Scheps (appointed 23 May 2024)

Simon Fletcher (appointed 4 July 2024)

Carolyn Gumbley (appointed 4 July 2024)

Christine Harvey (appointed 16 June 2025)

Stephanie Andrea Hadley (appointed 20 August 2025)

Tina Cresswell (appointed 22 October 2025)

Trustees meet monthly through the Hartlebury Parish Hall Management Committee.

Trustees Report *(continued)*

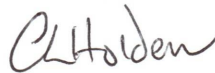
Statement of trustees' responsibilities

The Charities Act 2011 requires the trustees to prepare financial statements for each financial year. Under that law the trustees have prepared the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- follow applicable accounting standards and the Charities SORP, disclosing and explaining any departures in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose, with reasonable accuracy, the financial position of the charity at any time, and for ensuring that the financial statements comply with charity law. The trustees are also responsible for safeguarding the charity's assets, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on behalf of the trustees by



Catherine Louise Holden
Chair
19 November 2025

Independent examiners' report to the trustees of Hartlebury Parish Hall

I report to the trustees on my examination of the financial statements of the Hartlebury Parish Hall ("the charity") for the year ended 31 March 2025 which are set out on pages 6 to 14.

Respective responsibilities of trustees and independent examiner

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act'). The charity's trustees consider that an audit is not required for this year under section 144(2) of the Act and that an independent examination is needed.

I report in respect of my examination of the charity's financial statements carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. The financial statements do not accord with those records; or
3. The financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

S. J. Evans

Simon John Evans FCA
Independent Examiner
71 Waresley Park
Hartlebury
Kidderminster
Worcestershire
DY11 7XF

19 November 2025

Statement of financial activities

for the year ended 31 March 2025

	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total Funds £
Income				
Voluntary incoming resources (note 3)	6,450	-	6,450	8,184
Income from trading (note 3)	29,753	-	29,753	33,882
Total income	<u>36,203</u>	<u>-</u>	<u>36,203</u>	<u>42,066</u>
Expenditure				
Trading expenses (note 5)	6,807	-	6,807	7,767
Activities directly related to the hall (note 5)	16,597	7,684	24,281	20,632
Fundraising and publicity (note 5)	4,154	-	4,154	4,191
Management and administration (note 5)	7,919	-	7,919	10,830
Total expenditure	<u>35,477</u>	<u>7,684</u>	<u>43,161</u>	<u>43,420</u>
Net income / (expenditure) and net movement in funds	<u>726</u>	<u>(7,684)</u>	<u>(6,958)</u>	<u>(1,354)</u>
Total funds brought forward	62,403	79,535	141,938	143,292
Transfer between funds	-	-	-	-
Total funds carried forward	<u><u>63,129</u></u>	<u><u>71,851</u></u>	<u><u>134,980</u></u>	<u><u>141,938</u></u>

Balance sheet
as at 31 March 2025

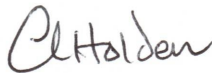
	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total Funds £
Fixed assets				
Tangible assets (note 6)	18,618	71,851	90,469	93,637
Current assets				
Stocks – bar stocks	612	-	612	721
Debtors (note 8)	4,818	-	4,818	4,312
Cash at bank and in hand (note 9)	50,501	-	50,501	47,727
	55,931	-	55,931	52,760
Creditors:				
amounts falling due within one year (note 10)	(11,420)	-	(11,420)	(4,459)
Net current assets	44,511	-	44,511	48,301
Total assets less current liabilities	63,129	71,851	134,980	141,938
Net assets	63,129	71,851	134,980	141,938
Funds of the charity				
Unrestricted funds	63,129	-	63,129	62,403
Restricted funds	-	71,851	71,851	79,535
Total charity funds	63,129	71,851	134,980	141,938

The notes on pages 8 to 14 are an integral part of these financial statements.

The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

The financial statements on pages 6 to 14 were authorised for issue by the board of trustees on 19 November 2025 and were signed on its behalf.

Catherine Louise Holden
Chair



Julie Howells
Trustee



Notes to the financial statements

1 General information

Hartlebury Parish Hall is an unincorporated public benefit entity for Hartlebury and the neighbourhood registered with the Charities Commission in England and Wales, registration number 523151, located at Waresley Court Road, Hartlebury, Kidderminster, Worcestershire, DY11 7TQ.

2 Summary of significant accounting policies

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Basis of preparation

The financial statements have been prepared on the accruals basis under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) ("Charities SORP FRS 102") and the Charities Act 2011.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

Assessment of going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern and the financial statements are drawn up on the going concern basis. This assumes that the charity will continue in operational existence for the foreseeable future.

Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes. Restricted funds are subjected to restrictions for particular purposes within the objects of the charity, and largely relate to the hall extension and refurbishment completed in 2015.

Income recognition

All income is recognised once the charity has entitlement, it is probable that the income will be received and the amount can be measured reliably.

Donations, grants and fundraising are recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Investment interest income is accounted for when receivable and the amount can be measured reliably by the charity.

Income from hall lettings is recognised when it is receivable and it is probable that the charity will receive the amount due. Bar takings is the actual cash received from the sale of bar stock.

Expenditure

Expenditure is recognised as incurred as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount can be measured reliably. Expenditure is accounted for on the accruals basis.

Notes to the financial statements *(continued)*

2 Summary of significant accounting policies *(continued)*

Irrecoverable VAT

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

Fixed assets

Tangible fixed assets include leasehold land and buildings and fixtures and fittings that are recorded at historical cost less depreciation. Historical cost includes expenditure that is directly attributable to the acquisition of the items. Items below £50 are generally treated as de-minimus and treated as repairs and maintenance expenditure.

Repairs and maintenance expenditure is charged to the Statement of financial activities during the financial period in which it is incurred.

Depreciation is calculated to allocate the cost over their estimated useful lives, as follows: Leasehold land and building improvements at 5% per annum straight-line over 20 years (i.e. the useful life is estimated to be shorter than the remaining lease term) and fixtures, fittings and equipment at 15% per annum on a reducing balance basis.

Stocks

Stocks are stated at the lower of cost (based on the cost of purchase) and net realisable value.

Debtors

Trade debtors and accrued income are recognised at the settlement amount. Prepayments are valued at the amount prepaid.

Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be reliably estimated. Creditors are normally recognised at their settlement amount after allowing for any discounts.

Notes to the financial statements (continued)

3 Income

Voluntary incoming resources

	2025	2024
	£	£
Fundraising	3,346	6,811
Donations	2,125	613
Other income	979	760
Total voluntary incoming resources	6,450	8,184

Income from trading

	2025	2024
	£	£
Hall lettings	24,277	22,467
Bar takings (see note 11)	5,476	11,415
Total income from trading	29,753	33,882

Total income

	2025	2024
	£	£
Voluntary incoming resources	6,450	8,184
Income from trading	29,753	33,882
Total income	36,203	42,066

4 Staff costs and trustees' emoluments

During the year the Parish Hall used the services of a cleaner and a booking secretary whose wages and salaries total £6,860 (2024 – £6,495) and are shown in note 5 below. Bar wages of £1,540 (2024 – £1,048) were also paid to servers and are included in the bar total in note 5 below. These payments were not large enough to attract social security costs.

No remuneration was paid or payable to trustees in respect of the year (2024 – £nil).

Reimbursement of trustees for purchases they have personally and properly made on behalf of the charity are not counted as trustees expenses and are accounted for as part of the charity's general expenditure.

