

## **Draft Report from the trustees DBVH – May 2025 v2**

Thank you for coming to this year's AGM for the Village Hall.

For those who don't know me -I'm Janet Butterworth, and I am Chair of the Trustees and of the Management Group for the Village Hall.

When we secured the legacy grant for the village hall rejuvenation project in 2020, we spoke of the ambition and vision for the hall to once again be at the heart of the community. At the time the hall was in poor repair and wasn't being used. The transformation in just a few years has been amazing it's been quite a journey – and what a journey!

The Trustees are very grateful for all of work that Treasurer Martin Boniface has done and continues to do to look after the finances for the hall. The regular detailed monthly reports that Martin provides show that financially the hall is very healthy and things are exceptionally well managed.

The Trustees are very grateful for the time, effort and energy invested by fellow Trustee Tina Pell, who amongst many things, leads a team of volunteers looking after the community café and community events.

It is recognised that without the efforts of Martin and Tina, and support from fellow management group member Tony Lee, the hall couldn't function. They are community champions and deserve special thanks.

The bank balance is healthy, the fabric of the building is good and the future is looking bright.

With regular bookings for clubs, activities and meetings the hall has become a well-used venue. We are so fortunate to have people who give their time to organise a calendar of varied social events that include monthly community signing, regular quiz events, popular table top sales, barn dances, summer fetes and the Christmas Fayres and the Community café that happens every Friday afternoon – run by the community for the community.

We're really pleased that the hall is now a Well Being Hub" and used as a venue for "Wellbeing" events by Wychavon District Council. We're also very happy to be providing an access point to the local Villager magazine and to Neighbourhood Plan information via the Village Hall website.

It has been wonderful to be part of the hall's remarkable journey back to "good health"; it couldn't have happened without the people who have made it happen. Some people have done loads, and loads have done some.

The achievement is remarkable! Thanks go to Martin and Tina for all they do to keep the hall in good heart, each and every day; to Tony for being part of the Management Group and to Sheila for her work as Trustee. I also need to thank the gate shutters, the hall users, the cake bakers, the members of the Village Hall community, Kelly who keeps things clean and tidy, our Allen, who is our external auditor and to everyone who supports the hall in anyway. Thank you all for all you do.

The next stage of the journey is about removing/reducing some of the dependency on key people so that we build resilience into the day to day running of the hall to try to ensure that things are good and strong so that the hall remains in good heart, and is there for the community for many years to come. We need more people to step forwards and learn more about running the hall so that we have contingency. At the moment we have 3 Trustees and 4 people in the management group - 2 people do the bulk of things and there's just 5 people involved in total. Critical risks/ Contingency planning for the hall is progress and we are very conscious that we need more people to be part of the management team to keep this hall in good heart – this has become even more important as Tina has recently told us that after 8 years of dedicated service it's time has come for her to stand down from the Management Group during the next 12 months, so the clock is ticking.

If you know anyone who might be interested in becoming involved, please ask them to speak to Tina, Martin or to me. We are running a drop in open evening event for people to find out more about clubs, activities and events at the hall and also to find out about becoming more involved in running the hall; please help us to build resilience and help us find some people to join the management group so we can ensure the hall stays in good heart for years to come.

Thank you for all you do.

DBVH Year end A/Cs 2024-25					
End of year accounts from Drakes Broughton Village Hall 1 April 2024 to 31 March 2025					
INCOME		OUTGOINGS		CLOSING BALANCES 31/03/2025	
Clothing Bank	£497.10	Electricity - SSE	£2,656.42	Current Account	£2,163.40
Donations	£699.99	Gas - Disconnected	£0.00	Savings Account	£5,772.24
Grants	£10,897.80	Water - Water Plus	£780.81	32 Day Notice A/c	£45,975.36
Hall Hire/Bookings	£21,327.02	British Telecom.	£369.94	Petty Cash*	£271.83
100 Plus Club	£1,320.00	Bins - Wychavon	£217.88	Total @ 31/3/25	£54,182.83
Fund Raising	£1,481.79	Cleaning	£1,825.44	*Includes Café float of £9.93	
Gross Interest	£888.44	Media/Stationery	£957.85		
Petty Cash In	£0.00	Repairs & Maintenance	£16,680.95		
Miscellaneous Income	£805.36	Insurance	£1,421.87		
Sales Café / Tuck Shop	£7,706.38	100 Plus Club Prizes	£497.50		
Solar SEG payments	£176.40	Rent for Hall	£45.00	CLOSING BALANCES 31/03/2024	
		Petty Cash Out	£0.00	Current Account	£6,489.26
		Miscellaneous	£352.00	Savings Account	£10,234.02
		Rejuvenation Work	£0.00	32 Day Notice A/c	£20,173.14
		Advertising	£30.00	Petty Cash*	£392.92
TOTALS	£45,800.28	Purchases for Events	£132.00	Total @ 31/3/24	£37,289.34
OPENING BALANCE	£37,289.34	Purchases Café / Tuck Shop	£2,211.89	*Includes Café float of £55.02	
TOTAL	£83,089.62	Professional Fees	£594.74	CLOSING BALANCES 31/03/2023	
		Grants paid out & gifts	£132.50	Current Account	£2,370.83
		TOTALS	£28,906.79	Savings Account	£21,100.09
		CLOSING BALANCE	£54,182.83	Petty Cash*	£306.70
		TOTAL	£83,089.62	Total @ 31/3/23	£23,777.62
				*Includes Café float of £28.30	
				CLOSING BALANCES 31/03/2022	
				Current Account	£4,783.47
				Savings Account	£26,631.79
				Petty Cash	£113.05
				Total @ 31/3/22	£31,528.31
03/04/2025					
The accounts are prepared on a receipts and payments basis.					
The accounts have been independently examined and approved by Allan Brown FCA 27 April 2025					

## **Independent Examiner's Report to the Trustees of Drakes Broughton Village Hall**

I report on the accounts for the year ended 31<sup>st</sup> March 2025 which are set out on pages 1 showing the Receipts and Payments for the year and pages 1 for the Statements of Assets and Liabilities for the year.

### **Respective responsibilities of the Trustees and Independent Examiner**

As trustees of the charity the Trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to-

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

### **Basis of Independent Examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

### **Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention,

1. Which give me reasonable cause to believe that in any material respect the requirements
  - To keep accounting records in accordance with s 130 of the 2011 Act; or
  - To prepare accounts which accord with these accounting records, have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Allan Brown F.C.A.



27<sup>th</sup> April 2025