Notes to the financial statements *(continued)*

5 Expenditure

Trading expenses

	2025 Unrestricted	2025 Restricted	2025 Total	2024 Total
	£	£	£	£
Bar (see note 11)	6,807	-	6,807	7,767
	<u>6,807</u>	<u>-</u>	<u>6,807</u>	<u>7,767</u>

Activities directly relating to the hall

	2025 Unrestricted	2025 Restricted	2025 Total	2024 Total
	£	£	£	£
Hall running expenses	7,727	-	7,727	5,792
Hall repairs and maintenance	6,330	-	6,330	5,458
Depreciation of fixed assets	2,540	7,684	10,224	9,382
	<u>16,597</u>	<u>7,684</u>	<u>24,281</u>	<u>20,632</u>

Fundraising and publicity

	2025 Unrestricted	2025 Restricted	2025 Total	2024 Total
	£	£	£	£
Fundraising costs	3,202	-	3,202	3,366
Advertising, website, mobile and internet costs	952	-	952	825
	<u>4,154</u>	<u>-</u>	<u>4,154</u>	<u>4,191</u>

Management and administration

	2025 Unrestricted	2025 Restricted	2025 Total	2024 Total
	£	£	£	£
Cleaning fees	3,900	-	3,900	3,120
Booking secretary fees	2,960	-	2,960	3,375
Legal and professional fees	256	-	256	1,631
Other expenses	803	-	803	2,704
	<u>7,919</u>	<u>-</u>	<u>7,919</u>	<u>10,830</u>
Total expenditure	<u>35,477</u>	<u>7,684</u>	<u>43,161</u>	<u>43,420</u>

Notes to the financial statements (continued)

6 Fixed assets

Tangible fixed assets	Leasehold land and buildings	Leasehold land and buildings	Fixtures, fittings & equipment	Fixtures, fittings & equipment	Total funds
	Unrestricted funds	Restricted funds	Unrestricted funds	Restricted funds	
Cost	£	£	£	£	£
At 31 March 2024	16,287	130,632	16,300	24,069	187,288
Additions	-	-	7,056	-	7,056
At 31 March 2025	16,287	130,632	23,356	24,069	194,344
Depreciation					
At 31 March 2024	14,444	58,783	4,041	16,383	93,651
Charge for the year	140	6,531	2,400	1,153	10,224
At 31 March 2025	14,584	65,314	6,441	17,536	103,875
Net book amount					
At 31 March 2025	1,703	65,318	16,915	6,533	90,469
At 31 March 2024	1,843	71,849	12,259	7,686	93,637

Restricted funds largely relate to the hall extension and refurbishment and totals £71,851 (2024 – £79,535). The Parish Hall is held on a 99 year lease effective 1 January 2006 with a rent of £1 per annum from Hartlebury Parish Council who own the freehold.

7 Analysis of net assets by fund

	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Fixed assets	18,618	71,851	90,469	93,637
Current assets	55,931	-	55,931	52,760
Current liabilities	(11,420)	-	(11,420)	(4,459)
Net funds	63,129	71,851	134,980	141,938

Notes to the financial statements (continued)

8 Debtors

	2025 £	2024 £
Trade debtors	3,602	2,145
Prepayments and accrued income	1,216	2,167
	<u>4,818</u>	<u>4,312</u>

9 Cash at bank and in hand

Cash at bank and in hand includes an available on demand COIF Charities Deposit Fund with the CCLA of £36,510 (2024 – £nil).

10 Creditors: amounts falling due within one year

	2025 £	2024 £
Amounts falling due within one year:		
Trade creditors	5,079	1,043
Accruals and deferred income	6,341	3,416
	<u>11,420</u>	<u>4,459</u>

11 Trading income – detailed income and expenditure

Detailed trading for the bar for the year:

	2025 £	2024 £
Takings	5,476	11,415
Less purchases adjusted for closing stock	(4,704)	(6,288)
Gross profit	<u>772</u>	<u>5,127</u>
Less bar wages	(1,540)	(1,048)
Cleaning materials and bar sundries	(563)	(431)
Net profit for the year	<u>(1,331)</u>	<u>3,648</u>

12 Events after the end of the reporting period

No significant subsequent events are noted that require disclosure other than those in note 15.

13 Capital commitments

At 31 March 2025 the charity had capital commitments of £3,957 (2024 – £nil) related to CCTV as per note 15.

14 Examination of the financial statements

No fees were paid or are payable for the independent examination of the financial statements (2024 – £nil).

Notes to the financial statements *(continued)*

15 Related party transactions

Room hire sales of £2,160 with £180 in debtors (2024 – £1,975 with £180 in debtors) were made to Community Café which is run by Catherine Louise Holden. This Café is for the benefit of the community inhabitants, the charity and selected external charities (with any surplus generated). The Community Café made donations of £1,800 to the charity (2024 – £300). In total the Community Café donated £6,095 to charity in the year to support various good causes. Christine Harvey is also involved with the running of the Community Café and has been appointed a trustee of the charity on 16 June 2025.

As is typical in a small village, a number of trustees (or their partners) are councillors of Hartlebury Parish Council and other trustees have been involved historically. In the current year a lease payment of £1 (2024 – £1) was paid to Hartlebury Parish Council who own the freehold of the Hartlebury Parish Hall and £275 was received for room hire use by Hartlebury Parish Council during the year for meetings. £250 was also received from Worcestershire County Council towards the Jubilee Celebration. In the prior year, other income of £685 related to reimbursement of a patio door repair which was received from Hartlebury Parish Council.

During the year the longstanding issues with Hartlebury Parish Council with respect to the patio wall were satisfactorily resolved. Rebuilding of the patio wall by Hartlebury Parish Council was completed at their expense with a total of £9,950 incurred on external contractors and preparatory work. No recharge was made to the charity for any of this cost.

During the current year a joint contract was entered into between the charity and Hartlebury Parish Council to install CCTV across the car park and the sports area. Subsequent to the year-end this work was completed and £3,957 (including VAT) was paid to the supplier, ATEC Security Limited. This supplier is a company connected with a trustee, Julie Howells. Normal procurement rules were applied and the trustee involved had no involvement in the decision making on this matter.

In accordance with Section 9 of The Charities SORP (FRS102), reimbursement of trustees for purchases they have personally and properly made on behalf of the charity are not counted as trustee expenses and are accounted for as part of the charity's general expenditure. In addition, any other room hire at the village hall involving trustees or related parties of the trustees are undertaken on the same terms as they are for other beneficiaries of the charity and therefore do not require separate disclosure.

The charity had no other material transactions with any trustee or with any connected or related party of any trustee, and no trustee received any other benefit, direct or indirect, from the charity.

16 Control relationship

The charity is under the control of the trustees.

HARTLEBURY PARISH HALL

England & Wales - Charity number 523151

Accounts

Hartlebury Parish Hall

Unaudited financial statements

Year ended 31 March 2024

Charity Registration No. 523151

Trustees Report

The trustees present their report and the unaudited financial statements of Hartlebury Parish Hall (“the charity”) for the year ended 31 March 2024.

Legal status

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The Parish Hall is held on a 99 year lease effective 1 January 2006 with a rent of £1 per annum from Hartlebury Parish Council who own the freehold.

Objectives and activities – maintaining and running of Hartlebury Parish Hall.

The objectives of the charity through the trustees and Hartlebury Parish Hall Management Committee are the provision and maintenance of the Parish Hall for the use of the inhabitants of the Parish and the neighbourhood without distinction of political, religious or other opinions, including use for meetings, lectures, civic events, classes, education and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for these inhabitants.

Public benefit

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 (“the Act”) to have due regard to the public benefit guidance published by the Charity Commission.

Review of the year – achievements and outlook

Our Management Committee members have continued to work hard to help provide a warm, safe and friendly venue for our community. We remain committed to exploring new ways to engage with the people living in our village; to accommodate new ventures and groups whenever possible.

During the past 12 months we have: re-decorated the hallway and committee room; installed new LED main hall lights – more economic to run and much better to see by!; and installed a new interactive TV screen in our committee room which enhances many of the smaller meetings and our service to hirers.

Two new and improved storage areas have been created: behind the bar area for our alcohol stock; and a separate one for general use and storage for our newly-acquired marquee (purchased to offer as a resource to our community).

We removed an old inefficient secondary boiler, and installed a better hot water supply for the male, female and disabled conveniences.

We have fitted all of our radiators with Hive interactive controls, enabling us to save on our energy usage and heating bills. As part of our annual boiler servicing a new filter was fitted to enhance performance and two new radiators were installed as replacement upgrades.

Our joint venture with the Parish Council for a CCTV system is in progress; this follows a rigorous, value-for-money selection process involving full and considered liaison with the Council. This will alleviate some of our concerns about undesirable activities in the car park abutting the Hall. It has also been a good exercise in building trust between the two community bodies.

Over the past year we have introduced a key-safe entry system, and have enrolled the Hallmaster online tool for bookings, making the whole process easier to manage. Hirers can now plan and book their own times for their hall activities and we are moving to a BACS-payment only system to make accounting more streamlined.

We aim to continue our programme of improving the building, with an upcoming plan to engage a loft clearance contractor prior to upgrading insulation. Our plans for improved stage lighting and a new sound system continue.

Trustees Report (*continued*)

Review of the year – achievements and outlook (*continued*)

We are all looking forward to being able to offer the community and hirers full use of our patio area once works (currently in train) are completed to repair and rebuild the patio wall. This will greatly enhance our summer evening events and improve the appearance of the building.

Financial review

During the year the charity had income up 16% at £42,066 (2023 – £36,148) largely due to higher activity levels and expenditure up 23% at £43,420 (2023 – £35,388) due to higher activity levels, cost inflation, higher depreciation charges and higher repair expenditure resulting in net expenditure of £1,354 (2023 – net income of £760). The charity had net funds of £141,938 (2023 – £143,292) and cash balances at 31 March 2024 remain adequate at £47,727 (2023 – £49,138). However, the Trustees continue to monitor the financial position regularly.

Reserves policy

Reserves are divided into two types, restricted and unrestricted. Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes. Restricted funds are subjected to restrictions for particular purposes within the objects of the charity, and largely relate to the hall extension and refurbishment. Unrestricted reserves at the year end was £62,403 (2023 – £56,128) of which £47,727 (2023 – £49,138) was in cash. Restricted reserves held at the year-end was £79,535 (2023 – £87,124). The trustees aim to prudently hold unrestricted reserves (excluding fixed assets) of at least £30,000 to provide a buffer for financial and operating risks facing the charity. At the year-end this target was more than met with £48,301 of unrestricted reserves (excluding fixed assets). However, funds are required for various maintenance and capital work in FY25, as mentioned above, that will need some drawdown on these reserves.

Structure, governance and management including trustees and officer roles

The trustees who served during the year, unless otherwise stated are as follows:

Catherine Louise Holden (Chair from 17 May 2023)

Ray Kirby (Chair until 17 May 2023 and Vice Chair from 17 May 2023)

Keenan Pratt (resigned 22 May 2023)

Elizabeth Davies (Secretary, appointed 16 June 2022)

Gillian Morris (resigned 20 April 2023)

Caroline Edith Anne Boughton-Thomas (resigned 22 May 2024)

Graham Hipkins

Anthony John Hardwick

Julie Howells (appointed 17 January 2024)

Joshua Bennett (appointed 20 December 2023)

Wendy Southall (appointed 19 July 2023)

Margaret Ann Herbert (resigned 21 May 2023)

Paras Baldock (resigned 15 November 2023)

Mike Tooley (appointed 17 May 2023 and resigned 20 June 2023)

Tracie Rolleston Judd (appointed 19 July 2023 and resigned 15 January 2024)

Louise Tarleton Hodgson (appointed 22 November 2023 and resigned 8 January 2024)

Andrew Scheps (appointed 23 May 2024)

Simon Fletcher (appointed 10 July 2024)

Carolyn Gumbley (appointed 10 July 2024)

Trustees meet monthly through the Hartlebury Parish Hall Management Committee.

Trustees Report *(continued)*

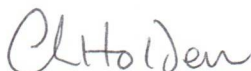
Statement of trustees' responsibilities

The Charities Act 2011 requires the trustees to prepare financial statements for each financial year. Under that law the trustees have prepared the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- follow applicable accounting standards and the Charities SORP, disclosing and explaining any departures in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose, with reasonable accuracy, the financial position of the charity at any time, and for ensuring that the financial statements comply with charity law. The trustees are also responsible for safeguarding the charity's assets, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on behalf of the trustees by



Catherine Louise Holden
Chair
21 August 2024

Independent examiners' report to the trustees of Hartlebury Parish Hall

I report to the trustees on my examination of the financial statements of the Hartlebury Parish Hall ("the charity") for the year ended 31 March 2024 which are set out on pages 6 to 14.

Respective responsibilities of trustees and independent examiner

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act'). The charity's trustees consider that an audit is not required for this year under section 144(2) of the Act and that an independent examination is needed.

I report in respect of my examination of the charity's financial statements carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of independent examiner's statement

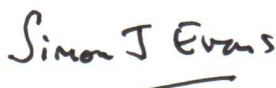
My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. The financial statements do not accord with those records; or
3. The financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Simon John Evans FCA
Independent Examiner
71 Waresley Park
Hartlebury
Kidderminster
Worcestershire
DY11 7XF

21 August 2024

Statement of financial activities

for the year ended 31 March 2024

	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total Funds Restated £
Income				
Voluntary incoming resources (note 3)	8,184	-	8,184	5,418
Income from trading (note 3)	33,882	-	33,882	30,730
Total income	<u>42,066</u>	<u>-</u>	<u>42,066</u>	<u>36,148</u>
Expenditure				
Trading expenses (note 5)	7,767	-	7,767	6,626
Activities directly related to the hall (note 5)	12,776	7,856	20,632	15,890
Fundraising and publicity (note 5)	4,191	-	4,191	3,725
Management and administration (note 5)	10,830	-	10,830	9,147
Total expenditure	<u>35,564</u>	<u>7,856</u>	<u>43,420</u>	<u>35,388</u>
Net income / (expenditure) and net movement in funds	<u>6,502</u>	<u>(7,856)</u>	<u>(1,354)</u>	<u>760</u>
Total funds brought forward	56,168	87,124	143,292	142,532
Transfer between funds	(267)	267	-	-
Total funds carried forward	<u><u>62,403</u></u>	<u><u>79,535</u></u>	<u><u>141,938</u></u>	<u><u>143,292</u></u>

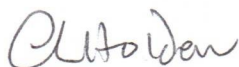
Balance sheet
as at 31 March 2024

	2024 Unrestricted funds	2024 Restricted funds	2024 Total funds	2023 Total Funds Restated
	£	£	£	£
Fixed assets				
Tangible assets (note 6)	14,102	79,535	93,637	95,999
	<hr/>	<hr/>	<hr/>	<hr/>
Current assets				
Stocks – bar stocks	721	-	721	588
Debtors (note 8)	4,312	-	4,312	4,250
Cash at bank and in hand	47,727	-	47,727	49,138
	<hr/>	<hr/>	<hr/>	<hr/>
	52,760	-	52,760	53,976
Creditors:				
amounts falling due within one year (note 9)	(4,459)	-	(4,459)	(6,683)
	<hr/>	<hr/>	<hr/>	<hr/>
Net current assets	48,301	-	48,301	47,293
	<hr/>	<hr/>	<hr/>	<hr/>
Total assets less current liabilities	62,403	79,535	141,938	143,292
	<hr/>	<hr/>	<hr/>	<hr/>
Net assets	62,403	79,535	141,938	143,359
	<hr/>	<hr/>	<hr/>	<hr/>
Funds of the charity				
Unrestricted funds	62,403	-	62,403	56,168
Restricted funds	-	79,535	79,535	87,124
	<hr/>	<hr/>	<hr/>	<hr/>
Total charity funds	62,403	79,535	141,938	143,292
	<hr/>	<hr/>	<hr/>	<hr/>

The notes on pages 8 to 14 are an integral part of these financial statements.

The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

The financial statements on pages 6 to 14 were authorised for issue by the board of trustees on 21 August 2024 and were signed on its behalf.



Catherine Louise Holden
 Chair



Julie Howells
 Trustee

Notes to the financial statements

1 General information

Hartlebury Parish Hall is an unincorporated public benefit entity for Hartlebury and the neighbourhood registered with the Charities Commission in England and Wales, registration number 523151, located at Waresley Court Road, Hartlebury, Kidderminster, Worcestershire, DY11 7TQ.

2 Summary of significant accounting policies

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Basis of preparation

The financial statements have been prepared on the accruals basis under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) ("Charities SORP FRS 102") and the Charities Act 2011.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

Assessment of going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern and the financial statements are drawn up on the going concern basis. This assumes that the charity will continue in operational existence for the foreseeable future.

Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes. Restricted funds are subjected to restrictions for particular purposes within the objects of the charity, and largely relate to the hall extension and refurbishment completed in 2015.

Income recognition

All income is recognised once the charity has entitlement, it is probable that the income will be received and the amount can be measured reliably.

Donations, grants and fundraising are recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Investment interest income is accounted for when receivable and the amount can be measured reliably by the charity.

Income from hall lettings is recognised when it is receivable and it is probable that the charity will receive the amount due. Bar takings is the actual cash received from the sale of bar stock.

Expenditure

Expenditure is recognised as incurred as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount can be measured reliably. Expenditure is accounted for on the accruals basis.

Notes to the financial statements *(continued)*

2 Summary of significant accounting policies *(continued)*

Irrecoverable VAT

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

Fixed assets

Tangible fixed assets include leasehold land and buildings and fixtures and fittings that are recorded at historical cost less depreciation. Historical cost includes expenditure that is directly attributable to the acquisition of the items. Items below £50 are generally treated as de-minimus and treated as repairs and maintenance expenditure.

Repairs and maintenance expenditure is charged to the Statement of financial activities during the financial period in which it is incurred.

Depreciation is calculated to allocate the cost over their estimated useful lives, as follows: Leasehold land and building improvements at 5% per annum straight-line over 20 years (i.e. the useful life is estimated to be shorter than the remaining lease term) and fixtures, fittings and equipment at 15% per annum on a reducing balance basis.

Stocks

Stocks are stated at the lower of cost (based on the cost of purchase) and net realisable value.

Debtors

Trade debtors and accrued income are recognised at the settlement amount. Prepayments are valued at the amount prepaid.

Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be reliably estimated. Creditors are normally recognised at their settlement amount after allowing for any discounts.

Restatements

The financial statements have been restated to correct for several accounting errors and missing related party transaction disclosures, none of which impacted the reported cash position of the charity.

Tangible fixed assets have been restated to the historical cost convention to eliminate a 1989 valuation of £112,077 and unamortised assets of £13,484 along with associated accumulated depreciation of £12,836 which is no longer considered appropriate given the subsequent 2006 lease. Maintenance expenditure in the prior year also included £8,466 of expenditure that should have been capitalised and depreciated. Depreciation charges have therefore been recalculated to include an additional charge of £350 in the prior year. Finally, unrestricted funds have been reduced by £1,279 and restricted funds increased by the same amount for unrecorded transfers between funds.

Debtors have been restated to eliminate £13,488 of disputed reimbursement invoices related to the patio door and patio wall works with Hartlebury Parish Council that should not have been recognised in the prior year. This reduced grant income by £13,488 (£8,488 in 2023 and £5,000 in 2022) and debtors by £13,488. An adjustment was also made to include an unrecorded prepayment of £613. Trade creditors have also been adjusted by £67.

The net impact on reserves at 31 March 2023 is a reduction of £117,551 (2022 – £117,735) on the balances previously reported of £260,843 (2022 – £260,267). The net impact on net income for the year ended 31 March 2023 is an increase of £183 to £760 versus the £577 originally reported: Income has decreased by £8,488 from £44,636 to £36,148 and expenditure has reduced by £8,671 from £44,059 to £35,388.

Notes to the financial statements (*continued*)

3 Income

Voluntary incoming resources

	2024	2023
	£	Restated £
Fundraising	6,811	2,942
Donations	613	2,476
Grants and other income (see notes 2 and 14)	760	-
	<hr/>	<hr/>
Total voluntary incoming resources	8,184	5,418
	<hr/> <hr/>	<hr/> <hr/>

Income from trading

	2024	2023
	£	£
Hall lettings	22,467	21,404
Bar takings (see note 10)	11,415	9,326
	<hr/>	<hr/>
Total income from trading	33,882	30,730
	<hr/> <hr/>	<hr/> <hr/>

Total income

	2024	2023
	£	Restated £
Voluntary incoming resources	8,184	5,418
Income from trading	33,882	30,730
	<hr/>	<hr/>
	42,066	36,148
	<hr/> <hr/>	<hr/> <hr/>

4 Staff costs and trustees' emoluments

During the year the Parish Hall used the services of a cleaner and a booking secretary whose wages and salaries total £6,495 (2023 – £6,500) and are shown in note 5 below. Bar wages of £1,048 (2023 – £1,236) were also paid to servers and are included in the bar total in note 5 below. These payments were not large enough to attract social security costs.

No remuneration was paid or payable to trustees in respect of the year (2023 – £nil).

Reimbursement of trustees for purchases they have personally and properly made on behalf of the charity are not counted as trustees expenses and are accounted for as part of the charity's general expenditure.

Notes to the financial statements (continued)

5 Expenditure

Trading expenses

	2024 Unrestricted £	2024 Restricted £	2024 Total £	2023 Total £
Bar (see note 10)	7,767	-	7,767	6,626
	<u>7,767</u>	<u>-</u>	<u>7,767</u>	<u>6,626</u>

Activities directly relating to the hall

	2024 Unrestricted £	2024 Restricted £	2024 Total £	2023 Total Restated £
Hall running expenses (see note 2)	5,792	-	5,792	6,070
Hall repairs and maintenance (see note 2)	5,458	-	5,458	1,378
Depreciation of fixed assets (see note 2)	1,526	7,856	9,382	8,442
	<u>12,776</u>	<u>7,856</u>	<u>20,632</u>	<u>15,890</u>

Fundraising and publicity

	2024 Unrestricted £	2024 Restricted £	2024 Total £	2023 Total £
Fundraising costs	3,366	-	3,366	3,139
Advertising, website and internet costs	825	-	825	586
	<u>4,191</u>	<u>-</u>	<u>4,191</u>	<u>3,725</u>

Management and administration

	2024 Unrestricted £	2024 Restricted £	2024 Total £	2023 Total £
Cleaning fees	3,120	-	3,120	3,380
Booking secretary fees	3,375	-	3,375	3,120
Legal and professional fees	1,631	-	1,631	1,790
Other expenses	2,704	-	2,704	857
	<u>10,830</u>	<u>-</u>	<u>10,830</u>	<u>9,147</u>
Total expenditure	<u>35,564</u>	<u>7,856</u>	<u>43,420</u>	<u>35,388</u>

Notes to the financial statements (continued)

6 Fixed assets

Tangible fixed assets	Leasehold	Leasehold	Fixtures,	Fixtures,	Total funds
	land and	land and	fittings &	fittings &	
	buildings	buildings	equipment	equipment	
	Unrestricted	Restricted	Unrestricted	Restricted	
Cost	funds	funds	funds	funds	£
	£	£	£	£	
At 31 March 2023 cost restated (note 2)	15,587	130,632	10,322	23,802	180,343
Additions	700	-	6,053	267	7,020
Disposals	-	-	(75)	-	(75)
At 31 March 2024	<u>16,287</u>	<u>130,632</u>	<u>16,300</u>	<u>24,069</u>	<u>187,288</u>
Depreciation					
At 31 March 2023 restated (see note 2)	14,324	52,251	2,710	15,059	84,344
Charge for the year	120	6,532	1,406	1,324	9,382
Elimination on disposals	-	-	(75)	-	(75)
At 31 March 2024	<u>14,444</u>	<u>58,783</u>	<u>4,041</u>	<u>16,383</u>	<u>93,651</u>
Net book amount					
At 31 March 2024	<u>1,843</u>	<u>71,849</u>	<u>12,259</u>	<u>7,686</u>	<u>93,637</u>
At 31 March 2023 restated (see note 2)	<u>1,263</u>	<u>78,381</u>	<u>7,612</u>	<u>8,743</u>	<u>95,999</u>

Restricted funds largely relate to the hall extension and refurbishment and totals £79,535 (2023 – £87,124). The Parish Hall is held on a 99 year lease effective 1 January 2006 with a rent of £1 per annum from Hartlebury Parish Council who own the freehold.

7 Analysis of net assets by fund

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
				Restated
Fixed assets	<u>14,102</u>	<u>79,535</u>	<u>93,637</u>	95,999
Current assets	52,760	-	52,760	53,976
Current liabilities	(4,459)	-	(4,459)	(6,683)
Net funds	<u>62,403</u>	<u>79,535</u>	<u>141,938</u>	<u>143,292</u>

Notes to the financial statements *(continued)*

8 Debtors

	2024 £	2023 £ Restated
Trade debtors (see note 2)	2,145	3,637
Prepayments and accrued income (see note 2)	2,167	613
	<u>4,312</u>	<u>4,250</u>

9 Creditors: amounts falling due within one year

	2024 £	2023 £ Restated
Amounts falling due within one year:		
Trade creditors	1,043	67
Accruals and deferred income	3,416	6,616
	<u>4,459</u>	<u>6,683</u>

10 Trading income – detailed income and expenditure

Detailed trading for the bar for the year:

	2024 £	2023 £
Takings	11,415	9,326
Less purchases adjusted for closing stock	(6,288)	(4,511)
Gross profit	<u>5,127</u>	<u>4,815</u>
Less bar wages	(1,048)	(1,236)
Cleaning materials and bar sundries	(431)	(879)
Net profit for the year	<u>3,648</u>	<u>2,700</u>

11 Events after the end of the reporting period

No significant events have occurred after the end of the reporting period that require disclosure.

12 Capital commitments

At 31 March 2024 the charity had capital commitments of £nil (2023 – £nil).

13 Examination of the financial statements

No fees were paid or are payable for the independent examination of the financial statements (2023 – £nil).

Notes to the financial statements *(continued)*

14 Related party transactions (restated)

Room hire sales of £1,975 with £180 in debtors (2023 – £1,750 with £140 in debtors) were made to Community Café which is run by Catherine Louise Holden for the benefit of the community inhabitants and selected external charities. In the prior year Community Café provided a donation of £1,100 to the charity for new curtains and blinds. Otherwise general donations of £300 (FY23 – £500) were received from trustees without conditions attached.

Other income of £685 (2023 – £nil) related to a patio door repair which was received from Hartlebury Parish Council during the year and a lease payment of £1 (2023 – £1) was paid to Hartlebury Parish Council who own the freehold of the Hartlebury Parish Hall. See also note 2 for restatement of other prior year related party transactions. As is typical in a small village, a number of trustees (or their partners) are councillors of Hartlebury Parish Council and other trustees have been involved historically.

In accordance with Section 9 of The Charities SORP (FRS102), reimbursement of trustees for purchases they have personally and properly made on behalf of the charity are not counted as trustee expenses and are accounted for as part of the charity's general expenditure. In addition, any other room hire at the village hall involving trustees or related parties of the trustees are undertaken on the same terms as they are for other beneficiaries of the charity and therefore do not require separate disclosure.

The charity had no other material transactions with any trustee or with any connected or related party of any trustee, and no trustee received any other benefit, direct or indirect, from the charity.

15 Control relationship

The charity is under the control of the trustees.

HARTLEBURY PARISH HALL

England & Wales - Charity number 523151

Accounts

HARTLEBURY PARISH HALL

ANNUAL REPORT AND

UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

PREPARED BY:-

**MALCOLM OWEN
ACCOUNTANT
ALBAN HOUSE
WARESLEY ROAD
HARTLEBURY
WORCESTERSHIRE
DY11 7XT**

TRUSTEES ANNUAL REPORT

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31st March 2023.

Legal Status

The charity is registered with the Charity Commission, number 523151. The registered address is Hartlebury Parish Hall, Waresley Court Road, Hartlebury, Worcestershire DY11 7TQ.

Objectives

The Objectives of the charity through the Trustees and Management Committee are the provision and maintenance of the Parish Hall for the use of the inhabitants of the Parish and the neighbourhood without distinction of political, religious or other opinions, including use of meetings, lectures, civic events, classes, education and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for these inhabitants.

When planning its activities for the year the Trustees have considered the Charity Commissions guidance on public benefit and in accordance with its objectives has been non-discriminatory on the basis of cost or any other factor in allowing the public to use the premises.

Achievements and Performance

The Parish Hall has enjoyed its first full year of operations without forced closure and disruptions from the Covid pandemic. Bookings etc. are now back to pre-covid level. Consequently, the financial reserves of the Parish Hall remain strong at 31st March 2023 after showing an excess of Income over Expenditure for the year of £577.

Income from Lettings, Fundraising and Trading amounted to £44636. Total Expenses were £44059 resulting in a surplus of £577.

Trading Income included Bar Takings of £9326. Bar Expenses were £6626 resulting in a profit of £2700 General Expenses included depreciation of Fixtures and Fittings amounting to £1464 and amortisation of Leasehold Land and Buildings of £6637

Trustees

The Trustees (Officers) who served during the year were as follows

Chairman	Mr R Kirby	(Resigned 17th May 2023)
	Mrs C L Holden	(Appointed 17th May 2023)
Vice Chairman	Mrs C L Holden	(Resigned 17th May 2023)
	Mr R Kirby	(Appointed 17th May 2023)
Treasurer	Mr I Hutchinson	(Resigned 31st March 2023)
	Mrs G Morris	(Appointed 1st April 2023)
Secretary	Mrs G Morris	(Resigned 1st April 2023)
	Mrs E Davies	(Appointed 1st April 2023)
Trustees	Mr A J Hardwick	
	Mr J M Maughan	
	Mr S R Fletcher	(Resigned 20th April 2022)
	Mr M T Tooley	(Resigned 20th April 2022)
	Mr G Hipkins	
	Mrs C Boughton-Thomas	
	Mrs M A Herbert	
	Mrs P Baldock	(Appointed 18th May 2022)
	Mr K Pratt	(Appointed 19th July 2022)
	Mrs E Davies	(Appointed 16th June 2022)

TRUSTEES ANNUAL REPORT CONTINUED

FOR THE YEAR ENDED 31 MARCH 2023

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and UK Accounting Standards. The Law applicable to charities in England and Wales require the Charity Trustees to prepare or organise the preparation of financial statements for each year. These must give a true and fair view of the state of affairs of the charity and of the incoming resources and application of expenditure of the charity for that period.

In preparing these financial statements, the Trustees are required to:-

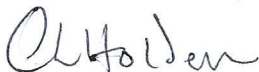
- Select suitable accounting policies, as described on page 4, and then apply them consistently.
- Make judgements and accounting estimates that are reasonable and prudent.
- State whether applicable UK Accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with tesponsible accuracy at any time, the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act.

The Trustees are also responsible for safeguarding the assets of the charity and consequently, taking reasonable steps for the prevention and detection of fraud and other irregularities.

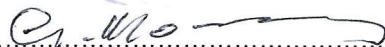
Approved by the Trustees.

Signed on behalf of the Trustees



.....
Mrs C L Holden
CHAIRMAN

Dated 8.12.23



.....
Mrs G Morris
TREASURER

Dated 8.12.23


HARTLEBURY PARISH HALLSTATEMENT OF FINANCIAL ACTIVITIES0

	<u>Note</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>2023</u>	<u>2022</u>
Incoming Resources					
Voluntary Incoming Resources	2a	13,906	-	13,906	17,532
Income from Trading	2b	30,730	-	30,730	18,366
Total Incoming Resources		<u>44,636</u>	<u>-</u>	<u>44,636</u>	<u>35,898</u>
Resources Used					
Trading Expenses	3a	6,626	-	6,626	2,463
Activities directly relating to the hall	3b	16,631	7,930	24,561	17,730
Fundraising and Publicity	3c	3,725	-	3,725	1,837
Charity Management and Administration	3d	9,147	-	9,147	6,640
Total Resources Used		<u>36,129</u>	<u>7,930</u>	<u>44,059</u>	<u>28,670</u>
Net (Outgoing) Incoming Resources		8,507	- 7,930	577	7,228
Net Movement in Funds		<u>8,507</u>	<u>- 7,930</u>	<u>577</u>	<u>7,228</u>
Balance brought forward at 1 April 2022		167,310	92,955	260,265	253,037
Balance carried forward at 31 March 2023		<u>175,818</u>	<u>85,025</u>	<u>260,843</u>	<u>260,265</u>

HARTLEBURY PARISH HALLBALANCE SHEETAS AT 31 MARCH 2023

	<u>Note</u>	<u>2023</u>	<u>2022</u>
Fixed Assets			
Tangible Assets	5	200,607	208,708
Current Assets			
Debtors & Prepayments	7	17,125	7,528
Stocks	8	588	340
Cash at Bank & in Hand		49,138	47,753
		<u>66,851</u>	<u>55,621</u>
Liabilities: Amounts Falling Due Within One Year			
	9	<u>6,615</u>	<u>4,064</u>
Net Current Assets		60,236	51,557
Net Assets		<u><u>260,843</u></u>	<u><u>260,265</u></u>
Funds			
	6		
Unrestricted		175,818	167,310
Restricted		85,025	92,955
		<u>260,843</u>	<u>260,265</u>

Approved by the Parish Hall Trustees on 8.12.23 and signed on its behalf by:-



 Mrs G Morris
TREASURER



 Mrs C L Holden
CHAIRMAN

The Notes on Pages 4 to 7 form part of these Accounts

HARTLEBURY PARISH HALLNOTES TO THE FINANCIAL STATEMENTS0**1 ACCOUNTING POLICIES**

Hartlebury Parish Hall is a Public Benefit Entity within the meaning of FRS102. The Financial Statements have been prepared under the Charities Act 2011 with the Regulation "true and fair view" provisions. The Accounts have also been prepared under FRS102 (2016) as the applicable accounting standard and the 2016 version of the statement Recommended Practice, Accounting and Reporting by charities (SORP (FRS102))

The financial statements have been prepared under the historical cost convention

Incoming Resources

Income from Hall lettings is from the hire of the hall and is recognised when the rental is due. Bar Takings is actual money received from sale of Bar Stock.

Income from Investments

Interest is accounted for when received.

Resources Used

Expenditure is included when incurred

Fixed Assets

Land and buildings are shown at valuation from 1989 plus the costs of additions. They are amortised at 5% per annum over 20 years on a straight line basis. Fixtures, fittings and equipment are depreciated at 15% per annum on reducing balance.

2 INCOMING RESOURCES

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2023</u>	<u>2022</u>
2a <u>Voluntary Incoming Resources</u>				
Fund Raising	2,942	-	2,942	1,084
Donations	2,477	-	2,477	781
Grants	8,488	-	8,488	15,667
	<u>13,906</u>	<u>-</u>	<u>13,906</u>	<u>17,532</u>
2b <u>Income from Trading</u>				
Hall Lettings	21,403	-	21,403	15,486
Bar Takings	9,326	-	9,326	2,880
	<u>30,730</u>	<u>-</u>	<u>30,730</u>	<u>18,366</u>
Total Incoming Resources	<u>44,636</u>	<u>-</u>	<u>44,636</u>	<u>35,898</u>

HARTLEBURY PARISH HALL**NOTES TO THE FINANCIAL STATEMENTS CONTINUED****0**

3	<u>RESOURCES USED</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>2023</u>	<u>2022</u>
3a	<u>Trading Expenses</u>				
	Bar	6,626	-	6,626	2,463
3b	<u>Activities Directly Relating to the Hall</u>				
	Hall- Running Expenses	6,616	-	6,616	4,769
	Hall - Maintenance	9,844	-	9,844	4,602
	Depreciation	65	1,398	1,464	1,723
	Amortisation	105	6,532	6,637	6,636
		<u>16,631</u>	<u>7,930</u>	<u>24,561</u>	<u>17,730</u>
3c	<u>Fundraising and Publicity</u>				
	Fundraising costs	3,139	-	3,139	1,346
	Advertising	95	-	95	95
	Web site and Internet costs	491	-	491	396
		<u>3,725</u>	<u>-</u>	<u>3,725</u>	<u>1,837</u>
3d	<u>Management and Administration</u>				
	Committee Expenses	857	-	857	270
	Cleaning Fees	3,380	-	3,380	2,840
	Booking secretary fees	3,120	-	3,120	2,280
	Legal and Professional fees	1,790	-	1,790	1,250
		<u>9,147</u>	<u>-</u>	<u>9,147</u>	<u>6,640</u>
	Total Resources Used	<u>36,129</u>	<u>7,930</u>	<u>44,059</u>	<u>28,670</u>
4	<u>STAFF COSTS</u>				
	Wages and Salaries			<u>7,736</u>	<u>5,460</u>

During the year the Parish Hall used the services of a caretaker and a booking secretary whose fees are shown in 3d above. Bar Wages were also paid and included in 3a above. These payments were not large enough to attract Social Security costs.

HARTLEBURY PARISH HALLNOTES TO THE FINANCIAL STATEMENTS CONTINUED

0

5 FIXED ASSETS

	<u>Leasehold Land & Buildings</u>		<u>Fixtures, Fittings & Equipment</u>		<u>Total</u>
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Unrestricted</u>	<u>Restricted</u>	
<u>Gross Book Value</u>					
At Valuation (1989)	99,187	-	12,890	-	112,077
Cost	15,587	130,632	2,696	22,962	171,877
Additions during year	-	-	-	-	-
As at 31 March 2022	<u>114,774</u>	<u>130,632</u>	<u>15,586</u>	<u>22,962</u>	<u>283,954</u>
<u>Depreciation</u>					
As at 1 April 2022	735	45,720	15,151	13,640	75,246
Charge for year	105	6,532	65	1,398	8,100
As at 31 March 2023	<u>840</u>	<u>52,251</u>	<u>15,216</u>	<u>15,039</u>	<u>83,347</u>
<u>Net Book Value</u>					
As at 31 March 2023	<u>113,934</u>	<u>78,381</u>	<u>370</u>	<u>7,923</u>	<u>200,607</u>
As at 31 March 2022	<u>114,039</u>	<u>84,912</u>	<u>435</u>	<u>9,322</u>	<u>208,708</u>

6 ANALYSIS OF NET ASSETS BY FUND

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Fixed Assets	114,303	86,304	200,607
Current Assets	60,236	-	60,236
Current Liabilities	- 6,615	-	- 6,615
Fund Balance	<u>167,924</u>	<u>86,304</u>	<u>254,228</u>

7 DEBTORS

	<u>2023</u>	<u>2022</u>
Trade Debtors re Hall	17,125	7,528
	<u>17,125</u>	<u>7,528</u>

8 STOCK

	<u>2023</u>	<u>2022</u>
Bar Stock at cost	588	340
	<u>588</u>	<u>340</u>

9 LIABILITIES:AMOUNTS FALLING DUE WITHIN ONE YEAR

	<u>2023</u>	<u>2022</u>
Creditors for Goods and Services	6,615	4,064
	<u>6,615</u>	<u>4,064</u>

HARTLEBURY PARISH HALLNOTES TO THE FINANCIAL STATEMENTS CONTINUED

10	<u>TRADING INCOME</u>	<u>2023</u>	<u>2022</u>
	Detailed Bar trading for the year		
	Takings	9,326	2,880
	Less purchases adjusted for Stock at 31 March 2023	4,511	1,795
	Gross Profit / (Loss)	<u>4,815</u>	<u>1,086</u>
	Less Expenses		
	Wages	1,236	340
	Cleaning Materials & Bar Sundries	879	327
	Licence	-	-
	Net Profit / (Loss) for Year	<u><u>2,700</u></u>	<u><u>418</u></u>
11	<u>RESTRICTED FUNDS</u>		
	Hall extension & refurbishment	<u><u>86,304</u></u>	<u><u>94,234</u></u>

ACCOUNTANTS REPORT TO THE TRUSTEES OF

HARTLEBURY PARISH HALL

I report on the accounts of the Charity for the year ended 31 March 2023 which are set out on pages 1 to 7.

Respective Responsibilities of Trustees and Examiner

As the Charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirements of section 43(2) of the Charities Act 1993 (the Act) do not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiners Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiners Statement

In connection with my examination, no matter has come to my attention:-

- 1) which gives me reasonable cause to believe that in any material respect the requirements:-
 - 1) to keep accounting records in accordance with section 41 of the Act; and
 - 2) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act; have not been met; or

- 2) to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

14th December 2023

M J Owen

MALCOLM OWEN
INDEPENDENT EXAMINER

Alban House
Waresley Road
Hartlebury
Kidderminster
Worcestershire
DY11 7XT

HARTLEBURY PARISH HALL

England & Wales - Charity number 523151

Accounts

HARTLEBURY PARISH HALL

ANNUAL REPORT AND

UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

PREPARED BY:-

**MALCOLM OWEN FCA, Cert-PFS
CHARTERED ACCOUNTANT
ALBAN HOUSE
WARESLEY ROAD
HARTLEBURY
WORCESTERSHIRE
DY11 7XT**

HARTLEBURY PARISH HALL

TRUSTEES ANNUAL REPORT

FOR THE YEAR ENDED 31 MARCH 2022

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31st March 2022.

Legal status

The charity is registered with the Charity Commission, number 523151. The registered address is Hartlebury Parish Hall, Waresley Court Road, Hartlebury Worcestershire DY11 7TQ.

Objectives

The objectives of the charity through the Trustees and Management Committee are the provision and maintenance of the Parish Hall for the use of the inhabitants of the Parish and the neighbourhood without distinction of political, religious or other opinions, including use for meetings, lectures, civic events, classes, education and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for these inhabitants.

When planning its activities for the year the Trustees have considered the Charity Commissions guidance on public benefit and in accordance with its objectives has been non-discriminatory on the basis of cost or any other factor in allowing the public to use the premises.

Achievements and Performance

The current financial year has again been dominated by the Coronavirus Pandemic. Consequently, the Hall has been closed for the first six months of the year. Bookings then gradually restarted in the second six months, although still not returning to pre-pandemic levels. The financial reserves of the Parish Hall remain strong at 31st March 2022 and were significantly enhanced during the year principally as a result of government grant support, amounting to £10,667.

It has to be noted that Grant Income includes £5,000 in respect of a refund of a grant owed by the Parish Council for the completion of the Patio Doors. This is currently being disputed by the Parish Council.

Income from lettings and fundraising amounted to £17,351. Bar takings were £2,880. Total expenses were £20,493, resulting in a surplus of £7,228.

Expenses included depreciation of Fixtures and Fittings £1,723 and amortisation of Leasehold Land and Buildings £6,531.

Trustees

The Trustees (Officers) who served during the year were as follows

Chairman	Mr R Kirby	
Vice Chairman	Mrs C L Holden	
Treasurer	Mr I Hutchinson	
Secretary	Mrs G Morris	(appointed 19th May 2021)
Trustees	Mr A J Hardwick	
	Mr J M Maughan	
	Mr S R Fletcher	
	Mr M T Tooley	
	Mr G Hipkins	
	Mrs C Boughton-Thomas	
	Mrs M A Herbert	(appointed 19th May 2021)
	Louise Thomas	(appointed 19th May 2021)
		(resigned 15th February 2022)
	David Simons	(appointed 19th May 2021)
		(resigned 28th September 2021)

HARTLEBURY PARISH HALL

TRUSTEES ANNUAL REPORT CONTINUED

FOR THE YEAR ENDED 31 MARCH 2022

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and UK Accounting Standards. The Law applicable to charities in England and Wales require the Charity Trustees to prepare or organise the preparation of financial statements for each year. These must give a true and fair view of the state of affairs of the charity and of the incoming resources. In preparing these financial statements, the Trustees are required to

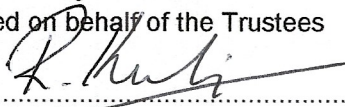
- Select suitable accounting policies, as described on page 4, and then apply them consistently.
- Make judgements and accounting estimates that are reasonable and prudent.
- State whether applicable UK Accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accountancy records that are sufficient to show and explain the Charity's transactions and disclose with responsible accuracy at any time, the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act

The Trustees are also responsible for safeguarding the assets of the charity and consequently, taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees.

Signed on behalf of the Trustees



Mr R Kirby

CHAIRMAN

Dated 18 JAN 2023



I Hutchinson

TREASURER

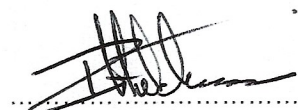
HARTLEBURY PARISH HALL**STATEMENT OF FINANCIAL ACTIVITIES****FOR THE YEAR ENDED 31 MARCH 2022**

	<u>Note</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>2022</u>	<u>2021</u>
Incoming Resources					
Voluntary Incoming Resources	2a	17,532	-	17,532	21,575
Income from Trading	2b	18,366	-	18,366	1,995
Total Incoming Resources		<u>35,898</u>	<u>-</u>	<u>35,898</u>	<u>23,570</u>
Resources Used					
Trading Expenses	3a	2,463	-	2,463	550
Activities directly relating to the hall	3b	9,553	8,177	17,730	14,127
Fundraising and Publicity	3c	1,837	-	1,837	760
Charity Management and Administration	3d	6,640	-	6,640	3,366
Total Resources Used		<u>20,493</u>	<u>8,177</u>	<u>28,670</u>	<u>18,803</u>
Net (Outgoing) Incoming Resources		15,405	- 8,177	7,228	4,766
Net Movement in Funds		<u>15,405</u>	<u>- 8,177</u>	<u>7,228</u>	<u>4,766</u>
Balance brought forward at 1 April 2021		151,905	101,132	253,037	248,271
Balance carried forward at 31 March 2022		<u>167,310</u>	<u>92,955</u>	<u>260,265</u>	<u>253,037</u>

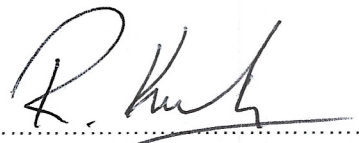
HARTLEBURY PARISH HALLBALANCE SHEETAS AT 31 MARCH 2022

	<u>Note</u>	<u>2022</u>	<u>2021</u>
Fixed Assets			
Tangible Assets	5	208,708	217,067
Current Assets			
Debtors & Prepayments	7	7,528	622
Stocks	8	340	391
Cash at Bank & in Hand		47,753	36,708
		<u>55,621</u>	<u>37,721</u>
Liabilities: Amounts Falling Due Within One Year			
	9	<u>4,064</u>	<u>1,751</u>
Net Current Assets		51,557	35,970
Net Assets		<u>260,264</u>	<u>253,037</u>
Funds			
	6		
Unrestricted		167,310	151,905
Restricted		92,955	101,132
		<u>260,265</u>	<u>253,037</u>

Approved by the Parish Hall Trustees on 18 JAN 2023 and signed on its behalf by:-



Mr I Hutchinson
TREASURER



Mr R Kirby
CHAIRMAN

The Notes on Pages 4 to 7 form part of these Accounts

HARTLEBURY PARISH HALL**NOTES TO THE FINANCIAL STATEMENTS****FOR THE YEAR ENDED 31 MARCH 2022****1 ACCOUNTING POLICIES**

Hartlebury Parish Hall is a Public Benefit Entity within the meaning of FRS102. The Financial Statements have been prepared under the Charities Act 2011 with the Regulation "true and fair view" provisions. The Accounts have also been prepared under FRS102 (2016) as the applicable accounting standard and the 2016 version of the statement Recommended Practice, Accounting and Reporting by charities (SORP (FRS102))

The financial statements have been prepared under the historical cost convention

Incoming Resources

Income from Hall lettings is from the hire of the hall and is recognised when the rental is due. Bar Takings is actual money received from sale of Bar Stock.

Income from Investments

Interest is accounted for when received.

Resources Used

Expenditure is included when incurred

Fixed Assets

Land and buildings are shown at valuation from 1989 plus the costs of additions. They are amortised at 5% per annum over 20 years on a straight line basis. Fixtures, fittings and equipment are depreciated at 15% per annum on reducing balance.

2 INCOMING RESOURCES

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2022</u>	<u>2021</u>
2a <u>Voluntary Incoming Resources</u>				
Fund Raising	1,084	-	1,084	432
Donations	781	-	781	539
Grants	15,667	-	15,667	20,603
	<u>17,532</u>	<u>-</u>	<u>17,532</u>	<u>21,575</u>
2b <u>Income from Trading</u>				
Hall Lettings	15,486	-	15,486	1,995
Bar Takings	2,880	-	2,880	-
	<u>18,366</u>	<u>-</u>	<u>18,366</u>	<u>1,995</u>
Total Incoming Resources	<u>35,898</u>	<u>-</u>	<u>35,898</u>	<u>23,570</u>

HARTLEBURY PARISH HALL**NOTES TO THE FINANCIAL STATEMENTS CONTINUED****FOR THE YEAR ENDED 31 MARCH 2022**

3	<u>RESOURCES USED</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>2022</u>	<u>2021</u>
3a	<u>Trading Expenses</u>				
	Bar	2,463	-	2,463	550
3b	<u>Activities Directly Relating to the Hall</u>				
	Hall- Running Expenses	4,769	-	4,769	4,169
	Hall - Maintenance	4,602	-	4,602	1,296
	Depreciation	77	1,646	1,723	2,026
	Amortisation	105	6,531	6,636	6,637
		<u>9,553</u>	<u>8,177</u>	<u>17,730</u>	<u>14,127</u>
3c	<u>Fundraising and Publicity</u>				
	Fundraising costs	1,346	-	1,346	340
	Advertising	95	-	95	-
	Web site and Internet costs	396	-	396	420
		<u>1,837</u>	<u>-</u>	<u>1,837</u>	<u>760</u>
3d	<u>Management and Administration</u>				
	Committee Expenses	270	-	270	-
	Caretakers Fees	2,840	-	2,840	1,500
	Booking secretary fees	2,280	-	2,280	720
	Legal and Professional fees	1,250	-	1,250	1,146
		<u>6,640</u>	<u>-</u>	<u>6,640</u>	<u>3,366</u>
	Total Resources Used	<u>20,493</u>	<u>8,177</u>	<u>28,670</u>	<u>18,803</u>
4	<u>STAFF COSTS</u>				
	Wages and Salaries			<u>5,460</u>	<u>2,220</u>

During the year the Parish Hall used the services of a caretaker and a booking secretary whose fees are shown in 3d above. Bar Wages were also paid and included in 3a above. These payments were not large enough to attract Social Security costs.

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

FOR THE YEAR ENDED 31 MARCH 2022

5 **FIXED ASSETS**

	<u>Leasehold Land & Buildings</u>		<u>Fixtures, Fittings & Equipment</u>		<u>Total</u>
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Unrestricted</u>	<u>Restricted</u>	
Gross Book Value					
At Valuation (1989)	99,187	-	12,890	-	112,077
Cost	15,587	130,632	2,696	22,962	171,877
Additions during year	-	-	-	-	-
As at 31 March 2022	<u>114,774</u>	<u>130,632</u>	<u>15,586</u>	<u>22,962</u>	<u>283,954</u>
Depreciation					
As at 1 April 2021	630	39,189	15,074	11,994	66,887
Charge for year	105	6,531	77	1,646	8,359
As at 31 March 2022	<u>735</u>	<u>45,720</u>	<u>15,151</u>	<u>13,640</u>	<u>75,246</u>
Net Book Value					
As at 31 March 2022	<u>114,039</u>	<u>84,912</u>	<u>435</u>	<u>9,322</u>	<u>208,708</u>
As at 31 March 2021	<u>114,144</u>	<u>91,443</u>	<u>512</u>	<u>10,968</u>	<u>217,067</u>

6 **ANALYSIS OF NET ASSETS BY FUND**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Fixed Assets	114,474	94,234	208,708
Current Assets	55,621	-	55,621
Current Liabilities	- 4,064	-	- 4,064
Fund Balance	<u>166,031</u>	<u>94,234</u>	<u>260,265</u>

7 **DEBTORS**

	<u>2022</u>	<u>2021</u>
Trade Debtors re Hall	7,528	622
	<u>7,528</u>	<u>622</u>

8 **STOCK**

	<u>2022</u>	<u>2021</u>
Bar Stock at cost	340	391

9 **LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<u>2022</u>	<u>2021</u>
Creditors for Goods and Services	4,064	1,751

HARTLEBURY PARISH HALLNOTES TO THE FINANCIAL STATEMENTS CONTINUEDFOR THE YEAR ENDED 31 MARCH 2022

10	<u>TRADING INCOME</u>	<u>2022</u>	<u>2021</u>
	Detailed Bar trading for the year		
	Takings	2,880	-
	Less purchases adjusted for Stock at 31 March 2022	1,795	- 74
	Gross Profit / (Loss)	1,085	74
	Less Expenses		
	Wages	340	-
	Cleaning Materials & Bar Sundries	327	-
	Licence	-	-
	Net Profit / (Loss) for Year	417	74
11	<u>RESTRICTED FUNDS</u>		
	Hall extension & refurbishment	94,234	101,132

ACCOUNTANTS REPORT TO THE TRUSTEES OF

HARTLEBURY PARISH HALL

I report on the accounts of the Charity for the year ended 31 March 2022 which are set out on pages 1 to 7.

Respective Responsibilities of Trustees and Examiner

As the Charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirements of section 43(2) of the Charities Act 1993 (the Act) do not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiners Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiners Statement

In connection with my examination, no matter has come to my attention:-

- 1) which gives me reasonable cause to believe that in any material respect the requirements:-
 - 1) to keep accounting records in accordance with section 41 of the Act; and
 - 2) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act; have not been met; or
- 2) to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



MALCOLM OWEN FCA, Cert-PFS
INDEPENDENT EXAMINER

26th January 2023

Alban House
Waresley Road
Hartlebury
Kidderminster
Worcestershire
DY11 7XT